



Langdon Community Association



Langdon Community Association
Box 134
Langdon, AB T0J 1X0
www.goodlucktown.ca

LCA Meeting – November 15, 2015
Location: Langdon Fieldhouse
Time: 4:00 pm

In Attendance:

Shauna Baerwaldt – President
Tanya Creamer – Vice President
Shaunna Dashney – Treasurer
Joyce Baker – Secretary
Chrissy Craig - Grants
Sarah Reungrith – Communications
Beckie Klug - Sports
Curtis Baerwaldt - Park
Members-at-Large: Rolly Ashdown, Division 4 Councillor
Jessica Smythe
Corrie Carobourgh

Meeting called to order at 4:08pm.

1. Approval of Minutes – Motion: to Approve the Minutes from October 18, 2015 –Jessica and Tanya
2. Approval of Agenda –Motion: to Approve the Agenda for November 15, 2015: Shaunna and Tanya
3. Fieldhouse:
 - a. Three different contractos presented budget and overview of plans for renovations to the Fieldhouse to the meeting attendees. Tanya put forth a MOTION: To proceed with further quote details from CDL Contracting. Seconded by Jessica. ALL IN FAVOUR An LCA subcommittee will be formed to direct, support, and report to the LCA in regards to the renovation project. Tanya, Jessica S., Chrissy, Shauna B., and possibly Jessica Gregory have expressed interest. Anyone from the executive/board is welcome to join. Roundtable disscussions regarding retainer, timeline for construction completion, additional wiring for telephone and internet timely to include, ensuring deficiencies are fixed prior to final payment.
 - b. Curtis will be meeting with the county to discuss the garage expansion. Curtis has been carbon-copied on emails to contracted renters where the County has questions about the Fieldhouse; specifically if we have a pull down fire alarm.
 - c. Internet and telephone installation at the Fieldhouse – tabled
 - d. Parking barrier on north side of building to garbage bin - tabled
4. Treasurer Report:
 - a. Shaunna confirmed that the LCA currently has 3 bank accounts. A chequing account for incoming rent revenue and outgoing expenses. This will carry a \$5,000.00 balance and will

allow accurate tracking of costs of operation vs. rental revenue. An additional chequing account will hold funds which have been obtained by LCA fundraising and proceeds from grants which monies directly go towards capital upgrades and expenditures and be utilized for any matching grants. The third account is strictly gaming funds and must be spent in adherence with the Liquor and Gaming Commission guidelines.

- b. Joyce will draft the appropriate form to AGLC to request an extension on the deadline for using the casino funds. There was discussion about Q1 or Q2 of 2016 being another LCA casino. Shauna will check if Rhonda knows this information and if she is interested in coordinating volunteers again. Volunteer Spot may be a good way to have people sign up to help.
- c. Shauna will ask if Derek is willing to help out with the accounting for a few months after she has her baby.

5. Grants:

- a. Langdon Plus Grant is due on November 1. Operational costs up to \$15,000 and Capital is available up to \$5,000. The LCA will request a grant to cover the cost of snow removal and playground maintenance, flowers, and the movie licence.
- b. Canada 150 Rejuvenation Grant - Chrissy received correspondence indicating that the grant is on hold pending the results of the Federal election. May be worth sending our grant request and a letter to our MP to see what is happening with this now.
- c. We will be applying for the CFEP matching grant to cover the costs of the garage expansion.

6. Communication / Newsletter:

- a. The December newsletter is the next issue to come out. Send Sarah any information you have for that. The LCA positions with descriptions and notice of vacancies will be posted in the newsletter. Shauna will send Sarah what she has for position descriptions.

7. Sports: Curtis has been busy assembling the two skate shacks, but was counting on assistance from others as well. A certain level of skill is also required for this job so not just anyone could help out. The interiors on both shacks have to be completed yet. Curtis will contact the manufacturer to see if they are willing to complete the project.

8. Membership: tabled

9. Website: tabled

10. Beautification: Collette has advised that she will not be renewing her Beautification position however, she has two individuals who would be interested in taking on the roles.

11. Events:

- a. Paint Night event on November 6 was another success. Jessica did note that there was some confusion about what time the event started. The posters said 7:30, the sign in the parking lot said 7 pm, and the website showed that the facility was booked for the event at 6 pm so people that viewed the website thought that the event started at 6. Jessica had guests arriving an hour and a half before it started and she was planning to use this time to set up and prepare, so the outcome of the event was successful, but the start-up was not as professional as Jessica would have liked. Jessica will contact Jason to see what they can do about the internet details for events. There were a few tables that we broken as well.
- b. Winter Carnival – is being held on December 6. There will be a vendor fair from 10 - 4, hot chocolate, family skating (if available), there is a Santa available, but the photographer is not. If a photographer can be found, then photos as well. Synergy is doing a FREE chili and bun dinner from 2 - 4. A few volunteer spots are needed to fill and looking into Volunteer Spot for that. Sarah will send the poster to the schools to include in their newsletters.

12. AGM: Open positions and descriptions of duties to go into the newsletter to prepare for the February Annual General Meeting.

13. Other:

- a. Tanya met with the county to go over some of the terms for the Renewal of Maintenance Agreement and Shauna will be meeting with the county follow up further. Rolly may be

- available to attend this meeting. There was a general feeling that some members from the municipal lands department at the county are being less than supportive with comments suggesting that playgrounds require too much maintenance so they won't take over our playground, they would likely tear it down, the same for the skatepark. Rolly advised that it is important that he be made aware of any comments of this nature and he further emphasized that it would not be prudent for a county to remove playgrounds from a community without recreation amenities, particularly one that the county helped to pay for.
- b. The new soccer field is being constructed behind Sarah Thompson School and accordingly, the park pathway will need rebuilding/diverting. **Shauna will send Rolly an email asking him to have the county look into relocating the pathway.**
 - c. Rolly provided information about a company that builds precast concrete commercial buildings which assemble relatively quickly and at costs that are relatively speaking, reasonable (\$2,000,000) to build. This would be a new community center potentially on the Langdon Park lands. \$100,000 would be a safe target to fundraise which would give a great starting point for grants to build the building. This will be discussed further.
 - d. Langdon Collaborative Meeting – outcomes from this meeting were that Rolly was going to look into potential land for building an ice rink, Bob Thompson was going to see if the collaborative could get information about fundraising resources in the community, community groups were to let the LCA know how much space they are in need of as we may be able to address this by furthering our garage expansion. Groups were willing to take any available space, but were not interested in compensating/contributing.
 - e. The board has been in discussions with the Langdon Scouts group to make a mutual agreement that reflects more current booking procedures, reserving dates and times, and storage arrangements. A draft has been sent and will report further.

14. Meeting Adjourned at 5:58 pm.

Next Meetings:

December 13

January 17 – **7 pm for this date only due to prior booking**

February 7

AGM will be on February 25, 2016

Action Item	In Charge	Initiated	Target	Completed
Insurance Appraisal of Fieldhouse	Board			
Deadline for Newsletter Submissions	Sarah		15 th of Every Month	
FH Garage Expansion pending planning department recommendations.	Shauna/Expansion Committee	March 2015	May 2015	
Fire Inspection Report review	Tanya	March 2015		
Grant Approvals & Preparation	Chrissy	ongoing	Ongoing	
Build Skate Shacks	Curtis	Sept 2015	December 2015	
Telephone and Internet hook up	Chris	October 2015	February 2016	
Welcome Wagon / Welcome Package	Membership	March 2015	September 2015	
Get Insurance Confirmation from Renters	Shauna/Tanya/Joyce	October 2015	November 2015	
Post between Fieldhouse and Dumpster	Jason	October 2015	January 2016	
Email address activated	Jason	October 2015	January 2016	
Extension on the Use of Gaming Proceeds	Shaunna	October 2015	February 2016	
Renovation Quotes	Chrissy	October 2015	February 2016	November, 2015
Fieldhouse Renovation Committee	Chrissy, Shauna, Jessica S., Jess G, Tanya	November 2015	August 2016	