

**TOWN OF JUPITER INLET COLONY
REGULAR COMMISSION MEETING
7:00 p.m.
7/08/2019
Town Hall Building
50 Colony Road**

MINUTES

1. The meeting was called to order by Mayor Comerford at 7:00 p.m.

Roll call for the record:

Mayor Daniel Comerford	Town Attorney William P. Doney
Vice-Mayor Milton Block	Town Administrator Kevin Lucas
Commissioner Saeed Khan	Chief of Police John Pruitt
Commissioner Richard Busto	
Commissioner Michael Armato	

Others in attendance: 9 members of the community.

2. Guest Speakers: Senator Bobby Powell presented a Power-point presentation and provided a legislative update to our residents. The Senator encouraged residents to contact him with any questions or concerns they may have; he also provided all of his contact information. Vice-Mayor Block complimented Senator Powell on all of his hard work and thanked him for coming tonight.
3. Public Comments: Lisa Hines questioned the amount paid on the mortgage to date, and the balances of the Underground Utility Loan and the Underground Sewer project loans.
4. Vote: to approve Consent Agenda
- a. June 2019 General Operating Fund Budget Report & Financial Statements
 - b. Minutes from June 11, 2019, Regular Commission Meeting

Discussion: None

MOTION: Vice-Mayor Block SECOND: Commissioner Khan

VOTE: Unanimous Motion passed.

5. Commission and Staff Reports:

- a. Town Administrator: Loggerhead Marina donated new turtle signs for the beach, and they will be installed soon.
- b. Chief of Police: Chief Pruitt announced that the new stop signs and speed limit sign have arrived and will be installed tomorrow, pending approval of Resolution No. 2019-04 tonight. The new speed limit sign will be installed at the entrance to town above the sign that indicates that all streets are 20 mph. Mayor Comerford also said they had conducted a town survey of stops signs, and five stop signs are in faded condition and will be replaced within the next few days. The poles that hold the stop signs will also be painted.
- c. Code Enforcement: No report.
- d. Town Attorney: No report.
- e. Commissioner Reports: None
- f. Vice-Mayor: Vice-Mayor Block attended the Palm Beach County Commissioners' 2nd

budget workshop, and for the 9th year in a row, the millage rate will stay the same. Due to Ad valorem taxes, there is a 45 million dollar increase in revenue. Thirty-Four million will go to the Sheriff's Budget and only 10 million will go to the County Budget but will include increased projects for things such as water quality. Vice-Mayor Block said the Florida League of Cities is hosting a webinar on the subject of cybersecurity. Riviera Beach, Lake City, and Key Biscayne have been victims of cyber ransom wear. Vice- Mayor Block is confident that we have a good handle on this

- g. Mayor: Mayor Comerford and Vice-Mayor Block will attend Committee Meetings next Thursday and Friday in Orlando. He, Kevin Lucas and Chief Pruitt will meet with Mayor Abby and the new Village Manager, Jeremy Allen next Wednesday. Mayor Comerford also announced that our article on our Infrastructure project was published in a new magazine for engineers, Florida Water Resource Journal.

6. Resolution No. 2019-04

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA AUTHORIZING AND DIRECTING THE PLACEMENT OF A 20 MPH SPEED LIMIT SIGN ON COLONY ROAD AT THE ENTRANCE TO THE TOWN TOGETHER WITH SIGNAGE INDICATING THAT SAID SPEED LIMIT IS EFFECTIVE ON ALL STREETS WITHIN THE TOWN; PROVIDING FOR THE PLACEMENT OF A STOP SIGN ON NORTHBOUND COLONY ROAD AT THE INTERSECTION OF LIGHTHOUSE DRIVE; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Mayor Comerford read the Resolution by title only and explained the Resolution and what its purpose is. No discussion. Chief Pruitt said there would be extra patrol to educate the public.

MOTION: Commissioner Busto made a motion to approve the Ordinance.

SECOND: Commissioner Khan.

VOTE: Unanimous

Motion passed.

7. Vote: To approve security camera contract received through RFP

CSI Palm Beach - \$58,130 + \$540 monthly maintenance agreement (lease options available for the equipment)

LPR Camera - Vetted Solutions - \$18,470 + \$525 annual license renewal.

Total proposed cost to purchase complimenting systems - \$76,600

Note: Security cameras and LPR cameras are different systems offered by different vendors.

The Town only received one proposal through the RFP process. This item was tabled at the last Commission Meeting until the Commissioners could see a demonstration of the cameras.

Discussion: Commissioner Khan commented that there was a live demonstration on July 3, 2019, and was attended by himself, Chief Pruitt, Kevin Lucas, Mayor Comerford, and Vice-Mayor Block. The presentation showed the cameras from 15 stories up, and license plate recognition in use and was very impressive. Commissioner Khan feels it will more than meet our needs. He also said there was a discussion about adding a camera on the north walkway that would focus on the inlet and the JILONA area, which has had some concerns in the past. Mayor Comerford said that the additional camera is not included in this price and not up for consideration tonight. Palm Beach County Sheriff's Office has discussed adding a camera in the inlet and would tie in with our system. Vice-Mayor Block would like to see the extra

camera installed in the future when money is available and Commissioner Khan would as well.

MOTION: Vice- Mayor Block made a motion to approve the LPR System and the Security Cameras.

SECOND: Commissioner Busto.

VOTE: Unanimous Motion passed.

8. Review: Mayor's Proposed Budget:

Mayor Comerford distributed hard copies to anyone who of the budget to anyone who wanted one; they were emailed to Commissioners prior to the meeting. Mayor Comerford said that this is the meeting where the preliminary millage rate is set. He is proposing lowering the millage rate again this year by .05 mills, as in the previous twenty-one out of twenty-four years. The Mayor gave a brief overview of the proposed Fiscal Year 2019-2020 budget, which includes paying down the loan on Town Hall, provided we do not have to use the money for any emergencies. If there are no emergencies, the money will be used to pay down the loan at the end of the Fiscal Year. There will be a 3% increase in salaries, along with added patrols, and health insurance premium payments of 100% for employees. Mayor Comerford said that the presented budget is balanced, but does expect the revenue numbers will change in the next couple of weeks, as the County does not put the figures out until the 3rd week of July. Vice-Mayor Block suggested that anyone who has any concerns or questions about the budget should contact Gasper, Kevin, or John. The Mayor complimented John, Kevin, Jude and especially Gasper for their hard work. Commissioner Busto would like to discuss a projection of where we should be in cash at the beginning of the budget and how much cash we should have on hand for emergencies. Commissioner Khan commented that he would like to see a pay scale for employees with a (floor) minimum and maximum (ceiling) pay level and once an employee maximizes their pay scale they may earn a large supplemental performance bonus instead of an annual raise. Vice-Mayor Block said he is in favor of performance bonuses instead of paying long term employees way too much for the position.

9. Vote: to set the tentative Millage Rate for FY 2019-2010 and to set Time and Date of the First Budget Hearing.

MOTION: Vice-Mayor Block made a motion to set the millage rate at 4.85 Mills and the Time and Date as 7:00 p.m. on Sept. 9, 2019. The same night as the regular Commission Meeting.

SECOND: Commissioner Busto seconded the motion.

VOTE: Unanimous Motion passed.

10. Announcement: Upcoming Town Commission Meetings

- Monday, August 12 at 7:00 pm – Town Commission Meeting
- Monday, September 9 at 7:00 pm – Special Town Commission Meeting – 1st Public Hearing on Budget and Taxes for FY 2019/2020
- Monday, September 9 (immediately following the Special Town Commission Meeting/Public Hearing) – Town Commission Meeting.
- Monday, September 23 at 7:00 pm. – Special Town Commission Meeting-2nd and Final Public Hearing on Budget and Taxes for 2019/2020

MOTION: Vice-Mayor Block made a motion to set the Date and Time for Town Commission meetings.

SECOND: Commissioner Armato seconded the motion.

VOTE: Unanimous Motion passed.

11. Update: Security Building – Mayor Comerford said we are presently adjusting the size of the Building, because part of the backside of the building hangs over on to the 100 Beach Road property. There is also, as with the previous building, a part of the building that is in the Village of Tequesta. There will be a meeting in Tequesta to discuss this a week from this Thursday. Mayor Comerford doesn't see any problems with this, and we will move forward as soon as the adjustments are made.

12. Discussion: Employee Health Premiums this item was previously discussed at the last Commission meeting. In 2008, the Town lowered the percentage of employee premiums from 100% to 80%. At the previous meeting, Commissioner Busto suggested that there are no towns or businesses that pay 100% of the premium. A survey was conducted, finding that almost all of the municipalities pay not only 100% of the employee's premium but also a significant portion of their family premium. The Mayor said that the seventeen thousand dollars was added to the budget for the next fiscal year and he would like to restore paying 100% of the employee's premium. Commissioner Busto said that he stands corrected where he said that no town pays 100% of employee health premiums. He agreed that we should not be the worst contribution to the employees' health insurance in the County. Commissioner Khan met with the Town's Insurance Broker to discuss ways to save money on the health insurance premiums. Commissioner Khan would like to look into piggybacking with another town to see if we could save money.

13. Neighborhood Rehabilitation Project Update. Mayor Comerford has sent all of the bills to the contractor and is waiting to hear back from them on payment.

14. Wrap-up and Adjourn

Vice-Mayor Block motioned to adjourn.
 SECOND: Commissioner Khan
 Vote: Unanimous

The meeting was adjourned at 8:04 p.m.

Approved by:

 Mayor Daniel J. Comerford III

 Date

 Town Clerk Jude M. Goudreau

 Date