

MILFORD TOWN COUNCIL MEETING

MONDAY, DECEMBER 10, 2018

7:00PM AT THE MILFORD TOWN HALL

Present: Doug Ruch, Bob Cockburn and Dan Cochran

Dan opened the meeting with the pledge of allegiance and prayer.

Directly following President Doug Ruch presented Councilman Dan Cochran with a plaque recognizing his seven years of service to the Town of Milford. He also presented Joellen Free with a gift of appreciation for serving as Clerk Treasurer as she will be moving into Dan's chair the first of 2019.

Samantha and Josalyn Kolberg , on behalf of their J&J Craft non-profit presented \$330 in cash to Chief Travis Marsh for the Shop with a Cop program.

Doug presented the minutes from the previous meeting for review, Dan moved to approve as written with Bob 2nd and all agreed.

Attorney Report:

Town attorney Jay Rigdon introduced his associate attorney, Karin McGrath , and stated she will fill in for him when he is unavailable.

He also reported that he is still reviewing the County Trash Ordinance Joellen requested he review and personalize for Milford. He stated he wanted to contact Bill Baxter from the County Health Department and talk with him about the ordinance.

Under Public Input. Councilman Dan Cochran spoke on behalf of his family the Campbells. They are Landlords to several properties in the town. One of their tenants left them with a utility bill of \$280.00. They were unhappy and thought it was not fair they had to pay, they thought the town was negligent and should have turned the water off two months sooner than they did. They were requesting a break. After a lot of discussion of their situation and other situations similar Doug moved to refund them \$60 of penalties and \$110.00 in bills for a total refund of \$170.00. The town has an ordinance in place to protect the town , property owners are responsible for any unpaid utility bills if renters abandon the property. Joellen stated our software is capable of sending Landlords copies of their tennant's bills and will do so going forward so they can keep track of their payment history.

Fire Department: Chief Todd Haines stated they had undergone a risk assessment through their insurance company and discovered they need to put some policies and procedures in place and will begin that process after the first of the year.

He stated they have had several fires already this fall and winter and stated the Fire Department does have free smoke alarms for residents. People can call and request them at no charge.

The only change in the Fire Department 's officer line up for 2019 is Sturgill Sharp who will be taking over for Troy Haines.

Ryan Braune, Wessler Engineering was on hand to present pay application # 10 & #11 for Mason Engineering and Construction. He stated their work is coming to conclusion soon. Bob moved to approve the applications # 10 for \$21075.15 and application #11 for \$18100.00 with Dan 2nd and all agreed.

Ryan also requested an additional \$14,000 to cover the costs of construction contract time extensions, construction design release for the chemical building and additional meetings required due to not having on-site construction observation. Bob so moved with Dan 2nd and all agreed.

Police:

Chief Marsh stated he would have a new candidate for the council to meet in January.

Chief Marsh stated reserve training is going well.

He also stated they are having issues with the FTO program and are working through them as they are happening.

Chief PELS conference presented us with a great deal of information on a multitude of subjects.

Received the Motorola 800MHZ radios and are working on getting them programmed and in service.

He requested the town approve the County agreement for terminal services data at a cost of \$500. Bob so moved with Dan 2nd and all agreed.

Utilities:

WWTP operator Mark Brubaker requested the town purchase a new sampler at a cost of \$3531, Dan so moved with Bob 2nd and all agreed.

He stated he needs a heater at a cost of \$250.00. Bob so moved with Dan 2nd and all agreed.

Street Superintendent Steven Marquart reported that leaf season is over, it was extended an extra three weeks this year due to extreme weather conditions make it challenging to get them picked up. He stated if residents still have leaves, they will pick them up if they are bagged.

Steven presented three quotes for the electrical wiring needed at the Community Building: Middlebury Electric -\$15,532.00, Airgood Electric - \$10,082.37 and D & D Electric - \$3,290.00. He recommended to go with the lowest quote. Dan so moved with Bob 2nd and all agreed.

Steven reported since we were awarded the CCG and that street paving would not happen until next year, he wanted to use this year's appropriations to pave all of the alley's not covered by the CCG. He presented a quote from Phend and Brown for \$54,970.00. Dan moved to accept the quote of \$54,970.00 with Bob 2nd and all agreed. Once the contract was signed Steven requested the money be encumbered as paving won't start until next spring. Joellen will present the encumbrances for 2019 at the wrap up meeting later in the month.

Steven also presented an estimate for urinal parts for the community Building.

Steven requested to purchase new chlorine scales at the well house for \$3223.00 from Living Waters. After some discussion Bob moved to purchase the scales with Dan 2nd and all agreed.

Steve will be attending a water conference in January and is requesting mileage reimbursement. Bob so moved with Dan 2nd and all agreed.

Park:

The boat lift owner called the town and agreed to move the lift from the boat launch area.

The council began to discuss the recommendations for a rate increase for wastewater.

Dan stated in spite of the recommendations of the rate study he thought we could do a cost analysis and wait out until the old bond would fall off at 2024. He agreed we needed to transfer money from the Depreciation Fund to wastewater fund to get the fund into the black going forward. He thought the recent rate increase would then kick in.

After a lot of back and forth, Doug moved we transfer \$66,000 from Depreciation Fund to bring the Wastewater into the black and revisit every three months going forward and reevaluate then. Will wait no longer than June meeting to take action. Bob 2nd and all agreed.

The council took a look at the Employees Health insurance plan, they were hoping to get some feedback from the employees to give them some guidance. The Department Heads present suggested staying with the present plan. Dan so moved with Bob 2nd and all agreed.

Joellen presented the Pot Belly Pig Ordinance 2018-7 for adoption. Dan moved to adopt with Bob 2nd and all agreed.

The council began to discuss salary increases for 2019. Dan abstained. Bob commented that every year we approve 3% increases, but when it comes time for the vote it usually is less. He made a motion to give 3%, it died for a lack of a second. Doug moved to give a 2% increase, but it too died of no 2nd. Bob moved to give a 2.5% increase, Doug 2nd and both agreed.


Joellen requested we schedule the wrap up meeting for the last week of the year. Thursday was agreed to meet at 10:00am at the town hall.

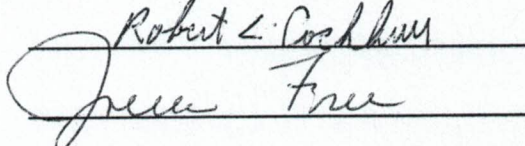
Joellen announced that several church groups and non- profits gave money to help residents with utility bills and there will be no shut offs over Christmas. The Clerk's office will be closed the last week of the year. Residents can use drop box and mail to pay any late bills.

Joellen added four additional claims to the accounts payable voucher. Bob moved to accept the voucher with the additional claims, Dan 2nd and all agreed.

Since there was no further business, Bob moved to adjourn with Dan 2nd and all agreed.

Milford Town Council



Robert L. Cochran


Jean Free

Attests:



MILFORD TOWN COUNCIL
THURSDAY, DECEMBER 27, 2018
MILFORD TOWN HALL

Present: Doug Ruch and Dan Cochran

Absent: Bob Cockburn

President Doug Ruch opened the meeting and the first item on the agenda was the emcumberances of \$178,105.00 from 2018. Doug so moved with Dan 2nd and both agreed.

The next item presented was the 2019 Salary Ordinance, Dan moved to adopt the 2018-9 with Doug 2nd and both agreed.

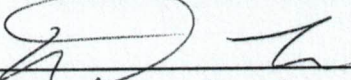
The next item presented was the 2019 Appointment Ordinance, Dan moved to adopt with Doug 2nd and both agreed.

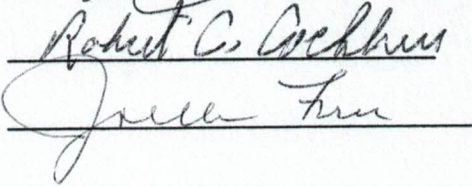
The last ordinance to be presented was the transfer of funds, Dan moved to adopt with Doug 2nd and both agreed.

The accounts payable voucher was presented , Dan moved to accept with Doug 2nd and both agreed.

Since there was no further business, Dan moved to adjourn with Doug 2nd and both agreed.

Milford Town Council



Robert C. Cochran


Julie Ann

Attests: