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DRAFT MINUTES: of the Parish Council Meeting held in St Andrews Church, Naunton on Monday 20 November 2017 at 8.00pm.

PRESENT: Parish Councillors: Beverley Chance, Peter Bell, Charlie Hanks and David Pickup

IN ATTENDANCE: Maxi Freeman, Clerk

1. Call to order

2. Apologies for absence. Apologies received from Cllr Keith Russell

3. Declarations of Interest on items on the Agenda (Localism Act 2011). The Chairman and Cllr Hanks declared an interest in agenda item 11 'Village Hall'.

4. Minutes of the previous Parish Council Meeting held on 18th September. The minutes were approved and duly signed as a true record, with the amendment that the date of the 'next' meeting is corrected to 20 November from 25 November.

Action: Clerk to load to website.

5. To receive comments and concerns from the public. No public present.

6. Matters arising (Clerk's Report). The Clerk's report was noted.

7. Playground repairs

Cllrs agreed to accept the cheapest quote (from Greenfields) to repair existing equipment. Cllr Hanks confirmed that the work would be carried out before Christmas.

Action: Cllr Bell to research new sign for the playground with his contact details for playground enquiries.

8. Defibrillator training

Cllr Bell is arranging training for Feb/March 2018. Action: Cllr Bell to inform the Council when a date has been finalised.

9. Request to remove street lighting outside April Cottage

Council expressed sympathy for the resident but was also concerned about the possible repercussions of the increased risk of accidents in the absence of street lighting. Action: Clerk to contact Skanska and Amey regarding to ask that the light outside the cottage could be switched off earlier – at 10 p.m. – to minimize the effect of the light on the quality of the resident's sleep.

10. Planning applications

17/0099/CWMAJW Removal of two clauses from Cotswold Hill Quarry permissions to allow unlimited HGV movements. Councillors agreed to object to this application on the basis of extra HGV traffic being detrimental to enjoyment of the countryside

and damage to the infrastructure. **Action: Clerk to post objection to CDC planning portal.**

17/04377/FUL Use of part of stables at Aylworth Manor as groom’s accommodation (retrospective) there was no objection to this application. **Action: Clerk to post ‘no objection’ to CDC planning portal together with copy of groom’s letter re: her accommodation on site.**

Councillors also considered a recent new application, **16/0049/CWMAJM**, Infilling of land using inert quarry waste. The Council had no objection to this application as no vehicle movements outside the site were forecast. **Action: Clerk to post ‘no objection’ to CDC planning portal.**

Council also noted permission recently granted for application **17/0221/FUL**, Land south of Kifts Gate - new Shepherd’s hut and sheds. Granted with relevant clause. Council had commented that permission should not be granted for a permanent residential dwelling at any time (although weekend camping is acceptable).

11. Closure of unsurfaced roads to public access

Action regarding the possible closure of undocumented rights of way across the parish was discussed. **Action: Clerk to provide details to the Naunton Newsletter. Cllr Chance to establish which routes in the Parish are at risk.**

12. Finances

- **To receive bank reconciliation:** The bank reconciliation was approved as accurate. Reconciliation signed by Clerk and Chairman.
- **To approve payments and note receipts:** No receipts. The following payments were approved:

Chq no	Payee	Purpose	Authority	Chq value
	M Freeman	Clerk's wages, September and October @ £194.81 p month	LGA 1972 s 112 (2)	389.62
	M Freeman	Extra hours (see Clerk’s report) regarding PWLB	LGA 1972 s 112 (2)	75.12
697	M Freeman - total			464.74
698	Douglas Hindley	Strimming of recreation field and path	LGA 1972 s 111	30.00
699	Citizens Advice Bureau	Donation	LGA 1972 s137	50.00

Action: Clerk to issue cheques.

13. To agree budget and precept for the next year (2018/19)

The budget was agreed as prepared, including precept increase to repay PWLB loan. **Action: Clerk to forward budget and calculate precept when requested by CDC.**

14. Internal Auditor appointment for 2017/18

Council agreed to allow GAPTC to provide an internal auditor. Clerk informed meeting that this year's auditor across Gloucestershire had changed (now PKF Cooper Parry). Chairman signed standard GAPTC letter of instruction. **Action: Clerk to complete and send.**

15. Village Hall refurbishment project

Cllr Hanks confirmed that funding was not required at present. Exact dates would be available once the project team had agreed a cash flow plan. There have been some changes to the schedule of works as further investigation found that a new DPC was not needed but also found a number of unexpected large pipes in the ground.

16. Agree responses to any correspondence received

- Chartered Parish & Town Council meeting – 6 December. No attendance planned.
- Community Wellbeing Service leaflet. **Action: Cllr Bell to pin notice on the board.**
- CDC Town and Parish Council Liaison meetings (20th and 27th November). No attendance planned.

17. Any other business.

- Waste water blockage: The Chairman informed councillors that she had been visited by a resident on 17 November to investigate a strong smell coming from a manhole on land next to Dale Street. Raw waste water was bubbling out of the manhole, which only serves the golf course. She then called Thames Water who found a large block of fat obstructing waste water flow. **Action: Clerk to draft letter to catering manager and the owner of Naunton Golf Club recommending fitting a fat trap or taking action to make sure cooking fat does not enter the sewage system at all.**
- Bench repairs: **Action: Cllr Bell to source materials for bench repairs by Village Hall. Cllr Pickup to speak with Mrs Z. Anderson with regard to the memorial bench (which has been vehicle damaged and unsuccessfully repaired) at top entrance to the church yard.**

The Chairman concluded the meeting at 9.30pm and thanked everyone for their attendance. The next Parish Council meeting will be held on the January 2018 at 8pm in St Andrew's Church.

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Chairman

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Date