



# Minutes

## Stoneybrook Parent School Council Minutes

Monday, April 4 2022

7:00 p.m – 8:30 p.m Virtual Meeting

Parents, Teachers, Students & the Community  
Working Together



**Stoneybrook Parent School Council Executive 2021-2022**

**Principal**  
Andrea Chevalier

**Chair\***  
Michelle Bacon

**Chair-Elect\***  
Rachel Peaker

**Past Chair\***  
Vacant

**Treasurer\***  
Christine Koustrup

**Secretary\***  
Alex Ward

**Communications\***  
Xin Zhou (Joe)

**Parent Representatives\***  
Amanda Banas;  
Eliana Caranci;  
Felicia Hampson;  
Becca Hummel;  
Lindsay Neale;  
Allyson Watson

**Teacher Representative\***  
Lorraine Lewis

**Student Representatives\*(2)**  
TBD each meeting

**Hot Lunch Coordinator**  
Allyson Watson

**\*Voting Positions**

	Item
1.	<b>Welcome</b>
2.	<b>Approval of March 2022 Minutes</b> <ul style="list-style-type: none"> <li>Allyson motioned to approve; Rachel seconded the motion; all in favour. Minutes approved.</li> </ul>
3.	<b>Business Arising from the Minutes</b> <ul style="list-style-type: none"> <li>Safe Routes Application (Wayfinding Signs) <ul style="list-style-type: none"> <li>Application was submitted in March 2022 – no response has been received to date. Andrea to follow up. Carry forward to May.</li> </ul> </li> <li>Balanced Day Vote (Deb) <ul style="list-style-type: none"> <li>The results of the vote for balance day or traditional day schedule were shared school wide in News to Families. The result was that the majority of our school community voted in favour of maintaining a balanced day schedule. A package was provided to the Superintendent to outline the process of the vote (paper and electronic voting opportunities), as well as community outreach initiatives which included a community meeting that was held virtually on February 24<sup>th</sup>, 2022. Voting was open from February 25<sup>th</sup> to March 11<sup>th</sup>, 2022. The schedule was approved and adopted permanently. No further action required by parent council. Next step is for school administration to create a timetable for next year. The staffing process is underway. Deb extended a sincere THANK YOU! to everyone who participated in the voting process, the parent council sub-committee and those in our school community as the administration greatly values the opinions of everyone.</li> </ul> </li> </ul>
4.	<b>Principal's Report</b> <ul style="list-style-type: none"> <li>No new staffing to report. Staffing for the next school year is underway.</li> <li>Pleased to announce that a second set of hooks are being added to the flagpole in order to fly a Pride Flag.</li> <li>Physical Building and Space: Climbers remain closed at this time until the ground frost line dissipates.</li> <li>HEPA filters are being installed and when deployment is complete each classroom will have one.</li> <li>Learning &amp; Engagement: Article was featured in the London Free Press referring to the sound wall for young learners. The sound wall matches articulation to sounds heard, describes how the sound is made. Very foundational for literacy. Very exciting to be represented.</li> <li>Canadian Cognitive Abilities Test (CCAT) for grade 3 wraps up this week. Results will be received in June.</li> <li>All staff have been trained in EQAO.</li> <li>School graduation committee is being formed; graduation is scheduled to take place at Lucas Secondary School – Auditorium and reception to follow.</li> <li>Ramadan – a celebrating Ramadan space has been created in the library for those students celebrating and fasting during the nutritional breaks. The space is supervised by staff on a rotating basis.</li> <li>Lorraine: The Scholastic Book Fair was held from March 23 – April 4.</li> </ul>

	<p>Results of the bookfair were great! Over \$9000.00 in sales were generated which resulted in our school being given 20% back in rewards to purchase new books! There was a great deal of excitement among staff, students and families to see the return of an in-person bookfair! Thank you everyone for your support!</p>
5.	<p><b>Student Report</b></p> <ul style="list-style-type: none"> <li>No student representatives present</li> </ul>
6.	<p><b>Financial Report</b></p> <ul style="list-style-type: none"> <li>Summary: monthly balance was \$4,513.12 minus expenses of \$241.36 for math supplies, Hot lunch was \$4,318.26 and \$1000.00 is earmarked for graduation. Available balance is \$3,318.26. During March meeting, a discussion was had to earmark funds for student engagement initiatives related to the balanced day vote. Initiatives were not required. A motion was made by Allyson, seconded by Becca, to pull the funds back for balanced day initiatives – all in favour.</li> <li>Funding Requests: No current funding requests.</li> <li>As carryforward from March meeting, Becca prepared a funding request proposal form. It is an excel document that allows staff to complete a funding request. Form outlines particulars such as grade, item description, where to buy, is it a replacement item, estimated cost, timeframe to receive, how does this purchase align with curriculum focus of TVDSB. Form outlines that all funding requests must go through Andrea and further outlines that parent council meets first Monday of the month. Allyson added that this form could also be posted to SPSC website for ease. Discussion around the importance of having form readily available for staff to use as funding requests come up throughout the school year. <b>ACTION:</b> Michelle to provide form to all members, for their review.</li> </ul>
7.	<p><b>Communications Report</b></p> <ul style="list-style-type: none"> <li>Routine maintenance/updates to the SPSC website are ongoing.</li> </ul>
8.	<p><b>School Council Business</b></p> <ul style="list-style-type: none"> <li>Hot Lunch: Allyson <ul style="list-style-type: none"> <li>Hot lunch was very well received. Weeks alternate between pizza and subway. 140 orders were placed for pizza last week and 112 for subway. For pizza deliveries, finding that having two deliveries will help to keep pizza warmer for students, who eat during the second half of break. Thank you so much to all the volunteers who helped hand out lunches. The resumption of hot lunch is another step towards the normalcy that has been missed so much due to covid.</li> </ul> </li> <li>Spring Fundraisers – Purdys &amp; Plantables <ul style="list-style-type: none"> <li>Purdys (Rachel) – Purdy's fundraiser wrapped up March 29<sup>th</sup>. \$47.00 in funds were received.</li> <li>Plantables (Rachel) – fundraiser can be rolled out now. Can be ordered individually to determine own timeline for delivery. <b>ACTION:</b> Rachel to determine when pay-out of funds takes place. <b>ACTION:</b> Rachel to create a fundraising information poster.</li> <li>Discussion was held around the importance of advertising for fundraising initiatives. Communication is provided in News to Families each week but to extend a broader reach perhaps advertising on community facebook pages/school twitter account would also be appropriate. Paper flyers could also be sent home. Partnership with administration will continue to explore broader reach (perhaps teachers could post to google classrooms and/or encourage students to write into planners, Stoneybrook Twitter).</li> </ul> </li> <li>Year-End Fundraiser – Michelle raised the question about Council hosting a</li> </ul>

	<p>year-end fundraiser in June. With the easing of restrictions is there a green light for all school events. At this time, school events have been narrowed to graduation. If we are still restricted, we can continue to brainstorm other creative ideas. If able to prepare for year-end fundraiser, a small sub-committee of volunteers may need to be formed prior to May meeting to commence roll-out of ideas.</p> <p>Eliana added if we could incorporate time capsule into event as we have not been able to acknowledge the 50<sup>th</sup> anniversary of Stoneybrook. <b>ACTION:</b> Deb to speak with Andrea and give Council direction.</p> <ul style="list-style-type: none"> <li>• TVPIC – memo received from Sheila Builder (Superintendent of Student Achievement) requesting membership applications for TVPIC. <b>ACTION:</b> Michelle to circulate memo for TVPIC membership.</li> </ul>
9.	<p><b>Important Dates to Remember</b></p> <ul style="list-style-type: none"> <li>• Dental Screenings – April 5<sup>th</sup> and 6<sup>th</sup> – JK/SK/Grade 2 and 7</li> <li>• Photo Day – April 20<sup>th</sup></li> <li>• May 9<sup>th</sup> – Immunizations</li> </ul>
10.	<p><b>Date of next virtual meeting</b></p> <ul style="list-style-type: none"> <li>• May 2<sup>nd</sup>, 2022</li> </ul>