



## TAXICAB LICENSE PROCEDURE

IN ORDER TO EXPEDITE TAXI LICENSE PROCESSING, PLEASE FOLLOW THE INSTRUCTIONS OUTLINED BELOW. ANY QUESTIONS, CONTACT THE MUNICIPAL CLERK'S OFFICE (732-892-1118, EXT. 210). COMPLETE APPLICATIONS WITH FEE SHOULD BE DROPPED OFF AT THE MUNICIPAL CLERK'S OFFICE DURING NORMAL BUSINESS HOURS (MONDAY THRU FRIDAY, 9AM – 4 PM). CHECKS SHOULD BE MADE PAYABLE TO "**BORO OF PT. PLEASANT BEACH.**"

### TAXI CAB "COMPANIES":

- COMPLETE & SUBMIT APPLICATION FORM:  
(Located on <http://www.pointpleasantbeachpolice.org/forms-reports.html> )
  - INCLUDE FOLLOWING:
    - COPY OF VEHICLE REGISTRATION/TITLE (EACH VEHICLE)
    - COPY OF INSURANCE (PER ORDINANCE 2014-09)
- SUBMIT FEE: \$100.00 FOR THE FIRST OWNER'S LICENSE AND \$25.00 FOR EACH ADDITIONAL VEHICLE SOUGHT TO BE LICENSED BY THE SAME OWNER EACH YEAR.
- FINGERPRINTING:
  - NEW APPLICANTS – PICK UP REQUIRED PAPERWORK AT THE POINT PLEASANT BEACH POLICE DEPARTMENT AND HAVE FINGERPRINTS TAKEN AT PROCESSING CENTER IN TOMS RIVER.
  - RENEWAL APPLICANTS – MUST COMPLETE ONLINE BACKGROUND CHECK **FORM 212A**. (SEE INSTRUCTIONS BELOW.)
    - GO TO <http://www.njportal.com/njsp/criminalrecords/> FROM ANY WEB ENABLED COMPUTER.
    - CLICK ON THE "**ON LINE FORM 212A**" WHICH IS HIGHLIGHTED BLOCK LOCATED ON LOWER LEFT SIDE OF PAGE.
    - ENTER OUR NINE DIGIT ORIGINATING AGENCY ID # **NJ0152500**
    - FOLLOW PROMPTS FOR DEMOGRAPHIC AND BACKGROUND INFO.
    - SELECT TYPE OF BACKGROUND NEEDED: **LOCAL ORDINANCE**
    - UPON COMPLETION, YOU WILL RECEIVE EMAIL CONFIRMATION & RECEIPT.

## TAXI CAB “DRIVERS”:

- COMPLETE & SUBMIT APPLICATION FORM:  
(Located on <http://www.pointpleasantbeachpolice.org/forms-reports.html> )
  - INCLUDE FOLLOWING:
    - COPY OF DRIVER’S LICENSE
    - DMV DRIVER HISTORY ABSTRACT
    - TWO 2”X2” PHOTOGRAPHS
    - MEDICAL EXAMINER’S CERTIFICATE(Located on <http://www.pointpleasantbeachpolice.org/forms-reports.html> )
  
- SUBMIT FEE: \$50.00 PER YEAR.
  
- FINGERPRINTING:
  - NEW APPLICANTS – PICK UP REQUIRED PAPERWORK AT THE POINT PLEASANT BEACH POLICE DEPARTMENT AND HAVE FINGERPRINTS TAKEN AT PROCESSING CENTER IN TOMS RIVER.
  - RENEWAL APPLICANTS – MUST COMPLETE ONLINE BACKGROUND CHECK **FORM 212A**.
    - GO TO <http://www.njportal.com/njsp/criminalrecords/> FROM ANY WEB ENABLED COMPUTER.
    - CLICK ON THE “**ON LINE FORM 212A**” WHICH IS HIGHLIGHTED BLOCK LOCATED ON LOWER LEFT SIDE OF PAGE.
    - ENTER OUR NINE DIGIT ORIGINATING AGENCY ID # **NJ0152500**
    - FOLLOW PROMPTS FOR DEMOGRAPHIC AND BACKGROUND INFO.
    - SELECT TYPE OF BACKGROUND NEEDED: **LOCAL ORDINANCE**
    - UPON COMPLETION, YOU WILL RECEIVE EMAIL CONFIRMATION & RECEIPT.