

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

June 28th

2018

CALL MEETING TO ORDER BY: Jeffrey Bixler @ 7:32 p.m. Pledge of Allegiance

Fiscal Office: Roll Call; Bixler Chair: Here; Vice Chair Diehl: Here; Trustee Pfile; Here; Fiscal McCluskey: Absent; Roads, Cemetery, Parks: Biltz: Here; Fire: Jesse Baughman: Here; Zoning: Lippy: Here

Guest: None

I. MOTION TO APPROVE AGENDA For: June 28th, 2018 regular meeting

Moved by: Chris Seconded by: Jeff

Roll Call: Mr. Bixler: Yes; Mr. Diehl; Mr. Pfile: Yes

II. MOTION TO APPROVE MINUTES: May 31st, 2018 regular meeting

Trustees did not have the opportunity to review the minutes for the May 31st meeting therefore will postpone approval until next meeting.

Moved by: Chris Second: Tim

Mr. Diehl: Yes; Mr. Pfile: Yes; Mr. Bixler: Yes

Jeff: We will table the minutes for June 14th 2018; we have not received them yet.

III. CORRESPONDENCE:

IV. OLD BUSINESS:

A. Chris: I got the permit for the dugouts up at the park; before we got that we actually had to have a contractor; because it is commercial; we cannot be our own contractor; because it is township; we had to do that with the chapel and all; I got a hold of Keith Bergman and he is our contractor; he was willing to sign the paperwork; he has to sign the permit and everything too; that made us so that we could go ahead and get our permit. Part of the reason that I went ahead and got the permit; they want to get started July 3rd is their last game up there; so they want to get started right after the fourth.

B. Jeff: Did you get my text this morning about the septic? Chris: Yes, I will call that guy and see what he suggests that we do now. I'm just not sure why it is backing up again; I am guessing enough surface water it is just backing up; I am guessing now that it is coming the wrong way; it is coming from the leach back. Jesse: Every time we get a heavy rain is when it backs up; last night it came up through the commodes in the restrooms; it actually over flowed the toilets in both bathrooms. Jeff: That is a lot of push back. Tim: It is almost like the down spouts are going into it or something. Kevin: I wonder if the Cistern is leaking into it. If the cistern is full and taking all of that roof water; if it feeds it through over there I do not know. Jeff: It is full; you guys have not pumped it down any right. Jesse: To my knowledge No. Kevin: The last time that I looked at it; it has been a while since I have looked at it. Tim: Where does the over flow go? Chris: It just goes out on top of the ground. Jeff: That is what I thought; it went right out; so you would see it; if you are not seeing over flow and that thing is full and we are getting a rain storm; that could very easily be the problem. Tim: Could we put an over flow pipe over to the creek from it; I have not been over there to look at it. Kevin: I do not know for sure; but that is what I have always wondered. It seems like it is a lot of roof water that comes into that. Jeff: That was a key source for us when we were running the trucks a lot of times; so it never got the opportunity to really get too full; it is not quite that way; especially with the rains we have had; so you would think that you would see a lot of wetness around the top of the tank; there is nothing; every time I have looked at it is dry; we really need to take some time and look at it; and your going to get a hold of Workman; so we will just move on from that. Jeff: Who did the work on that Chris? Chris: Bizzari; but we paid Workman; it was a small job for them so they subcontracted it out to Bizzari.

IV. NEW BUSINESS:

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V. TRUSTEE REPORTS:

A. Tim: I talked to Chris Meduri and he said that he would get some of the information to Bill about doing the transfer of funds from the general fund for the road salt shed. Jeff: Can we start looking into getting somebody. Tim: I have already looked into getting some estimates; I talked to John Hoover and I have a call out to another guy; I cannot remember his name; he is the one that built the one in Randolph and the one in Marlboro; he built a couple of other townships around; he is going to come out and meet with Kevin and look at it; he knows about what we want; he will give us an estimate. Chris: I am guessing that we probably should move on it; if we are going to get this done. Tim: What is nice about a lot of these guys doing most of them is they actually do the drawings and everything is included in the price and they will get the permits and all of that. Jeff: What I would like to do is we are doing some improvements; I would like to have some pictures of this stuff before and afters; I would like to have some pictures of the mini; stuff like that so that we can brag a little bit. Tim: No matter what we will have to bid it out; I just figured that we would get a general idea. Chris: I understand that we are going to bid this out; how soon will they have something for us to look at; so that we could move on and start bidding it; if we start bidding this out that is going to be about a month. Tim: Like I said I got a hold of him; you know contractors; It took about 3 or 4 days for him to get back to me and if I do not hear something from him by Monday; then I am going to call him back again; and start pushing harder. I actually told him a 42x42 with 8 ft walls; they call them a 10, but 2ft of that is in the ground and 10"; anyway I told him that I thought that we would prefer the wood truss; because we blow salt in; so we do not really want to do metal; because they will rust just horrible; those are the dimensions that I gave him just to get started; we can go from there; we can make changes; whatever we want; but that is what I told him to start with; just to give us an idea; because then you are talking whatever price he comes up with; you are talking about another 7 or 8 thousand in asphalt just to put a floor in it; you have to put a floor in it if we are going to put an apron on it; so whatever that price comes up with. Jeff: They do not have any state contractors that are already approved do they. Tim: I do not know; they might; What I did was I talked to Marlboro Township and I got the specs from Shalersville and I had old specs from different townships. Chris: I do not remember seeing any state contractors; being like a state bid on contractors; it must be something different because it is labor and everything. Tim: Anyway, if I do not hear something by Monday; I will start pushing harder and push them to get out here; if I am not going to be here; either one of you can come out.

B. Jeff: I think that 2019 budget worksheet; I think that needs to be approved and in by the end of this month. Chris: He said that we have until the first meeting of next month; we can do it. Jeff: OK, so we can just review this and any questions that we have; we can just do it at next meeting. Jesse: He did tell me; I do not know if he spoke with anyone of you; the other night when me and him was exchanging stuff; before he left for camping; he asked me to tell you guys that on the areas that it shows negative; that he will move the right stuff and make it positive; he just has to move some stuff. Jeff: I do not want to get into it too much; because maybe I will find what I am looking for; I never saw an actual total; I saw subtotals; but I never saw. Tim: A total budget; it was 1.2; that was the total budget; now income is 695 or 696; this is very abstract. Jeff: This does not tell you that; that is what I do not like looking at is something that does not tell you. Tim: You need to look at the front summary and whatever; he can put it together for you so that it shows beginning and end; beginning budget; but it is about 1.2. Jeff: That seems like a lot for a little burgh; but it is really not. Tim: We just have a big general fund; the income is just under \$700,000.

VI. DEPARTMENT REPORTS:

A. Kevin Biltz- Roads/Buildings/Cemetery/Park Report: Roads: We got started patching on Giddings; We are trying to get as much as we can and then it rains. We are getting calls about driveway pipes; I talked to Tim today; I could not remember how much we

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said that we want to charge to put them in; Tim said that it is \$200.00 plus the pipe; I looked in our minutes and our minutes are not updated until now; I do not have any copies of the minutes; I will have to have him start giving me a copy; so that I can look back and look at that stuff; I will get back with the one guy on Clark called me today; I will get back with him tomorrow; tell him that; I remembered that it was 30 ft minimum; but I forgot about the \$200.00; we serviced the 2010 Chevy Dump; we put four new sets of brakes on it; it stops a lot better now; we just got done weed eating the cemetery this morning and poured a foundation last week; we were not sure where it went; I had to wait to get a hold of the lady; we poured the rest of it; but we could not get a hold of her for some reason the monument company could; so we ended up getting a hold of her and we got it all straightened out; so we got it poured; we have been mowing and spreading asphalt. Jeff: What kind of oil did we buy for the fire department for \$755.00. Chris: That is that engine oil. Jeff: What did we buy a drum? Chris: We bought 12 five gallon buckets; because there is a rebate on them. It was \$65.00 per bucket but there was a \$35.00 rebate on them; so that will be coming back. Jeff: That is for more than just the fire department is it not? Or is that strictly fire department? Chris: I think that it is just strictly for the fire department; they wanted it down there; but it should be enough for a couple of years. Jeff: That is a lot of oil. Jesse: That must have been prior to me. Chris: Yes, that was before him. I was telling those guys about the rebate and they said that they would not mind doing that; so we just went ahead and bought it.

B. Jesse Baughman/Fire Department- For May 31st through June 28th we ran a total of 19 calls; 4 Fire Responses, 7 EMS Responses, 4 Motor Vehicle Crash Responses, Mutual Aid 4, Received Mutual Aid 3 times; those were for multiple calls and 2 multiple patients on EMS; we are at a total of 159 calls right now to date for this year and that puts us over 20 calls from where we were this time last year; Engine 1513 was taken out of service a week ago; it was put back in service last Friday; Alliance motors did the repairs; we had a rear break hanging up plus the engine light was comment on and voltage gauge was dropping below 12; what they found was that the brake pedal inside the cab was all corroded up and they had to take that apart and re-clean it; replace the pin on that. Jeff: On the brake pedal? That was the break issue. Jesse: Yes, it was actually hanging up on all of them; but I noticed it on the driver's side; is the one that I noticed; it was on all of them; they fixed that; they rebuilt the alternator; which was causing the voltage drop; and then the check engine light was actually air barometric sensor on the engine that they replaced for 115.00 I believe. Jeff: How much was the total damage? Jesse: The total damage was \$ 1,137.00. Jeff: That truck is taking a chunk out of the budget this year is it not? Jeff: We did something that was over \$500.00; so we are going to make a motion to pay this bill.

MOTION: RESOLUTION: 2018-067

Motion: Pay Alliance Motors \$1,137.46 for the repairs to Engine 1513.

Moved By: Jeff Second: Tim

Mr. Bixler: Yes; Mr. Pfile: Yes; Mr. Diehl: Yes

Jesse: For EMS Hannah Burns and Sam Baker both agreed to go to paramedic school and pass their national registry over the past couple of weeks; they both passed and are cleared through the state to practice. Jeff: Do they have to do UH? Jesse: UH does not do a protocol test like Robinson used too. They can now function as paramedics. But speaking of UH; I spoke with Ray Pace, who is our EMS coordinator for UH and informed me that we are non-compliant as far as the UH protocol goes and region 8 protocol; which they work under as far as our patient reports go. What we are still doing is a hand written report in the back of the squad or when we get to the hospital for the patient; we need a paper copy at the hospital which we have to leave a copy for the patient at the hospital; then we come back and we enter that into the computer or the data bank; about 2 years ago UH has all EMS under their protocol to do away with the paper report and Edinburg is the only one due to my knowledge that has not done that. I asked

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Mike Dickens when I first got here; because that was the first question that I had when I was looking throughout the squad; why we are still giving paper reports; why we do not use the computers and his answer to me was because we do not have the computers. Jeff: I thought that those were given out by the state or by somebody. Jesse: No, the program might be done by the state; but the computers are not; the computers we have to purchase ourselves. I am working on getting prices on the Panasonic FZG1 Tuff Pads; these are what I have used for the last 5 or 6 years; they are very durable; same pros and cons depends on who you ask; UH recommends that we do the IPAD Touch; but I have also had a lot of pros and cons from people using those also; I am going to get the prices on both of them to compare; I am so going to check with Dan Housenberger who is the EMS Director of UH; He likes to buy things for departments every now and then; so I am going to see if I can get him to at least buy us one; the only thing that I am a little Leery is if I do that we will probably be forced to do the IPAD Touch; if he is going to buy it; he is going to say this is what you are going to have; I am going to get the prices and talk to him and see where we are at; the biggest issue with the way that we are doing it right now is when we write out a written a report on paper and then we go back; they are not getting put in right away; sometimes they are getting put in the next day if they come back in the middle of the night or right at the end of the shift; they will not do it right away; there are some reports that have not been put in for several weeks; we actually have a 24 hour grace period; which is technically the limit for that. So that is one issue the other issue is if you do not enter verbatim what is on your paper reports into that computer if something happens down the line and the lawyer says this does not match that; we could be screwed; so even though it says on the paper report that it is a rough draft in court he is informing me and I have heard from other EMS Coordinators also; we could be liable for that. Actually it just causes extra work in the long run; if you are short on man power and you do not get the computer up and running right away, you write your vitals done and your notes and stuff on a piece of paper; but still before you leave the hospital that report is entered; a copy is sent into the UH emergency rooms printer; print it off and that takes care of that. Jeff: You mean you down load the report before we leave the hospital. Jesse: You down load the report before you leave the hospital. Jeff: Then you still need to down load the report to the state? Jesse: It goes into the cloud; and I believe that it goes into the state at that point; the only thing that Mike has to do is go back and pull them up and do quality control. It goes into the cloud when we down load it and that goes to the state; that is separate from our Fire House. Jeff: How many do we have to have? Jesse: Two. One for each squad. Jeff: We do not respond anything else and do any patient care in anything else? Jesse: We do, It would be nice to have one on each apparatus; say that we have an MVA with multiple people; we have both squads working patients; we have maybe a crew from the engine doing patient assessment; they could start the notes there; we are not going to be transporting that patient; so whatever squad that patient goes on then transfer the information there. Jeff: OK. Chris: Do you have any kind of an idea how much these are going to cost Jesse? Is it \$500.00 or \$5000.00? Jesse: To do them both we are probably looking at under \$5,000 for the both of them; but it is going to be in the thousands yes; they are not cheap. Jeff: For two years this has been going on? Jesse: About a 1-1/2 to 2 years, Yes. Jesse: I think that the Tuff Pads are around \$1800. apiece and that is with the program and everything; the Tuff Pads do not come with a keyboard; we bought a keyboard after the fact to make it easier to type in the report than doing the keyboard on the screen; it cut the time down as far as entering it in and everything. Jeff: And Edinburg is the only one? Jesse: Well I do not know that for sure; but I know in the Southeast border of Portage County. Chris: This has been way to long going on; I think that we need to give him some money Jeff and we need to have these in place before our next meeting; or at least on their way and what I would not mind seeing you do Jesse; is us allowing you enough money to get two of them and if you can weasel a third one out of UH; then we would have a third one; be a little bit of a floater on the rest of the apparatus; what do you think Jeff? 2 years has been way to long to be the only ones in the area to be doing it. Jeff: I am amazed that someone has not said

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something to me about it; I have been up to UH; I have talked to Danny several times; I can not tell you how many times that I have talked to Danny; we just got a year ago the new life pack units and Allen Berger and them came up and gave them to us; I would have rather had the pads than the new life pack unit. Jesse: Trust me I was surprised when I walked in the day that we went up there and I started walking around 11 and that was the first thing that caught my eye. Jeff: I think that my thought process on it would be pricing on it; if we think that they are going to cost about \$2,000. a piece then we could approve like \$2,000.00 if you guys are in agreement with it; and that would enable him to get out there and look around and it would give him the opportunity to at least get two in play. Our pricing is going to be different; because of the way that they get purchased; we can put not to exceed; that way if it is less than find. Chris: That is why I said not to exceed \$5,000. so that we could go ahead and move on and get out of the dark ages; I guess. Jeff: That would give you the opportunity to look into what we can get; find out if there is any opportunity to get some assistance and your thinking not to exceed \$5,000. Chris? Chris: Yes. Unless you do not think that it is important for the Department to have three. I want you guys to have enough equipment. Jeff: The department that transports; is the department that turns in the report. Jesse: Or the EMT in charge; so even I have patient care; and I end up riding with Palmyra or whatever; I would do it on theirs; or when one of ours is done; then I would just put mine in; but I still do it before I leave the hospital; we have done that before in instances we have had multiple emts for the department with patients; the first one puts their report in and then as soon as that one is done; you just click an icon and a new report comes up and you start all over again. I have done three patients at one time; for like non-transport and stuff like that. Rhonda what size screen? There is a 10" screen and there is a 7" screen. Jesse: That would be the 10" screen; there would definitely be advantages to a third one to use it for specs and if we had it in the engine we could download pre plans and stuff like that on it. Tim: Why do we not approve the money and then if he can get one from UH then he will just buy one and if it is not going to be timely then go ahead and get two is that more reasonable; you think? Jeff: The thing that I am looking at is I agree we are going to have at least two; two is the minimum; third one is it going to be more of a problem because it does not get used as much as the other two; therefore, causes problems down the road; because these are battery eaters and everything else; so I would really like to shoot for a maximum of two right now that is my thought. Tim: So you want to go ahead and approve the full amount in case. Rhonda: If they are going to give you an IPAD; then you are going to have to purchase an IPAD. Jesse: Yes; for programming purposes and everything else they would have to be the same. Jeff: What are the actual name of these things? Jesse: The Panasonic FZG1 Tuff Pad and then as far as the other one it is just an IPAD Touch. Jeff: The one that we would be mostly interested in is this one; because it is the more durable one. Jesse: I feel that it is. Jeff: It could go the opposite way; do not buy the most expensive one if they are both equal. Jesse: Right. Jeff: In the form of a motion not to exceed \$5,000. Jesse: And with that I want to talk to some of the personnel to make sure there is not a majority swinging one way or another. Chris: That was my other thing also, Jesse; I want to make sure that it is not just your preference to. Jesse: UH is promote is pushing the IPAD because like you can go from the IPAD Touch and you start your report in route; once you get to the hospital it will actually switch over into the computer that they have in the EMS room; so that is why they say this is what you should use. Jeff: So you can either tie into it or wifi into it; or electronically transfer the data right there; which makes a lot of sense what about this Panasonic; you cannot get it to do that. Jesse: Not into their computer; we still just continue our report on that in the ems room. Jeff: Then how does it get to the hospital? Jesse: Through the WIFI internet. Jeff: So you just download it that way; you just can not go directly to theirs unless you use their system. Jesse: Yes.

MOTION: RESOLUTION:2018-068

Purchase to Panasonic FGZ-1 Tuffpad for the department not to exceed \$5,000.00.

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Moved By: Jeff Second: Tim

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

Jesse: I got a phone call from Chief Gardener in Palmyra last Friday; they are setting up a scheduling for a pump test; from his conversation with me; we have tested the same time with them in the past; I was trying to find paperwork on that today and I have not been successful yet. Jeff: It cannot possibly have been a year since we have tested. Jesse: I think so because again pretty much Palmyra, Edinburg, Deerfield, Atwater they all do it at the same time; they did it down in Palmyra. Kevin: Nate took it to Wing Foot that has been at least; because they tested them out at Wing foot. Jesse: They started having some issues out there and so last year Garvin started having them at his department; all we do is set up drop tanks and keep them full of water; and a guy comes in and does all of the departments at the same time; just slots each department in at different time slots; I am going to still keep looking for those reports; I know that they have got to be in there somewhere; but I have not found anything yet. Along with that he also talked to me in August they are having a company come out and they have done this for the last several years now; called Fire Cat and they are a certified ladder and hose testing company; so you guys can have these to look at; I have made contact with the representative from this company; what they do is they come out again; they are tentatively scheduled for August and they come out to the area for two days and they take all of the hose off all the apparatus; they come out with a complete crew; they pull the hose off; they electronically test it; everything is entered into the computer and the data report for the records; there are two prices they give a price for; they actually repack it themselves; or we have to repack it on the trucks. Everything is done in about 4 hours essentially; I did find in some of our records in the past that we had hired a company called Water Way and what I could find was done in August of 2015; they did our hose testing then for a cost of \$ 1600.77; I got a quote from this gentleman; I talked to him over the phone yesterday and if we lock into a 3 year contract it is .29 cents per foot and estimating that we have about 6000 feet of hose it would be about 1700 for the next three years each time; the advantage that I feel to doing this is especially with the age of 1513 is when we start testing hose ourselves; obviously we are not as thorough; we are typically doing it out there in the driveway and checking for leaks; it causes extra wear and tear on our pumps holding that constant pressure; bringing that pressure up without a hose testing machine; plus it is really time consuming trying to get all of that hose all tested and then repacked; they also put in the estimate to test our ground ladders; he only did 3; I would have to get an update on that quote from him. Chris: Why are there different prices in the boxes? Jesse: OK, the top price on the fire hose testing at 6000 ft; that first section there; that is, they will pull the hose off to test it and then we have to reload it on the truck; the second box is they do everything; they pull it off they test it; they repack it; so essentially with utilizing that second box; all we have to do is provide a person to take the truck down there. Jeff: This is a one-year price; this is a three-year price. Chris: OK. Jeff: The .29 cents a foot would be for a 3-year contract; we would be locked in at that price for the next three years. Jeff: If we were to do this; I do not know why we would not reload our own hose; We already have people there and it would be much cheaper to even bring somebody else in to help them and pay them; then it would be to pay them basically almost \$400.00. Jeff: When would this be happening? Jesse: This would be happening in August also. Jeff: We are going to have to give Bill room to breathe after he reads all of these notes. Jesse: August 18th. Chris: How soon do they need to know for us to schedule? Jesse: He is already going to be here; he has penciled us in for the 18th; I told him that I had to bring it to the board and discuss it and he was totally fine with that; so even if we did not make a decision until the next meeting; would still be sufficient; if we do it they are here for an extra 4 hours on that Saturday and if we decide not to do it; then they just leave 4 hours earlier; they are already here; they are already doing Palmyra, Charlestown, Deerfield and then we would be the fourth. Chris: In all honesty I think that you are right; I think that it is kind of crazy for \$1,300. for us to mess around with it; and do the wear and tear like you said on the pumps and everything. Jeff: Yes, because you

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running a pump basically on bi-pass on 150 PSI. Chris: I do not see much sense in messing around with it; I would go ahead and sign us up for the 3 years and I would like the deal of us repacking it; We would appreciate you guys helping us out to repack it; it would save us that much money. Jesse: I agree; we can get that done. Jeff: I would hope so.

MOTION: RESOLUTION:2018-069

Motion: To enter into a contract with Fire Cat for 3 years in the amount of \$1,300 per year to inspect fire hoses.

Moved By: Chris Second: Tim

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

Chris: We have done this much; Jesse bring this up at the next meeting with the prices on the ladders; at least this way he will know that we are locked in. Jeff: I do not think that we did anything with the pump testing; am I right. Chris: No Jeff: That is something that needs to be done; do we have a pricing on the pump testing. Jesse: I do not have pricing on that from Mark; I will call him and find out. Jeff: Get some more information and find out; this is all stuff that is part of NFPA and it has to be done. Jesse: I was going to ask about the septic tank; which you guys already discussed that. I got my turnout gear ordered from Warren Fire; I was sized yesterday from Mickey; which Warren Fire is actually being bought out by a national company; a big company; I forget the name of it now; so everything is kind of delayed; because they are still learning and getting everything transferred over; he did come out and size me up for that. I want to congratulate the cadets; the second Saturday of June they did a car wash in the rain and was still able to make over \$500.00 in donations; they are using some of that money to buy T-Shirts and I believe Polo Shirts; more of a dress shirt to wear for like parades and stuff; I thought that was really good; they all worked really hard on that. I would like to go into executive session to discuss personnel.

C. Rhonda Lippy/Zoning- I wrote a couple of permits; Pole barn a couple of Mylars; Adam Bishop gave the Sangstons 2 acres; I just received the Fireworks place wants to put an office trailer; a temporary office trailer. Tim: What is going on with the pallet place? Rhonda: I still need to get with Diane. Tim: I am still hearing from people. Jeff: I was wondering when that was going to probably erupt. Rhonda: Do we have written complaints. Tim: No, people just asking when is it going to get cleaned up. Kevin: They have not done anything down there. Tim: I saw a truck there the other day parked half way in the road. Jeff: There are several options and I will discuss them with you when you want after the meeting. Rhonda: That works then; I am not quite sure what to do.

MOTION:

To go into executive session to discuss personnel.

Moved By: Tim Second: Chris

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

MOTION:

To Come out of executive session at 8:40 PM

Moved By: Chris Second: Jeff

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

MOTION:

To approve Jacob Knittle on a probationary period providing that his blood test and background check come in for the Fire Department as a Fire Fighter 2 EMT B and Hannah Case on a probationary period as a Medic for the Edinburg Fire Department with intention of within one year being in a fire fighter class and also providing that her background check and blood test come back positive.

Moved By: Jeff Second: Tim

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

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D. Bill McCluskey-Fiscal Officer-financial reports, warrants, bills and PO's (shared with trustees through Jeff Bixler).

VII. MOTION TO PAY THE BILLS: Warrants: 40745-40769

Moved By: Tim; Second: Chris

Mr. Bixler: Yes; Mr. Diehl: Yes; Pfile: Yes

VIII. MOTION: MEETING ADJOURNED, TIME: 8:45 PM

Moved By: Chris; Second: Tim

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfiile: Yes

Jeffrey Bixler, Chairman

Chris Diehl, Vice Chairman

Tim Pfile, Trustee

William McCluskey, Fiscal Officer