

## Pottery Lovers 2018

Room request for The Holiday Inn Express in Zanesville, Ohio

Room sales: Tuesday, July 10 (**7PM start**) through Saturday, July 14, 2016 (**5PM tear down**)

Please fill out this form and send it along with a \$75 advertising fee check (made out to Pottery Lovers)  
to: Chris Powell **check one:** Dealer \_\_\_\_\_ fee required  
66 East Main Street Non-Dealer \_\_\_\_\_ no fee  
Westerville, Ohio 43081

**FORMS MUST BE RECEIVED BY \*April 1, 2018\* IN ORDER TO GUARANTEE THE SAME ROOM THAT YOU HAD LAST YEAR  
(CANCELLATIONS MADE BY JUNE 1 WILL RECEIVE AN AD FEE REFUND)**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**PHONE:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

**!! ALL ROOM DEALERS ARE REQUIRED TO REMAIN SET-UP THROUGH 5PM SATURDAY EVENING!!**

- Room sales begin at 7 PM Tuesday! Please respect this as the board members each have their own room to set up and don't need or want to police the halls prior to 7 PM.
- Dealers will be charged by the hotel for Saturday night whether they check-out after the 5PM tear down or stay until Sunday morning.
- Dealers may arrive and set-up as late as Wednesday evening.
- Rooms may not be ready till 3PM.
- If you would like a room change, contact Chris Powell with your room preference. Best efforts will be made to accommodate your request but it all depends upon availability.
- Tell your collectors where you'll be and when. PL spends more than what's collected on advertising each year but ultimately sales are your responsibility.

**ARRIVAL DATE:** \_\_\_\_\_ **DEPARTURE DATE:** Sunday July 15, 2018

**NUMBER OF TABLES NEEDED:** 6' \_\_\_\_\_ 8' \_\_\_\_\_ (around \$18 per table for the week)

Once this form and check are received, your name will be placed on the Pottery Lovers room block list at The Holiday Inn Express. You will then be contacted via e-mail and asked to call the hotel with your credit card number to reserve your room. Questions: e-mail: [chris@cpowellpottery.com](mailto:chris@cpowellpottery.com)  
**Holiday Inn Express: 740-297-4751** !!!The Holiday Inn Express does not allow pets of any kind!!!