

May 12, 2015
Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session May 12, 2015 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Smith, Commissioners Grayson, Mattmiller, and Slade and Attorney Lair.

Mayor Smith called the meeting to order and recognized Tunya Adams of Living Hope Assembly of God for the invocation before the start of the Commission meeting.

TUNYA ADAMS
INVOCATION

Mayor Smith thanked all of the candidates that expressed interest in replacing Commissioner Tapp on the City Commission. He stated that he felt that all could serve the City well. The list of candidates includes Jimmy New, James Martin, John Carter, Lenora Kinney, Lourena Judy, Josh Jenkins, Jada Griggs, and David Conner. They can only choose one. Mayor said that he could have pulled one of the names out of a hat. Mayor hopes all run in the election in the fall. Mayor Smith stated that he wanted a candidate that could make an immediate impact. Someone that has experience in government. Mayor Smith said it was a difficult decision. Mayor Smith said he has narrowed his choice to Jada Walker Griggs.

DISCUSSION ON
REPLACING
COMMISSIONER

Mayor asked the Commission what are their thoughts. Commissioners Mattmiller, Grayson, and Slade concur. Commissioner Slade stated that if all the candidates enter the election in November it would be very interesting. All commissioners agreed that any of the candidates would make good commissioners.

Commissioner Grayson made a motion to appoint Jada Walker Griggs to fill the vacancy on the City Commission. Commissioner Mattmiller seconded. Vote: Commissioner Grayson: yes, Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried

MOTION TO APPOINT
JADA WALKER GRIGGS
AS COMMISSIONER

Attorney John Lair swore Jada Walker Griggs into the position of Commissioner of the City of Cynthiana.

SWEARING IN OF
JADA GRIGGS

Commissioner Slade stated he is interested in becoming Public Safety Commissioner for the remainder of his term if it pleases the Commission.

COMMISSIONER
SLADE

Mayor Smith made a motion to make Commissioner Roger Slade Public Safety Commissioner for the remainder of this term. Commissioner Grayson seconded. Vote: Mayor Smith: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

MOTION TO MAKE
COMMISSIONER
SLADE SAFETY
COMMISSIONER

Mayor Smith made a motion to make Commissioner Griggs as Public Works Commissioner. Commissioner Slade seconded. Discussion: Commissioner Mattmiller stated that there is a lot going on in both the Public Works and Public Utilities Departments

MOTION TO APPOINT
COMM GRIGGS TO
PUBLIC WORKS

and he would like to take some time and discuss with Commissioner Griggs to see what would be the best fit.

Mayor Smith withdrew motion to assign Commissioner Griggs to Public Works.

WITHDRAWL MOTION

Mayor Smith recognized Emily Ammerman with Main Street Program.

RECOGNIZE EMILY AMMERMAN-MAIN ST PROGRAM

Ms. Ammerman is here to talk about Downtown Beautification Project. The trees have been purchased. They should be planted in the next week. Cynthia Main Street has agreed to pay 100% for the hanging baskets for Pike and Main Street. Ms. Ammerman announced that there will be another clean-up day for downtown. It is scheduled for May 23, 2015. Main Street program has a project for Cash for Cans. They are asking for donations. The price including shipping for each can is \$669.54. This amount includes shipping and an ashtray.

Mayor Smith reported that there are minutes to approve.

Commissioner Mattmiller made a motion to accept the minutes of the April 28, 2015 meeting. Commissioner Grayson seconded. Vote: Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Griggs: abstain; Mayor Smith: yes. Motion carried.

APPROVE 4/28/15 MEETING MINUTES

Commissioner Mattmiller made a motion to accept the minutes of the May 5, 2015 Special Meeting. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

APPROVE 5/5/15 SPECIAL MEETING MINUTES

Mayor Smith recognized Attorney Lair.

LEGALS

Attorney Lair read the first reading of Ordinance #1533 on the annexation of property on Connersville Pike belonging to William Horn.

Commissioner Slade made a motion to approve the first reading of Ordinance #1533. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

APPROVE 1st READING ORD#1533-ANNEXATION HORN PROPERTY CONNERSVILLE PIK

Commissioner Grayson made a motion to authorize Mayor Smith to sign an airport grant application contingent to review by Attorney Lair. Commissioner Slade seconded. Vote: Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

AUTHORIZE MAYOR TO SIGN AIRPORT GRANT

Mayor Smith recognized Commissioner Grayson.

FINANCE REPORT

Commissioner Grayson made a motion to pay the following bills:

PAYABLES REPORT

General Fund	\$ 51,596.88
Water & Sewer Fund	\$ 99,552.65

Commissioner Slade seconded. Vote: Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Grayson reported cash in bank:

General Fund	\$ 803,589.17
Water & Sewer Fund	\$ 410,392.37
Municipal Road Aid Fund	\$.82

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY

Commissioner Slade made a motion to offer employment to an individual as a part-time Telecommunicator contingent upon pre-employment requirements. Salary commiserate with position. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

OFFER EMPLOYMENT
PART-TIME
TELECOMMUNICATOR

Commissioner Slade made a motion to offer employment to an individual as a part-time Telecommunicator contingent upon pre-employment requirements. Salary commiserate with position. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

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OFFER EMPLOYMENT
PART-TIME
TELECOMMUNICATOR

Commissioner Slade made a motion to offer employment to an individual as a certified police officer contingent upon pre-employment requirements. Salary commiserate with position. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

OFFER EMPLOYMENT
CERTIFIED POLICE
OFFICER

<p>Commissioner Slade made a motion to offer employment to an individual as a certified police officer contingent upon pre-employment requirements. Salary commiserate with position. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried</p>	<p>OFFER EMPLOYMENT CERTIFIED POLICE OFFICER</p>
<p>Commissioner Slade made a motion to advertise for part-time certified firefighter. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.</p>	<p>MOTION TO ADVERTISE FOR PART- TIME CERTIFIED FIREFIGHTER</p>
<p>Commissioner Slade made a motion to accept resignation of Police Officer Matthew Royse effective May 22, 2015. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p>	<p>ACCEPT RESIGNATION OF MATTHEW ROYSE</p>
<p>Commissioner Slade commended the City, County, and State law enforcement agencies on the professional, courteous way that they handled the incident with the group of individuals that were demonstrating hatred toward certain races.</p>	<p>COMMEND LAW ENFORCEMENT ON INCIDENT</p>
<p>Mayor Smith recognized Commissioner Mattmiller.</p>	<p>PUBLIC WORKS</p>
<p>Commissioner Mattmiller made a motion to offer employment to an individual as a seasonal employee in public works contingent upon pre-employment requirements. Salary commiserate with position. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p>	<p>OFFER EMPLOYMENT AS SEASONAL WORKER PUBLIC WORKS</p>
<p>Commissioner Mattmiller made a motion to pay application #1 of the Safe Routes to School Project in the amount of \$76,641 to Straight Edge Construction. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p>	<p>PAY SRTS PROJECT STRAIGHT EDGE CONSTRUCTION</p>
<p>Commissioner Mattmiller made a motion to approve a work order with HDR Engineering, Inc. in the amount of \$9900.00 for Cynthiana Main Street and Parking Lot Storm Water Improvements engineering services.</p>	<p>MAIN ST PARKING LOT AND STORM WATER PROJECT-HDR WORK ORDER</p>
<p>Discussion:</p>	
<p>Mayor Smith recognized Michelle Ward. Ms. Ward is in attendance with a petition with 225 citizens signatures wanting the Main Street Parking Lot (between Pike Street and Pleasant Street) paved and kept clean. Ms. Ward says that the chip and seal just does not last.</p>	<p>MICHELLE WARD ON MAIN ST PARKING LOT PAVING</p>
<p>Commissioner Mattmiller made a motion to approve a work order with HDR Engineering, Inc. in the amount of \$9900.00 for Cynthiana Main Street and Parking Lot Storm Water Improvements engineering services. Commissioner Slade seconded.</p>	

Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller made a motion to transfer Gary Barrett from the Wastewater Treatment Plant to Water Distribution effective May 18, 2015 contingent upon acquiring Class I Distribution license within one year. Salary commiserate with position. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

TRANSFER G BARRETT
TO WATER DIST

Commissioner Mattmiller made a motion to transfer Estill Barnett from the Public Works Water Distribution effective May 18, 2015 contingent upon acquiring Class I Distribution license within one year. Salary commiserate with position. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

TRANSFER E BARNETT
TO WATER DIST

Commissioner Mattmiller made a motion to advertise for bids for chemicals and laboratory analysis for FYE'16 for the Water Treatment Plant and the Waste Water Treatment Plant. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

ADVERTISE FOR BIDS
LABS & CHEMICAL
WTP/WWTP FYE16

Commissioner Mattmiller explained a situation on Wilson, N Church, and E. Pleasant Street with the paving on the Sewer Line Replacement Project. The contractor is going to put 1 ½ inches on asphalt down. There needs to 1 ½ inches from the center of the street milled down so that there will not continue to be a hump in the middle of the street. Gary Royalty has received a quote from Hinkle Contracting to perform this work in the amount of \$11,250.00. Gary Royalty says that while we are doing it we should do it right.

Commissioner Mattmiller made a motion to authorize Hinkle Contracting to do the asphalt milling work on Wilson Avenue, N. Church Street, & E. Pleasant at an estimated quantity of 250 tons. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION FOR HINKLE
TO MILL STREETS FOR
SEWER LINE
REPLACEMENT
PROJECT PAVING

Commissioner Slade made a motion to adjourn. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

ADJOURN

Jamie Hutchison,
City Clerk

James Smith, Mayor