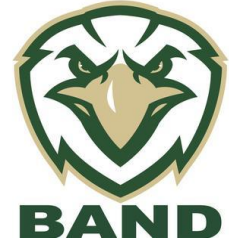


Welcome to our Plain Local Instrumental Music Patrons Association Quarter Auction Benefit



Be prepared to grow your business, make some money, and have a ton of fun! There is a tremendous potential for business in sales, booking and recruits from up to 350 guests attending this auction.

Help us get the word out! By helping us raise money for the Instrumental Department, you are enriching the lives of hundreds of students, parents and our community.

Your spot will be reserved when we receive your commitment to donate at least **two** items to be auctioned with a minimum value of **\$20.00** each (no maximum) AND we receive your payment of **\$25.00** for your spot. Each consultant space is on a first come, first serve basis. We will not duplicate companies.

You will receive four tickets to the auction with your payment. When you sell these five dollar tickets, you keep the money. You, the vendor, will receive one free paddle to take part in the bidding fun and have a chance to win something too! If you sell the tickets and receive your free paddle, you have paid for your investment in our event! Unsold tickets are not refundable and cannot be redeemed for extra paddles.

We are also offering to both, vendor or attendee, a VIP table for selling eight tickets – a table reserved for you and your guests – 16 tickets gets you two tables, etc. Please let the attendees you have invited know about this. Extra tickets may be purchased by emailing or calling Emily Philpott and arrangements will be made to get the tickets to you!

Please make sure you tell the ticket purchaser to **BRING THE TICKET TO THE AUCTION** to get a free paddle and one ticket to place in the door prize drawing.

Additional tickets and paddles are available at the door. The first paddle is **\$5.00** for all guests not purchasing a ticket from you. Additional paddles are **\$1.00** each. **First** door prize ticket is free. Additional door prize tickets may be purchased the day of the auction as well as **50/50 tickets – 1 for \$1.00; 6 for \$5.00; 15 for \$10.00.**

A 6 FOOT VENDOR TABLE IS PROVIDED (You will provide your own table coverings). Please let us know if you have special needs such as electricity, corner table, etc.

**Where? GlenOak High School Commons (Door 17)
1801 Schneider St NE, Canton 44721**

When? Sunday, September 10, 2017

Time? 6:00 pm

Here is a brief description of what is required of *you*:

- The auction will start promptly at 6:00 PM (doors will open at 5:00 PM). You will need to be there by 4:00 PM to set up your table. We will be there at 3:00 PM should you need more than an hour to set up. We will also be there Saturday evening, the 9th, 6:00-9:30 PM for vendors to set up if needed.
- We have 42 tables at this event for guests. You may want to bring catalogs or flyers to place one on each table. Bring business cards to place on your vendor table. Don't forget to bring your date book and hostess packets!
- Over 60 items will be auctioned in this event. A complete list of vendors, donors, and their companies will be provided at the auction for each guest. You will want to donate items you feel will create the most excitement amongst the bidders to ensure a good number of bids on each item. To bring constant variety to the auction, we will rotate items...one from each vendor as well as other donations we receive from local businesses.
- Have your guests arrive early so they can view the items before the auction begins.
- Guests should bring one or two rolls of quarters with them for the start of the auction. We will have a limited number of quarters available until we get further into the auction.
- Snacks and drinks will be available for purchase. Please support our efforts by keeping outside food and drink to a minimum.
- Please provide the description for the program of each of the items you are donating by **August 27, 2017** to ensure your items are listed. Fill out the description on the Vendor Application and mail with your **\$25.00** check. If you are a later addition to our auction, also email the description to ekphilpott@gmail.com to ensure being included in the program.
- Please give us the two items from your business at check-in on the day of the auction.

Please make checks payable to: **PLIMPA**

Please mail check and Vendor form to:

Emily Philpott

Attn: Plimpa Quarter Auction

5842 Middlebranch Ave. NE

Canton, OH 44721

Questions? Please call or text Emily Philpott at 330-546-8126 or email ekphilpott@gmail.com

We will mail tickets once we receive payment for your table and you are accepted as a vendor to the quarter auction. You will get your free paddle the day of the event.

VENDOR APPLICATION

Sunday, September 10, 2017

5:00 PM doors open to the public

GlenOak High School Commons (Door 17)

1801 Schneider Street NE

Canton, OH 44721

Your Name _____ Company: _____

Address: _____

Phone: _____

Email: _____

Website: _____

Donation Items (with retail value and description)

ITEM 1 _____

ITEM 2 _____

COST: \$25.00 per vendor table. Vendor applications will be approved on a first come/first serve basis.

- We will accept only ONE vendor representative per company (i.e. one Mary Kay rep, one Pampered Chef rep).
- A confirmation email will be sent upon application approval.
- If your application is not approved, you will be placed on our alternative list and your check will be returned.
- GlenOak PLIMPA provides venue, vendor table (6 ft rectangular).
- VENDORS provide tablecloths, TWO items for auction (minimum \$25 value).
- Only one vendor per table or pay an additional \$25 to share a table.
- If you need electricity, corner, or end space please note that on the application.
- Cancellation requires a notice 14 days prior to event and is non-refundable. However, if a replacement vendor is found your money will be refunded.
- Tables will be assigned.
- Vendors must be set up by 4:45 PM (doors open to vendors at 3:00 PM).
- Doors open to public at 5:00 PM sharp.
- GlenOak PLIMPA has the right to refuse a vendor for any reason.

Vendors will be responsible for fees from NSF checks. Please make checks payable to : **PLIMPA**

MAIL completed application and check to:

Emily Philpott

5842 Middlebranch Ave NE

Canton, OH 44721

ATTN: Quarter Auction

Contact Emily with any questions at 330.546.8126 or ekphilpott@gmail.com

Signature: _____

Quarter Auction Ticket Form

Name: _____

Address: _____

Phone: _____

Email: _____

Number of tickets: _____

X \$5.00 each _____

Total enclosed _____

Cash or check made payable to: **PLIMPA**

Purchase of eight tickets will guarantee you a VIP table! Know where you will sit with family and friends! Tell us what name you want the table under.
