

**WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY**

*Incorporated 1995*

198 Lafayette Road, West Brandywine, Pennsylvania 19320-1230

Phone- 610-383-7140 [Email-admin@wbtma.org](mailto:Email-admin@wbtma.org)

Joseph Sawicki, *Chairman*  
Sandra G. Martin, *Secretary*  
Kent D. Nation, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*  
Rick Tisa, *Asst. Secretary/Treasurer*  
Anita M. Ferenz, *Administrator*

**Reorganizational Meeting Minutes for January 9, 2020**

**Call to Order**

Secretary Sawicki called the meeting to order at 7:02 pm.

**Roll Call of Board Members**

Members present were Joseph S. Boldaz (JSB), Sandra G. Martin (SGM), Kent D. Nation (KDN), Joseph Sawicki (JS) and Rick Tisa (RT).

**Others Present**

Engineer Bill Malin of Carroll Engineering, Operator Kevin Dougherty of Miller Environmental, Solicitor Stacey Fuller of Gawthrop Greenwood and Administrator Anita Ferenz were also present.

**Appointment of Chairman for 2020**

Secretary Sawicki requested nominations for appointment of Chairman for 2020.

A Motion to nominate Joseph Boldaz was made by SGM and seconded by RT. SGM, KDN, JS and RT voted aye, JSB voted nay. JSB declined the nomination; accepted by all members.

A Motion to nominate Joseph Sawicki was made by JSB and seconded by KDN. All members present were in favor.

**Appointment of Vice Chairman**

A Motion to nominate Joseph Boldaz was made by RT and seconded by SGM. All members present were in favor.

**Appointment of Secretary**

A Motion to nominate Sandra Martin was made by RT and seconded by JSB. All members present were in favor.

**Appointment of Treasurer**

A Motion to nominate Kent Nation was made by JSB and seconded by JS. All members present were in favor.

**Appointment of Assistant Secretary/Assistant Treasurer**

A Motion to nominate Rick Tisa was made by JS and seconded by JSB. All members present were in favor.

**Appointment of Administrative Personnel for 2020**

1. Administrator and Right-To-Know Officer – Anita Ferenz
2. Bookkeeper – Bonnie Lucy

**Appointment of Professional Consultants for 2020**

1. Gawthrop Greenwood – Solicitor
2. Carroll Engineering Corporation – Engineer

3. Miller Environmental - Operator
4. Concord Public Financial Advisors – Financial Advisor
5. H.A. Thomson Agency - General and Special Insurances
6. S&T Bank and Mid Penn Bank - Depositories
7. Evolution Payroll Services - Payroll Service Provider
8. Auditor – BBD, LLP

A Motion to approve Administrative Personnel and appointment of Professional Consultants was made by JS and seconded by SGM. All members present were in favor.

**Miscellaneous Information for 2020**

Announcement was made of Authority meetings - second Thursday of each month at 7:00PM except for November which will be Wednesday, November 11, 2020, held at the Township Building located at 198 Lafayette Road, West Brandywine, PA 19320. Special Meetings to be advertised as required by law.

**Adjournment**

A Motion to adjourn the reorganizational meeting was made by JSB and seconded by KDN. All members present were in favor. The meeting adjourned at 7:08 pm.

Respectfully submitted,

Anita Ferenz, Administrator