

**MINUTES OF THE REGULAR MEETING OF THE GERVAIS CITY COUNCIL
COUNTY OF MARION, STATE OF OREGON
HELD AT GERVAIS CITY HALL AT 7:00 PM ON MAY 4, 2017**

1. Call to Order

Council President Michael Gregory called the meeting to order at 7:00 pm.

2. Roll Call:

Mayor Shanti Platt	Absent, excused
Councilor Micky Wagner	Present
Councilor Baltazar Gonzalez	Present
Council President Michael Gregory	Present
Councilor Wes Leiva	Absent
Councilor John Harvey	Present

Staff Present: City Manager Susie Marston, City Recorder Tim Rhyne, Police Chief Peter Spirup, Public Works Superintendent Pat Claxton

Others Present: Jim Mackey

3. Announcements:

- a. **Additions/deletions to the agenda**

4. Public Comment:

Public comment is limited to three (3) minutes per person with an optional two (2) minutes for Council questions and answers. If you wish to address Council please come forward to the podium and identify yourself for the record.

5. Consent Calendar:

- a. Approval of the minutes of the April 6, 2017 Regular Session
- b. Approval of the minutes of the April 20, 2017 Special Meeting
- c. Approval of bill list for March 29 – April 26, 2017

Councilor Wagner made a motion to adopt the consent calendar as presented, seconded by Councilor Harvey. Motion is unanimously carried and so moved.

6. New Business

- a. Adopt Resolution No. 17-007, A Resolution to Update the List of Signatories for the City of Gervais

Susie Marston stated that there have traditionally been four authorized check signers for the City. However, one of the check signers left the council leaving only three signers. This has occasionally been a problem when check signatures are needed, especially when two of the signers are unavailable. This resolution would appoint Councilor Gonzalez as the fourth signer on the account.

Councilor Wagner made a motion to adopt Resolution No. 17-007, a resolution to update the list of signatories for the City of Gervais, seconded by Councilor Harvey. Motion is unanimously carried and so moved.

7. Staff Reports:

- a. City Manager

Susie updated the council on the progress of the tank project. A special meeting was recently held to award the contract for the project, and the signed contract should shortly be returned to the City. A pre-construction meeting is scheduled for May 16th. Part of the original contractor's bids included an inspector. However, to reduce costs, the City wants to retain an independent inspector for the project. The inspector that the city engineer wants to use is from Tacoma, WA and has a daily rate of \$902.00. That rate includes meals, lodging, mileage, etc. It is necessary that the inspector be on the job every day of the project to ensure the sandblasting and painting are done correctly. The project is estimated to take 20-25 days to complete. There was a discussion among the council about details of the inspector for the project. The council asked that Susie look into the alternate inspector who had a less expensive daily rate to see if he would be sufficient for the needs of the project.

Because of the extra research the city engineer did for the painter, the tank project has been pushed back several weeks. The estimated substantial completion date has been moved from June 30th to July 21st, with the estimated final completion date being moved from July 14th to August 4th. Susie gave information to the council about how the project is being funded.

Susie told the council about some banners that are being designed with help from DataVision that are to be used for the 4th of July and other events. Susie also mentioned that the Dollar General project is still on track for this year and they should be starting work sometime this month.

- b. Police Department

Beyond his written report, Chief Spirup stated that the black Dodge Charger is now fixed and running very well. There was a brief discussion about the problem that was fixed on the Dodge Charger.

c. Public Works

Pat Claxton stated that, beyond his written report, a sewer line on 7th and Alder was repaired with a special flexible pipe.

8. Business from the Mayor & Council

a. Mayor

No business from the Mayor.

b. Council

Councilor Wagner spoke to the council about the recent annual city cleanup and gave details about the event. She and Councilor Gregory also updated the council about the upcoming 4th of July activities. After the executive session, Councilor Wagner asked about police coverage for the 4th of July event. There was a short discussion among the council about the police coverage in Gervais in the past.

9. Executive session as authorized under ORS 192.660 (2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

All members of the public were asked to be excused from the room, and the executive session was opened at 7:21pm. The executive session was closed at 7:34pm.

10. Adjourn

The meeting was adjourned at 7:37 pm.

I, TIM RHYNE, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON MAY 4, 2017 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.

ATTESTED:

Timothy Rhyne, City Recorder

Michael Gregory, Council President