



BEAUMONT SPIRIT RUN 2017

Dear School Principal, Department Chairs, clubs, PTA's, and other groups:

Rotary invites you to take this opportunity to identify a special need for your students which does not have another funding source available. The purpose of this application is to make grants from this year's annual Beaumont Spirit Run to public and private schools within the boundaries of the Beaumont Unified School District for programs that support or enhance the educational possibilities for students whether it is a social event, equipment, program, or trip. Innovative ideas for projects are encouraged but we realize that there are also more common needs that can be addressed. There is no dollar limit but we are hoping to grant as many elementary, middle, charter and high school requests as possible from the funds that are raised. Awards might be less than the request made on the application. Every request will be carefully considered.

Please make copies of the application forms as needed for distribution to all groups, clubs, the ASB and PTA in your school. Forms will be available by accessing the website www.beaumontspiritrun.org **DEADLINE FOR APPLICATION * September 15, 2017.***

Please see the attached Application for Project Funds and instruction page.

We wish to say thank you to everyone who is participating in the Beaumont SPIRIT RUN 2017 and to all of the volunteers who assist in making this year's SPIRIT RUN possible.

Sincerely, Kathryn Wines 951-537-8788
Beaumont Spirit Run 2017 Committee

ROTARY CLUB OF BEAUMONT FOUNDATION
P.O. BOX 3006
BEAUMONT, CA 92223



BEAUMONT SPIRIT RUN 2017

2017 Grant Application (must be submitted by September 15, 2017)

Name of School:

Name of Grant Group:

- Contact person:
- E-mail address:

Telephone:

Mailing address:

PROJECT GRANT TITLE:

Date(s) of project:

What will be accomplished by this project?

What is the importance to the students of this project?

- Number of students these funds will serve?
- Number of years this funding project will sustain this benefit?
- Amount of funds requested and date required?
- Detailed explanation of how funds will be used. (Please include a cost of each item, count of each item, number of items needed per student, shipping and other costs to make this a successful project.)
- Recognition, Awards or Project Conclusion: Date / time:
(Please invite us to attend your project/awards.)

REQUIRED: A required status report of your project (or a completion report) is **due by June 1, 2018**. A completion report must be filed with the Spirit Run Committee in order to be eligible for any future grants.

Signature of Applicant _____ Date _____

Approval of School Principal that grant is in accordance with site goals and is appropriate for students:

Signature of Principal _____ Date _____

Return forms to Rotary Club of Beaumont Foundation, P.O. Box 3006, Beaumont, CA 92223 or email to drkathryn@verizon.net. Applications must be received or postmarked by due date. Any questions: 951-537-8788

Instructions for Completing Grant Application

Name of school: Specify school this project will serve.

Name of Grant Group: the teacher(s), staff, students, ASB, PTA or other group applying

Contact person: the person knowledgeable about the project and responsible for its completion. Please provide all of the contact information.

PROJECT TITLE: Project refers to the program, project, activity, event, etc. Use one to five words for a title. Attach a memo if additional information is necessary to fully describe the project.

Date(s) of project: actual date of event or activity, or a date range for programs and projects that extend beyond the 2017 school year.

What will be accomplished? Describe the objective or purpose.

What is the importance of this project? Write a short paragraph detailing the benefits of this project for your class, school, teacher, students, programs, community, environment, awareness, etc.

Who and how many does this project benefit? Provide who or what group and the number of people participating, benefitted or served by this project.

Amount of Project Funds requested: Request the specific amount to fund this project.

Date Project Funds will be required? Provide the approximate date you will need funds to support your project but not earlier than November, 2017 which is an estimated date for the BUSD Board to approve and accept the funds.

Detailed explanation for use of funds and proposed expenses: This helps the committee to determine if the planning has been well thought out and the value of the project (additional pages may be submitted).

Recognition, Awards or Project Conclusion: This committee would be honored to support the success of your project. Please keep us informed of any recognitions, awards or celebrations for this project. If we can participate or help with recognitions, we would enjoy the opportunity.

REQUIRED: Submit a final report or a project status report by June 1, 2018. This informs the Committee about the status of your project. *A final report is required for all grants and should include your evaluation of the project and must state that the funds were expended in accordance with the grant application.* Comments such as what you learned or the benefits that were realized would be beneficial to the Committee for understanding successful projects.

PLEASE NOTE: Late applications will not be accepted. Failure to comply with reporting requirements will prevent eligibility for future grant applications. Any unused funds are expected to be returned to the Rotary Club of Beaumont Foundation.

The BEAUMONT SPIRIT RUN 2017 committee will carefully evaluate every application for need, benefit and merit. Thank you for allowing us to serve you and our schools and to fund and honor your projects.