

Our Ref: AO16/LBC18
January 30, 2015

Subject: Proof of Insurance

Landing Boat Club Owners:

The Board of Directors has been asked by their insurance company to provide proof of insurance for all boats moored at the Landing Boat Club.

Please note if your slip is leased, it is your responsibility to obtain proof of insurance from the person leasing your slip and provide it to the Association.

Please send insurance verification to Denise Bower at CMI. You can send your verification through one of the following methods:

- Email to deniseb@communitymgmt.com
- Fax to 503-233-8884
- Mail to:

CMI
Attn: Denise Bower
2105 SE 9th Ave
Portland, OR 97214

Please provide Proof of insurance by March 2, 2015. If verification is not received by this deadline, you may be subject to a fine. The Board thanks you for your cooperation.

If you have any questions, please contact us.

Yours truly,

COMMUNITY MANAGEMENT, INC.
On Behalf of the Board of Directors
Landing Boat Club

Denise Bower

Denise Bower
President, CAMP, CMCA, AMS, PCAM

DB/bc