

# HOUSING FIRST SOLANO CoC BOARD MEETING

WEDNESDAY, January 25, 2023 | 10:00 – 11:30 A.M.

## Meeting Minutes

### 1. Call to Order

Kari Rader called the meeting to order at 10:04 A.M.

### 2. Roll Call

#### CoC Board Members:

Akon Walker, Solano County Office of Education

Amanda Russell, Caminar

Brandon Wirth, SHELTER, Inc.

Colleen Berumen,

Elizabeth (Ely) Muniz-Palomera, LEC Co-Chair

Joey Carrizales, Coordinated Entry Co-Chair, Lived Experience Member

John Eckstrom, SHELTER, Inc.

Joshua Arnold, alternate for Amani Sawires, VOA

Kari Rader, CAN-B

Katie Ward,

Meghan Freebeck, City of Benicia

Miranda Ramirez,

Natalie Peterson, City of Vallejo

Reggie Sironen, Berkely Food and Housing Project

Samantha Meyer, Eden Housing

Scott Mulvey, City Church

Tara Beasley-Stansberry,

### 3. Additions or Deletions

There were no additions or deletions to the agenda.

### 4. Approval of the Agenda – ACTION

Brandon Wirth made a motion to approve the agenda. Colleen Berumen seconded the motion. A roll call vote was taken. There were no abstentions or objections. The motion was approved.

### 5. Consent Calendar – ACTION

#### 5.1 Approve HFS Board Minutes of Meeting on November 16, 2022

Elizabeth Muniz-Palomera made a motion to approve the minutes with the corrections.

Scott Mulvey seconded the motion. Colleen Berumen, Natalie Peterson, and Samantha Meyers abstained. A roll call vote was taken. There were no objections. The motion was approved.

## **6. Old Business/Standing Agenda Items**

### **6.1 Virtual Meeting Continuation per AB-361 – ACTION**

Kari Rader stated that AB361 allows Brown Act covered bodies to hold meetings via teleconference until February 28, 2023. AB361 requires a vote to continue virtual meetings every 30 days. Tara Beasley-Stansberry made a motion to approve the continuation of the meetings through AB361. Reggie Sironen seconded the motion. A roll call vote was taken. There were no objections or abstentions. The motion was approved.

### **6.2 Veterans Affairs Update**

Jai De Lotto was unavailable to attend the meeting, so Kari Rader gave the Update. Kari Rader stated that the GPD Notice of Funding Opportunity, was still accepting applications until February 6, 2023, that the HCHV shelter beds and GPD transitional housing were no longer requiring regular COVID-19 testing if someone tested positive, and that a positive test would not be a barrier to placement. Kari Rader also announced that Berkely Food and Housing had incentive funds that could be used for hard to house Veterans due to poor credit history, etc. Kari Rader also explained that Landlords could receive up to 2 months of rent in addition to the deposit and Veterans could also receive incentive funds up to \$1000 towards furniture, appliances, pet supplies and more.

### **6.3 Committee/Work Group Updates**

#### **6.3a Coordinated Entry System Committee**

DeAndre Richard gave an update that at the last CES Meeting in December there were some changes made to the Policies and Procedures, and that monthly case conferencing had started, with the first one being January 24, 2023. DeAndre Richard announced that the next CES meeting would be February 1, 2023, and the Landlord Engagement Training presented by Aloha Snyder would be on January 26, 2023 at 10 am virtually.

#### **6.3b Governance Committee**

Maya Spark gave an update that at this meeting the Governance Committee will be seeking approval on edits to the Governance Charter that were reviewed at their last meeting on January 9, 2023.

#### **6.3c HMIS Committee**

Kari Rader introduced William Matson from Pathways MISI, the new HMIS Administrator. William Matson gave a brief introduction and shared a few slides providing more information on Pathways MISI and what they will be doing for the community in Solano County in addition to the upcoming Housing Inventory/Sheltered Point-in-Time Count, which can be found in the [public folder](#).

#### **6.3d Lived Experience Committee**

Elizabeth Muniz-Palomera gave an update that at the last LEC meeting they voted on

a logo, decided to participate in the H.O.P.E Event put on March 1<sup>st</sup> by the City of Fairfield's Homeless Intervention Team, and nominated Antonio Pizano to be the additional Co-Chair upon approval of the CoC Board. Elizabeth Muniz-Palomera also stated that at the next meeting on February 7<sup>th</sup> there would be discussion about a Social Media subcommittee and quarterly public meetings.

### **6.3e Racial Equity Action Lab Work Group**

Devra Edelman gave an update that there has been a need for more participation and a desire to expand their voice in the CoC as they are a work group right now, but there is discussion around having them as a subcommittee on the CoC. Devra Edelman also stated they had been in contact with Dr. Lynch to help finalize her research on the Project Roomkey experience as a case study for how to improve non-congregate and congregate shelter in Solano County.

Cassandra James stated that the REAL Team meetings were held every other Monday and that she had been able to take a look at part of Dr. Lynch's work and was looking forward to it being shared with the community. Cassandra James also inquired about what the next steps would be for the REAL Team to become a subcommittee of the CoC and invited everyone at the Board meeting to attend a REAL Team meeting.

Kari Rader added that the REAL Team has an outline of goals and outcomes and thought maybe meeting once a month would be a good change to encourage meeting attendance.

Maya Spark stated that the process to have a new subcommittee was to bring the request to the Governance Committee who would then bring it to the CoC Board, and once the new co-chair is elected it could be brought to them.

### **6.3f Youth Advisory Board Core Planning Work Group**

Akon Walker gave an update that at the December meeting the team was able to identify groups and stakeholders who would be able to help with expanding the team and bringing in additional resources to start moving forward with focus groups. Akon Walker announced the next meeting was February 6<sup>th</sup>.

## **7. New Business**

### **7.1 Governance Charter Revisions – DISCUSSION AND ACTION**

Maya Spark discussed the changes to the Governance Charter regarding delegation of authority, adding Coordinated Entry and DV-Coordinated Entry Seats to the Board to expand the seats from 23 to 25, a three-week turnaround time on committee summaries, and combining General Membership and Board Meetings into one meeting monthly where all Board members are required to attend and vote on action items, instead of the General Membership voting on action items at the General Membership Meeting. John Eckstrom discussed that the responsibilities of the Board Members to help set the priorities for the community was part of the background for some of the proposed changes to the Governance Charter and the Delegation of Authority.

Brandon Wirth made a motion to approve the edits to the Governance Charter. Tara Beasley-Stansberry seconded the motion. A roll call vote was taken. There were no objections or abstentions. The motion was approved.

## **7.2 CoC Board Member Elections – DISCUSSION AND ACTION**

Kari Rader explained which Board seats were open and would be voted on including the newly created Coordinated Entry System Seat.

### **7.2a Coordinated Entry System Operator Seat**

Kari Rader went over the application submitted by DeAndre Richard. Joey Carrizales made a motion to nominate DeAndre Richard for the Coordinated Entry System Operator Representative Seat. John Eckstrom seconded the motion. A roll call vote was taken. There were no objections or abstentions. The motion was approved.

### **7.2b Organization Serving Veterans Seat**

Kari Rader went over the application submitted by Chris Sheridan. Reggie Sironen made a motion to nominate Chris Sheridan for the Organization Serving Veterans Representative Seat. Colleen Berumen seconded the motion. A roll call vote was taken. There were no objections or abstentions. The motion was approved.

### **7.2c Faith-Based Representative Seat**

Kari Rader went over the applications submitted by Sam Morris, Renee Trotter, and Scott Mulvey. The Governance Committee recommended Scott Mulvey. Brandon Wirth made a motion to nominate Scott Mulvey for the Faith-Based Representative Seat. Tara Beasley-Stansberry seconded the motion. A roll call vote was taken. Akon Walker and DeAndre Richard abstained. There were no objections. The motion was approved.

### **7.2d Member-At-Large Seat**

Tara Beasley-Stansberry went over the applications submitted by Kari Rader and Pixie Popplewell. The Governance Committee recommended Kari Rader. John Eckstrom made a motion to nominate Kari Rader for the Member-At-Large Representative Seat. Colleen Berumen seconded the motion. A roll call vote was taken. There were no objections or abstentions. The motion was approved.

Maya Spark stated that moving forward the votes should be taken as a tally and not a solitary nomination for one person. Tara Beasley-Stansberry agreed and stated that the rest of the voting for seats and officers would be handled this way.

## **7.3 CoC Officer Elections – DISCUSSION AND ACTION**

Maya Spark stated that there were two nominations for CoC Chair, Brandon Wirth and Kari Rader. Brandon Wirth withdrew his nomination, stating that he only self-nominated in the event Kari Rader was not nominated for the Member-At-Large Seat. Maya Spark stated that since there was only one candidate it would be fine to do a roll call vote. A roll call vote was taken. There were no abstentions or objections. The Board unanimously voted for Kari Rader to be the Chair of the CoC.

Maya Spark stated that there were two nominations for Vice Chair, DeAndre Richard and Tara Beasley-Stansberry. Kari Rader asked for a motion to vote. Colleen Berumen made a motion to vote. John Eckstrom seconded the motion. Nominations were taken by roll call. Tara Beasley-Stansberry won with 11 votes. Kari Rader announced Tara Beasley-Stansberry as the Vice Chair.

Maya Spark stated that there were no nominations for Secretary. Kari Rader nominated DeAndre Richard for Secretary. Tara Beasley-Stansberry seconded the vote. Colleen Berumen made a motion. Scott Mulvey seconded the motion. A roll call vote was taken. There were no objections. Elizabeth Muniz-Palomera abstained. The motion was approved.

#### **7.4 CoC Subcommittee Co-Chair Nominations – DISCUSSION AND ACTION**

7.4a Coordinated Entry System Committee

7.4b Governance Committee

7.4c HMIS Committee

7.4d Lived Experience Committee

7.5 CSBG Community Needs Assessment and Action Plan - UPDATE

7.6 Signed Letter of Support for Nation's Finest – UPDATE

7.7 Updated and Proposed 2023 Meeting Dates – DISCUSSION AND ACTION

Due to timing Colleen Berumen made a motion to move Agenda Item 7.4a through 7.6 to the next meeting. Tara Beasley-Stansberry seconded the motion. Colleen Berumen also made a motion to approve the proposed 2023 Meeting Dates. DeAndre Richard seconded the motion. A roll call vote was taken. There were no abstentions or objections. The motion was approved.

### **8. Staff Updates**

8.1 Staff Communications

Reneé Parham gave an update that the Sheltered Point-in-Time and Housing Inventory Count will be done on January 31, 2023, the Tripartite Advisory Board went into a run-off election process and Amber Twitchell has withdrawn from the election. Reneé Parham also stated that the JPA has a new Vice Chair, Councilmember Trevor Macenski from the City of Benicia, and new Board Members, Councilmember Kari Birdseye from the City of Benicia, Jason Roberts from the City of Vacaville, and Supervisor John Vasques from the Solano County Board of Supervisors.

8.2 Funding Opportunities

Due to timing, Reneé Parham stated that the 2 funding opportunities were listed on the Housing First Solano CoC website. [www.housingfirstsolano.org](http://www.housingfirstsolano.org)

### **9. Adjourn**

John Eckstrom made a motion to adjourn the meeting at 11:45 am. Colleen Berumen seconded the motion. The meeting was adjourned.