

MENOMINEE TOWNSHIP
RESOLUTION # 03-21-20-02

STATE OF MICHIGAN
DEPUTY WAGE/SALARY

The following is a resolution to for each of the Deputy Official Wage/Salaries:

WHEREAS, MCL 41.61 provides that each township supervisor may appoint a deputy supervisor and Menominee Township has had a Deputy Supervisor; however, during the budget workshop the board eliminated the townships need for that individual. Each township clerk and treasurer is required to appoint a deputy clerk (MCL 41.69) and deputy treasurer (MCL 41.77), respectively, to assist them in carrying out the duties of their offices. Presently all three deputies fill in and act on an irregular basis for their respective elected official during their absences (category 1 deputy) as well as helping their respective officer perform their statutory duties (category 2 deputy) but are not full-time workers (category 3 deputy). The respective deputies are compensated from the general fund with an annual salary commensurate with the normal and customary amount of time spent filling in and working for the elected official as determined and evaluated by the respective elected official as a category 2 deputy.

WHEREBY, the salary for the deputies is presented by the respective official for consideration and approved by the board during the annual budget process. The two individual wages are listed separately respectively on the budget under line items; 1216702 & 1254702.

BE IT RESOLVED, that as of 1 April 2020, the annual salary for each deputy official is:

Deputy Clerk: \$5,200.00
Deputy Treasurer: \$5,100.00

BE IT ALSO RESOLVED that the deputy of any office may be assigned as an election worker. Pending policy update, the deputy clerk may be assigned as an Election Worker and be paid the stipend, as long as the deputy clerk is performing Election Worker responsibilities and not helping the clerk with his/her statutory duties as that is already compensated by the above salary as a category 2 deputy.

BE IT ALSO RESOLVED that Menominee Township Expense Reimbursement Policy allows for reimbursement of expenses (mileage) for the deputies for training purposes, township purchases as directed by the respective official and at times if committed to duty at the hall for meals. Expense reimbursement worksheets are required to be filled out for training and signed by the deputy if any expenses are incurred that are not covered by the respective officer's township credit card.

BE IT FURTHER RESOLVED that this resolution be adopted by the Menominee Township Board of Trustees as offered by David Wesoloski, Township Treasurer:

This resolution is supported by board member: Carl

Roll Call Vote: "Aye" 5 "Nay" 0 "Absent" _____
Township of Menominee Supervisor declared this resolution adopted on: 3/21/20
Date



Kenneth Goffin
Menominee Township Supervisor

I, Michael Armbrust, the duly elected Clerk of Menominee Township, hereby witness and certify that the foregoing resolution was adopted by Menominee Township at a board meeting held on 21 March 2020.



Michael Armbrust
Menominee Township Clerk