

NOVEMBER 15, 2021

A regular meeting of the Botwood Town Council was held on Monday,
November 15, 2021 at 7:00 p.m. in the Council Chamber.

Members present: Mayor J. Sceviour, presided
Deputy Mayor C. Ivany
Councillors: L. Burt
M. Shainline
S. Sceviour
W. Broderick - via Telephone
Absent: J. Mitchell

Also attending: S. Jerrett, Town Manager
A. Rowsell, Town Clerk
C. Yates, Office Administrator

CALL TO ORDER

APPROVAL OF THE AGENDA

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
21-114 Ivany to adopt the agenda as presented.
- Motion carried. Votes in favor - 6 Councillors.

ADOPTION OF
AGENDA

ADOPTION OF THE MINUTES

MOTION - Moved by Councillor Sceviour, seconded by Councillor Burt
21-115 that Council adopt the minutes of regular Council meeting held
October 6, 2021 as circulated.
- Motion carried. Votes in favor - 6 Councillors.

ADOPTION OF
MINUTES

BUSINESS ARISING FROM THE MINUTES

- Sawmill renewal.
This matter was discussed, however Council agreed it be tabled for further
discussion at a Committee of the Whole.

re: Sawmill

COMMITTEE REPORTS

Mayor's Report

Mayor Sceviour, Deputy Mayor Ivany and Councillor Broderick attended the Royal Canadian Legion Remembrance Day Ceremony on November 11th at the Memorial Grounds.

REMEMBRANCE
DAY CEREMONY

Mayor Sceviour attended the MNL Conference held in Corner Brook on November 4-6, 2021. He participated in the Premier's Forum on Local Government which focused on regionalization. The conference provided useful information for new Councillors. Councillor Broderick also attended the MNL Conference.

MNL
CONFERENCE

Mayor Sceviour also recommended the Councillor Orientation Training Seminar to be held November 20, 2021 in Grand Falls-Windsor. He will be attending with Councillors Ivany and Shainline. Councillor Broderick attended this seminar in Gander.

COUNCILLOR
ORIENTATION
TRAINING

A Legion representative mentioned the Cenotaph Monument requires some maintenance to the lettering. Council will check for someone who does this work.

CENOTAPH
MONUMENT

Heritage, Tourism and Special Events

Councillor Shainline noted the committee met to discuss the Christmas parade and tree lighting. The committee will meet with local organizations for their involvement.

CHRISTMAS
PARADE AND
TREE LIGHTING

Councillor Sceviour, Chair of Heritage Society informed Council there will be a Heritage Meeting Thursday at 7:00 p.m. at the Flying Boat Museum. All Council Members are welcome to attend.

HERITAGE
MEETING

Come Home Year 2022. Botwood has received \$2500.00 to be used for construction/maintenance in preparation for the event. A new fence around the Multi Purpose building was suggested.

COME HOME
YEAR 2022

NOVEMBER 15, 2021

Parks, Recreation and Youth

Councillor Burt informed Council the Halloween Weekend Events went really well with a good turn out and good feedback.

HALLOWEEN
EVENTS

The Community Bonfire and Fireworks had a large crowd in attendance. Councillor Burt noted everyone came together in preparation for this event.

BONFIRE AND
FIREWORKS

Family Skating at the Stadium. The Town Manager advised this activity was free of charge the past several years. To proceed with family skating this year would require a second employee for screening attendees. It was suggested a Volunteer may assist in the process.

FAMILY SKATING

Agreed Minor Hockey and Figure Skating be given 1 free hour of ice time for their Annual Toy Drive.

ANNUAL TOY
DRIVE

Finance and Human Resources

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
21-116 Ivany that Council ratify payment of routine expenditures in accordance with the Town's Accounts Payable Policy and Procedure. The amount of \$18,053.45 has been paid for September 14 to October 19, 2021.

A/P ROUTINE
EXPENDITURES

MOTION - Moved by Councillor Sceviour, seconded by Councillor Burt
21-117 that Council approve the Accounts Payable Transaction Journal dated October 6 - November 12, 2021 in the amount of \$162,413.72.
- Motion carried. Votes in favor - 6 Councillors.

A/P
TRANSACTION
JOURNAL

MOTION - Moved by Councillor Sceviour, seconded by Councillor Burt
21-118 that Council ratify payment of Miscellaneous Cheques for July, August and September, 2021.
- Motion carried. Votes in favor - 6 Councillors.

RATIFY
PAYMENT MISC
CHEQUES

Councillors were asked to submit small projects for consideration in the 2022 Budget Process.

BUDGET
PROCESS

Municipal Works

Deputy Mayor Ivany asked Council to give consideration for the installation of a heat pump system in the Town's Works Depot and Firehall.

HEAT PUMP
SYSTEMS

Agreed Council members do a Town waterline tour. The Town Manager will arrange this for Monday or Tuesday of next week.

TOWN
WATERLINE
TOUR

Deputy Mayor Ivany noted a remaining portion of the Town's Main Waterline to New Bay needs clearing. He suggests Council consider extra weeks in the Spring for call in employees.

Public Protection and Emergency Planning

Councillor Broderick informed Council he met with the Fire Chief and the Firemen for a general get to know meeting.

Council was informed the Trestle Bridge across Peter's River will be repaired by a contractor and volunteers. The work should be done within the next several weeks. Agreed barriers must be secured in place when the work is being done.

TRESTLE BRIDGE
REPAIR

ADMINISTRATIVE

A letter was received from Minister Krista Lynn Howell, Municipal and Provincial Affairs and addressed to the Mayors of Botwood, Northern Arm and Peterview. The letter was in response to the joint letter forwarded to government September 17, 2021.

The Town Manager will write a response to government for Council approval.

The arena has been open for two weeks. Usage hours is down from previous years. Vax pass has been implemented with private groups on board.

ARENA USAGE

Sacrey's Road Project. The project is near completion with pavement being laid tomorrow.

SACREY'S ROAD
PROJECT

NOVEMBER 15, 2021

CNWM Board Representative. Mayor Sceviour will be the Town's representative on the Central Newfoundland Waste Management Regional Service Board.

CNWM
REPRESENTATIVE

Chrome Books - The Town Manager will get cost quotes and Service Contract including two TV's for Council Chamber.

CHROME BOOKS
AND TV'S

Town Christmas Social. Agreed Council hold the Annual Christmas Social on Friday, December 3.

CHRISTMAS
SOCIAL

PERMITS

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor 21-119 Ivany that Council ratify permits issued to November 12, 2021.
- Motion carried. Votes in favor - 6 Councillors.

RATIFY PERMITS

CORRESPONDENCE

Municipal Assessment Agency - Central Regional Director Ballot. Agreed Council select and vote for Holly Dwyer, Grand Falls-Windsor.

CENTRAL
REGIONAL
DIRECTOR

Botwood Collegiate Graduating Class 2022 requesting use of Arena for their graduation event. Agreed Council support in principle and respond to the committee regarding what they require in support from the Town.

GRADUATING
CLASS 2022

VOCM Cares Happy Tree.
Dr. Hugh Twomey We Share the Tree.
Royal Canadian Legion Poppy Fund.
Agreed Council donate \$100.00 each in support of their fund raising campaigns.

DONATIONS TO
FUND RAISING
CAMPAIGNS

NOVEMBER 15, 2021

Correspondence - Information only.

1. Municipal Assessment Agency - Stake holders meeting minutes.
2. Municipal Assessment Agency - Board of Directors.
3. Municipal Assessment Agency - New release re Appointment.
4. Central Newfoundland Waste Management - 2022 Budget.
5. Barbara Ledrew - re congratulations and road lines.
6. Dept, of Municipal/Provincial Affairs - re congratulations.
7. BGC Botwood - Thank you for support.

Town Correspondence - Copy given to Councillors.

1. Hon. Gudie Hutchings, Minister Dept of Rural Economic Development - Congratulations.
2. Mr. Clifford Small, MP-District of Coast of Bays-Central-Notre Dame - Congratulations.

The Town Manager advised a letter of Congratulation was also sent to Hon. Seamus O'Reagan, Minister of Labour.

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
21-120 Ivany the meeting adjourn at 9:30 p.m.
- Motion carried. Votes in favor - 6 Councillors.

ADJOURNMENT

MAYOR

SECRETARY


