

Sarasota Middle School - PTSO MINUTES – October 7, 2021

PTSO Board

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Summary of Events

1. Meeting began at 10:00 am. Suzanne Shkorupa welcomed all.
2. Minutes approved from September 2, 2021 meeting.
3. Attendance of October 7, 2021 Meeting: J. Nzeza, S. Shkorupa, M. Olson, L. Owsianka, D. Moretta, J. Kummer, G. Rogers, Y. Carpenter, and K. Crowley.
4. Principal's report was given by Mrs. Nzeza.
SIP Goal Setting: Mrs. Nzeza presented the SIP Goal Setting document. Quarantine and the pandemic had impact on rates. The school has developed reasonable goals for the new school year.
Enrollment: As of this meeting, student enrollment is at 1217, and there are 150 staff members. Two new teachers have been hired. Mrs. Nzeza reported that she is currently still interviewing for a science position.
5. Treasurer's report was given by L. Owsianka.
L. Owsianka reported that we are about \$500 away from meeting our donation drive goal.
6. Treasurer's audit report was given by G. Rogers.
The SMS PTSO annual financial review/audit was conducted on September 29, 2021 by Suzanne Shkorupa, Yudi Carpenter, and Gina Rogers for the 2020-2021 fiscal year (8/1/20-7/31/21).
Spot checks were performed on all the deposits, withdrawals, and bank reconciliations. All books were found to be in good order.
Suggestions to implement going forward are as followed:
 - Checks over \$1000 need two signatures.
 - Monthly bank reconciliations need two signatures (treasurer and one other person who is not a signer on the bank account).
 - Itemized receipts are required for reimbursements.
7. Business Partner report was given by J. Kummer on behalf of M. Collier.
Currently we have 18 business partners. Our biggest sponsors are Freeman Orthodontics (\$2000), Sarasota Crew (\$1000), Milam Bogart Dermatology (\$1000), and Sun Pharmacy (\$1,000).

8. Pawsitive Behavior Changes/ PTSO Donations:
Culvers has donated free scoop cards.
9. Fundraising:
Culver's night will take place on Monday October 11, 2021.
Boo Grams will be made by Y. Carpenter. A sign-up genius will be made for volunteers to help sell.
Basketball Fundraiser was discussed to replace Panther Run.
10. Renaissance:
L. Owsianka stated Renaissance budget as \$1800 for the year.
K. Crowley discussed popsicle or ice cream for first quarter.
Renaissance for first quarter will be given out November 5, 2021.
11. Holiday Gift Giving:
D. Moretta shared that the holiday gift giving process will begin early November. A flyer will be made for parents. D. Moretta will make a sign-up genius for parents to participate in shopping.
12. Clothing Drive:
G. Rogers reported that the clothing drive was doing great! Approximately six trash bags were full of donations, and more was dropped off at the front office. Volunteers committed to personal care items on sign up genius. PayPal donations as of today equal \$52.43. Clothing will be sorted by PTSO members.
13. Open Positions:
SMS PTSO is encouraging all interested parents to please get involved. We still have open committee positions available.
Thank you, K. Crowley, for expressing interest in 7th Grade Hoopla and Y. Carpenter for 8th grade dance and breakfast. We appreciate your assistance with these great events!
14. Meeting was adjourned at 11:00am.
15. Send email to ptsopanthers@gmail.com to receive SMS PTSO emails.

Upcoming Events & Volunteer Opportunities

1. Coffee cart for faculty.
2. Holiday Gift Giving Shopping.
3. Basketball Fundraiser 12/17/21.

Get information added to upcoming meeting agenda by contacting Suzanne Shkorupa or Megan Olson at ptsopanthers@gmail.com.