

September 4, 2019

The September meeting of the Board of Trustees of the Camanche Public Library was called to order by President Foster at the Camanche Public Library. Members present were Foster, Haines, McManus, and Reuter, along with Librarian Evans and Council member Amber Metzger.

The minutes from the previous month were approved as written by a motion from Gary Haines and second by Linda Foster. The circulation reports were accepted. Discussion was held regarding the financial report and Council member Metzger suggested reducing expenses where possible to make sure the expenses did not exceed the budget for the year. The financial report was approved by a motion from Gary Haines and a second by Shannon McManus. The financial report was approved unanimously. Listed bills, book orders, and new bills were voted and approved unanimously after Shannon McManus made a motion to accept and Gary Haines seconded.

Book orders in the amount of \$713.51 were approved to order from Ingram.

New Bills approved for payment:

- Gale \$186.34
- MicroMarketing \$154.98
- CenterPoint \$118.80
- Amazon \$414.90 (Enrich Iowa is paying \$200 of this)
- Penworthy \$298.45 (Direct State Aid is paying this)
- Playaway \$304.96
- Harliquin \$18.56
- Junior Library Guild (for two months) \$198.25
- Alliant \$33.26
- MidAmerican \$361.81
- Culligan \$10.00
- Mastercard \$60.00 Walmart Gift Card for Children's snacks, etc (Direct State Aid is paying this)
- Mastercard \$100.00 Dollar General Gift Card for supplies, etc (Direct State Aid is paying this)
- Mastercard \$49.10 Snacks for storytime

Total of Bills (including Ingram): \$3062.92

Minus \$658.45 (Enrich Iowa and Direct State Aid)

Final Total: \$2404.67

Quill \$108.92

Total: \$2513.59

Old Business:

The board discussed the parking lot expansion. Librarian Evans reported she received a new quote from Determann but the quote was not clear on what would be done. Librarian Evans reported the Library would be responsible for ¼ of the total as the Friends of the Library are seeking a grant to fund this

improvement. The board had several questions which required further exploration and further clarification on the quote would be obtained.

Librarian Evans reported on the Friends of the Library Book/Bake Sale. The Friends of the Library made \$641.00 total and \$204.00 were just of baked goods. The Friends of the Library plan on having a book sale every 3 to 4 months and will continue to maintain the garden/flowers.

New Business:

Librarian Evans informed the board two of the HP computers have significant issues and will need to be replaced. The batteries on these computers are bulging and one of the computers can not update or start up as it takes an extremely long time. There is some concern with children playing video games on these computers and these games causing viruses in the computer. Discussion was held regarding allowing the children to continue to play video games on the computers and replacement of these computers. Librarian Evans would like to obtain two new computers in addition to two chrome books (for the children to utilize) to replace these two computers. She presented options to the board of ones she had located for purchase. Discussion was held regarding upcoming sales and possible resources available to obtain these computers at a better price. The board unanimously approved the purchase of an Acer computer after a motion was made by Gary Haines and a second by Shannon McManus.

Council member Amber Metzger commented about her concerns on the budget of the library compared to 2017 and provide suggestions about possible solutions. She also reported she feels it is a resource for the community and has been utilizing the various programming recently.

The meeting was adjourned by President Linda Foster.

The next meeting of the Board of Trustees of the Camanche Public Library will be held on October 2, 2019 at 6:00 pm at the Library.

Respectfully submitted,

Janeen Reuter, secretary