

**SOUTHERN MINNESOTA EDUCATION CONSORTIUM #6083
CABINET**

Regular Meeting

Tuesday, November 20th, 9AM

SMEC Office, 203 2nd Street NW, Adams, MN 55909

The regular meeting of the Cabinet of Southern Minnesota Education Consortium #6083, was called to order at 9:11AM by Dan Armagost on Tuesday, November 20th, 2018. The meeting opened with roll call to determine a quorum. Cabinet members present were: Brian Shanks, Jerry Reshetar, Jim Hecimovich, Jeff Sampson, and Bryan Boysen. Absent was Paul Besel. Administration and staff in attendance were: Executive Director Dan Armagost, Coordinator Denise Kennedy, Business Manager Todd Lechtenberg, and Administrative Assistant Tiffany Lewison.

A motion was made by Jerry Reshetar, seconded by Jim Hecimovich to approve the Agenda. Motion carried.

Public comments: none

A motion was made by Jeff Sampson, seconded by Jerry Reshetar to approve the Consent Agenda. Motion carried. The following items were approved: Minutes from the October 16th Regular meeting, Treasurer's Report/Financial Report, the NEXT Step bank account statement, approval of the contract for Anthony Cincoski (SMEC Para).

Review of 100 and 300 series policies for first reading with changes to be made and brought to December meeting for second reading – motion made by Bryan Boysen, seconded by Jerry Reshetar. Motion carried.

New Business Item - Bond parameters based on cash out flow to not be higher than \$400K – motion made by Jerry Reshetar, seconded by Bryan Boysen. Motion carried.

Executive director Dan Armagost presented his updates: Fernbrook staff doing well and also helping with Trauma Response Plans in districts when needed; ALC is full, referrals still go through resident district; working on sale of bonds for SMEC Building, site visit from Mower County Nov 21st

Coordinator Denise Kennedy presented her updates: Working on ordering curriculum to replace damaged curriculum from flooding; working with principals on Parent Aware compliant tools for preschool

Business manager Todd Lechtenberg presented his updates: FY18 is wrapped; auditor to present to SMEC Board on December 5th

Admin Council Updates: Last meeting went well and was very informational, each member working on their action items for the next meeting.

The next regular meeting of the board of education will be on Tuesday, December 18th, 2018 at 9AM at the SMEC office located at 203 2nd Street NW, Adams, MN 55909.

A motion was made by Jeff Sampson, seconded by Bryan Boysen, to adjourn the meeting. Motion carried. Meeting adjourned at 10:04AM.

*Unofficial minutes submitted by Tiffany Lewison, Admin Assistant for SMEC on November 20th, 2018.
Minutes approved by Cabinet on December 18th, 2018.*