



Forest Grove Board of Fire Commissioners November 24, 2015 - Meeting Minutes

1. Call to Order: 19:00

1. Members Present

- X Andrew Bellone Jr. - Chairman
- X Joseph Jagers - Co Chairman
- X Thomas Bellone - Treasurer
- X Mykola "Nick" Myronowskyj - Secretary
- X Samuel Scapellato – Asst. Secretary (Late Arrival @ 19:10)

Public present:

Scott Graiff
Douglas Perry
Kenneth Hack
Dennis Allonardo

Other:

Tamara Ardito – DTA Solutions

2. Reading of the minutes of the previous meeting

a. Motion to accept minutes as read

1. Thomas Bellone Sr.
2. Andrew Bellone Jr.

Changes: None

3. Communications

The 2014 corrected auditors report resolution was received.

The 2016 proposed budget was received.

A letter from the Board of Chosen Freeholders regarding the new 700mhz radios was received.

4. Bills against the Commission (refer to file for list of all bills paid)

a. Motion to pay all bills

1. Mykola Myronowskyj
2. Joseph Jagers

Notes:

A review of 2 bills from last month revealed that the bills were in fact paid. D&H Auto and Wallace Supply were paid in full.

A lost check to Mac Donald Communications was canceled and a new check was issued.



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5. Treasurers Report

Please refer to the attached report.

- a. Motion to accept Treasurers report as read
 1. Mykola Myronowskyj
 2. Samuel Scapellato

Notes: - None

6. Old Business

The background check process has been implemented. The 2 newest applicants were not subject to a background check as 1 had just turned 18 a few days prior to applying and the other member was joining as a junior member. As soon as an application is received that meets the criteria that warrants a background check, we will process it.

The Board of Fire Commissioners, District 4 and the Fire Company will be researching a policy and program for zero tolerance for drugs and alcohol. This will also include a process and training of certain personnel for identification of potential “under the influence” and a medical method for determining that a member was actually “under the influence” in the event of an incident.

The Board of Fire Commissioners, District 4 and the Fire Company will be researching a policy and program for medical physical program for all Fire Company members.

A new set of By-Laws for the BoFC District 4 is currently being worked on.

The new lease agreement continues to be discussed. The Fire Company President did not have all of the information and figures that he needs at this time. The lease agreement will still need to be printed and submitted to the Board. The President is working on this.

The Fire Company incorporation needs to be renewed. The Fire Company President is meeting with the appropriate personnel and agencies to have the incorporation completed by the end of the year.

A renewal application letter was received from The Borelli Agency. There is a question as to whether the PPE for the firefighters is covered under the policy. Andrew Bellone will contact the agency and find out if it is covered. The technology inventory of the FD needs to be completed and Mykola Myronowskyj will obtain this information.



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6. Old Business - continued

The Newfield Fire Department has purchased surplus tools and gear racks from the Fire Company. The price was negotiated to be \$1,150.00. The payment was received and processed. Check number 9090 from the Borough of Newfield in the amount of \$1,150.00.

2 new applications were received. Applicants Nick Dechler, and Shelby Sheridan were processed and approved by the Commission. These applications will be submitted to the Chief of the Department for further processing. Background checks were not completed on these members as 1 had just turned 18 a few days prior to applying and the other member is a junior member.

The HGHC purchasing company application was discussed. Mykola Myronowskyj obtained the application and the information and submitted it to the Chairman of the Board. Once the Fire Company and the Board of Fire Commissioners is ready to move forward, we will take the information in the package and apply for an account with HGHC if it is determined that this will be our course of action.

New Business

A new 700mhz radio system contractor was selected. Relm Communications is a state contract vendor and meets all of the requirements for the new system. By selecting this vendor, the cost per radio has been reduced by almost half. This savings will allow the fire department to purchase all of the radios needed and at the same time save the department as substantial amount of tax payer money.

The Chairman presented HGHC purchasing program to the rest of the Board for review.

The 2014 Auditors report resolution was read aloud. The report was voted on and accepted. All Commissioners signed the report. The report was notarized and will be submitted to the State of New Jersey as required by law.

The 2016 Board of Fire Commissioners, District 4 proposed budget was read aloud. The proposed budget was voted on by all Commissioners. The vote was unanimously "Aye". The 2016 proposed budget is passed. The proposed budget hearing will be held on 12-22-15 during the regular business meeting. The proposed 2016 budget hearing will be announced in the Courier Post and the proposed budget will be sent to the State of New Jersey as required by law.

The Chief of the Department was advised that the truck maintenance / servicing was over budget by approximately \$8,000.00. However this overage was approved by the Commission during a previous meeting.



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8. Public Comments

Chief of the Fire Department:

The Chief advised that the only additional maintenance that was needed were 4 oil changes to fire apparatus and the aerial preventative maintenance.

President of the Fire Department:

Not Present.

Others:

None

9. Adjournment

a. Motion to adjourn

1. Mykola Myronowskyj
2. Andrew Bellone Jr.

Meeting was adjourned at: 19:24.

Respectfully Submitted,

Mykola "Nick" Myronowskyj

Secretary

Board of Fire Commissioners, District 4



**Forest Grove Board of Fire Commissioners
November 24, 2015 - Meeting Minutes**

7:12 PM
11/24/15
Accrual Basis

**Franklin Township Fire District No 4
Transactions This Month
As of November 30, 2015**

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	11/12/2015	10928	MAC DONALD COMMUNICATI...	-694.95
Bill Pmt -Check	11/24/2015	10929	Andrew Bellone	-1,200.00
Bill Pmt -Check	11/24/2015	10930	Atlantic City Electric	-500.27
Bill Pmt -Check	11/24/2015	10931	Atlantic County Fire Academy	-70.00
Bill Pmt -Check	11/24/2015	10932	Automotive Parts Co	-78.66
Bill Pmt -Check	11/24/2015	10933	Comcast	-3.04
Bill Pmt -Check	11/24/2015	10934	Dallas Clevenger	-30.35
Bill Pmt -Check	11/24/2015	10935	Dennis Allonnardo	-315.39
Bill Pmt -Check	11/24/2015	10936	Desert Diamond Industries, LLC	-335.00
Bill Pmt -Check	11/24/2015	10937	Diamond Tool	-798.00
Bill Pmt -Check	11/24/2015	10938	DTA Solutions Enterprises LLC	-110.00
Bill Pmt -Check	11/24/2015	10939	Fire One	-1,230.00
Bill Pmt -Check	11/24/2015	10940	Forest Grove Fire Co	-281.74
Bill Pmt -Check	11/24/2015	10941	Hydra-Ram Unlimited, Inc.	-176.94
Bill Pmt -Check	11/24/2015	10942	JOE JAGGERS	-1,200.00
Bill Pmt -Check	11/24/2015	10943	MAC DONALD COMMUNICATI...	-29.99
Bill Pmt -Check	11/24/2015	10944	Major Petroleum Ind.	-371.76
Bill Pmt -Check	11/24/2015	10945	Mes PA	-2,294.70
Bill Pmt -Check	11/24/2015	10946	My-Lor Inc	-28.71
Bill Pmt -Check	11/24/2015	10947	Mykola Myronowskyj	-1,450.00
Bill Pmt -Check	11/24/2015	10948	Pizza Joe's	-73.20
Bill Pmt -Check	11/24/2015	10949	Public Saftey Outfitters	-975.00
Bill Pmt -Check	11/24/2015	10950	Sam Scapellato	-1,200.00
Bill Pmt -Check	11/24/2015	10951	South Jersey Gas	-44.57
Bill Pmt -Check	11/24/2015	10952	SOUTH JERSEY WELDING S...	-225.61
Bill Pmt -Check	11/24/2015	10953	Staples	-134.97
Bill Pmt -Check	11/24/2015	10954	Tekk Comm Communications	-135.00
Bill Pmt -Check	11/24/2015	10955	Tom Bellone	-1,450.00
Bill Pmt -Check	11/24/2015	10956	Vineland Ace Hardware	-603.53
Bill Pmt -Check	11/24/2015	10957	Vineland Auto Electric	-884.27
Total Newfield Na Bk 0505				-16,925.65
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-16,925.65



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7:13 PM
11/24/15
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of November 24, 2015

	Nov 24, 15
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-7,925.11
Newfield Savings 9924	433,620.90
Total Checking/Savings	425,695.79
Total Current Assets	425,695.79
Fixed Assets	990,142.00
TOTAL ASSETS	1,415,837.79
LIABILITIES & EQUITY	
Liabilities	432,258.62
Equity	983,579.17
TOTAL LIABILITIES & EQUITY	1,415,837.79