



**Meeting Minutes**  
**December 4, 2017**  
**7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, December 4, 2017 at 7:00 P.M. The following was discussed;

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 and establish a quorum. All the Commissioners were present. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (3-minute time limit per individual). No citizens chose to speak.
3. Approval of the minutes from the November 6, 2017 Board Meeting. Commissioner Mohn made a motion to approve the minutes. Commissioner Taylor seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino summarized and reviewed the following with the Board.
  - a. Presentation of the Run Report by the Service Provider.
  - b. Presentation of the Financial Reports by the Service Provider. Mr. Costantino reviewed the LSVFD expenditures for November 2017.
  - c. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Taylor motioned to approve the reimbursement request and the monthly payment to the Service Provider. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Mr. Costantino reported that the LSVFD had completed that annual inventory of the ESD 4 and LSVFD equipment and turned the report over to the Commissioners completing the activity.
6. Financial discussions and appropriate action;
  - a. Commissioner Surratt presented the financial reports of the District.
  - b. The outstanding bills owed by ESD 4 were reviewed.

- c. Action by the Board on approving payments by ESD 4. Commissioner Mohn made a motion to approve payments for the District. Commissioner Taylor seconded the motion. Motion carried by a 5/0 vote in favor of.
7. Determine date, time and possible agenda items for the next meeting. The next scheduled Board meeting is January 8, 2018.
8. The ESD 4 Board entered a Closed Session at 7:17 P.M. Mr. Gabe Perez is working on finding a property to purchase for future fire station locations. The Board re-entered Open Session at 7:24 P.M.
9. Adjourn. With no further business before the Board, Commissioner Mohn made a motion to adjourn. Commissioner Surratt seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 7:28 P.M.