

**HAMPTON TOWNSHIP COMMITTEE
MINUTES
OCTOBER 27, 2015**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Led by Mayor Philip Yetter at 7:00 PM.

ROLL CALL: Present: Committeeman David Hansen, Committeeman Timothy Dooley, Committeeman Scott MacKenzie and Mayor Philip Yetter. **Also Present:** Township Administrator Eileen Klose.

STATEMENT – Mayor Philip Yetter stated that the meeting was being held in compliance with the provisions of P.L. 1975, Ch. 231, Secs. 4 & 13 of the Sunshine Law and that adequate notice of the meeting has been posted in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

CONSENT AGENDA - Mayor Philip Yetter stated that all items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** – September 29, 2015

- **Correspondence**

1. Sussex County Municipal Utilities Authority – Re: Proposed FY 2016 Rate Schedule
2. Sussex County Agriculture Development Board – July 20, 2015 Minutes
3. Sussex County Solid Waste Advisory Council – September 8, 2015 Minutes
4. Hampton Township Fire Prevention Official – Thank You Note from George Owen
5. Hampton Township Recreation Committee – September 23, 2015 Minutes
6. Sussex County Water Quality Management Policy Advisory Committee
7. Hampton Township Planning Board – August 20, 2015 Minutes; September 17, 2015

- **Reports**

1. Hampton Township Treasurer's Report – September 30, 2015
2. Andover Joint Municipal Court - Cashbook Report for August 2015 and September 2015
3. Hampton/Stillwater Municipal Court – Cashbook Report September 2015
4. Hampton Township Construction Official Permit Activity Report – September 2015

APPROVAL OF THE CONSENT AGENDA

A MOTION was made by Committee D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to approve the Consent Agenda as listed above.

REGULAR AGENDA

ORDINANCES

PUBLIC HEARING AND FINAL ADOPTION

HAMPTON TOWNSHIP ORDINANCE #2015-08 – AN ORDINANCE OF THE TOWNSHIP OF HAMPTON, COUNTY OF SUSSEX, STATE OF NEW JERSEY AMENDING THE CODE OF THE TOWNSHIP OF HAMPTON BY ADDITION OF CHAPTER 40 ENTITLED “VACANT AND ABANDONED PROPERTIES”

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie to adopt at final reading Ordinance #2015-08.

PUBLIC HEARING

No comments were made.

PUBLIC HEARING CLOSED

ROLL CALL VOTE: Committeeman Timothy Dooley, yes; Committeeman David Hansen, yes; Committeeman S. MacKenzie, yes; and Mayor Philip Yetter, yes. Motion Carried.

RESOLUTIONS

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following Resolution.

HAMPTON TOWNSHIP RESOLUTION GRANTING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE KEMAH-MECCA LAKE ROAD – SECTION III PROJECT

NOW, THEREFORE, BE IT RESOLVED that the Hampton Township Committee of the Township of Hampton, County of Sussex, State of New Jersey formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA-2016-Kemah-Mecca Lake Road – Section III-00051 to the New Jersey Department of Transportation on behalf of Hampton Township.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of Hampton Township and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Township Committee on this 27th day of October , 2015.

Date: 10/27/15
Kathleen Armstrong
Kathleen Armstrong
Municipal Clerk

NEW BUSINESS

NJ DIVISION OF MOTOR VEHICLES – APPLICATION FOR A BLUE LIGHT PERMIT FOR ROBERT BACHMANN

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to approve a Blue Light Permit Application for Hampton Township Fire and Rescue, Inc. Volunteer Robert Bachmann.

HAMPTON TOWNSHIP RECREATION COMMITTEE – LETTER FROM TIMOTHY DUVELSDORF REQUESTING TO BECOME A MEMBER OF THE RECREATION COMMITTEE

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to appoint Timothy Duvelsdorf to the Hampton Township Recreation Committee as of January 1, 2016 for a four-year term.

DOLAN AND DOLAN – AFFORDABLE HOUSING LAWSUIT AGREEMENT, AMENDED AGREEMENT, AND RESOLUTION

The Township Committee reviewed a Shared Services Agreement to join a coalition comprised of two-hundred municipalities for the purpose of using professional planners to develop a methodology to determine affordable housing obligations for each of the participating towns. Each participating municipality will pay a fee of \$2,000.00, however, the fee could increase depending on how many municipalities ultimately join the coalition.

Planning Board Attorney B. Morgenstern recommended that Hampton Township join the coalition because the township’s current affordable housing calculations are based on a methodology that is no longer used by the State. This could result in costly challenges by developers in the future. Due to the antiquated methodology, it is also likely that the Court will deny Hampton Township’s request to have its original affordable housing calculations approved through the Declaratory Judgment process.

Township Administrator E. Klose emphasized there is no guarantee participating in the coalition will result in reduced housing obligations for the township; however, Mr. Morgenstern informed her that it is the best option for municipalities involved in the Declaratory Judgment process because the planning professionals can defend the revised methodology in Court, if necessary.

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to authorize a Municipal Shared Services Defense Agreement between Econsult Solution, Inc. and Hampton Township in the amount of \$2,000.00 to create a methodology to determine Hampton Township’s affordable housing obligations.

CONCRETE BID FOR OVERLOOK DEVELOPMENT – ONE BID RECEIVED FROM PA CONTRACTORS, INC. IN THE AMOUNT OF \$108,616.00

Township Administrator E. Klose stated that the municipality received bids on October 15, 2015 to install curbing on Overlook Court, Maple Terrace and Forest Drive. The lowest bid was \$108,616.00, the estimated cost submitted by Township Engineer H. Pellow was \$96,775.00. Township Engineer H. Pellow recommended rejecting the bid and rebidding the project during the winter months in order to begin the project in the spring. Mr. H. Pellow will provide a revised cost estimate prior to the rebidding process.

Township Administrator E. Klose stated that Township Engineer H. Pellow indicated he would like to meet with Township Committeeman D. Hansen to discuss the paving project at Fire Station #1.

A MOTION was by Committeeman T. Dooley and seconded by Mayor P. Yetter, with all members in favor, to reject a bid submitted by PA Contractors, Inc. for \$108,616.00 to provide curbing for Overlook Court, Maple Terrace and Forest Drive and rebid the project at a later date, as recommended by Township Engineer H. Pellow.

JOINT MUNICIPAL COURT

Township Administrator E. Klose stated that she discovered an error relating to the distribution of the previous funds from the Green/Hampton/Andover Borough/Fredon Joint Municipal Court. The funds generated by the court should be distributed amongst all the participating municipalities; however, the funds were inadvertently directed to Green Township, rather than the collective Joint Court. The State is in the process of rectifying the issue.

TOWNSHIP DEPARTMENT OF PUBLIC WORKS RE: REPLACEMENT OR REPAIRS TO ROAD EQUIPMENT

Township Administrator E. Klose stated that she and Township CFO J. Caruso discussed costs associated with repairing some of the older DPW equipment. Township DPW Mechanic J. Teche will provide a list of problematic equipment and a corresponding repair history to help determine whether it makes more sense to replace the machinery or continue paying for costly repairs.

DISCUSSION

Mayor P. Yetter stated that the roof would be installed on the new Township Salt Shed beginning Monday, November 2, 2015.

Mayor P. Yetter stated that he and Township Administrator E. Klose met with representatives from surrounding municipalities and the Sussex County Farmland Preservation Committee earlier in the day to discuss Open Space issues. He said that county representatives were receptive to the comments and concerns of the attendees. Because it was the first community in the area to implement an Open Space Program, attendees appreciated the valuable experiences and perspective that Hampton Township was able to bring to the discussion.

Committeeman T. Dooley asked for an update regarding the person responsible for the recent damage to the municipal ball field. Township Administrator E. Klose stated the New Jersey State Police investigated and found the perpetrator who vandalized the field.

The New Jersey State Police also caught the party responsible for painting graffiti on the "Welcome to Hampton Township" sign. The Sussex County Technical School, who initially designed and constructed the signs, agreed to refurbish it.

HAMPTON TOWNSHIP FIRE AND RESCUE UPDATE

HTVFR President V. Rumsey stated that the Fire Department would begin their Annual Christmas Tree and Wreath Sale on November 27, 2015 at Fire Station #1 located on Halsey Road. The sale will continue until they run out of inventory. Trees measuring up to 10 ft. will be available, as well as wreaths, grave blankets and roping.

A Coin Toss is scheduled for November 28, 2015 on the access road leading up to Wal-Mart from 10:00 AM through 4:00 PM. The property owner, Mr. K. Martin, gave HTVFR his permission to hold the event.

The HTVFR Auxiliary plans to bring a fire truck to the Township Recreation Trunk or Treat Event planned for October 30, 2015 at Kittatinny Regional High School.

V. Rumsey stated that the installation of the new floor at Fire Station #1 is near completion. It is sky blue with white striping, in keeping with HTVFR colors.

The firehouse parking lot will be paved next month. Committeeman D. Hansen plans to meet with Township Engineer H. Pellow to discuss the details of the project.

The storage sheds were moved to a new location on the firehouse grounds at Fire Station #1. HTVFR President V. Rumsey thanked the Township DPW for helping with the project.

PUBLIC SESSION

Vera Rumsey thanked township officials for doing a great job for Hampton Township residents.

PUBLIC SESSION CLOSED

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to approve the following Resolution.

**HAMPTON TOWNSHIP
RESOLUTION TO PAY BILLS**

WHEREAS, there are bills to be paid for goods and services.

NOW, THEREFORE, BE IT RESOLVED BY the Township Committee of the Township of Hampton, County of Sussex that the following bills be paid.

EMP ID	EMPLOYEE NAME	CHECK TYPE	CHECK DATE	CHK#/ DD ID	DIRDEP AMOUNT	NET AMOUNT
21	KLOSE, EILEEN F	DIRECT DEPOSIT	10/13/2015	2861000282	3698.85	0.00
58	ARMSTRONG, KATHLEEN T	DIRECT DEPOSIT	10/13/2015	2861000283	1334.43	0.00
113	GALIZIA, VALERIE	DIRECT DEPOSIT	10/13/2015	2861000284	999.07	0.00
103	CARUSO, JESSICA M	DIRECT DEPOSIT	10/13/2015	2861000285	2679.43	0.00
114	FERRARIS, JOSEPH	DIRECT DEPOSIT	10/13/2015	2861000286	954.56	0.00
40	WHITESSELL, MARY	DIRECT DEPOSIT	10/13/2015	2861000287	1028.04	0.00
101	KORVER, LEAH C	DIRECT DEPOSIT	10/13/2015	2861000288	968.09	0.00
2	VAUGHAN, JESSIE J.	DIRECT DEPOSIT	10/13/2015	2861000289	911.71	0.00
42	BAYLES, DANIEL P	DIRECT DEPOSIT	10/13/2015	2861000290	1499.51	0.00
116	BENNETT III, FRANK E	DIRECT DEPOSIT	10/13/2015	2861000291	994.81	0.00
5	MERRILL III, JOHN C	DIRECT DEPOSIT	10/13/2015	2861000292	607.30	0.00
55	MULLER, DONALD	DIRECT DEPOSIT	10/13/2015	2861000293	1121.72	0.00
108	TIETJE, JOHN W	DIRECT DEPOSIT	10/13/2015	2861000294	1402.29	0.00
107	WELCH, JAMES A	DIRECT DEPOSIT	10/13/2015	2861000295	1134.58	0.00
58	ARMSTRONG, KATHLEEN T	DIRECT DEPOSIT	10/27/2015	3001000296	1334.43	0.00
113	GALIZIA, VALERIE	DIRECT DEPOSIT	10/27/2015	3001000297	999.12	0.00
114	FERRARIS, JOSEPH	DIRECT DEPOSIT	10/27/2015	3001000298	954.56	0.00
40	WHITESSELL, MARY	DIRECT DEPOSIT	10/27/2015	3001000299	1028.04	0.00
101	KORVER, LEAH C	DIRECT DEPOSIT	10/27/2015	3001000300	968.09	0.00
2	VAUGHAN, JESSIE J.	DIRECT DEPOSIT	10/27/2015	3001000301	979.27	0.00
42	BAYLES, DANIEL P	DIRECT DEPOSIT	10/27/2015	3001000302	1499.51	0.00
116	BENNETT III, FRANK E	DIRECT DEPOSIT	10/27/2015	3001000303	957.63	0.00
5	MERRILL III, JOHN C	DIRECT DEPOSIT	10/27/2015	3001000304	607.30	0.00
55	MULLER, DONALD	DIRECT DEPOSIT	10/27/2015	3001000305	1121.72	0.00
108	TIETJE, JOHN W	DIRECT DEPOSIT	10/27/2015	3001000306	1402.29	0.00
107	WELCH, JAMES A	DIRECT DEPOSIT	10/27/2015	3001000307	1134.58	0.00
7	HAYES, EDWARD R	PAYROLL	10/13/2015	8742	0.00	0.00
64	BELLIS JR, RUSSELL H	PAYROLL	10/13/2015	8743	0.00	1079.51
0005	NJ FAMILY SUPPT PYMNT CTR	AGENCY	10/13/2015	8744	0.00	296.00
AXA	AXA EQUITABLE/EQI-VEST	AGENCY	10/13/2015	8745	0.00	535.00
HAMP	TWP OF HAMPTON TAX COLLECTOR	AGENCY	10/13/2015	8746	0.00	375.31
64	BELLIS JR, RUSSELL H	PAYROLL	10/27/2015	8747	0.00	1079.51
0005	NJ FAMILY SUPPT PYMNT CTR	AGENCY	10/27/2015	8748	0.00	296.00
AXA	AXA EQUITABLE/EQI-VEST	AGENCY	10/27/2015	8749	0.00	185.00

HAMPTON TWP. COMMITTEE MINUTES

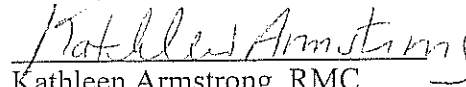
OCTOBER 27, 2015

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
10/07/2015	1684	1070 ENGINE BAY FLOORS	8,727.51 (Manual)			
10/09/2015	27521245	858 STATE OF NEW JERSEY	16,737.95 (Transfer)			
10/09/2015	27521259	658 STATE OF NEW JERSEY	9,779.18 (Transfer)			
10/10/2015	2015024	513 HAMPTON BD. OF EDUCATION	426,010.50 (Transfer)			
10/20/2015	110420915	1043 PAYCHEX OF NEW YORK LLC	245.83 (Transfer)			
10/22/2015	2015023	217 CENTURY LINK	626.76 (Transfer)			
10/27/2015	10196	889 284 AGGREGATES, LLC	196.90			
10/27/2015	10197	828 ACORN OFFICE PRODUCTS, LLC	59.10			
10/27/2015	10198	929 AERIAL-RISE, L.L.C.	575.00			
10/27/2015	10199	495 AIRGAS EAST, INC.	218.75			
10/27/2015	10200	500 BEAVER RUN FARMS	425.83			
10/27/2015	10201	594 BLUE RIDGE LUMBER CO	1,024.92			
10/27/2015	10202	159 CAMPBELL'S SMALL ENGINE, INC.	40.01			
10/27/2015	10203	501 CHELBUS CLEANING CO. INC.	325.00			
10/27/2015	10204	626 COOPER ELECTRIC SUPPLY CO.	42.12			
10/27/2015	10205	874 DEER PARK	15.23			
10/27/2015	10206	505 DELTA DENTAL OF NJ, INC.	1,886.79			
10/27/2015	10207	763 DIAMOND SAND & GRAVEL, INC	250.00			
10/27/2015	10208	506 DOLAN & DOLAN, P.A.	1,093.41			
10/27/2015	10209	585 DOVER BRAKE & CLUTCH CO. INC.	424.77			
10/27/2015	10210	671 ENFORSYS, INC.	525.00			
10/27/2015	10211	1070 ENGINE BAY FLOORS	8,727.51			
10/27/2015	10212	509 FAIRCLOUGH FUEL, INC	1,752.29			
10/27/2015	10213	510 G & G DIESEL SERVICE INC	651.37			
10/27/2015	10214	905 GARDEN STATE LABORATORIES, INC.	720.00			
10/27/2015	10215	1026 GDP ENGINES	200.00			
10/27/2015	10216	242 GENERAL CODE, LLC	1,195.00			
10/27/2015	10217	736 HACKETTSTOWN SUPPLY CO. INC	269.00			
10/27/2015	10218	261 HAMBURG PLUMBING SUPPLY CO INC	694.85			
10/27/2015	10219	381 HAROLD E. PELLOW & ASSOC., INC.	1,190.38			
10/27/2015	10220	641 HOOVER TRUCK CENTERS, INC	8.82			
10/27/2015	10221	780 IDEA ART	60.15			
10/27/2015	10222	279 INSTITUTE FOR PROFESSIONAL DEVELOPM	99.00			
10/27/2015	10223	274 INTERNATIONAL CODE COUNCIL, INC.	364.18			
10/27/2015	10224	791 JENSEN & MITCHELL, INC	326.04			
10/27/2015	10225	281 JERSEY CENTRAL POWER & LIGHT	2,436.66			
10/27/2015	10226	822 JESSICA M. CARUSO	144.23			
10/27/2015	10227	516 JOHNNY ON THE SPOT, INC	557.20			
10/27/2015	10228	518 KITTATINNY REGIONAL HIGH SCHOOL	497,674.20			
10/27/2015	10229	591 LAFAYETTE AUTO PARTS SUPPLY	10.62			
10/27/2015	10230	522 LOWE'S COMPANIES, INC.	561.75			
10/27/2015	10231	319 MGL PRINTING SOLUTIONS, LLC	272.00			
10/27/2015	10232	525 MONTAGUE TOOL & SUPPLY CO., INC	159.56			
10/27/2015	10233	328 MORRIS ASPHALT SUPPLY, LLC	22,594.68			
10/27/2015	10234	355 N.J. HERALD INC.	80.80			
10/27/2015	10235	678 N.J. PLANNING OFFICIALS, INC.	440.00			
10/27/2015	10236	771 NATIONAL FIRE PROTECTION AGENCY	114.95			
10/27/2015	10237	927 PENTELEDATA	59.95			
10/27/2015	10238	1066 RER SUPPLY	58.50			
10/27/2015	10239	753 SCHOUPE ELECTRICAL SERVICES, LLC	535.00			
10/27/2015	10240	490 SERVICE ELECTRIC CABLE TV INC	40.45			
10/27/2015	10241	456 TCTA of Sussex & Warren Co.	60.00			
10/27/2015	10242	967 THE PAINT SPOT	20.69			
10/27/2015	10243	566 TIRE KING	2,090.00			
10/27/2015	10244	461 Treasurer, State of New Jersey	175.00			
10/27/2015	10245	195 TREASURER, STATE OF NJ	2,430.00			
10/27/2015	10246	773 VERIZON WIRELESS SERVICES, LLC	500.80			
10/27/2015	10247	1036 W.B. MASON CO., INC.	198.95			
10/27/2015	10248	535 W.B. TIMMERMAN CO., INC.	1,418.70			
10/27/2015	10249	1069 WARREN CTY MUNICIPAL CLERK'S ASSOC.	15.00			
10/27/2015	10250	478 WASTE MANAGEMENT OF NEW JERSEY, INC	32,744.40			
10/27/2015	10251	611 WELDON QUARRY CO., LLC	1,184.44			
10/27/2015	10252	445 STATEWIDE INSURANCE FUND	396.24			
10/27/2015	2015025	514 HAMPTON TWP. PAYROLL ACCOUNT	57,421.78 (Transfer)			
10/28/2015	1685	1072 JEFFREY R. SURENIAN & ASSOCIATES,LL	2,000.00 (Manual)			
			590,336.19			
			10,727.51 Manual			
			510,822.00 Bank Transfers			
			=====			
			1,111,865.70			

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on October 27, 2015 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 10/27/15


Kathleen Armstrong, RMC
Township Clerk

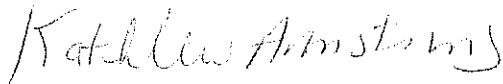
A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to add the following bill to the Hampton Township October 2015 Bills List:

Statewide Insurance Fund - \$396.24.

ADJOURNMENT

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adjourn the meeting at 7:33 PM.

Respectfully submitted by,



Kathleen Armstrong, RMC
Township Clerk