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**City of Clark Council Meeting  
January 10, 2007  
7:00 PM**

**Call to order:** The Clark City Council met in session on January 10, 2007 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Don DesLauriers, Larry Dreher, Louann Streff, Kerry Kline, Roberta Heim, and John Pollock.

**Others Present:** Mayor Les Solberg, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Roger Collins, Darin Altfillisch, Police Chief Mayou, Loren Stanley, and Dave Taggart and Duane Rippentrop with Jans Corporation.

Mayor Solberg called the meeting to order at 7:00 pm.

**Motion # 1-2007**

**Adopt Agenda**

Motion by Pollock and seconded by DesLauriers to adopt the agenda. All members voting yes. Motion carried.

**Public Input**

None.

**Jan's Corporation Medical Building Update**

Duane Rippentrop states the medical building will be ready to be turned over to the City in the middle of March. He explained the seven change orders that increase the price by \$8,519.

**Department Updates**

Department updates given by Darin Altfillisch (water and sewer), Roger Collins (streets), Loren Stanley (parks and sanitation), and Jackie Luttrell (finance office).

Police Chief Mayou reported: 1,810 miles patrolled, 4 non-injury accidents, 1 domestic, shop with a copy, 5 speeding tickets, 1 expired plate, 1 no insurance, 2 open containers in a vehicle, 1 DWI and 1 exhibition driving. Mayou updated the Council on the progress of Brandenburger getting certified.

**Motion # 2-2007**

**Approve Department Updates**

Motion by DesLauriers and seconded by Heim to approve all the department updates. All members voting yes. Motion carried.

**Motion # 3-2007**

**Approve Minutes**

Motion by Pollock and seconded by Streff to approve the Council Meeting Minutes from December 27, 2006. All members voting yes. Motion carried.

**Motion # 4-2007**

**Approve Financial Statements**

Motion by Dreher and seconded by Streff to approve the financial statements. All members voting yes. Motion carried.

**Motion # 5-2007**

**Approve Claims**

Motion by Dreher and seconded by Pollock to approve the following claims. All members voting yes. Motion carried.

**Paid Claims**

Check #	To	For	Amount
118	SD Rural Development	sewer loan	\$787.00
119	SD Rural Development	water loan	\$908.00
1011	Delta Scientific	equipment	\$3,000.00
20590-20597	Water Dept.	payroll	\$762.73
	Sewer Dept.	Payroll	\$762.80
	Streets Dept.	payroll	\$1,803.63
	Finance Office	payroll	\$1,066.97
	Police Dept.	payroll	\$1,717.62
	Sanitation Dept.	payroll	\$273.08
	Park Dept.	payroll	\$273.16
20598	AFLAC	insurance	\$229.80
20599	Wellmark BCBS	insurance	\$3,705.63
20600	VOID		
20601	SD Retirement System	retirement	\$2,349.42
20602	VALIC	retirement	\$25.00
20603	American Family Insur.	insurance	\$6.83
20604	The US Life Insurance Co.	insurance	\$15.10
20605-20615	Water Dept.	payroll	\$140.74
	Sewer Dept.	payroll	\$140.74
	Mayor Office	payroll	\$364.78
	Finance Office	payroll	\$145.79
	Police Dept.	payroll	\$548.64
	Govt. Bldg.	payroll	\$180.47
	Library	payroll	\$670.82
	Transit Dept.	payroll	\$1,080.04
20616	Bank of the West	taxes	\$838.53
20617	Bank of the West	taxes	\$2,066.08
20618	Alan Hollatz	payroll	\$198.55
20619	Bank of the West	taxes	\$32.90
20620	Petty Cash	fees	\$20.00

**January Claims**

To	For	Amount
A&B Business Equipment	maintenance	\$82.23
A-OX Welding Supply	supplies	\$8.06
Avera Queen of Peace	drug testing	\$187.00
Carlson Distributing	liquor	\$4,055.60
City of Clark	utilities	\$51.10

**City Council Meeting – January 10, 2007**

<b>To</b>	<b>For</b>	<b>Amount</b>
City of Clark	apply deposit	\$100.00
Clark Co. Auto	supplies	\$152.96
Clark Community Oil	supplies	\$1,192.24
Clark Engineering	prof. fees	\$600.00
Clark Rural Water	water	\$9,106.25
Cook's Wastepaper	garbage	\$4,638.30
Credit Bureau of Watertown	prof. fees	\$4.00
Dacotah Bank	loan payments	\$3,655.42
Dakota Pump & Control	repairs	\$293.88
Ellwein Brothers	liquor	\$12,107.85
Fjelland Attorney at Law	legal fees	\$611.20
Gruenwald Electric	maintenance	\$120.97
ITC	utilities	\$429.56
ITC Rural Economic	loan payments	\$2,813.54
Johnson Brothers	liquor	\$6,314.12
Mack's	supplies	\$66.00
Mid States Organized Crime State	dues	\$100.00
Moeller's Sheet Metal	repairs	\$196.32
Moritz Publishing	supplies	\$95.30
Office Systems	supplies	\$23.81
Olson Auto Parts	supplies	\$37.60
Olson Motor Co.	repairs	\$830.74
One Call Systems	locate tickets	\$1.00
Oscar's Machine Shop	repairs	\$243.02
Pitney Bowes	supplies	\$178.47
Porter Distributing	liquor	\$394.00
Quill	supplies	\$57.99
Republic Beverage Co.	liquor	\$6,574.92
RS Architects	prof. fees	\$1,158.00
SD Dept of Revenue	sales tax	\$9.31
SD Library Assoc.	dues	\$90.00
SD Water & Wastewater Assoc	dues	\$10.00
Sioux Valley Clinic	drug testing	\$120.00
Teri Stokely	supplies	\$31.64
TIME	magazine	\$66.60
Wholesale Electronics	repairs	\$118.96

**Motion # 6-2007**

**4<sup>th</sup> Quarter Library Financial Statement**

Motion by Pollock and seconded by DesLauriers to approve the 4<sup>th</sup> Quarter 2006 Library financial statement. All members voting yes. Motion carried.

Council reviewed the change orders from Jan's Corporation for the medical building construction. Fjelland reviewed the contract and stated Jan's is within their contract rights to do change orders for items not quoted in the June of 2006 quote. The changes include state mandates, clinic updates and necessary construction changes. The seven change orders increases the guaranteed maximum price by \$8,519 to \$914,897.

**Motion # 7-2007**

**Change Order # 1**

Motion by Dreher and seconded by DesLauriers to approve Change Order # 1 from Jan's Corporation for an increase of \$12,111. All members voting yes. Motion carried.

**Motion # 8-2007**

**Change Order # 2**

Motion by Heim and seconded by Kline to approve Change Order # 2 from Jan's Corporation for an increase of \$18,214. Voting yes: DesLauriers, Dreher, Streff, Kline and Heim. Opposed: Pollock. Motion carried by a vote of 5 – 1.

**Motion # 9-2007**

**Change Order # 3**

Motion by Pollock and seconded by Streff to approve Change Order # 3 from Jan's Corporation for a decrease of \$6,819. All members voting yes. Motion carried.

**Motion # 10-2007**

**Change Order # 4**

Motion by DesLauriers and seconded by Dreher to approve Change Order # 4 from Jan's Corporation for an increase of \$528. All members voting yes. Motion carried.

**Motion # 11-2007**

**Change Order # 5**

Motion by Dreher and seconded by Pollock to approve Change Order # 5 from Jan's Corporation for an increase of \$9,600. All members voting yes. Motion carried.

**Motion # 12-2007**

**Change Order # 6**

Motion by Heim and seconded by Kline to approve Change Order # 6 from Jan's Corporation for a decrease of \$28,360. All members voting yes. Motion carried.

**Motion # 13-2007**

**Change Order #7**

Motion by DesLauriers and seconded by Streff to approve Change Order # 7 from Jan's Corporation for an increase of \$3,245. All members voting yes. Motion carried.

**Communication Bid**

Luttrell read a statement from Steve Hilpipre, Sioux Valley, who states that the lowest bid from ATS does not meet the bid spec of "providing 100% transparent feature operation between the clinic's current Iwatsu Enterprises system."

**Motion # 14-2007**

**Accept Communication Bid**

Motion by Dreher and seconded by Pollock to accept the communication bid from Business Telephone Company for a price of \$14,571.98. Lowest bidder did not meet bid specs. All members voting yes. Motion carried.

**Motion # 15-2007**

**Ordinance #463**

Motion by Kline and seconded by Dreher to approve Ordinance #463 AN ORDINANCE AMENDING CLARK MUNICIPAL CODE "TITLE 11 – CHAPTER 11.27 – FLOOD DAMAGE PREVENTION REGULATIONS", OF THE CLARK MUNICIPAL CODE. All members voting yes. Motion carried.

The complete ordinance is on file at the City Finance Office for review.

**Motion # 16-2007**

**Time Out Operating Agreement**

Motion by Dreher and seconded by DesLauriers to approve renewing the operating agreement with the Time Out for a period of one year renewing on February 3, 2007. All members voting yes. Motion carried.

**Motion # 17-2007**

**Teener Coach**

Motion by DesLauriers and seconded by Pollock to authorize Mayor Solberg to sign an independent contractor agreement with Scott Varilek to coach the Teener Baseball team for a fee of two payments of \$1,000 plus the cost of mileage at \$0.32/mile for away games. All members voting yes. Motion carried.

**Lion's Bike Path**

Luttrell informed Council on a request by the Lions to create a bike path. Luttrell gave grant information to Ken Bell, Sr. to pursue.

**Countywide Law Enforcement**

Fjelland advised to create a small committee to attend County Commissioners meeting on January 16, 2007 to open discussions on countywide law enforcement. Mayor Solberg, Councilperson Heim and possibly another councilperson will attend meeting.

**Motion # 18-2007**

**February Meeting**

Motion by Dreher and seconded by Heim to have the February council meeting on Wednesday, February 7, 2007 at 7:00 pm. All members voting yes. Motion carried.

**Motion # 19-2007**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:54 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)

**City of Clark Council Meeting**  
**February 7, 2007**  
**7:00 PM**

**Call to order:** The Clark City Council met in session on February 7, 2007 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Don DesLauriers, Larry Dreher, Louann Streff, Kerry Kline, Roberta Heim, and John Pollock.

**Others Present:** Mayor Les Solberg, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins, Loren Stanley, Police Chief Stacy Mayou and Larry Bartels.

Mayor Solberg called the meeting to order at 7:00 pm.

**Motion # 20-2007**

**Adopt Agenda**

Motion by Kline and seconded by Pollock to adopt the agenda. All members voting yes. Motion carried.

**Public Input**

Councilman Pollock states he is working on getting specs for a generator.

**Department Updates**

Stanley gave a report on the parks and dump department activities. Altfillisch gave an update on the water and sewer department. He stated that a space heating went out under the water tower which caused a small line to freeze. Water was out for a short time on Saturday. A repair will be needed to the Water plant which will require the water to be off on North Cloud for a couple of hours. Notice will be given when that repair date is set. Collins gave an update on the street department and snow removal. Luttrell gave an update on the activities of the finance office.

Police Chief Mayou gave the police report: 1,142 miles patrolled, one non-injury accident, one vandalism, five domestics, one attempted suicide, one no insurance, four speeds, one careless driving, three possession of controlled substance (METH), three ingesting (illegal drugs), three possession of marijuana, three possession of drug paraphernalia, and three keeping a place for use or sale of controlled substances.

**Motion # 21-2007**

**Approve Department Updates**

Motion by Pollock and seconded by Heim to approve the department updates. All members voting yes. Motion carried.

**Motion # 22-2007**

**Approve Minutes**

Motion by Pollock and seconded by DesLauriers to approve the Council Meeting Minutes from January 10, 2007. All members voting yes. Motion carried.



**Motion # 23-2007**

**Approve Financial Statements**

Motion by Dreher and seconded by Streff to approve the financial statements. All members voting yes. Motion carried.

**Motion # 24-2007**

**Approve Claims**

Motion by Dreher and seconded by Heim to approve the following claims. All members voting yes. Motion carried.

**Paid January Claims**

<b>Check #</b>	<b>Name</b>	<b>For</b>	<b>Amount</b>
1014	Delta Scientific	chemistry system	\$9,100.00
1015	Abbott Laboratories	hematology system	\$19,375.00
1016	Skytron	surgical light	\$6,861.20
20670	Bank of the West	loan payment	\$930.00
20671-20679	Water Dept.	payroll	\$836.94
	Sewer Dept.	payroll	\$837.01
	Street Dept.	payroll	\$2,075.72
	Finance Office	payroll	\$1,105.91
	Police Dept.	payroll	\$1,747.03
	Sanitation Dept.	payroll	\$287.86
	Park Dept.	payroll	\$594.08
20680	Bank of the West	payroll taxes	\$2,346.20
20681	Cook's Wastepaper	utilities	\$34.99
20682	Petty Cash	supplies	\$103.30
20683	Northwestern Energy	utilities	\$21.22
20684	AFLAC	insurance	\$229.80
20685	Wellmark BCBS	insurance	\$3,705.63
20686	Bank of the West	payroll taxes	\$2,144.79
20687	SD Retirement	retirement	\$2,497.34
20688	VALIC	retirement	\$25.00
20689	American Family Insur.	insurance	\$6.83
20691-20699	Water Dept.	payroll	\$804.38
	Sewer Dept.	payroll	\$804.44
	Street Dept.	payroll	\$1,586.93
	Finance Office	payroll	\$1,105.34
	Police Dept.	payroll	\$1,748.22
	Sanitation Dept.	payroll	\$288.15
	Park Dept.	payroll	\$682.24
20700-20711	Water Dept.	payroll	\$87.73
	Sewer Dept.	payroll	\$87.73
	Mayor's Office	payroll	\$364.78
	Finance Office	payroll	\$225.15
	Police Dept.	payroll	\$555.72
	Govt. Bldg.	payroll	\$194.10
	Library	payroll	\$797.38
	Transit Dept.	payroll	\$1,108.65
20712	Bank of the West	payroll taxes	\$890.84

**City Council Meeting – February 7, 2007**

**Paid February Claims**

20713	ITC Rural Economic	loan payment	\$2,813.54
20714	Dacotah Bank	loan payment	\$3,655.42

**New February Claims**

<b>Name</b>	<b>For</b>	<b>Amount</b>
A&B Business Equipment	maintenance	\$35.27
Alltel	utilities	\$122.91
American News	advertising	\$93.46
A-OX Welding	supplies	\$8.68
Banyon Data Systems	prof. fees	\$195.00
Book of the Month Club	books	\$31.96
BW Insurance	insurance	\$669.23
Carlson Distributing	liquor	\$3,674.80
City of Clark	utilities	\$51.10
Clark Community Oil	supplies	\$2,071.34
Clark Co. Register of Deeds	supplies	\$3.00
Clark County Courier	advertising	\$380.00
Clark County Courier	advertising	\$1,020.68
Consumer Reports	subscription	\$44.00
Cook's Wastepaper	utilities	\$34.99
Cook's Wastepaper	garbage	\$4,679.30
Credit Bureau of Wtn	collection fee	\$4.00
Dept of Revenue	prof. fees	\$248.00
DesLauriers Oil	supplies	\$127.61
Desnoyers Hardware	supplies	\$153.66
Dorcas Protexter	mileage	\$20.48
Ellwein Brothers	liquor	\$10,172.85
Expectec	repairs	\$79.97
First District	membership	\$963.59
Fjelland Attorney at Law	legal fees	\$272.80
Forest Excavating	improvements	\$750.00
Forest Excavating	repairs	\$888.42
Gall's	police supplies	\$136.95
ITC	utilities	\$429.24
Johnson Brothers	liquor	\$7,362.98
Lakeside Equipment	repairs	\$6,961.00
Literacy Guild	books	\$15.89
Lyle Signs	supplies	\$80.92
M&T Fire & Safety	supplies	\$54.75
Mack's	supplies and repairs	\$233.00
Michael Todd & co.	supplies	\$444.67
Milbank Winwater	supplies	\$1,864.24
Moritz Publishing	supplies	\$117.50
NAPA Auto Parts	supplies	\$29.35
National Geographic	subscription	\$34.00
Northwestern Energy	utilities	\$8,383.75
Olson Motor Co.	repairs	\$1,028.83

**New February Claims**

<b>Name</b>	<b>For</b>	<b>Amount</b>
One Call Systems	locate tickets	\$1.00
Oscar's Machine Shop	supplies and repairs	\$1,331.05
Quill	supplies	\$136.77
Reader's Digest	subscription	\$28.98
Republic Beverage	liquor	\$7,805.99
Ritter's Repair	repairs	\$825.09
RS Architect	prof. fees	\$574.00
SD Dept of Revenue	sales tax	\$0.42
SD Public Assurance Alliance	insurance	\$23,556.84
SD Rural Development	sewer revenue bond	\$787.00
SD Rural Development	water revenue bond	\$908.00
Share Corp.	supplies	\$190.08
Sirchie	supplies	\$104.97
Star Laundry	maintenance	\$49.40
UBC	supplies	\$55.99
Westside Implement	repairs	\$210.00

**Motion # 25-2007** **Chamber Dues**  
 Motion by Pollock and seconded by Streff to approve to pay the Clark Chamber of Commerce \$3,000 for dues and support. All members voting yes. Motion carried.

**Motion # 26-2007** **Clark Fire Department Donation**  
 Motion by Heim and seconded by Dreher to approve to pay \$1,800 to the Clark Fire Department as a matching fund with Beverly Healthcare to purchase a survive-aire. All members voting yes. Motion carried.

**Motion # 27-2007** **Cargill Donation and Budget Supplement**  
 Motion by Streff and seconded by Pollock to recognize the donation of \$150 from Cargill for support to the skating rink. Monies used to purchase skates and sharpen skates. Approve to supplement the Parks department budget by \$150. All members voting yes. Motion carried.

**Surplus Property – CAT Wheel Loader**

Luttrell reported that at 6:30 pm, February 7, 2007, was the advertised time to open sealed bids for the surplus property – 1984 CAT Wheel Loader. Bids were as follows:

Kenneth Everson	\$18,100
Duane Peterson	\$19,300
Butler Machinery	\$15,500
Clark Sales	\$20,600
Rick Sundvold	\$11,850

The new loader is on back-order for 4-6 weeks. Arrangements have been made to release the surplus loader and use a loader from Clausen Construction or the County until the new loader is available.

**Motion # 28-2007**

**CAT Loader**

Motion by Pollock and seconded by Heim to award the 1984 CAT Wheel Loader bid to Clark Sales for the price of \$20,600. All members voting yes. Motion carried.

**Medical Building Update**

A bill from Jan's Corporation was presented for \$199,289.00. It was thought that Sioux Valley, now Sanford Health, was going to make their contribution directly to Jan's but it appears they have now changed their mind and wish to pay the City at the end of the project. Unsure of yet who is paying this bill, the bill was tabled and a tentative meeting scheduled for February 14, 2007 at Noon to give the City Attorney time to sort out the arrangement.

Sanford Health, formerly known as Sioux Valley Health, has not signed a lease to occupy the building. Discussed whether the City or Sanford should be responsible for snow removal. The clinic will continue to be responsible to do their own snow removal and will specify in their contract with their removal service as to where to move the snow so to not obstruct the streets. The completion date of the building is now approximately March 9, 2007.

**Motion # 29-2007**

**Advertise for CR Unit**

Motion by DesLauriers and seconded by Pollock to advertise for bid a CR Unit for the digital x-ray machine. This would be covered by the equipment grant. All members voting yes. Motion carried.

**Motion # 30-2007**

**2004 Annual Report**

Motion by Kline and seconded by Dreher to approve the 2004 Annual Report as filed with the state and as published in the Clark Courier. All members voting yes. Motion carried.

**Motion # 31-2007**

**2005 Annual Report**

Motion by Kline and seconded by Dreher to approve the 2005 Annual Report as filed with the state and as published in the Clark Courier. All members voting yes. Motion carried.

**Motion # 32-2007**

**Polices & Procedures**

Motion by Pollock and seconded by Dreher to approve the City of Clark Miscellaneous Policy and Procedure Changes with the following changes: (1) At the time of the water/sewer deposit, the first month garbage payment is also due; (2) The monthly garbage fee is charged on all accounts when the water is turned on for the billed residence; (3) A late fee of \$10/month will be charged on any late payment on any City billed service. Including, but not inclusive to, landfill bills, handbills, liquor bills, etc. All members voting yes. Motion carried.

**Countywide Law Enforcement**

A small group met with the County Commissioners last month to begin discussion on initiating countywide law enforcement. It was decided to create a committee from all the affected communities to begin talks.

**Motion # 33-2007** **Countywide Law Enforcement Committee**  
Motion by Dreher and seconded by Pollock to appoint Roberta Heim as the representative for the countywide law enforcement committee. All members voting yes. Motion carried.

**Motion # 34-2007** **Sportsman Operating Agreement**  
Motion by Pollock and seconded by Dreher to extend the operating agreement by one year to March 5, 2008 for the Sportsman Bar. All members voting yes. Motion carried.

**Motion # 35-2007** **One Day Liquor License**  
Motion by DesLauriers and seconded by Streff to approve a one day liquor license for the American Legion from 4 pm to 2 am for a wedding dance on March 17, 2007 and the Pro Pheasants Banquet on March 30, 2007. All members voting yes. Motion carried.

**Motion # 36-2007** **Uncollectible Water Account**  
Motion by Dreher and seconded by Pollock to write off as uncollectible an old water account 01-00003312-00-4 for \$166.00. All members voting yes. Motion carried.

**Motion # 37-2007** **Summer Help**  
Motion by Dreher and seconded by Heim to advertise the following positions for temporary summer help with an application deadline of March 5, 2007 at 5:00 pm: Lifeguards for \$7.25/hour, Baseball and Softball coaches for \$7.25/hour, create a new position of a Softball and Baseball Coordinator for \$8.00/hour, and summer street help for \$7.25/hour. All members voting yes. Motion carried.

Councilwoman Streff was called out of the meeting at 8:22 pm.

Ideas were discussed on who should be awarded the next quarterly award.

**Motion # 38-2007** **Adjourn**  
Motion by Kline and seconded by Heim to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:30 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)

**City of Clark Council Meeting  
February 14, 2007  
12:00 PM**

**Call to order:** The Clark City Council met in special session on February 14, 2007 at 12:00 pm in the City Hall Council Room.

**Council Members Present:** Don DesLauriers (arriving at 12:12 pm), Louann Streff, Kerry Kline, Roberta Heim, and John Pollock. Larry Dreher absent.

**Others Present:** Mayor Les Solberg, Finance Officer Jackie Luttrell and City Attorney Chad Fjelland.

Mayor Solberg called the meeting to order at 12:09 pm.

**Motion # 39-2007** **Adopt Agenda**  
Motion by Pollock and seconded by Streff to adopt the agenda. All members voting yes.  
Motion carried.

**Motion # 40-2007** **Approve Minutes**  
Motion by Pollock and seconded by Kline to approve the Council Meeting Minutes from February 7, 2007. All members voting yes. Motion carried.

**Jan's Bill**

Luttrell stated that we can put the Jan's Corporation bill off until March to decide what funds will be used to pay the bill.

**Motion # 41-2007** **Change Order**  
Motion by Heim and seconded by Pollock to approve a change order from Jan's corporation for \$2,556.00 for x-ray support and cabinetry. All members voting yes.  
Motion carried.

**Motion # 42-2007** **Resolution # 765 Lease Amendment**  
Motion by Kline and seconded by Heim to approve Resolution #765, An Amendment to Lease Agreement with Sanford Clinic and the City of Clark, as follows. All members voting yes. Motion carried.

**RESOLUTION # 765**

A RESOLUTION TO AUTHORIZE AN AMENDMENT TO LEASE AGREEMENT  
AND TO DESIGNATE THE MAYOR AS THE SIGNATORY FOR ALL  
DOCUMENTS RELATING TO SAID AMENDMENT.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARK,  
SOUTH DAKOTA:

City Council Meeting – February 14, 2007

WHEREAS, the City of Clark owns real estate legally described as follows and leases said real estate to Sanford Clinic:

Lots Ten (10), Eleven (11), Twelve (12), Thirteen (13), Fourteen (14) Fifteen (15) and Sixteen (16), of Block One (1), of the Original Plat of the City of Clark, Clark County, South Dakota;

WHEREAS, the City of Clark and Sanford Clinic desire to amend the Lease Agreement with respect to certain particulars;

NOW, THEREFORE, BE IT RESOLVED that the City of Clark, South Dakota, forthwith amend the Lease Agreement, as contained in an “Amendment to Lease Agreement” on file with the City Finance Office;

AND BE IT FURTHER RESOLVED, that Lester C. Solberg, Mayor of the City of Clark, is hereby authorized and directed to execute all documents and take whatever other action he may deem necessary to consummate the amendment above-described.

Lester C. Solberg, Mayor  
City of Clark, South Dakota

ATTEST:  
Jackie Luttrell, City Finance Officer

Adopted: February 14, 2007  
Published: February 21, 2007  
Effective: March 13, 2007

\* \* \* \* \*

**Motion # 43-2007** **President’s Day**  
Motion by Heim and seconded by Pollock to designate February 19, 2007, President’s Day, a holiday for full-time regular city employees. All members voting yes. Motion carried.

**Motion # 44-2007** **Adjourn**  
Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 12:15 pm.

\_\_\_\_\_  
Mayor Lester C. Solberg

\_\_\_\_\_  
Attest: Finance Officer Jackie Luttrell  
(seal)





**City of Clark Council Meeting**  
**March 5, 2007**  
**7:00 PM**

**Call to order:** The Clark City Council met in session on March 5, 2007 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Don DesLauriers, Larry Dreher, Louann Streff, Kerry Kline, Roberta Heim and John Pollock.

**Others Present:** Mayor Les Solberg, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Roger Collins, Loren Stanley, Police Chief Mayou, Bill Krikac, Barbara Desnoyers, Mike O'Neill, Alan Hollatz, Beth Hollatz and Mike Hartley.

Mayor Solberg called the meeting to order at 7:00 pm.

**Motion # 45-2007**

**Adopt Agenda**

Motion by Pollock and seconded by DesLauriers to adopt the agenda. All members voting yes. Motion carried.

**Public Input**

No public input.

**Department Updates**

Roger Collins gave an update on the snow removal and other street department activities. Loren Stanley has been helping the street department. No activities with dump or parks department. Pollock gave an update on the generators for the lift stations, sewer department and medical building. Luttrell gave an update on the Finance Office activities.

Police Chief Mayou stated 1,277 mile patrolled for the month of February and two non-injury accidents. Mayou attended a meth training and Brandenburger attended a radar certification training. Mayou has received a request for a Vienna resident to do ride along to keep a current certification. Will check with insurance to see if that is acceptable.

**Motion # 46-2007**

**Approve Department Updates**

Motion by Kline and seconded by Pollock to approve the department updates. All members voting yes. Motion carried.

**Motion # 47-2007**

**Approve Minutes**

Motion by Heim and seconded by Streff to approve the February 14, 2007 council meeting minutes. All members voting yes. Motion carried.

**Motion # 48-2007**

**Approve Financial Statements**

Motion by Dreher and seconded by Kline to approve the financial statements. All members voting yes. Motion carried.

**Motion # 49-2007**

**Approve Claims**

Motion by Heim and seconded by Dreher to approve the claims list with the exception of a claim from Cross County Vets for \$75. All members voting yes. Motion carried.

**Paid February & March Claims**

<b>Check #</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
ACH	Dacotah Bank	TIF #1 loan payment	\$8,546.00
20769	Lester Solberg	gift certificate	\$35.00
20770	Clark Rural Water	Jan 2007 water	\$9,517.50
20771	Bank of the West	sludge tank loan	\$1,430.00
20772-80	Water Dept.	payroll	\$831.30
	Sewer Dept.	payroll	\$831.87
	Street Dept.	payroll	\$2,085.20
	Finance Office	payroll	\$1,124.57
	Police Dept.	payroll	\$1,748.22
	Sanitation Dept.	payroll	\$290.52
	Parks Dept.	payroll	\$550.23
20781	Bank of the West	941 taxes	\$2,322.49
20782	Alltel	utilities	\$122.91
20783-91	Water Dept.	payroll	\$834.96
	Sewer Dept.	payroll	\$835.05
	Street Dept.	payroll	\$2,067.60
	Finance Office	payroll	\$1,113.73
	Police Dept.	payroll	\$1,748.22
	Sanitation Dept.	payroll	\$309.52
	Parks Dept.	payroll	\$671.29
20792	AFLAC	insurance	\$229.80
20793	Wellmark BCBS	insurance	\$3,705.63
20794	Bank of the West	941 taxes	\$2,345.64
20795	SD Retirement Systems	retirement contributions	\$2,508.14
20796	VALIC	retirement contributions	\$25.00
20797	American Family Insurance	insurance	\$6.83
20799 -	Water Dept.	payroll	\$87.73
20810	Sewer Dept.	payroll	\$87.73
	Mayor	payroll	\$364.78
	Finance Office	payroll	\$260.83
	Police Dept.	payroll	\$539.10
	Govt. Bldg	payroll	\$170.55
	Library	payroll	\$640.87
	Transit Dept.	payroll	\$927.65
20811	Bank of the West	941 taxes	\$787.54
20812	Petty Cash	supplies & repairs	\$82.65
20813	Dacotah Bank	skid steer loan	\$1,332.35

**New March Claims**

<b>To</b>	<b>For</b>	<b>Amount</b>
A-OX Welding	supplies	\$8.68
Banker & Taylor Books	books	\$38.07
Book of the Month	books	\$21.48
Cardmember Services	supplies & training	\$91.96
Carlson Distributing	liquor	\$2,724.64
Clark County Auto	supplies	\$13.52
Clark County Courier	advertising	\$1,020.68
Crossings Book Club	books	\$14.98
Dacotah Bank	loan payment	\$3,655.42
Dakota Supply Group	repairs	\$874.78
Desnoyers Hardware	supplies	\$123.72
Ecolab	spraying	\$72.00
Ellwein Brothers	liquor	\$7,950.85
First Rate Fencing	fence repairs	\$1,000.00
Fjelland Attorney at Law	legal fees	\$409.60
Florey's Plumbing	repairs	\$110.51
ITC	utilities	\$423.88
ITC Rural Economic	loan payment	\$2,813.54
Johnson Brothers	liquor	\$4,417.58
Ken's	supplies	\$59.57
Literacy Guild	books	\$49.02
Mack's Standard	supplies	\$498.47
M&T Fire & Safety	supplies	\$33.00
Mystery Guild	books	\$41.95
Northwestern Energy	utilities	\$8,202.55
Olson Auto Parts	supplies	\$46.14
Olson Motor Co.	repairs	\$460.99
One Call Systems	locate tickets	\$1.00
Oscar's	repairs	\$251.71
Pitney Bowes	meter rental	\$105.00
Porter Distributing	liquor	\$191.65
Quill	supplies	\$65.00
Republic	liquor	\$6,613.36
SD Dept of Revenue	professional fees	\$248.00
SD Dept of Natural Resource	professional fees	\$1,500.00
SD Rural Development	revenue bond	\$787.00
SD Rural Development	revenue bond	\$908.00
Star Laundry	maintenance	\$49.40
Summit Supply Corp.	supplies	\$1,264.00
Tee's Plus	DARE supplies	\$98.78
Vernon Peterson	repairs	\$10.00
Wm Neale & Co.	audit fees	\$750.00

**Motion # 50-2007**

**Clark Engineering TIF #2**

Motion by DesLauriers and seconded by Pollock to approve a \$663.05 claim from Clark Engineering for TIF # 2 construction staking. All members voting yes. Motion carried.

**Motion # 51-2007**

**Clark Engineering TIF #2**

Motion by Dreher and seconded by Heim to approve a \$525.45 claim from Clark Engineering for TIF # 2 topographical survey. All members voting yes. Motion carried.

**Motion # 52-2007**

**Jan's Corporation January Bill**

Motion by Dreher and seconded by Pollock to pay the January construction bill of \$199,289. A portion of the payment, \$150,000.00, will come out of the general fund via a short-term inter-fund loan from General Fund (101) to Capital Fund - Medical Building (503) and the remaining funds being available from the medical building account. Payment will be made back to the general fund at 0% interest upon receipt of the donation by Sanford Clinics. All members voting yes. Motion carried.

**Jan's Corporation February Bill**

Will review the February construction bill from Jan's Corporation for \$115,280 for payment at the March 19, 2007 meeting.

**Motion # 53-2007**

**Jan's Corporation Change Order**

Motion by DesLauriers and seconded by Dreher to approve change order #9 for \$2,577 for a mop sink in the medical building. All members voting yes. Motion carried.

**CR Unit Bid Opening**

March 5, 2007 at 6:45 pm was the scheduled time for the opening of bids for a Digital Radiography PACS system, including a CR unit. Luttrell stated one bid was received from GE Healthcare for \$155,499.55. Specs were taken back by Sanford representatives, Wayne Kaufman and Steve Hilpipre, to review. Will be revisited at the next meeting.

**Quarterly Award**

At this time, the First Quarter of 2007 Quarterly Award was presented to Barbara Desnoyers for her many contributions to our education system.

**Motion # 54-2007**

**2004 Auditor Report**

Motion by Kline and seconded by Streff to approve the 2004 Financial Statements and Independent Auditor's Report as prepared by William Neale & Co. and as accepted by the State Department of Legislative Audit. All members voting yes. Motion carried.

**2006 Audit**

Luttrell will ask William Neale & Co. to prepare a proposal for doing the 2006 audit.

**Rate Covenant/Capitalization Policy**

Luttrell explained to the Council that we need to re-evaluate our capitalization policy in order to comply with the SRF Rate Covenant, and re-evaluate the sewer fund replacement and depreciation account.

**Motion # 55-2007**

**Capitalization Policy**

Motion by Dreher and seconded by Heim to reclassify the Improvements Other Than Buildings capitalization policy from \$15,000 to \$10,000 effective January 1, 2006, and

reclassify the expenditures of the sewer fence to a capitalized item for 2006. All members voting yes. Motion carried.

**Motion # 56-2007**

**Resolution #766**

Motion by Pollock and seconded by Streff to approve Resolution #766 A Resolution to Adopt the Clark County Multi-Hazard Mitigation Plan as shown below. All members voting yes. Motion carried.

**RESOLUTION # 766**

A RESOLUTION TO ADOPT THE CLARK COUNTY MULTI-HAZARD MITIGATION PLAN BY THE CLARK CITY COUNCIL, CITY OF CLARK, 120 N. COMMERCIAL ST., CLARK, SD 57225.

WHEREAS, the Clark County Multi-Hazard Mitigation Plan has been prepared in accordance with FEMA requirements at 44 C.F.R. 201.6; and,

WHEREAS, Clark participated in the preparation of a multi-jurisdictional plan, Clark County Multi-Hazard Mitigation Plan; and,

WHEREAS, Clark is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and,

WHEREAS, Clark has reviewed the Plan and affirms that the Plan will be updated no less than every five (5) years.

NOW THEREFORE, BE IT RESOLVED by the Clark City Council, that Clark adopts the Clark County Multi-Hazard Mitigation Plan as this jurisdiction's Multi-Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

Adopted this 5<sup>th</sup> day of March, 2007 at the meeting of the Clark City Council.

Lester C. Solberg, Mayor  
City of Clark, South Dakota

ATTEST:

Jackie Luttrell, Finance Officer  
(seal)

**Motion # 57-2007**

**2010 Census Meeting**

Motion by Pollock and seconded by DesLauriers to approve sending Finance Officer Luttrell to a meeting on the 2010 Census in Watertown, SD on April 3, 2007. All members voting yes. Motion carried.

**Motion # 58-2007**

**SD Tax Workshop**

Motion by Heim and seconded by Streff to approve sending Finance Officer Luttrell to a SD Business Workshop in Watertown, SD on April 24, 2007. All members voting yes. Motion carried.

**District 1 Meeting**

District 1 meeting is being held on March 27, 2007 in New Effington. Council requested Luttrell to research if there is a closer meeting to attend.

**Clark County Variance Public Hearing**

Council received a notice of a public hearing on March 28, 2007 for feed lot expansion. Council will discuss with constituents on their feelings on this and review again at the next meeting on March 19, 2007.

**Liquor License**

Reggie's 90 day license is due to expire March 8, 2007. Other operators were on hand to discuss who should get the license.

**Motion # 59-2007**

**Reggie's Operating Agreement**

Motion by Pollock and seconded by DesLauriers to extend Reggie's Operating Agreement to March 11, 2007 to accommodate the rescheduled Lion's Fishing Raffle that was postponed due to bad weather. All members voting yes. Motion carried.

**Motion # 60-2007**

**Playhouse Operating Agreement**

Motion by Pollock and seconded by Heim to authorize Mayor Solberg as signatory to enter into a one-year liquor operating agreement with the Playhouse starting April 1, 2007 at the same percentages as the other agreements. All members voting yes. Motion carried.

**Motion # 61-2007**

**Equalization Meeting**

Motion by Dreher and seconded by Streff to schedule the Equalization Meeting on March 19, 2007 at 7:00 pm with appeals due by March 15, 2007. All members voting yes. Motion carried.

**Motion # 62-2007**

**Executive Session**

Motion by DesLauriers and seconded by Dreher to close regular session and enter into executive session for personnel issues. All members voting yes. Motion carried.

Executive session began at 8:13 pm and ended at 8:49 pm.

**Motion # 63-2007**

**Summer Street Help**

Motion by DesLauriers and seconded by Kline to offer the summer street assistance help job to Curtis Binger at a pay of \$7.25/hour. All members voting yes. Motion carried.

**Motion # 64-2007**

**Baseball/Softball Coordinator**

Motion by Dreher and seconded by Streff to offer the Baseball/Softball Coordinator position to Larry Bartels at a pay of \$8.00/hour. All members voting yes. Motion carried.

**Motion # 65-2007**

**Coaches**

Motion by Pollock and seconded by Kline to offer the summer coaching positions to Joel Huber, Malory Bartels and Amber Harrington at a pay of \$7.25/hour. All members voting yes. Motion carried.

**Motion # 66-2007**

**Lifeguards**

Motion by Dreher and seconded by Heim to offer the lifeguard positions to Heather Borns, Samantha Hoffman, Caitlyn Bjerke, Haley DesLauriers, Chelsi Paulson and Brandi Carpenter at a pay of \$7.25/hour. All members voting yes. Motion carried.

**Pool Manager**

Discussed job requirements to be used when advertising for a pool manager. Pay set at \$8.00/hour with applications due by 5:00 pm on April 2, 2007.

**Motion # 67-2007**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:55 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)

**City of Clark Council Meeting  
March 19, 2007  
7:00 PM**

**Call to order:** The Clark City Council met in session on March 19, 2007 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Don DesLauriers, Larry Dreher, Louann Streff, Kerry Kline, Roberta Heim and John Pollock.

**Others Present:** Mayor Les Solberg, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Wayne Kaufman, Larry Bartels, Malory Bartels and Joel Huber.

Mayor Solberg called the meeting to order at 7:00 pm.

**Motion # 68-2007** **Adopt Agenda**  
Motion by DesLauriers and seconded by Pollock to adopt the agenda. All members voting yes. Motion carried.

**Motion # 69-2007** **Board of Equalization**  
Motion by Dreher and seconded by Heim to open the Board of Equalization meeting. All members voting yes. Motion carried.

Board of Equalization opened at 7:01 pm

All city property has been assessed and no appeals were filed.

**Motion # 70-2007** **Adjourn**  
Motion by Heim and seconded by Streff to close the Board of Equalization. All members voting yes. Motion carried.

Board of Equalization closed at 7:02 pm

**Motion # 71-2007** **Approve Minutes**  
Motion by Kline and seconded by Pollock to approve the Council Meeting Minutes from March 5, 2007. All members voting yes. Motion carried.

**Motion # 72-2007** **Approve Claims**  
Motion by Dreher and seconded by Streff to approve the following claims. All members voting yes. Motion carried.

<b>Check #</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
ACH	Harland Checks	supplies	\$146.75
1019	Jan's Corporation	Construction	\$199,289.00
20855	Cook's Wastepaper	garbage	\$4,925.30



**City Council Meeting – March 19, 2007**

<b>Check #</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
20856	Bank of the West	loan payment	\$930.00
20857-66	Water Dept.	payroll	\$884.80
	Sewer Dept.	payroll	\$884.90
	Streets Dept.	payroll	\$2,879.09
	Finance Office	payroll	\$1,107.43
	Police	payroll	\$1,748.22
	Sanitation	payroll	\$338.02
	Parks Dept.	payroll	\$438.67
20867	Bank of the West	taxes	\$2,676.09

<b>To</b>	<b>For</b>	<b>Amount</b>
A&B Business Equipment	maintenance	\$121.35
alltel	utilities	\$124.75
A Tech Sewer	sewer televising	\$260.00
City of Clark	utilities	\$67.55
City of Clark	water deposit	\$100.00
Clark Community Oil	supplies	\$2,160.46
Clark Rural Water	supplies	\$8,784.30
Cook's Wastepaper	utilities	\$34.99
Credit Bureau of Watertown	collection fee	\$164.99
Ken's Food	supplies	\$25.19
Lyle Signs	supplies	\$36.93
Moritz Publishing	supplies	\$57.10
Municipal Street Maintenance	conference	\$25.00
Northwestern Energy	utilities	\$19.03
Pioneer Bank & Trust	copier lease	\$471.00
Quill	supplies	\$103.06
RS Architect	professional fees	\$1,150.00
SD Dept.of Revenue	sales tax	\$2.19
SD Public Assurance	insurance	\$3,072.00
Star Laundry	rugs	\$49.40
Watertown Community Rec.	lifeguard training	\$960.00
Westside Implement	skid steer	\$1,015.00
William Neale & Assoc.	professional fees	\$10,125.00

**Motion # 73-2007**

**Advertise for Bid**

Motion by Dreher and seconded by DesLauriers to advertise for bid for the backhoe operator and residential solid waste collection contracts renewing May 1, 2007. Bids to be opened at 7:30 pm at the next council meeting, April 2, 2007. All members voting yes. Motion carried.

**Summer Rec Team**

Summer Rec Coordinator, Larry Bartels, met with the council on the upcoming ball season. He presented his ideas on the skills to be taught, practice schedules, equipment needs, field preparations, tournament proposals, code of conduct and other maintenance issues with the softball complex.

**Motion # 74-2007**

**Resolution #767 2007 Dump Fees**

Motion by Streff and seconded by Kline to approve Resolution #767 2007 Dump Fees as follows. All members voting yes. Motion carried.

**RESOLUTION # 767**

A RESOLUTION SETTING FORTH A SCHEDULE OF RATES FOR USE OF THE CITY OF CLARK RUBBLE SITE.

BE IT RESOLVED that the following schedule of rates shall be effective as of the date of this Resolution for use of the City of Clark Rubble Site.

Pickup load.....	\$7	Trailer load of scrap metal (scraps less than 3 feet long).....	\$5
Pickup load – trees.....	\$5	Car bodies without frame.....	\$5
Truck load – trees.....	\$10	Trailer load of scrap metal (scraps less than 3 feet long).....	\$5
Grass clippings, leaves or woodchips.....	Free	Mattress & box spring.....	\$2
Pickup load – shingles.....	\$10	Washer or Dryer.....	\$2
Truckload – shingles.....	\$25	Hot water heater.....	\$2
Truckload – wood.....	\$20	Furnace	\$2
Cement, bricks (first load weighed).....	\$5/ton	Fridge, Freezer, A/C Units:	
Asphalt (first load weighed).....	\$5/ton	Freon removed.....	\$5
Mowers, weed-eaters, riding lawn mowers, root tillers.....	\$1/unit	Freon NOT removed.....	\$25
Car fenders, hood, truck lids or sheet metal.....	\$1/unit	Bathtub, sink, shower, toilet (porcelain).....	\$1
Car or truck motor with no oil.....	\$5	Bike, exercise equipment, metal lawn chairs, metal lawn decorations.....	\$1/unit
Transmission with no oil.....	\$5		
Car bodies without frame.....	\$5		
<b><u>Will Not Accept</u></b>			
• No farm equipment (tractors, field equipment, etc.)		• No plastic, paper, styrofoam or cardboard	
• No fuel barrels of any kind of size		• No raw food products or animal carcass	
• No grain or feed produce		• No batteries	
• No tires		• No whole trees or parts of trees longer than 20 feet	

BE IT FURTHER RESOLVED that the rubble site attendant shall make all determinations as to the rate payable to the City of Clark prior to dumping of any items or loads and said determination shall be final.

BE IT FURTHER RESOLVED that the rubble site shall be open for use only to those persons who are served by the City water, sewer or garbage service.

As provided by SDCL 9-19-13, this Resolution shall be effective upon publication of the Notice of Adoption.

Passed and Adopted this 19th day of March, 2007.

Lester C. Solberg, Mayor  
City of Clark, South Dakota

ATTEST:

Jackie Luttrell  
City Finance Officer  
(SEAL)

**Motion # 75-2007**

**PACS & CR Unit Bid**

Motion by DesLauriers and seconded by Heim to accept the bid from GE Healthcare for the PACS and CR Unit bid of \$155,499.55 that was opened at the last meeting. All members voting yes. Motion carried.

**Motion # 76-2007**

**Business Telephone Bill**

Motion by Pollock and seconded by Kline to approve paying the Business Telephone Co. bill of \$14,571.98 for the communication system at the medical building. This will be reimbursed by the medical equipment grant. All members voting yes. Motion carried.

**Motion # 77-2007**

**Jan's Corporation Bill**

Motion by Kline and seconded by Heim to approve to pay the Jan's Corporation construction bill of \$115,280 upon receipt of the tenant improvements check from Sanford Clinic. All members voting yes. Motion carried.

**Motion # 78-2007**

**Municipal Street Assn. Meeting**

Motion by Streff and seconded by Dreher to approve sending Roger Collins to the Municipal Street Maintenance Assoc. of SD Spring Meeting on April 25 & 26, 2007 in Mitchell, SD, and to approve to pay all conference and travel expenses associated with the meeting. All members voting yes. Motion carried.

**Motion # 79-2007**

**Library Budget Supplement**

Motion by DesLauriers and seconded by Streff to approve an automatic budget supplement of \$225 due to a grant by Rural Libraries Sustainability Workshop. All members voting yes. Motion carried.

**Motion # 80-2007**

**Bus Barn Grant**

Motion by Dreher and seconded by Kline to pursue a Bus Barn 80/20 State Grant to build a transit vehicle garage. All members voting yes. Motion carried.

**District Meeting**

Luttrell reported that there are no closer District Meetings in our area.

**Public Hearing – County Commissioners**

Dreher will attend the Public Hearing for a variance on March 28, 2007 at the County Commissioners room. No objections by the City Council.

**Motion # 81-2007**

**High School Baseball League**

Motion by Kline and seconded by Dreher to approve the High School Baseball team to use the Dickinson Park fields for their spring baseball season. All members voting yes. Motion carried.

**Motion # 82-2007**

**Concessions Stand**

Motion by DesLauriers and seconded by Heim to allow Janet Hurlbert to run the concessions stand again at the Dickinson Park with the same deal as last year, \$250.00 upfront for the first \$1,000 in profit, and then 10% for each dollar of profit exceeding \$1,000.00. All members voting yes. Motion carried.

**Motion # 83-2007**

**Holiday Leave**

Motion by DesLauriers and seconded by Heim to update the Holiday Leave schedule in the City's Personnel Manual to include Martin Luther King, Jr. Day, President's Day and Columbus Day as full day holidays and half-day holiday for Good Friday. In addition, the two Floating Holiday days will be removed. All members voting yes. Motion carried.

**Motion # 84-2007**

**Surplus Christmas Lights**

Motion by Dreher and seconded by Pollock to surplus eight old Christmas street lights and get three property owners to appraise the lights. All members voting yes. Motion carried.

**Motion # 85-2007**

**2006 Audit**

Motion by Heim and seconded by Streff to approve the quote by William Neale and Co. to perform the 2006 audit at a cost of \$50.00 per hour, not to exceed \$11,500. All members voting yes. Motion carried.

**Motion # 86-2007**

**2006 Annual Report**

Motion by Streff and seconded by Pollock to approve asking for an extension on filing the 2006 Annual Report to the State. All members voting yes. Motion carried.

**Motion # 87-2007**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:20 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)

**City of Clark Council Meeting**  
**April 2, 2007**  
**7:00 PM**

**Call to order:** The Clark City Council met in session on April 2, 2007 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Don DesLauriers, Larry Dreher, Louann Streff, Kerry Kline, Roberta Heim and John Pollock.

**Others Present:** Mayor Les Solberg, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Roger Collins, Darin Altfillisch, Loren Stanley, Stacy Mayou, Rachel Kopman, Larry Bartels and DuWayne Wallen.

Mayor Solberg called the meeting to order at 7:00 pm

**Motion # 88-2007**

**Adopt Agenda**

Motion by Pollock and seconded by Streff to adopt the agenda. All members voting yes. Motion carried.

**Public Input**

Pollock reported that ProTec will have generator quotes ready for next month's meeting.

**Department Updates**

Collins reported on the Street department's activities. Collins is waiting for a proposal from Clark Engineering for a water runoff project behind the medical clinic. Collins would like to put a 2" mat on Pebble Beach and clean out no man's land between 7<sup>th</sup> & 8<sup>th</sup> Ave South for water runoff. Needs for additional mosquito spray and attending a mosquito workshop was discussed.

**Motion # 89-2007**

**Mosquito Spray Workshop**

Motion by DesLauriers and seconded by Pollock to approve Roger Collins to attend the Workshop in Aberdeen on April 18, 2007. All members voting yes. Motion carried.

**Department Updates, Continued**

Stanley reported on Parks activities. Dickinson Park is ready for the baseball season.

Altfillisch reported on the Water, Sewer and Pool activities. Another rotor needs replacing at the Sewer plant. A quote was reviewed for cleaning the tanks under the water plant. The pool needs to be sandblasted and painted. The quote is over the bid limits so we will advertise for bid for the project and hold a special meeting on April 16, 2007 to open bids.

Luttrell reported on the Finance Office activities.

Police Chief Mayou reported 1,250 miles patrolled in March with two non-injury accidents, three speeding violations, one DWI, two open containers in a motor vehicle and one eluding, arrested a subject on warrants from Tennessee and DARE graduations were held for Willow Lake and Clark. Mayou is scheduled to attend a Homicide & Death investigation class in Watertown on April 16-20, 2007.

Mayou introduced Rachel Kopman from Vienna who would like the opportunity to do ride alongs with the Clark Police Department. Council discussed pros and cons.

**Motion # 90-2007**

**Police Ride Along**

Motion by Streff and seconded by DesLauriers to approve ride along status to Rachel Kopman and allow her on the roster as an inactive reserve with no pay or benefits. Voting yea – Streff, DesLauriers, Kline and Pollock. Voting nay – Heim and Dreher. Motion passed with 2/3 vote in favor.

**Motion # 91-2007**

**Department Updates**

Motion by Dreher and seconded by Heim to approve the department updates. All members voting yes. Motion carried.

**Bid Opening**

This being the time and place of 7:30 pm for the bid opening for backhoe operator and residential solid waste collection. Both contracts to be renewed May 1, 2007.

One bid received for Residential Solid Waste Collection from Cook's Wastepaper & Recycling at \$10.35 per household plus tax. This bid includes the option of recycling twice a month and a 95 gallon cart per household. Luttrell states this is total increase of \$0.43/month to be effective May 1, 2007.

**Motion # 92-2007**

**Residential Solid Waste Collection**

Motion by Pollock and seconded by Streff to accept the bid from Cook's Wastepaper & Recycling for \$10.35 per household plus tax. All members voting yes. Motion carried.

One bid was received for Backhoe Operator from Forest Excavating for \$80/hour for backhoe and operator and an additional \$35/hour for extra man. Council discussed stipulations they'd like to see added to the contract.

**Motion # 93-2007**

**Backhoe Operator**

Motion by Dreher and seconded by Pollock to accept the bid from Forest Excavating for \$80/hour for backhoe & operator, \$35/hr extra man with stipulations of timely billing and cleanup after digging. All members voting yes. Motion carried.

**Motion # 94-2007**

**Approve Minutes**

Motion by DesLauriers and seconded by Heim to approve the Council Meeting Minutes from 3/19/07. All members voting yes. Motion carried.

**Motion # 95-2007**

**Approve Financial Statements**

Motion by Dreher and seconded by Kline to approve the financial statements. All members voting yes. Motion carried.

**Motion # 96-2007**

**Approve Library Report**

Motion by Pollock and seconded by Streff to approve the 1<sup>st</sup> Quarter of 2007 Library Report. All members voting yes. Motion carried.

**Motion # 97-2007**

**Approve Claims**

Motion by Dreher and seconded by Heim to approve the following claims. All members voting yes. Motion carried.

**March Paid Claims**

Check #	To	For	Amount
1022	GE Healthcare	CR unit	\$ 112,781.30
1023	Jan's Corporation	construction	\$ 115,280.00
20889-20900	Water Dept.	payroll	\$ 863.13
	Sewer Dept.	payroll	\$ 863.20
	Streets Dept.	payroll	\$ 1,950.48
	Finance Office	payroll	\$ 1,124.57
	Police Dept.	payroll	\$ 1,748.22
	Sanitation Dept.	payroll	\$ 283.40
	Parks Dept.	payroll	\$ 402.68
20901	AFLAC	insurance	\$ 229.80
20902	Wellmark BCBS	insurance	\$ 3,705.63
20903	Bank of the West	payroll taxes	\$ 2,277.24
20904	SD Retirement	retirement	\$ 2,598.76
20905	VALIC	insurance	\$ 25.00
20906	American Family Insur.	insurance	\$ 10.64
20907	The US Life Insurance Co.	insurance	\$ 15.80
20908-20918	Water Dept.	payroll	\$ 138.17
	Sewer Dept.	payroll	\$ 138.17
	Mayor	payroll	\$ 364.78
	Finance Office	payroll	\$ 157.21
	Police Dept.	payroll	\$ 548.72
	Govt. Bldg.	payroll	\$ 201.94
	Library	payroll	\$ 717.04
	Transit	payroll	\$ 1,008.59
20919	Bank of the West	payroll taxes	\$ 834.84

**Additional Claims from March**

To	For	Amount
Banyon Data System	prof. fees	\$ 1,540.00
Book of the Month Club	books	\$ 55.46
Clark Community Oil	supplies	\$ 3,296.00
Clark Flower & Gift	other	\$ 63.50
Clark School	yearbook	\$ 35.00

**City Council Meeting – April 2, 2007**

<b>To</b>	<b>For</b>	<b>Amount</b>
Dacotah Bank	loan payment	\$ 3,655.42
DesLauriers Oil	supplies	\$ 60.88
Desnoyers Hardware	supplies	\$ 104.93
Expectec	repairs	\$ 119.96
Fjelland Attorney at Law	legal fees	\$ 647.20
Florey's Plumbing	sewer repairs	\$ 89.57
Fuller's Country Computers	repairs	\$ 175.00
Itron	maintenance	\$ 546.96
ITC Rural Econ. Dev.	loan payment	\$ 2,813.54
ITC	utilities	\$ 439.74
Johnson Brothers	liquor	\$ 5,012.48
Lakeside Equipment	repairs	\$ 1,118.00
Literary Guild Bonus	books	\$ 37.62
Lyle Signs	supplies	\$ 271.78
Mack's	supplies	\$ 623.11
Marlette Acct.	prof. fees	\$ 330.00
Michael Todd & co.	repairs	\$ 401.91
Moritz Publishing	supplies	\$ 123.80
NAPA Auto Parts	maintenance	\$ 139.91
Northwestern Energy	utilities	\$ 7,528.21
Olson Auto Parts	supplies	\$ 139.03
Olson Motor Co.	maintenance	\$ 348.16
Overhead Door	repairs	\$ 465.10
Petty Cash	supplies	\$ 74.00
Quill	supplies	\$ 179.42
Republic	liquor	\$ 9,598.49
SD Dept. of Revenue	prof. fees	\$ 200.00
SD Rural Development	revenue bond	\$ 787.00
SD Rural Development	revenue bond	\$ 908.00
Tee's Plus	DARE supplies	\$ 114.48
The Time Out	repairs	\$ 25.00
Westside Implement	repairs	\$ 80.80

**Medical Building Update**

Luttrell reported that all grant monies have been expended on equipment. Sanford has paid for their tenant improvements equivalent to the grant monies and their first month rent. The inter-fund loan has been paid back to the general fund and the outstanding Jan's Corporation bill has been paid.

**Motion # 98-2007**

**Midwest Alarm System**

Motion by Dreher and seconded by Heim to enter into a monitoring agreement with Midwest Alarm System for fire protection on the new Clark Community Clinic at a rate of \$25/month and an annual inspection for \$745 with the first inspection being February 2008. All members voting yes. Motion carried.

**Summer Rec Update**

Larry Bartels addressed the Council on the equipment needs, costs and a grants applications.



**Motion # 99-2007**

**Jr. Olympic Entry Form**

Motion by DesLauriers and seconded by Dreher to approve paying the \$75 entry fee for the Watertown Jr. Olympic girls 18 and under league. All members voting yes. Motion carried.

**Motion # 100-2007**

**American Legion Baseball**

Motion by Pollock and seconded by Heim to approve paying \$1,500 to Clark American Legion to support the legion baseball program. All members voting yes. Motion carried.

**Motion # 101-2007**

**Jaben Circle Street Light**

Motion by Heim and seconded by Dreher to approve the costs associated with installing and lighting a light at Jaben Circle that will be installed by Northwestern Energy. All members voting yes. Motion carried.

**Motion # 102-2007**

**Arbor Day Proclamation**

Motion by Pollock and seconded by Kline to proclaim April 27, 2007 as Arbor Day in the City of Clark. All members voting yes. Motion carried.

**Pandemic Flu Planning Awareness Meeting**

Clark County Emergency Manager, Bryan Wientjes, has invited the City Leaders to attend a planning meeting on April 5, 2007 at 6pm in the Community Room.

**Motion # 103-2007**

**Citywide Cleanup**

Motion by Dreher and seconded by Pollock to designate May 4 and May 5, 2007 as free dump days for residential dump customers in connection with Rotary Citywide Cleanup day. All members voting yes. Motion carried.

**Motion # 104-2007**

**One Day Liquor License**

Motion by Pollock and seconded by Streff to approve a one day liquor license for Clark American Legion on April 22, 2007 for the Republican Party Supper from 4 pm to midnight. All members voting yes. Motion carried.

**Motion # 105-2007**

**Annual Report**

Motion by Streff and seconded by Dreher to approve the 2006 Annual Report as presented by Finance Officer Luttrell. All members voting yes. Motion carried.

**Motion # 106-2007**

**Executive Session**

Motion by Dreher and seconded by Heim to approve going into Executive Session for personnel issues. All members voting yes. Motion carried.

Executive session began at 8:13 pm and ended at 8:19 pm.

**Motion # 107-2007**

**Pool Manager**

Motion by Dreher and seconded by Heim to approve to offer the Pool Manager position to Renae Mudgett for the 2007 pool season at a pay of \$8.00/hour. All members voting yes. Motion carried.

**Motion # 108-2007**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:20 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)

**City of Clark Council Special Meeting  
April 16, 2007  
6:30 PM**

**Call to order:** The Clark City Council met in special session on April 16, 2007 at 6:30 pm in the City Hall Council Room to review bids on sandblasting and painting the pool and other miscellaneous city business.

**Council Members Present:** Don DesLauriers, Larry Dreher, Louann Streff (arrived at 6:50 pm), Kerry Kline, Roberta Heim, and John Pollock.

**Others Present:** Mayor Les Solberg and Finance Officer Jackie Luttrell.

Mayor Solberg called the meeting to order at 6:30 pm.

**Motion # 109-2007** **Adopt Agenda**  
Motion by Kline and seconded by Heim to adopt the agenda. All members voting yes.  
Motion carried.

**Bid Opening**

No bids were received for sand blasting and painting the pool. After much discussion, council decided to try bidding the project again in the fall.

**Motion # 110-2007** **Approve Minutes**  
Motion by Pollock and seconded by DesLauriers to approve the Council Meeting Minutes from 4/2/07. All members voting yes. Motion carried.

**Motion # 111-2007** **Approve Financial Statements**  
Motion by Pollock and seconded by Dreher to approve the March financial statements. All members voting yes. Motion carried.

**Motion # 112-2007** **Approve Claims**  
Motion by Dreher and seconded by DesLauriers to approve the following claims. All members voting yes. Motion carried.

**Additional April Claims**

<b>Check #</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
20955	Watertown Junior Olympics	entry fee	\$75.00
20956	Clark American Legion	baseball support	\$1,500.00
20957	Jackie Luttrell	mileage	\$24.32
20958	Clausen Construction	rental	\$4,252.50
20959	Rick Sundvold	rental	\$1,560.00
20960	Clark Co. Historical Society	subsidies	\$475.48
20961	Cook's Wastepaper	garbage collection	\$4,915.05
20962	Bank of the West	loan payment	\$930.00
20963-20971	Water Dept.	payroll	\$839.63

**City Council Meeting – April 16, 2007**

<b>Check #</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
	Sewer Dept.	payroll	\$839.70
	Street Dept.	payroll	\$1,842.19
	Finance Office	payroll	\$1,055.34
	Police Dept.	payroll	\$1,855.71
	Sanitation Dept.	payroll	\$501.35
	Parks Dept.	payroll	\$283.48
20972	Bank of the West	payroll taxes	\$2,324.47

**New April Claims**

<b>To</b>	<b>For</b>	<b>Amount</b>
SD Dept of Revenue	sales tax	\$2.38
A-OX Welding Supply	supplies	\$8.68
A&B Business	maintenance	\$62.18
Caterpillar Financial Svcs	loan payment	\$24,265.45
City of Clark	utilities	\$67.55
Carlson Distributing	liquor	\$4,116.35
Clark County Courier	advertising	\$17.53
Clark County Courier	advertising	\$748.99
Clark Rural Water	supplies	\$10,311.80
Cook's Wastepaper	utilities	\$34.99
Credit Bureau of Wtn	professional fees	\$8.00
Ellwein Brothers	liquor	\$8,944.45
Expetec	professional fees	\$239.40
Florey's Plumbing	repairs	\$209.65
Ken's Food Fair	supplies	\$27.05
Midwest Alarm Co.	professional fees	\$261.25
Northwestern Energy	utilities	\$17.43
One Call Systems	professional fees	\$6.00
Oscar's Machine Shop	repairs	\$1,192.43
Porter Distributing	liquor	\$75.00
Quill	supplies	\$182.46
Reggie's	refund	\$358.88
SD Assoc. of Rural Water	professional fees	\$335.00
Share Corp.	supplies	\$3,572.50
Stacy Mayou	meals	\$9.00
Star Laundry	maintenance	\$49.40
Stein Sign Display	supplies	\$1,871.64
Terry Kaufman	supplies	\$99.00
UBC	repairs	\$73.46

**Motion # 113-2007**

**Summer Rec Meals**

Motion by Dreher and seconded by Heim to approve paying the meals for the summer rec workers during sign up nights of May 9 and May 10. All members voting yes. Motion carried.

**Motion # 114-2007**

**Summer Rec Rates**

Motion by Pollock and seconded by Dreher to approve the following rates for the summer rec programs. All members voting yes. Motion carried.

City Council Meeting – April 16, 2007

Family Pool Pass (includes all swimming lessons) .....	\$110
Family Pass (without swimming lessons).....	\$85
Individual Pool Pass (includes one lesson).....	\$60
Individual Swimming Lessons.....	\$20
Daily Pass – Adult .....	\$3
Daily Pass – Student .....	\$2

Swimming Sessions: 6/18/07 – 6/29/07 & 7/16/07 – 7/27/07

Boys & Girls Ball Program.....\$20

**Motion # 115-2007** **Budget Supplement**  
Motion by DesLauriers and seconded by Kline to supplement the Parks department budget by \$200 from ITC donation for the summer rec ball program. All members voting yes. Motion carried.

**Motion # 116-2007** **Municipal Clerk Certification Program**  
Motion by Pollock and seconded by Heim to approve Finance Officer Luttrell to attend the Municipal Clerk Certification Program in Vermillion, SD on June 25-29, 2007 and approve all expenses associated with the program. All members voting yes. Motion carried.

**Motion # 117-2007** **July Council Meeting**  
Motion by DesLauriers and seconded by Dreher to change the July Council meeting to July 9, 2007 at 7:00 pm. All members voting yes. Motion carried.

**Motion # 118-2007** **Executive Session**  
Motion by Dreher and seconded by Pollock to close regular session and go into Executive Session for personnel and contractual issues. All members voting yes. Motion carried.

Executive session began at 6:48 pm and ended at 7:54 pm.

**Motion # 119-2007** **Brandenburger Resignation**  
Motion by Heim and seconded by Dreher to accept Julie Brandenburger’s resignation effective April 25, 2007. All members voting yes. Motion carried.

**Motion # 120-2007** **Advertise**  
Motion by Kline and seconded by Streff to authorize Roberta Heim to write up the advertisement for replacement police officer position. All members voting yes. Motion carried.

**Motion # 121-2007** **Pool Employee**  
Motion by Dreher and seconded by DesLauriers to advertise for a Red Cross certified lifeguard and/or Water Safety Instructor at a pay of \$7.25/hour. All members voting yes. Motion carried.

**Motion # 122-2007**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:55 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)

**City of Clark Special Council Meeting**  
**April 23, 2007**  
**6:30 PM**

**Call to order:** The Clark City Council met in special session on April 23, 2007 at 6:30 pm in the City Hall Council Room.

**Council Members Present:** Don DesLauriers, Larry Dreher, Louann Streff, Kerry Kline and Roberta Heim. John Pollock was absent.

**Others Present:** Mayor Les Solberg, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Sheriff Rob McGraw, Trooper Todd Albertson, and Trooper Robert Weinmeister.

Mayor Solberg called the meeting to order at 6:30 pm.

**Motion # 123-2007** **Adopt Agenda**  
Motion by Dreher and seconded by Streff to adopt the agenda. All members voting yes.  
Motion carried.

**Motion # 124-2007** **Approve Minutes**  
Motion by Heim and seconded by DesLauriers to approve the Council Meeting Minutes from April 16, 2007. All members voting yes. Motion carried.

**Motion # 125-2007** **Mower**  
Motion by Dreher and seconded by Kline to approve the Parks department to purchase a mower for up to \$500 from Westside. All members voting yes. Motion carried.

**Motion # 126-2007** **Executive Session**  
Motion by Dreher and seconded by Heim to close regular session and enter into executive session for personnel and contractual issues. All members voting yes. Motion carried.

Executive Session began at 6:44 pm and ended at 7:48 pm.

**Motion # 127-2007** **Mayou Resignation**  
Motion by Heim and seconded by DesLauriers to accept the resignation from Police Chief Stacy Mayou effective April 30, 2007. All members voting yes. Motion carried.

**Motion # 128-2007** **Rescind Motion**  
Motion by Dreher and seconded by Kline to rescind motion #120-2007. All members voting yes. Motion carried.

**Motion # 129-2007** **Advertise**  
Motion by Heim and seconded by Streff to advertise for a new Police Chief. All members voting yes. Motion carried.

**Motion # 130-2007**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:52 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)



**City of Clark Council Meeting**  
**May 7, 2007**  
**7:00 PM**

**Call to order:** The Clark City Council met in session on May 7, 2007 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Don DesLauriers, Larry Dreher, Louann Streff, Kerry Kline, Roberta Heim, and John Pollock.

**Others Present:** Mayor Les Solberg, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Darin Altfillisch, Roger Collins, Loren Stanley, Reg Hofer and Bill Krikac.

Mayor Solberg called the meeting to order at 7:00 pm

**Motion # 131-2007**

**Adopt Agenda**

Motion by Dreher and seconded by Pollock to adopt the agenda. All members voting yes. Motion carried.

**Public Input**

Pollock notified Council that the Clark County Riders are celebrating their 25<sup>th</sup> anniversary on June 16 and 17, 2007 at Dickinson Park. They will be using the park and camp sites.

**Motion # 132-2007**

**Approve Minutes**

Motion by Heim and seconded by Streff to approve the Council Meeting Minutes from April 23, 2007. All members voting yes. Motion carried.

**Motion # 133-2007**

**Approve Financial Statements**

Motion by Dreher and seconded by DesLauriers to approve the financial statements. All members voting yes. Motion carried.

**Motion # 134-2007**

**K&P Pump Claim out of Restricted Sewer Fund**

Motion by Pollock and seconded by Kline to approve the paying a \$5,559.87 claim from K&P Pump from the Sewer Restricted for Depreciation fund. All members voting yes. Motion carried.

**Motion # 135-2007**

**Business Telephone Co. Claim**

Motion by Pollock and seconded by Dreher to approve to pay a claim for \$275.60 to Business Telephone Co. for add-on communication equipment at the medical building. All members voting yes. Motion carried.

**Motion # 136-2007**

**Claims**

Motion by Dreher and seconded by DesLauriers to approve to pay the following claims. All members voting yes. Motion carried.

**City Council Meeting – May 7, 2007**

**Additional April Claims**

<b>Check #</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
21000	Alltel	utilities	\$123.96
21001	SD Municipal League	registration	\$289.00
21002	First National Bank	SRF loan	\$6,940.29
21003	Cardmember Services	supplies	\$19.99
21004	Clark Drive Inn	Arbor Day supplies	\$45.00
21005	Jackie Luttrell	workshop mileage & meals	\$31.40
21006-15	Water Dept.	payroll	\$816.15
	Sewer Dept.	payroll	\$816.15
	Streets Dept.	payroll	\$1,717.10
	Finance Office	payroll	\$1,093.83
	Police Dept.	payroll	\$3,740.43
	Sanitation Dept.	payroll	\$704.22
	Parks Dept.	payroll	\$344.38
21016	AFLAC	insurance	\$229.80
21017	Wellmark BCBS	health insurance	\$1,852.85
21018	Bank of the West	941 taxes	\$3,219.41
21019	SD Retirement System	retirement contributions	\$2,437.16
21020	VALIC	retirement contributions	\$25.00
21021	American Family Insurance	life insurance	\$8.10
21022	The US Life Insurance Co.	life insurance	\$14.00
21023-34	Water Dept.	payroll	\$87.73
	Sewer Dept.	payroll	\$87.73
	Mayor	payroll	\$364.78
	Finance Office	payroll	\$236.75
	Police Dept.	payroll	\$574.72
	Library	payroll	\$693.04
	Transit	payroll	\$997.76
21035	Bank of the West	941 taxes	\$782.46
21036	Petty Cash	supplies	\$111.47
21037	Eileen Dunbar	payroll	\$186.24
21038	Robert Schlueter	payroll	\$27.48
21039	Bank of the West	941 taxes	\$47.08
21040	Dacotah Bank	loan payment	\$3,655.42
21041	ITC Rural Economic Dev.	loan payment	\$2,813.54

**New May Claims**

<b>To</b>	<b>For</b>	<b>Amount</b>
3D Specialties	supplies	\$ 934.66
A-OX Welding	supplies	\$ 8.68
Book of the Month Club	books	\$ 21.48
Brookings Register	advertising	\$ 54.00
Carlson Distributing	liquor	\$ 3,264.00
Chelsi Paulson	mileage	\$ 109.12
City of Clark	utilities	\$ 48.75
City of Clark	refund	\$ 100.00
Clark County Courier	subscription	\$ 30.00

**City Council Meeting – May 7, 2007**

<b>To</b>	<b>For</b>	<b>Amount</b>
Clark County Courier	advertising	\$ 491.07
Clark County Highway Dept.	supplies	\$ 528.36
Clark Co. Historical Society	subsidies	\$ 1,060.00
Clark/Doland Concrete	supplies	\$ 576.00
Colonial Research	pool supplies	\$ 795.47
Cook's Wastepaper & Recycling	utilities	\$ 5,169.51
Cook's Wastepaper & Recycling	garbage	\$ 34.99
Dakota Electronics	repairs	\$ 537.25
Dakota Pump & Control	repairs	\$ 76.53
Desnoyers Hardware	supplies	\$ 217.69
Ellwein Brothers	liquor	\$ 7,360.50
Fjelland Attorney at Law	legal	\$ 445.60
Florey's Plumbing	repairs	\$ 239.70
Gruenwald Electric	repairs	\$ 430.72
Haley DesLauriers	mileage	\$ 61.44
Huron Plainsman	advertising	\$ 35.10
ITC	utilities	\$ 497.75
Johnson Brothers Famous Brands	liquor	\$ 6,087.36
K&P Pump Repair	repairs	\$ 6,696.14
Literacy Guild	books	\$ 18.59
Lyle Signs	supplies	\$ 137.24
M&T Fire & Safety	supplies	\$ 40.45
Mack's	supplies	\$ 780.75
Moritz Publishing	supplies	\$ 78.00
NAPA	supplies	\$ 168.20
Northwestern Energy	utilities	\$ 6,082.26
Office Systems	repairs	\$ 242.75
Olson Auto Parts	repairs	\$ 116.13
Olson Motor Company	repairs	\$ 310.10
One Call Systems	locate tickets	\$ 15.00
Oscar's Machine Shop	supplies	\$ 4,027.58
Porter Distributing	liquor	\$ 326.50
RACO Stained Glass	supplies	\$ 1,750.00
Raymond Hirte	refund	\$ 50.00
Republic	liquor	\$ 7,023.49
Ritter's Repair	maintenance	\$ 318.00
SD Dept of Revenue	professional fees	\$ 200.00
SD Dept of Revenue	sales tax	\$ 15.23
SD Public Assurance	insurance	\$ 231.00
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
Share Corp.	supplies	\$ 824.53
Stacy Mayou	meals	\$ 45.00
Star Laundry	maintenance	\$ 49.40
The Tree Farm	supplies	\$ 111.80
UBC	supplies	\$ 143.63
Ultramax	supplies	\$ 25.05
Vernon Peterson	maintenance	\$ 30.00
Watertown Public Opinion	advertising	\$ 75.00

City Council Meeting – May 7, 2007

To	For	Amount
Western Books	books	\$ 29.95
Westside Implement	equipment	\$ 400.00

**Water/Sewer/Pool Updates**

Water and Sewer superintendent Darin Altfillisch gave a report on the results of 8+ inches of rain. The sewer plant is maxed out and usage needs to be limited. Another reminder will be put in the paper to residents that sump pumps are to be pumped out to the storm sewer, not the sewer system. Fines can be imposed. He is also working on pool repairs and hauling sludge.

**Motion # 137-2007**

**Jetter Repair/Water Tower Cleaning**

Motion by Dreher and seconded by Heim to approve water tower cleaning contract with Liquid Engineering and to send the Jetter pump to Sioux Falls for repairs. All members voting yes. Motion carried.

**Street Dept. Updates**

Street superintendent Roger Collins advised on summer street projects, mosquito spraying, clean up projects and estimates for controlling water run off from medical building.

**Motion # 138-2007**

**Storm Sewer Bidding**

Motion by Dreher and seconded by DesLauriers to approve to advertise for bid storm sewer in the alley behind the medical building and laying down a bituminous surface. Clark Engineering will write up specs and have bids opened at the June 4 council meeting. All members voting yes. Motion carried.

**Parks/Sanitation Update**

Due to the storm, the free dump days will be extended to include Friday, May 11 and Saturday, May 12.

**Gen Pro Generators**

Reg Hofer from Gen Pro presented four generator options for the wastewater treatment plant, lift stations, water treatment plant and clinic/city hall.

**Police Report**

The April 2007 police report includes 1,113 miles patrolled, two non-injury accidents, one speed, three dog running at large, one traffic sign violation and two under-age consumptions.

**Finance Office Update**

Luttrell reported that the auditor is planning on starting the 2006 audit in June. The 2005 audit has not yet been approved by the state. The city co-applied for the mosquito grant with the County again, like last year. Finance office will be closed on Friday, May 11 from 1-5 pm. The Zoning book and map need to updated.

**Motion # 139-2007**

**Department Updates**

Motion by Dreher and seconded by Streff to approve the department updates. All members voting yes. Motion carried.

**Motion # 140-2007**

**Police Patrolling**

Motion by Pollock and seconded by Kline to designate the Mayor the authority to coordinate police patrolling with Alan Hollatz and anyone else deemed necessary, and to temporary increase their pay to \$15.50/hour effective May 5, 2007 until a Police Chief is hired. All members voting yes. Motion carried.

**City Maintenance Worker**

Council discussed Pollock's idea to hire a full-time city maintenance worker to be cross trained in all departments. No decision made at this time.

**Motion # 141-2007**

**PT Med Van Driver**

Motion by DesLauriers and seconded by Streff to approve to advertise for a part time med van driver at a pay of \$8.00/hour with applications due 5/18/07. All members voting yes. Motion carried.

**Summer Rec Update**

Larry Bartels was unable to attend so report given by Finance Officer Luttrell. Batting cage at the softball park is almost up. Sign up is this week, Wednesday May 9 and Thursday, May 10.

**Ordinance #464**

First Reading of Ordinance #464 An Ordinance to Amend Title 11, Chapter 11.12 of the Clark Municipal Code.

**Medical Building Update**

A pipe going into the water softener broke and caused some damage to the paint, walls and flooring. A claim has been filed to the insurance company and cleanup and repairs are underway.

**Motion # 142-2007**

**Wellmark BCBS**

Motion by Dreher and seconded by Heim to approve the renewal for \$750/\$1500 deductible health insurance plan provided by Wellmark Blue Cross Blue Shield effective July 1, 2007 . All members voting yes. Motion carried.

**Motion # 143-2007**

**Malt Beverage License**

Motion by DesLauriers and seconded by Pollock to approve renewing the malt beverage licenses for the Clark American Legion and Clark Lanes. All members voting yes. Motion carried.

**Flower Pots**

Kline assigned all 17 flowers pots to businesses. As in the past, the assigned business will plant flowers and maintain the pot throughout the summer.

**Code Enforcement Officer**

Mayor Solberg asked Council to hire a temporary Code Enforcement Officer while in the absence of a Police Chief. Councilperson Kline volunteered to do the job until a police force is hired.

**Motion # 144-2007**

**Finance Officer School**

Motion by Heim and seconded by Pollock to send Deputy Finance Officer Flora to Finance Officer School in Pierre on June 13-15. Motion includes approval to pay registration, travel and meal expenses. All members voting yes. Motion carried.

**Appointments**

City Attorney Fjelland reiterated his legal opinion that the Industrial Development Board is a legal corporation and does not require mayor appointments. City Employees are being removed from the appointment list as they are hired employees.

**Motion # 145-2007**

**Mayor Appointments**

Motion by Pollock and seconded by Kline to approve the following Mayoral Appointments. All members voting yes. Motion carried.

**Year 2007**

**Mayor Lester C. Solberg Appointments**

Streets, Alleys, Sidewalks & American Disabilities Act.....	Roberta Heim
Pool & Rubble Site .....	Larry Dreher
City Parks, Water & Sewer .....	John Pollock
Police, Fire Dept. & Emergency Management .....	Louann Streff
Zoning Officer, Finance Dept, Liquor Officer & Med Van .....	Kerry Kline
Recreation Director, Softball & Baseball Complex.....	Don DesLauriers
City Attorney .....	Chad Fjelland
Health Officer .....	Jason Connen

**Library Board**

- Joyce Warren – 3 yrs
- Marlys Moritz – 3 yrs
- Carolyn Harding – 2 yrs
- Bev Kluess- 1 yrs
- Nancy Fischer – 1 yrs

**Park Board**

- Kerry Kline
- Dorcas Protexter
- Rae Jean Flora

**Clark Housing & Redevelopment Board**

- Chuck Bokinski – 2 yrs
- Bill Krikac – 1 yrs
- Sandy Altfillisch – 5 yrs
- Bob Schlueter – 4 yrs
- Jerry Jacobson – 3 yrs
- Theresa Kaufman – Secretary

**Motion # 146-2007**

**Executive Session**

Motion by DesLauriers and seconded by Kline to close regular session and open executive session for personnel issues. All members voting yes. Motion carried.

Executive session began at 9:47 pm and ended at 10:28 pm.

**Motion # 147-2007**

**Lifeguard**

Motion by Kline and seconded by Streff to hire Becky Jenkins as an additional lifeguard for the 2007 pool season at a pay of \$7.25/hour. All members voting yes. Motion carried.

**Motion # 148-2007**

**Special Meeting**

Motion by DesLauriers and seconded by Heim to hold a special meeting on Wednesday, May 16, 2007 at 7:00 pm to review Police Chief applications. All members voting yes. Motion carried.

**Motion # 149-2007**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 10:29 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)

**City of Clark Council Meeting  
May 16, 2007  
7:00 PM**

**Call to order:** The Clark City Council met in session on May 16, 2007 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Don DesLauriers, Larry Dreher, Louann Streff, Kerry Kline and John Pollock. Roberta Heim was absent.

**Others Present:** Mayor Les Solberg, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland.

Mayor Solberg called the special meeting, to review Police Chief applicants, to order at 7:04 pm.

**Motion # 150-2007** **Adopt Agenda**  
Motion by Pollock and seconded by DesLauriers to adopt the agenda. All members voting yes. Motion carried.

**Motion # 151-2007** **Approve Minutes**  
Motion by Streff and seconded by Dreher to approve the Council Meeting Minutes from May 7, 2007. All members voting yes. Motion carried.

**Motion # 152-2007** **Approve Claims**  
Motion by Kline and seconded by Streff to approve the following claims. All members voting yes. Motion carried.

<b>Check #</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
21099	SD Dept of Revenue	malt beverage licenses	\$250.00
21100	Clark Rural Water	supplies	\$10,558.55
21101	Playhouse	meals	\$35.93
21102	Bank of the West	loan payment	\$930.00
21103	Brad Gilbert	professional fees	\$50.00
21104-			
21122	Water Dept.	payroll	\$1,010.04
	Sewer Dept.	payroll	\$1,010.05
	Pool Dept.	payroll	\$468.70
	Streets Dept.	payroll	\$1,857.13
	Finance Office	payroll	\$1,055.36
	Sanitation Dept.	payroll	\$710.02
	Park Dept.	payroll	\$546.48
21123	Bank of the West	941 taxes	\$2,086.55



**New Claims**

To	For	Amount
A&B Business	maintenance	\$52.68
American News	advertising	\$194.40
Brandi Carpenter	mileage	\$62.40
Clark Community Oil	supplies	\$2,000.80
Clark Co. Farmers	maintenance	\$31.32
Credit Bureau of Wtn.	prof. fees	\$7.40
Ecolab	maintenance	\$72.00
Expectec	prof. fees	\$688.00
Ken's	supplies	\$64.41
Jim Fielder	maintenance	\$55.00
Northwestern Energy	utilities	\$24.01
Recreonics	supplies	\$214.03
Star Laundry	maintenance	\$57.10

**Motion # 153-2007**

**Jan's Change Order**

Motion by Dreher and seconded by DesLauriers to approve Change Order #10 from Jan's Corporation for a deduct of \$5,377 to the total contract price. All members voting yes. Motion carried.

**Motion # 154-2007**

**Jan's Final Bill**

Motion by Dreher and seconded by DesLauriers to approve transferring \$3,185 from the General Fund to the Medical Building fund and to pay the final bill of \$3,185 from Jan's Corporation for the medical building. All members voting yes. Motion carried.

Clinton Clark unavailable to attend meeting.

**Motion # 155-2007**

**Clark Traders**

Motion by Pollock and seconded by Streff to approve giving \$500 as a donation to the Clark Traders Amateurs baseball league. All members voting yes. Motion carried.

**Motion # 156-2007**

**Ordinance #464 Highway Commercial Permitted Uses**

Motion by Kline and seconded by Dreher to approve the second reading of Ordinance #464 - An Ordinance to Amend Title 11, Chapter 11.12 of the Clark Municipal Code - as follows. All members voting yes. Motion carried.

**ORDINANCE # 464**

AN ORDINANCE TO AMEND TITLE 11, CHAPTER 11.12 OF THE CLARK MUNICIPAL CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA, that "Title 11 – Zoning, Chapter 11.12 "HC" Highway Commercial District, Section 11.12.01 Permitted Uses of the Clark Municipal Code be amended in its entirety to read as follows:

**“CHAPTER 11.12 “HC” HIGHWAY COMMERCIAL DISTRICT**

**Section 11.12.01 Permitted Uses:**

The following uses and structures shall be permitted in the “HC” Highway Commercial District:

1. Horticulture and the raising of field crops;
2. Garages, repair shops, and automobile service stations;
3. Hotels/motels;
4. Bed and breakfast;
5. Offices.”

CITY OF CLARK  
Lester C. Solberg, Mayor

Attest:  
Jackie Luttrell, City Finance Officer

(SEAL)

First Reading: May 7, 2007  
Second Reading: May 16, 2007  
Adopted: May 16, 2007  
Published: May 23, 2007  
Effective Date: June 12, 2007

\* \* \* \* \*

**Motion # 157-2007** **Fordham Moving Trailer**  
Motion by Dreher and seconded by DesLauriers to approve the moving permit for Fordham Colony to move a trailer located at 113 10<sup>th</sup> Ave. N.E. out of city limits, and to set the Surety Bond at \$10,000 if moving the trailer themselves. All members voting yes. Motion carried.

**Motion # 158-2007** **Boss Moving Garage**  
Motion by Pollock and seconded by Kline to approve the moving permit for Marvin Boss to move a garage into city limits at 505 N. Kansas, and to accept the moving company’s insurance in lieu of a surety bond. All members voting yes. Motion carried.

**Motion # 159-2007** **Executive Session**  
Motion by Dreher and seconded by Streff to close regular session to go into executive session to review police chief applications. All members voting yes. Motion carried.

Executive session opened at 7:20 pm and closed at 8:03 pm.

**Motion # 160-2007**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:04 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)



**City of Clark Council Meeting**  
**May 24, 2007**  
**7:00 PM**

**Call to order:** The Clark City Council met in session on May 24, 2007 at 7:00 pm in the City Hall Council Room for the sole purpose of interviewing candidates for Chief of Police.

**Council Members Present:** Don DesLauriers, Larry Dreher, Louann Streff, Kerry Kline, Roberta Heim and John Pollock.

**Others Present:** Mayor Les Solberg and Finance Officer Jackie Luttrell.

Mayor Solberg called the meeting to order at 7:00 pm

**Motion # 161-2007** **Adopt Agenda**  
Motion by Pollock and seconded by DesLauriers to adopt the agenda. All members voting yes. Motion carried.

**Motion # 162-2007** **Executive Session**  
Motion by Heim and seconded by Streff to close regular session and convene into executive session to interview candidates for Chief of Police. All members voting yes. Motion carried.

Executive Session began at 7:01 pm and ended at 8:34 pm.

**Motion # 163-2007** **Adjourn**  
Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8: 35 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)



**City of Clark Council Meeting  
May 29, 2007  
7:00 PM**

**Call to order:** The Clark City Council met in session on May 29, 2007 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Don DesLauriers, Larry Dreher, Louann Streff, Kerry Kline, Roberta Heim, and John Pollock

**Others Present:** Mayor Les Solberg and Finance Officer Jackie Luttrell

Mayor Solberg called the meeting to order at 7:00 pm.

**Motion # 164-2007** **Adopt Agenda**  
Motion by Kline and seconded by DesLauriers to adopt the agenda. All members voting yes. Motion carried.

**Motion # 165-2007** **Approve 5/16/07 Minutes**  
Motion by Pollock and seconded by Streff to approve the Council Meeting Minutes from May 16, 2007. All members voting yes. Motion carried.

**Motion # 166-2007** **Approve 5/24/07 Minutes**  
Motion by Heim and seconded by Dreher to approve the Council Meeting Minutes from May 24, 2007. All members voting yes. Motion carried.

**Motion # 167-2007** **Executive Session**  
Motion by DesLauriers and seconded by Streff to enter into executive session to interview Police Chief candidates. All members voting yes. Motion carried.

Executive Session began at 7:01 pm and ended 9:59 pm.

**Motion # 168-2007** **Police Chief**  
Motion by Streff and seconded by Heim to authorize Mayor Solberg to offer the position of Police Chief to a specific candidate. All members voting yes. Motion carried.

**Motion # 169-2007** **Adjourn**  
Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 10:00 pm.

\_\_\_\_\_  
Mayor Lester C. Solberg

\_\_\_\_\_  
Attest: Finance Officer Jackie Luttrell  
(seal)

**City of Clark Council Meeting  
June 4, 2007  
7:00 PM**

**Call to order:** The Clark City Council met in session on June 4, 2007 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Don DesLauriers, Larry Dreher, Louann Streff, Kerry Kline, Roberta Heim and John Pollock.

**Others Present:** Mayor Les Solberg, Finance Officer Jackie Luttrell, Darin Altfillisch, Loren Stanley, City Attorney Chad Fjelland, Bill Krikac, Lonnie Anderson, Willie Gruenwald, Brent Forest and Alan Hollatz.

Mayor Solberg called the meeting to order at 7:00 pm

**Motion # 170-2007**

**Adopt Agenda**

Motion by Pollock and seconded by Streff to adopt the agenda. All members voting yes. Motion carried.

**Public Input**

No public input.

**Department Updates**

Altfillisch reported hauling sludge, flushing fire hydrants, both pools in operation. Pool open date is scheduled for June 5.

Luttrell gave the Streets report for Collins – City is spraying for mosquitoes and adding briquettes to flood waters, dirt work done at medical building and other miscellaneous street work.

Stanley reported that S&S Baling bailed up 2 ½ loads from the dump, shingles needed at shelter at Flat Iron Park and continuing with mowing parks.

Luttrell reported work on four council meeting in May, police chief interviewing and hiring work, payroll, water billing, auditor starts week of June 18, wrote med van grant and lots of miscellaneous tasks.

**Motion # 171-2007**

**Approve Minutes**

Motion by DesLauriers and seconded by Heim to approve the Council Meeting Minutes from May 29, 2007. All members voting yes. Motion carried.

**Motion # 172-2007**

**Approve Financial Statements**

Motion by Dreher and seconded by Pollock to approve the financial statements. All members voting yes. Motion carried.



**Motion # 173-2007**

**Approve Claims**

Motion by Dreher and seconded by DesLauriers to approve the following claims. All members voting yes. Motion carried.

**Additional May & June Claims**

<b>Check #</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
ACH 45	Bank of the West	Arbor Day Savings Bond	\$25.00
ACH 46	Bank of the West	Arbor Day Savings Bond	\$25.00
ACH 47	Bank of the West	Arbor Day Savings Bond	\$25.00
1026	Jan's Corporation	construction	\$3,185.00
21137	Clark Traders	donation	\$500.00
21138	Dacotah Bank	skid steer loan	\$3,997.05
21139	Alltel	utilities	\$123.76
21140	Petty Cash	supplies	\$74.48
21141	Rachel Kopman	professional fees	\$1,228.38
21142	Jason Coenen	professional fees	\$1,030.75
21143-54	Water Dept	payroll	\$87.73
	Sewer Dept.	payroll	\$87.73
	Mayor	payroll	\$364.78
	Finance Office	payroll	\$127.14
	Police Dept	payroll	\$983.10
	Govt Bldg	payroll	\$186.24
	Library	payroll	\$717.04
	Transit	payroll	\$1,145.57
21155	Bank of the West	941 taxes	\$922.05
21156-67	Water Dept	payroll	\$962.39
	Sewer Dept.	payroll	\$962.39
	Streets Dept.	payroll	\$2,250.93
	Finance Office	payroll	\$1,113.07
	Sanitation	payroll	\$608.97
	Parks Dept.	payroll	\$920.64
21168	AFLAC	insurance	\$193.50
21169	Wellmark BCBS	insurance	\$1,852.85
21170	Bank of the West	941 taxes	\$2,165.52
21171	SD Retirement	retirement	\$1,745.50
21172	American Family Insur.	insurance	\$8.10
21173	The U.S. Life Insur. Co.	insurance	\$14.00
21174	Renee Mudgett	supplies	\$126.03
21175-80	Council	payroll	\$4,368.21
21181	Bank of the West	taxes	\$863.58

**New Claims**

<b>To</b>	<b>For</b>	<b>Amount</b>
SD Rural Development	Sewer revenue bond	\$787.00
SD Rural Development	Water revenue bond	\$908.00
A-OX Welding	supplies	\$8.68
Book of the Month Club	books	\$37.98
Cardmember Services	supplies	\$1,086.05
Carlson Distributing	liquor	\$4,303.15

**City Council Meeting – June 4, 2007**

<b>To</b>	<b>For</b>	<b>Amount</b>
Clark Co. Historical Society	subsidies	\$560.00
Clark Flower & Gift	supplies	\$19.85
Cross Country Vets	boarding	\$91.00
Dacotah Bank	loan payment	\$3,655.42
Desnoyers Hardware	supplies	\$605.12
Fjelland Attorney at Law	legal fees	\$510.40
Forest Excavating	repairs	\$1,280.10
Hawkins	pool supplies	\$4,390.52
Huron Culvert & Tank	street supplies	\$49.14
ITC Rural Economic	loan payment	\$2,813.54
ITC	utilities	\$430.43
Jodi Hemiller	professional fees	\$380.00
Johnson Bro.	liquor	\$5,748.40
K&P Pump	repairs	\$173.98
Larry Bartels	mileage	\$81.28
Literacy Guild	books	\$102.84
Mack's Standard	supplies	\$653.65
Milbank Communications	equipment	\$2,885.00
Milbank Winwater	supplies	\$2,407.47
NAPA Auto Parts	supplies	\$197.17
Olson Auto Parts	supplies	\$62.62
Olson Motor Co.	maintenance	\$40.42
Pitney Bowes	meter rental	\$105.00
Porter Distributing	liquor	\$386.50
Northwestern Energy	utilities	\$5,620.98
Quill	supplies	\$102.62
RACO	tiles	\$69.18
Republic	liquor	\$6,467.05
Ritter's Repair	repairs	\$280.70
Scott Varilek	professional fees	\$1,000.00
SD DENR	professional fees	\$600.00
SD Dept of Revenue	professional fees	\$244.00
Shirts in the Works	supplies	\$21.00
Terry Kaufman	framing	\$40.00
UBC	supplies	\$52.39
Westside Implement	supplies	\$18.49
William Neale & Co.	professional fees	\$1,125.00

**Motion # 174-2007**

**Clark Engineering Bill**

Motion by DesLauriers and seconded by Pollock to approve to pay the Clark Engineering bill of \$1,576.39 for the engineering fees on the medical building alley project bid specs. All members voting yes. Motion carried.

**Lions One Day Liquor License**

No Lion member in attendance to discuss request. Request tabled.

**Motion # 175-2007**

**Transfer Funds**

Motion by Dreher and seconded by Streff to reimburse the General Fund \$3,185 from the Medical Building Fund due to payment from Clinton Clark. All members voting yes. Motion carried.

**Clark Rural Water Rate Increase**

The City has been notified by Clark Rural Water that the bulk water rates will be increased by 35 cents per 1,000 gallons. Council heard a first reading of Ordinance 466 to increase the water rates accordingly.

**Motion # 176-2007**

**Police Chief Appointment**

Motion by Kline and seconded by Pollock to approve the appointment of Delta Anderson as the new police chief with a salary of \$38,000/year. He will start July 6, 2007. All members voting yes. Motion carried.

**Motion # 177-2007**

**Transportation Equity Grant**

Motion by Dreher and seconded by Kline to authorize the mayor as signatory on all the Bus Barn Transportation grant paperwork. All members voting yes. Motion carried.

**Motion # 178-2007**

**2005 Audit Report**

Motion by Dreher and seconded by Heim to acknowledge the approval of the 2005 Audit Report by the State. All members voting yes. Motion carried.

**Motion # 179-2007**

**Mower**

Motion by DesLauriers and seconded by Dreher to authorize the trade in of the mower bought from Westside and authorize an additional \$500 for an upgrade. All members voting yes. Motion carried.

**Police Report**

Alan Hollatz arrived to give the police report: patrolled 1,026 miles with 1 attempted break-in, 1 vandalism, 1 welfare check, 1 accident, 2 tickets, 1 stolen bike and miscellaneous calls.

**Bid Opening for Clark Medical Clinic Storm Sewer**

This being the scheduled time and place for the public bid opening for the Clark Medical Clinic Storm Sewer. The following bids were opened and read:

Forest Excavating	\$44,571.99
B & B Contracting	\$51,251.80
Olson Construction	\$59,505.00

Lonnie Anderson from Clark Engineering gave a presentation explaining the improvements.

**Motion # 180-2007**

**Approve Bid**

Motion by Streff and seconded by Pollock to approve the bid from Forest Excavating for \$44,571.99 for the Clark Medical Building Clinic Storm Sewer project. All members voting yes. Motion carried.

This being the published time and place for the joint City Council and Planning & Zoning Meeting. Meeting opened at 8:20 pm.

**Motion # 181-2007**

**Joint Council & Planning & Zoning Meeting**

Motion by Dreher and seconded by Heim to open the joint Council and Planning & zoning meeting. All members voting yes. Motion carried.

Lonnie Anderson from Clark Engineering presented a plat for the Gruenwald Addition which includes vacating a street, platting streets, land swap with Loren Hanson and platting the TIF #2 area.

**Motion # 182-2007**

**Recommend Approval**

Acting as the Planning & Zoning Commission, motion by Kline and seconded by Pollock to approve the resolution for the plat labeled First Addition to Gruenwald Subdivision and recommend approval to the Clark City Council. All members voting yes. Motion carried.

**Motion # 183-2007**

**Approved Plat**

Acting as the City Council, motion by Dreher and seconded by DesLauriers to approve the resolution of the plat titled First Addition to Gruenwald's Subdivision. All members voting yes. Motion carried.

**Motion # 184-2007**

**Re-Zoning Request**

Acting as the Planning & Zoning Commission, motion by Streff and seconded by Pollock to approve recommending rezoning the land identified as E 350 feet of the W 483 feet of the N 165 feet of the NE ¼ of 12-116-58 from Agriculture to Highway Commercial. All members voting yes. Motion carried.

**Motion # 185-2007**

**Re-Zoning Approved**

Acting as the City Council, motion by Kline and seconded by Streff to accept the rezoning approved by Planning & Zoning Commission as stated above. All members voting yes. Motion carried.

**Motion # 186-2007**

**Close Joint Meeting**

Motion by Dreher and seconded by Heim to close the joint meeting and continue with the regular city council meeting. All members voting yes. Motion carried.

Joint meeting ended at 8:40 pm.

**Ordinance #465**

First Reading of Ordinance #465 An Ordinance Amending the Official Zoning Map of the City of Clark.

Clinton Clark was on the agenda, but was not in attendance. Tabled for another meeting.

**Generators**

Pollock stated that he'd like the Council to consider a generator for the Wastewater Treatment plant because federal fines could be imposed if inoperable.

**Dogs at Large**

Due to numerous complaints of wandering dogs, City Attorney will draft an ordinance stating the number of days a dog will be held in boarding before it is disposed of. Citizens are encouraged to license their pets with the City and have their pets wear the tags so they can be returned to the owners.

Elected Officials workshop is being held in Pierre on July 13, 2007.

**Flood Maps**

Luttrell has been notified that Clark County is up for having their flood maps redone.

**Motion # 187-2007**

**Executive Session**

Motion by Heim and seconded by Dreher to close regular session to enter into executive session for personnel and contractual issues. All members voting yes. Motion carried.

Executive session began at 9:00 pm and ended at 9:19 pm.

**Motion # 188-2007**

**Hire Med Van Driver**

Motion by DesLauriers and seconded by Heim to hire Deb Schlagel as a part-time med van driver for \$8.00/hour. All members voting yes. Motion carried.

**Motion # 189-2007**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:20 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)

**City of Clark Council Meeting**  
**July 9, 2007**  
**7:00 PM**

**Call to order:** The Clark City Council met in session on July 9, 2007 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Don DesLauriers, Larry Dreher, Louann Streff, Kerry Kline, Roberta Heim and John Pollock.

**Others Present:** Mayor Les Solberg, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Roger Collins, Loren Stanley, Darin Altfillisch, Police Chief Delta Anderson, Bill Krikac, Wayne Heilman and Keith Warren.

Mayor Solberg called the meeting to order at 7:00 pm.

**Motion # 190-2007**

**Adopt Agenda**

Motion by Pollock and seconded by Streff to adopt the agenda. All members voting yes. Motion carried.

**Public Input**

None.

**Department Updates**

Collins gave a street department update. Stanley gave a parks and dump report. Altfillisch gave a water/sewer/pool report. Anderson gave a police equipment needs report. Luttrell gave a Finance Office report.

**Motion # 191-2007**

**Rotary Mower**

Motion by DesLauriers and seconded by Kline to purchase a new 6' rotary mower from Westside Implement for \$1,550 for the Streets Department. All members voting yes. Motion carried.

**Motion # 192-2007**

**Water Restrictions**

Motion by Dreher and seconded by Pollock to implement the following water restrictions: North side of Hwy 212 can water on even numbered days, South side of Hwy 212 can water on odd numbered days. All members voting yes. Motion carried.

**Motion # 193-2007**

**Bullet-Proof Vests**

Motion by Streff and seconded by Pollock to approve Police Chief Anderson to purchase three bullet-proof vests for the Police Department. All members voting yes. Motion carried.

**Motion # 194-2007**

**Approve Department Updates**

Motion by Dreher and seconded by DesLauriers to approve the department updates. All members voting yes. Motion carried.

**City Council Meeting – July 9, 2007**

**Motion # 195-2007**

**Approve Minutes**

Motion by Heim and seconded by Pollock to approve the Council Meeting Minutes from June 4, 2007. All members voting yes. Motion carried.

**Motion # 196-2007**

**Approve Financial Statements**

Motion by Streff and seconded by Kline to approve the financial statements. All members voting yes. Motion carried.

**Motion # 197-2007**

**Approve Library 2<sup>nd</sup> Quarter Financial Statement**

Motion by Dreher and seconded by Heim to approve the Library's 2<sup>nd</sup> Quarter financial statement. All members voting yes. Motion carried.

**Motion # 198-2007**

**Approve Claims**

Motion by Dreher and seconded by Streff to approve the following claims. All members voting yes. Motion carried.

**Additional Paid Claims from June & July**

<b>Check #</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
136	SD Dept. of Revenue	sales tax	\$424.59
137	Bank of the West	prof fees	\$2.86
21224	State of SD VFW	registration	\$50.00
21225	Francis L. Dean & Assoc	insurance	\$319.30
21226	Cook's Wastepaper	garbage	\$34.99
21227	City of Clark	utilities	\$48.75
21228	Ellwein Brothers	liquor	\$11,184.40
21229	Cook's Wastepaper	June City garbage	\$5,172.33
21230	City of Clark	deposit applied to water bill	\$100.00
21231	Clark Rural Water	May water	\$14,393.75
21232	Bank of the West	sludge tank loan	\$930.00
21233-53	Water Dept.	payroll	\$994.38
	Sewer Dept.	payroll	\$994.39
	Pool	payroll	\$1,945.40
	Streets	payroll	\$2,207.95
	Finance Office	payroll	\$1,055.36
	Sanitation	payroll	\$699.77
	Parks	payroll	\$1,433.37
21254	Bank of the West	941 taxes	\$2,771.76
21255	Jason Coenen	prof. fees	\$953.25
21256	Rachel Kopman	prof. fees	\$1,251.63
21257	Rae Jean Flora	meals	\$42.00
21258	Alltel	utilities	\$126.29
21259	United States Treasury	refund	\$574.29
21260	United States Treasury	refund	\$80.51
21261	Petty Cash	misc.	\$99.85
21262	Pioneer Bank & Trust	copier loan	\$471.00
21263	Clark Chamber of Commerce	fireworks donation	\$750.00
21264	Cardmember Services	misc expenses	\$48.15
21265	Pitney Bowes	supplies	\$617.97
21266	Voided check		

**City Council Meeting – July 9, 2007**

<b>Check #</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
21267-87	Water Dept.	payroll	\$825.14
	Sewer Dept.	payroll	\$825.15
	Pool	payroll	\$3,185.20
	Street Dept.	payroll	\$2,149.36
	Finance Office	payroll	\$1,055.36
	Sanitation Dept.	payroll	\$839.74
	Parks Dept.	payroll	\$1,932.63
21288	AFLAC	insurance	\$193.50
21289	Wellmark BCBS	insurance	\$1,792.85
21290	Bank of the West	941 taxes	\$3,222.06
21291	SD Retirement	retirement	\$1,701.46
21292	American Family Insur.	insurance	\$8.10
21293	The US Life Insur. Co.	insurance	\$14.00
21294-305	Water Dept.	payroll	\$87.73
	Sewer Dept.	payroll	\$87.73
	Mayor	payroll	\$364.78
	Finance Office	payroll	\$237.48
	Police	payroll	\$847.01
	Govt. Bldg	payroll	\$225.49
	Library	payroll	\$798.77
	Transit	payroll	\$896.93
21306	Bank of the West	941 taxes	\$848.70
21307	Jason Coenen	professional fees	\$949.38
21308	Rachel Kopman	professional fees	\$1,356.25
21309	Misty Hovde	professional fees	\$47.13
21310	Jackie Luttrell	meals	\$95.00
21311	Northwestern Public Service	utilities	\$7,677.20
21312	Dacotah Bank	loan payments	\$3,655.42
21313	ITC Rural Economic	loan payments	\$2,813.54
21314	Petty Cash	supplies	\$107.97

**New July Claims**

<b>To</b>	<b>For</b>	<b>Amount</b>
A&B Business Equipment	maintenance contract	\$141.51
Amanda Bartels	umpire	\$45.00
Amber Harrington	mileage	\$80.00
A-OX Welding Supply	supplies	\$8.68
Asphalt Paving & Materials	supplies	\$11,664.90
Avera Queen of Peace	prof. fees	\$71.50
Banyon Data Systems	prof. fees	\$395.00
Barrie Construction	repairs	\$430.00
Ben's Mowing	maintenance	\$290.00
Brandon Varilek	umpire	\$21.00
Brenda Jenkins	umpire	\$120.00
Brookings Register	advertising	\$54.00
Carlson Distributing	liquor	\$3,283.45
Clark Community Oil	supplies	\$4,044.27
Clark County Courier	advertising	\$884.25
Clark County Historical Society	subsidies	\$560.00



**City Council Meeting – July 9, 2007**

<b>To</b>	<b>For</b>	<b>Amount</b>
City of Clark	utilities	\$48.75
Colonial Research	supplies	\$889.70
Cook's Wastepaper	garbage	\$5,196.15
Cook's Wastepaper	garbage	\$34.99
Cross Country Vets	prof. fees	\$25.00
Dave Boehnke	umpire	\$21.00
Desnoyers Hardware	supplies	\$504.80
Electric Motors & Moore	supplies & repairs	\$374.50
Ellwein	liquor	\$9,703.70
ESRI	maintenance	\$400.00
First National Bank	loan payment	\$6,940.29
Fjelland Attorney at Law	legal fees	\$172.00
Forest Excavating	repairs	\$3,005.64
Fuller's Country Computer	repairs	\$105.00
Hawkins	supplies	\$11,267.60
Huron Culvert & Tank	supplies	\$555.66
ITC	utilities	\$456.60
Joel Huber	mileage	\$82.56
Johnson Brothers	liquor	\$5,133.75
Ken's	supplies	\$264.92
Larry Bartels	mileage	\$157.76
Lisa Orris	cakes	\$92.00
Literacy Guild	books	\$38.98
Lyle Signs	supplies	\$92.67
Mack's	supplies	\$607.73
Malory Bartels	mileage	\$30.40
Michael Brown	umpire	\$28.00
Midwest Alarm Co.	prof. fees	\$261.25
Milbank Winwater	supplies	\$332.72
Moritz Publishing	supplies	\$303.67
NAPA Auto Parts	supplies	\$323.97
North Plains Irrigation	repairs	\$384.11
One Call Systems	locate tickets	\$63.00
Olson Auto Parts	supplies	\$71.17
Olson Motor Co.	repairs	\$193.57
Oscar's Machine Shop	supplies	\$792.02
Porter Distributing	liquor	\$350.00
Quill	supplies	\$757.31
Rae Jean Flora	supplies	\$15.00
Recreation Supply	supplies	\$213.42
Recreonics	supplies	\$36.12
Renae Mudgett	concessions	\$129.10
Republic National	liquor	\$8,704.89
Ryan's Candy	concessions	\$49.50
SD Dept of Revenue	prof. fees	\$248.00
SD Dept of Revenue	sales tax	\$407.77
SD Rural Development	water revenue bond	\$908.00
SD Rural Development	sewer revenue bond	\$787.00
Share Corp.	supplies	\$1,605.04
Star Laundry	maintenance	\$98.80

City Council Meeting – July 9, 2007

To	For	Amount
Stein Sign	supplies	\$79.50
The Literacy Guild	books	\$20.13
Trent DesLauriers	umpire	\$15.00
UBC	supplies	\$665.30
Watertown Public Opinion	advertising	\$126.88
Westside Implement	supplies	\$478.45
Woodring Plumbing	repairs	\$74.46
Zobel Concrete	repairs	\$306.32

**Cloud Street Houses**

Wayne Heilman addressed the Council on the water issues on his and neighboring houses from the May storm. Insurance claims have been filed against the city’s insurance. Luttrell encouraged residents to file FEMA claims too.

**Alley Improvements**

Council tabled approving to pay the Clark Engineering claim for \$4,963.61 for the storm sewer improvements behind the medical building until further discussions with the engineers.

**Motion # 199-2007**

**Clark Engineering TIF #2 Plat**

Motion by Dreher and seconded by DesLauriers to approve to pay the Clark Engineering bill for \$3,223.01 for platting fees for Gruenwald Addition. All members voting yes. Motion carried.

**Clark Engineering**

Council discussed general engineering fees from Clark Engineering.

**Wheel Loader**

The debt service fund will be supplemented at the end of the year to cover the wheel loader payment.

**Motion # 200-2007**

**Ordinance #465 Rezoning**

Motion by Kline and seconded by Streff to approve Ordinance #465 – An Ordinance Amending the Official Zoning Map of the City of Clark, Pursuant to Title 11.03.02 of the Clark Municipal Code. All members voting yes. Motion carried.

**Ordinance # 465**

ON ORDINANCE AMENDING THE OFFICAL ZONING MAP OF THE CITY OF CLARK, PURSUANT TO TITLE 11.03.02 OF THE CLARK MUNICIPAL CODE.

BE IT ORDAINED BY THE CITY COUNICL OF THE CITY OF CLARK, SOUTH DAKOTA, that pursuant to Title 11.03.02 of the Clark Municipal Code, the Official Zoning Map of the City of Clark be changed to reflect that the following described real estate has been rezoned from AG – Agriculture to HC – Highway Commercial pursuant to authority to amend said zoning map exercised by the City Council upon recommendation of the Clark Planning and Zoning Commission:

City Council Meeting – July 9, 2007

E 350 feet of the W 483 feet of the North 165 feet of the NE ¼ of 12-116-58, 619 1<sup>st</sup> Ave. West

All ordinances or parts of ordinances in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinance previously adopted.

Passed and adopted this 9th day of July, 2007.

CITY OF CLARK  
Lester C. Solberg, Mayor

Attest:  
Jackie Luttrell, Finance Officer

(SEAL)

First Reading: June 4, 2007  
Second Reading: July 9, 2007  
Adopted: July 9, 2007  
Published: July 11, 2007  
Effective: July 31, 2007

\* \* \* \* \*

**Motion # 201-2007**

**Ordinance #466 Water Rates**

Motion by Pollock and seconded by Dreher to approve Ordinance #466 – An Ordinance Amending Clark Municipal Code “Title 10 – Water & Sewers, Chapter 10.24 – Rates” of the Clark Municipal Code. All members voting yes. Motion carried.

**ORDINANCE # 466**

AN ORDINANCE AMENDING CLARK MUNICIPAL CODE “TITLE 10 – WATER AND SEWERS, CHAPTER 10.24 – RATES”, OF THE CLARK MUNICIPAL CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA, that “Title 10 – Water and Sewers, Chapter 10.24 – Rates - Section 10.2402- Water Rate – City” be amended to read as follows:

Section  
“10.2402 WATER RATE – CITY

Properties where Municipal Water Supply is Turned on at the Curb Stop:

A base rate fee of \$13.00 per month; plus,

\$3.30 per every 1,000 gallons -- up to 5,000 gallons

\$3.15 per every 1,000 gallons for any gallons in excess of 5,000.

The base rate fee shall be implemented on each housing unit and each apartment unit.

Properties where Municipal Water Supply is Shut Off at Curb Stop:

There shall be a minimum line service fee of \$13.00 charged to each dwelling house, residence, business, building or other place for which sewer and water is maintained. This line service fee shall be charged irrespective of vacancy or abandonment of the property and irrespective of the fact that the municipal water supply has been shut off at the curb stop for such property. This fee is applicable to seasonal residents. There shall be no line service fee for any vacant lot where no building is situated on the property.”

All ordinances and resolutions or parts of ordinances and resolutions in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinance or resolution previously adopted.

CITY OF CLARK  
Lester C. Solberg, Mayor

ATTEST:  
Jackie Luttrell, City Finance Officer  
(S E A L)

FIRST READING: June 4, 2007  
SECOND READING: July 9, 2007  
ADOPTED: July 9, 2007  
PUBLISHED: July 11, 2007  
EFFECTIVE DATE: July 31, 2007

\* \* \* \* \*

**ITC Franchise Agreement**

Council heard a first reading on Ordinance #467 – An Ordinance amending Ordinance #428 to extend the non-exclusive right and easement to maintain and operate a cable television system with ITC.

**2008 Budget**

Luttrell asked Council to visit with the department heads to discuss the 2008 budget needs.

**City of Clark Municipal Code Book**

Luttrell stated the Municipal Code book has been retyped into one Word document and available for review. Council will share reviewing the contents.

**Motion # 202-2007**

**Lions Liquor License**

Motion by Pollock and seconded by Dreher to approve a One Day Liquor license for August 4 and 5, 2007 for the Clark Lions sponsoring a softball tournament. All members voting yes. Motion carried.

**Motion # 203-2007**

**Legion Liquor License**

Motion by Streff and seconded by Heim to approve a One Day Liquor license for July 14 2007 for the Clark American Legion hosting the Temple wedding anniversary. All members voting yes. Motion carried.

**Industrial Park Update**

Keith Warren addressed Council's questions on the development at the Industrial Park. A lot has been sold to developer, Ken Karst, who is building a new office space for the NRCS/FSA offices.

**Motion # 204-2007**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:28 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)

**City of Clark Council Meeting  
August 6, 2007  
7:00 PM**

**Call to order:** The Clark City Council met in session on August 6, 2007 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Don DesLauriers, Larry Dreher, Louann Streff, Kerry Kline, Roberta Heim, and John Pollock.

**Others Present:** Mayor Les Solberg, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Loren Stanley, Darin Altfillisch, Police Chief Delta Anderson, Bill Krikac, Margaret Wirkus, Jennie Clark, Clinton Clark and L. Marquardt.

Mayor Solberg called the meeting to order at 7:00 pm

**Motion # 205-2007**

**Adopt Agenda**

Motion by Pollock and seconded by Dreher to adopt the agenda. All members voting yes. Motion carried.

**Public Input**

None.

**Department Updates**

Department updates given by Loren Stanley (Parks & Dump), Darin Altfillisch (Water, Sewer and Pool) and Jackie Luttrell (Finance Office). Police Chief Anderson reported 1,896 miles patrolled, one speeding , two funeral escorts, two barking dogs, two dogs at large, two vandalisms, one suicide and one welfare check.

**Motion # 206-2007**

**Approve Minutes**

Motion by Dreher and seconded by Kline to approve the Council Meeting Minutes from July 9, 2007. All members voting yes. Motion carried.

**Motion # 207-2007**

**Approve Financial Statements**

Motion by Kline and seconded by Heim to approve the financial statements. All members voting yes. Motion carried.

**Motion # 208-2007**

**Approve Claims**

Motion by Streff and seconded by Dreher to approve the following claims. All members voting yes. Motion carried.

**Additional July Claims**

<b>Check #</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
21385-21406	Water Dept	Payroll	\$884.70
	Sewer Dept.	Payroll	\$884.71
	Pool Dept	Payroll	\$2,835.96

**City Council Meeting – August 6, 2007**

<b>Check #</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
	Streets	Payroll	\$2,097.69
	Finance Office	Payroll	\$1,059.03
	Police Dept.	Payroll	\$1,220.26
	Sanitation	Payroll	\$638.36
	Park Dept.	Payroll	\$1,274.47
21407	Bank of the West	941 taxes	\$3,247.98
21408	Rachel Kopman	professional fees	\$550.25
21409	Bank of the West	sludge tank loan	\$930.00
21410	Northwestern Energy	utilities	\$18.56
21411	Jason Coenen	professional fees	\$1,433.75
21412	Westside Implement	mower	\$1,550.00
21413	Petty Cash	supplies	\$102.38
21414	Clark Rural Water	supplies	\$14,682.80
21415	Alltel	utilities	\$135.20
21416	The Library Store	books	\$20.13
21417	Rachel Kopman	professional fees	\$1,185.00
21418-21439	Water Dept	Payroll	\$759.67
	Sewer Dept.	Payroll	\$759.68
	Pool Dept	Payroll	\$4,376.49
	Streets	Payroll	\$2,377.90
	Finance Office	Payroll	\$1,059.03
	Police Dept.	Payroll	\$1,081.76
	Sanitation	Payroll	\$1,022.74
	Park Dept.	Payroll	\$2,084.59
21440	AFLAC	insurance	\$166.80
21441	Wellmark BCBS	health insurance	\$1,792.85
21442	Bank of the West	941 taxes	\$4,157.29
21443	SD Retirement Systems	retirement	\$2,217.42
21444	American Family Insur.	insurance	\$8.10
21445	The US Life Insurance Co.	insurance	\$14.00
21446	Child Support Payment Ctr.	child support	\$138.50
21447-21457	Water Dept	Payroll	\$87.73
	Sewer Dept.	Payroll	\$87.73
	Mayor	Payroll	\$364.78
	Finance Office	Payroll	\$140.47
	Police Dept.	Payroll	\$1,171.38
	Govt. Bldg	Payroll	\$186.24
	Library	Payroll	\$691.64
	Transit	Payroll	\$856.39
21458	Bank of the West	941 taxes	\$881.74
21459	Jason Coenen	professional fees	\$247.50
21460	Petty Cash	supplies	\$36.65

**New Claims for August**

<b>To</b>	<b>For</b>	<b>Amount</b>
Aaron Thompson	umpire	\$10.00
Allyson Warkenthien	prof. fees	\$32.63
Amanda Bartels	umpire	\$30.00
Amber Harrington	mileage	\$165.76

**City Council Meeting – August 6, 2007**

<b>To</b>	<b>For</b>	<b>Amount</b>
A-OX Welding	supplies	\$8.68
Archaeological Research Ctr.	prof. fees	\$35.00
Becky Jenkins	umpire	\$45.00
Book of the Month Club	books	\$21.98
Brandon Varilek	umpire	\$33.00
Brenda Jenkins	umpire	\$40.00
Brock Greenfield	umpire	\$26.00
Bryce DesLauriers	umpire	\$5.00
Butler	supply	\$26.14
Cardmember Services	travel	\$495.67
Carlson Distributing	liquor	\$4,855.35
City of Clark	apply water deposit	\$100.00
City of Clark	utilities	\$55.90
Clark Community Oil	supplies	\$2,048.91
Clark Co. Courier	advertising	\$1,260.92
Clark Co. Historical Society	subsidies	\$560.00
Clark Co. Weed Board	supplies	\$1,613.52
Clark/Doland Concrete	supplies & repairs	\$1,618.00
Clausen Farms	supplies	\$544.00
Colonial Research	supplies	\$232.70
Cook's Wastepaper	garbage collection	\$5,265.47
Cook's Wastepaper	utilities	\$34.99
Credit Bureau of Wtn	prof. fees	\$195.79
Cross Country Vets	boarding	\$55.00
Dacotah Bank	loan payment	\$3,655.42
Dakota Style	concessions	\$240.24
Dave Boehnke	umpire	\$14.00
Desnoyers Hardware	supplies	\$864.26
Electric Motors & Moore	repairs	\$150.00
Ellwein Brothers	liquor	\$9,972.10
Flexible Pipe Tool Co.	repairs	\$2,883.50
Flint Hills Resources, LP	maintenance	\$11,253.80
Forest Excavating	repairs	\$5,259.38
Greg Beuchler	umpire	\$10.00
Hawkins	supplies	\$8,404.59
Heiman Fire Equipment	maintenance	\$82.50
ITC Rural Economic	loan payment	\$2,813.54
ITC	utilities	\$434.60
James Fielder	maintenance	\$120.00
Jeanette Kaufman	repairs	\$10.00
Joel Huber	mileage	\$190.22
Johnson Brothers	liquor	\$7,599.28
Jordan Bethke	umpire	\$12.00
Jordan Lindgren	umpire	\$24.00
Ken's	supplies	\$1,380.52
Kyle Christman	umpire	\$7.00
Larry Bartels	mileage	\$179.45
Mack's	supplies	\$614.28
M&T Fire & Safety	supplies	\$104.75
Malory Bartels	mileage	\$131.76



**City Council Meeting – August 6, 2007**

<b>To</b>	<b>For</b>	<b>Amount</b>
Michael Todd & Co.	supplies	\$144.93
Moeller Sheet Metal	repairs	\$30.56
Moritz Publishing	supplies	\$198.25
NAPA	supplies	\$173.46
Northwestern Energy	utilities	\$8,353.95
Northwestern Energy	maintenance	\$310.68
Olson Auto Parts	supplies	\$203.94
One Call Systems	locate tickets	\$18.00
Oscar's Machine Shop	repairs	\$47.19
Paul Florey	umpire	\$7.00
Pitney Bowes	postage	\$518.99
Porter Distributing	liquor	\$393.25
Quill	supplies	\$196.61
Republic National	liquor	\$7,344.65
Ryan's Candy	concessions	\$50.60
Safe Industries	supplies	\$252.21
Scott Varilek	umpire	\$7.00
Scott Varilek	prof. fees	\$1,000.00
SD Dept of Revenue	prof. fees	\$296.00
SD Dept of Revenue	sales tax	\$282.16
SD Law Enforcement Training	supplies	\$15.00
SD Rural Development	sewer revenue bond	\$787.00
SD Rural Development	water revenue bond	\$908.00
Shannon Schlagel	umpire	\$5.00
Share Corp.	supplies	\$181.18
Star Laundry	maintenance	\$49.10
Taylor Welk	umpire	\$15.00
Thomson West	supplies	\$170.00
Todd Jenkins	umpire	\$28.00
Trevor Forest	umpire	\$14.00
Tyler Flammond	umpire	\$10.00
UBC	supplies	\$314.77
Westside Implement	skid steer and repair	\$2,669.15
Woodring Plumbing	pool repairs	\$84.66
Zobel Concrete Construction	repairs	\$2,500.00

**Generator Bid Opening**

This being the published time for the opening of bids for a 50KW diesel generator for the medical building, the following bids were opened and read:

Cummins Central Power	\$35,564.50
Kuyer Winpower	\$27,365.00 & \$30,535.00
Arneson Electric	\$24,577.00
L. Marquardt Electric	\$28,808.00

**Motion # 209-2007**

**Generator**

Motion by Pollock and seconded by Heim to accept the 50Kw diesel generator bid for the medical building from Arneson Electric for \$24,577.00. All members voting yes. Motion carried.

**Motion # 210-2007**

**Clark Rotary Tree Trimming**

Motion by Pollock and seconded by Kline to pay \$1,000 to the Clark Rotary as matching funds for tree trimming at the Swimming Pool Park. All members voting yes. Motion carried.

**Motion # 211-2007**

**TIF #2 Pay Request**

Motion by DesLauriers and seconded by Dreher to approve to pay Pay Request #2 from Forest Excavating for the improvements associated with TIF # 2 Clinton Street Construction out of the TIF 2 Construction loan. All members voting yes. Motion carried.

**Motion # 212-2007**

**Police Staffing**

Motion by Streff and seconded by Kline to approve to advertise for a full-time SD certified Patrol Officer position for the Police Department. Salaried position determined by experience. Applications due 8/24/07. All members voting yes. Motion carried.

Jason Coenen is done assisting as an officer. Officers will continue to be paid \$15/hour.

**Motion # 213-2007**

**Landscaping**

Motion by Dreher and seconded by Kline to approve the landscaping plan for the medical building presented by Luttrell. All members voting yes. Motion carried.

**Motion # 214-2007**

**Storm Sewer Improvements**

Motion by DesLauriers and seconded by Dreher to pay the following Storm Sewer Improvements bills: Clark Engineering for \$4,963.61, Clark Engineering for \$750.00 and Forest Excavating for \$11,279.69. All members voting yes. Motion carried.

**Motion # 215-2007**

**Rescind Motion**

Motion by Dreher and seconded by Pollock to rescind motion #214-2007. All members voting yes. Motion carried.

**Motion # 216-2007**

**Ordinance #467 ITC Non-Exclusive Rights**

Motion by DesLauriers and seconded by Streff to approve Ordinance #467 ITC Non-Exclusive Rights as follows. All members voting yes. Motion carried.

**ORDINANCE #467**

AN ORDINANCE AMENDING ORDINANCE NO. 428 AND THEREBY EXTENDING THE NON-EXCLUSIVE RIGHT TO ERECT, MAINTAIN AND OPERATE ACROSS, ALONG, IN, OVER AND UNDER THE PRESENT AND FUTURE ALLEYS, AVENUES, BRIDGES, HIGHWAYS, LANES, SIDEWALKS AND STREETS, EASEMENTS DEDICATED FOR COMPATIBLE USES AND OTHER PUBLIC PLACES IN THE CITY OF CLARK, SOUTH DAKOTA, AND THE SUBSEQUENT ADDITIONS THERETO, CABLES, LINES, MANHOLES, POLES,

TOWERS, WIRES AND ALL OTHER EQUIPMENT AND FIXTURES NECESSARY FOR THE MAINTENANCE AND OPERATION IN THE MUNICIPALITY OF A CABLE TELEVISION SYSTEM FOR THE PURPOSE OF DISTRIBUTION AND TRANSMISSION OF AUDIO, ELECTRICAL, ELECTRONIC AND VISUAL SIGNALS, AND OTHER ELECTRONICS IMPULSES IN ORDER TO FURNISH RADIO AND TELEVISION PROGRAMS AND VARIOUS OTHER COMMUNICATION SERVICES TO THE PUBLIC FOR A PERIOD OF FIVE (5) YEARS COMMENCING 10/1/2007.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA, AS FOLLOWS:

SECTION I.

This Ordinance amends Ordinance No. 428 and grants Interstate Telecommunications Cooperative, Inc., its nonexclusive right set forth in Ordinance No. 428 to continue for five (5) additional years commencing 10/1/2007. Furthermore, the rights granted herein shall continue indefinitely to renew for additional five (5) year periods hereafter upon the expiration of each five (5) year period unless either party notifies the other party to the contrary in writing at least ninety (90) days prior to the expiration date.

SECTION II.

(replaced Section XVII)

Grantee shall pay three (3%) percent of the annual “gross subscriber revenues” as defined hereinafter annually unto the City as compensation for the said franchise as long as the Grantee operates its cable system for audio and video services within the City. “Gross subscriber revenues” shall include those revenues derived from the monthly service charge paid by subscribers unto Grantee. “Gross subscriber revenues” shall not include any federal or state taxes relating to services provided by or fees charged by the Grantee, nor revenues received as installation charges and fees for reconnections, inspections, modifications or repairs of any installations. Grantee shall pay the amount due for the past calendar year unto the City within ninety (90) days after the conclusion of the calendar year.

The annual payment by the Grantee unto the City shall be in lieu of any license tax, occupation tax, or similar levy. However, nothing contained herein shall in anyway relieve Grantee from the obligation of paying property taxes unto the City of Clark or any other governmental subdivision of the State of South Dakota or any other taxes lawfully levied by the State of South Dakota on Grantee’s cable system. Furthermore, such payments do not affect the responsibility of the Grantee to collect state and local sales tax on the services provided.

SECTION III.

(replaced Section XVII)

Grantee shall provide a copy of its latest audited annual financial report to the City upon request by the City. Grantee shall not be required to post a bond or a cashier's check for the faithful performance of its obligations under this Ordinance.

SECTION IV.

All Ordinances or parts of any Ordinance in conflict herewith are hereby repealed.

CITY OF CLARK  
Lester C. Solberg, Mayor

ATTEST:  
Jackie Luttrell, Finance Officer  
(SEAL)

First Reading: July 9, 2007  
Second Reading: August 6, 2007  
Published: August 15, 2007  
Effective: September 4, 2007

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**Pool Updates**

Dreher reported the tentative closing date for the pool is August 26, 2007. Pool will only be opened at night once school starts.

**Municipal Code Book Updates**

Luttrell continues to receive comments on updates to the Municipal Code Book.

**FIRM Meeting**

Luttrell will be attending a meeting on 8/15/07 for Flood Insurance Rate Maps.

**Motion # 217-2007**

**One Day Liquor License**

Motion by Heim and seconded by Streff to approve a one day liquor license for the Clark American Legion for August 18, 2007 for a wedding dance. All members voting yes. Motion carried.

**Motion # 218-2007**

**One Day Liquor License**

Motion by Heim and seconded by Streff to approve a one day liquor license for the Clark American Legion for August 26, 2007 for a Republican Supper. All members voting yes. Motion carried.

**Motion # 219-2007**

**September Council Meeting**

Motion by Dreher and seconded by DesLauriers to reschedule the September City Council meeting to September 5, 2007 at 7:00 pm due to the Labor Day holiday. All members voting yes. Motion carried.

**Motion # 220-2007**

**SDML Conference**

Motion by Dreher and seconded by Streff to approve conference and travel for Luttrell, Flora and any council member to attend the SDML Conference in Aberdeen, SD on October 3-5, 2007. All members voting yes. Motion carried.

**Motion # 221-2007**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:04 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)

**City of Clark Council Meeting**  
**August 13, 2007**  
**12:15 PM**

**Call to order:** The Clark City Council met in session on August 13, 2007 at 12:15 pm in the City Hall Community Room.

**Council Members Present:** Don DesLauriers, Larry Dreher, Louann Streff, Kerry Kline, Roberta Heim. Councilman John Pollock was not present.

**Others Present:** Mayor Les Solberg, Deputy Finance Officer Rae Jean Flora.

Mayor Solberg called the meeting to order at 12:15 pm

**Motion # 222-2007** **Adopt Agenda**  
Motion by DesLauriers and seconded by Heim to adopt the agenda. All members voting yes. Motion carried.

**Motion # 223-2007** **Storm Sewer Improvements**  
Motion by Dreher and seconded by Streff to pay the following Storm Sewer Improvements bills: Clark Engineering for \$4,963.61, Clark Engineering for \$750.00 and Forest Excavating for \$11,279.69. All members voting yes. Motion carried.

**Motion # 224-2007** **Adjourn**  
Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 12:20 pm.

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Mayor Lester C. Solberg

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Attest: Deputy Finance Officer Rae Jean Flora  
(seal)

**City of Clark Council Meeting  
September 5, 2007  
7:00 PM**

**Call to order:** The Clark City Council met in session on September 5, 2007 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Don DesLauriers, Larry Dreher, Louann Streff, Kerry Kline, Roberta Heim, and John Pollock.

**Others Present:** Mayor Les Solberg, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Roger Collins, Darin Altfillisch, Delta Anderson, Jason Coenen and numerous individuals for the special exception public hearing and Lion's members regarding a bike path.

Mayor Solberg called the meeting to order at 7:00 pm

**Motion # 225-2007**

**Adopt Agenda**

Motion by Streff and seconded by Kline to adopt the agenda. All members voting yes. Motion carried.

**Public Input**

Bill Krikac, member of the Housing & Redevelopment Board, stated that there are still two openings at Pebble Beach.

**Department Updates**

Altfillisch gave an update on the water, sewer and pool. Working on getting a quote on a pump for the pool.

Collins gave an update on the streets department. There are currently 13 diseased trees still standing. Received quote on a used street sweeper for \$55,000.

Stanley is on vacation so no update on parks and dump.

Anderson gave an update on the police department.

Luttrell gave an update on the finance office.

**Motion # 226-2007**

**Police Car**

Motion by Streff and seconded by Heim to approve purchasing a 2004 Crown Vic from Federal Surplus for \$10,400. All members voting yes. Motion carried.

**Motion # 227-2007**

**Equipment**

Motion by Pollock and seconded by Dreher to allow up to \$6,000 for equipment for the police car, i.e., light bar, radar, siren, etc. All members voting yes. Motion carried.

**Motion # 228-2007**

**Department Updates**

Motion by Pollock and seconded by DesLauriers to approve the department updates. All members voting yes. Motion carried.

**Motion # 229-2007**

**Approve 8/6/07 Minutes**

Motion by DesLauriers and seconded by Dreher to approve the Council Meeting Minutes from August 6, 2007. All members voting yes. Motion carried.

**Motion # 230-2007**

**Approve 8/13/07 Minutes**

Motion by Heim and seconded by Kline to approve the Council Meeting Minutes from August 13, 2007. All members voting yes. Motion carried.

**Motion # 231-2007**

**Approve Financial Statements**

Motion by Streff and seconded by Dreher to approve the financial statements. All members voting yes. Motion carried.

**Motion # 232-2007**

**Approve 2006 Library Annual Report**

Motion by Pollock and seconded by DesLauriers to approve the 2006 Library Annual Report. All members voting yes. Motion carried.

**Motion # 233-2007**

**Approve Claims**

Motion by Kline and seconded by Heim to approve the following claims. All members voting yes. Motion carried.

**Additional August Claims**

Check #	To	For	Amount	
144	Harland Checks	supplies	\$36.02	
21546	Forest Excavating	improvements	\$11,279.69	
21547	Clark Engineering	prof. fees	\$5,713.61	
21548-68	Water Dept.	payroll	\$740.48	
	Sewer Dept.	payroll	\$740.48	
	Pool	payroll	\$2,069.47	
	Streets	payroll	\$2,185.12	
	Finance Office	payroll	\$1,059.03	
	Police Dept.	payroll	\$977.76	
	Sanitation	payroll	\$727.43	
	Parks Dept.	payroll	\$612.60	
	21569	Bank of the West	941 taxes	\$2,750.56
	21570	Child Support Payment Ctr.	support	\$138.50
21571	Ally Warkenthien	prof. fees	\$30.81	
21572	Loren Stanley	mileage	\$24.05	
21573	Bank of the West	loan payment	\$930.00	
21574	Rachel Kopman	prof. fees	\$1,350.00	
21575	Alltel	utilities	\$123.76	
21576	SDML	conference	\$150.00	
21577	Clark Rural Water	supplies	\$18,292.50	
21578-89	Water Dept.	payroll	\$87.73	
	Sewer Dept.	payroll	\$87.73	
	Mayor	payroll	\$364.78	



**City Council Meeting – September 5, 2007**

<b>Check #</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
	Finance Office	payroll	\$79.52
	Police Dept.	payroll	\$1,411.11
	Govt Bldg	payroll	\$194.10
	Library	payroll	\$770.60
	Transit	payroll	\$1,156.27
21590	Bank of the West	941 taxes	\$1,037.39
21591-606	Water Dept.	payroll	\$716.71
	Sewer Dept.	payroll	\$716.71
	Pool	payroll	\$1,106.92
	Streets	payroll	\$1,715.28
	Finance Office	payroll	\$1,059.03
	Police Dept.	payroll	\$977.76
	Sanitation	payroll	\$757.35
	Parks Dept.	payroll	\$283.42
21607	AFLAC	insurance	\$166.80
21608	Wellmark BCBS	insurance	\$2,689.26
21609	Bank of the West	941 taxes	\$2,236.75
21610	SD Retirement Systems	retirement contributions	\$2,177.76
21611	American Family Insur.	insurance	\$8.10
21612	The US Life Insur. Co.	insurance	\$17.10
21613	Child Support Payment Ctr.	support	\$138.50
21614	Petty Cash	supplies	\$90.78
21615	Rachel Kopman	prof. fees	\$1,470.00
21616	Pitney Bowes	postage	\$558.98

**New Claims**

<b>To</b>	<b>For</b>	<b>Amount</b>
SD Rural Development	sewer bond	\$787.00
SD Rural Development	water bond	\$908.00
SD Dept of Revenue	August sales taxes	\$98.38
A&B Business	maintenance contract	\$60.68
American Red Cross	swimming	\$135.00
A-OX Welding	supplies	\$8.68
April Spieker	deposit refund	\$100.00
Baker & Taylor	books	\$88.28
Banyon Data Systems	prof. fees	\$770.00
Butler CAT	parts	\$35.63
City of Clark	deposit refund	\$100.00
City of Clark	deposit refund	\$88.87
Cardmember Services	TV	\$318.00
Clark Co. Historical Society	subsidies	\$560.00
Clark County Courier	advertising	\$212.25
Clark Community Oil	supplies	\$1,907.96
Colonial Research	pool supplies	\$912.70
Credit Bureau of Wtn.	prof. fees	\$4.00
Cross Country Vets	boarding fee	\$55.00
Dacotah Bank	loan payments	\$3,655.42
Dacotah Insurance	fire dept insurance	\$6,071.00
Dakota Pump & Control	sewer inspection	\$900.00

**City Council Meeting – September 5, 2007**

<b>To</b>	<b>For</b>	<b>Amount</b>
Dave Richard	deposit refund	\$100.00
DesLauriers Oil	supplies	\$48.45
Desnoyers Hardware	supplies	\$451.34
EcoLab	spraying	\$72.00
Ellwein Brothers	liquor	\$12,167.15
Engstrom Appraisals	prof. fees	\$450.00
Hawkins	supplies	\$1,081.50
Huron Culvert	supplies	\$304.08
ITC	utilities	\$457.75
ITC Rural Economic Dev.	loan payments	\$2,813.54
Jan's Corp.	repairs	\$1,592.24
Johnson Bro.	liquor	\$5,408.42
Ken's	supplies	\$751.25
Kimberly Paulson	deposit refund	\$100.00
Literary Guild	books	\$37.77
Mack's	supplies	\$762.82
Marian Peterson	water deposit refund	\$11.13
Moeller Sheet Metal	repairs	\$2,210.67
Moritz Publishing	supplies	\$114.20
NAPA	supplies	\$12.73
NEFOG	membership	\$20.00
Northwestern Energy	utilities	\$7,377.31
Olson Motor Co.	repairs	\$895.20
Olson Auto Parts	repairs	\$19.82
Oscar's Machine Shop	repairs	\$303.64
OSI	supplies	\$30.04
Porter Distributing	liquor	\$319.50
Quill	supplies	\$263.09
Republic National	liquor	\$7,547.11
Ritter's Repair	supplies	\$206.00
Robert Waldner	deposit refund	\$100.00
Roy's Sport Shop	uniforms	\$840.43
Scott Varilek	mileage	\$223.68
Service Master of Wtn.	repairs	\$295.12
SD Dept of Revenue	prof. fees	\$384.00
Share Corp.	supplies	\$178.59
Significant Digits	prof. fees	\$550.00
Star Laundry	maintenance	\$49.40
The Tree Farm	bushes	\$756.66
Van Diest Supply Co.	mosquito spray	\$3,003.00
Westside Implement	parts	\$14.70
Woodring Plumbing	repairs	\$51.00

**Motion # 234-2007**

**Teener Umpires**

Motion by DesLauriers and seconded by Streff to pay the umpires for the 2007 VFW Teener baseball games at the rate of \$60 certified and \$40 non-certified for double header games. All members voting yes. Motion carried.

**Special Exception Public Hearing**

Being the time of 7:30 pm, the Council entered into the Board of Adjustments meeting to hear a request for a special exception permit from Nicole Wagner to operate a home occupation for child care in her home.

**Motion # 235-2007**

**Board of Adjustment Meeting**

Motion by Dreher and seconded by Pollock to enter into the scheduled Board of Adjustment meeting. A public hearing is scheduled to hear the request being made by Nicole Wagner who is requesting a special exception to operate a home business – childcare – from her residence. All members voting yes. Motion carried.

Additional Attendees include: Nicole Wagner, Joan Sundvold, Sharon Olson, Nathan Merkel, Megan Benson, Angela Seefeldt, Ailene Luckhurst, Dennis Olson, Joan Furness, Erlene Hanson, Gene Furness, Helen Olson and Jenny Hallstrom.

Luttrell read one letter opposing the special exception and two letters in support of the special exception. Various attendees spoke during the public hearing.

**Motion # 236-2007**

**Special Exception**

Motion by Pollock and seconded by Kline to approve the request for a special exception by Nicole Wagner for a home occupation (childcare) in a residential district (R2) at legal description S 106' of Lot 7 Block 7 Brown's & Wares Addition, Clark, and recommend approval to the City Council. The Board of Adjustments found compliance with the following rules governing a special exception:

- i. Utilities, refuse and service areas, with reference to locations, availability and compatibility;
- ii. Screening and buffering with reference to type, dimensions and character;
- iii. Required yards and other open space; and
- iv. General compatibility with adjacent properties and other property in the district.
- v. Entrance and exit to property and proposed structures thereon with particular reference to automotive and pedestrian safety and convenience, traffic flow and control, and access in case of fire or catastrophe;
- vi. Signs, if any, and proposed exterior lighting with reference to glare, traffic safety, economic effect, and compatibility and harmony with properties;
- vii. Off-street parking and loading areas where required, with particular attention on effects of the special exception on adjoining properties and properties generally within the district.

All members voting yes. Motion carried.

**Motion # 237-2007**

**Close**

Motion by Dreher and seconded by Heim to close the Board of Adjustment meeting and re-enter into the council meeting. All members voting yes. Motion carried.

**Motion # 238-2007**

**Council Approval**

Motion by Streff and seconded by DesLauriers to approve the Board of Adjustments recommendation to accept the special exception request by Nicole Wagner for a home occupation business, specifically daycare, from her residence. All members voting yes. Motion carried.

**Health Officer Update**

Jason Coenen, City of Clark Health Officer, was present to answer questions of the council regarding identified health concerns.

**Lions Bike Trail**

Lion's members Ken Bell, Paul Fuller and Sharon Mack were in attendance to discuss the progress made by the Lions Club to get a bike trail.

**Motion # 239-2007**

**TIF #2 Change Order**

Motion by Dreher and seconded by DesLauriers to accept Change Order #2 on the TIF #2 project for \$38.60. All members voting yes. Motion carried.

**Motion # 240-2007**

**TIF # 2 Pay Request**

Motion by DesLauriers and seconded by Streff to approve to pay \$1,429.68 (less \$1,000 previous payments) to Forest Excavating for TIF #2 improvements. All members voting yes. Motion carried.

**Motion # 241-2007**

**Storm Sewer Improvements**

Motion by Dreher and seconded by Kline to approve to pay Forest Excavating \$13,030.99 for Pay Request #2 for the medical building storm sewer improvements. All members voting yes. Motion carried.

**Motion # 242-2007**

**Storm Sewer Improvements**

Motion by Streff and seconded by Dreher to approve the staking fees for the storm sewer improvements from Clark Engineering for \$900.00. All members voting yes. Motion carried.

**School Crossing Lights**

The school crossing lights on Hwy 212 are not operating. The City accepted responsibility to maintain operation of the two crossing signs back in 1988. City will check on costs to repair lights.

**Farmers Market**

Mayor Solberg was approached about a Farmer's Market. Luttrell discovered that other Farmers Markets are managed through the Extension Service. Request has been forwarded to the Clark Co. Extension Service.

**2008 Budget**

The first reading of Ordinance # 468 - 2008 Budget was read.

**Motion # 243-2007**

**Correct Res. #749**

Motion by Dreher and seconded by Kline to approve a correction to Resolution #749 by removing “At year end, all investment income will be transferred to the General Fund. (SDCL 4-5-9).” From item 7 – Interest Earned. All members voting yes. Motion carried.

**Motion # 244-2007**

**Uncollectible Water Accounts**

Motion by Pollock and seconded by Heim to write off two uncollectible water accounts: #75 for \$148.44 and #1710 for \$497.54. All members voting yes. Motion carried.

**Motion # 245-2007**

**DFIRM Flood Plains Map**

Motion by Dreher and seconded by Pollock to be part of the DRIRM Flood Plains Map update with FEMA. All members voting yes. Motion carried.

**Motion # 246-2007**

**2010 Census**

Motion by DesLauriers and seconded by Streff to participate in the 2010 census and authorize Finance Officer Luttrell as the signing authority. All members voting yes. Motion carried.

**Motion # 247-2007**

**Supplement Budgets**

Motion by Heim and seconded by Kline to supplement the following budgets from the noted sources:

- West Nile (101-44130) for \$1,218.80 from federal grant
- Health Department for \$300 from Rotary gift
- Government Building for \$1,000 from Senior’s gift to repair A/C
- Teener’s for \$2,000 from VFW donation to pay coach, \$1,603.50 for uniforms donations by merchants and individuals

All members voting yes. Motion carried.

Names were discussed for recipients of the next Quarterly Award.

**Motion # 248-2007**

**Executive Session**

Motion by DesLauriers and seconded by Pollock to close regular session and enter executive session for personnel issues and review patrol officer applications.

Executive session began at 9:01 pm and ends 9:55 pm.

**Motion # 249-2007**

**Kopman Reimbursement**

Motion by Pollock and seconded by Dreher to supplement Rachel Kopman \$400 for attending DARE classes in Pierre. All members voting yes. Motion carried.

**Motion # 250-2007**

**Patrol Pay**

Motion by Dreher and seconded by DesLauriers to return the police patrol pay back to \$11/hour effective September 6, 2007. All members voting yes. Motion carried.

**Motion # 251-2007**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:58 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)

**City of Clark Special Council Meeting  
September 17, 2007  
6:00 PM**

**Call to order:** The Clark City Council met in special session on September 17, 2007 at 6:00 pm in the City Hall Council Room.

**Council Members Present:** Don DesLauriers (arriving at 6:04 pm), Larry Dreher, Louann Streff, Kerry Kline, Roberta Heim, and John Pollock.

**Others Present:** Mayor Les Solberg, Finance Officer Jackie Luttrell, Police Chief Delta Anderson and Bill Krikac.

Mayor Solberg called the meeting to order at 6:00 pm

**Motion # 252-2007** **Adopt Agenda**  
Motion by Pollock and seconded by Dreher to adopt the agenda. All members voting yes. Motion carried.

**Motion # 253-2007** **Approve Minutes**  
Motion by Dreher and seconded by Heim to approve the Council Meeting Minutes from September 6, 2007. All members voting yes. Motion carried.

**Motion # 254-2007** **Executive Session**  
Motion by Kline and seconded by Streff to approve entering into executive session for interviews and personnel issues. All members voting yes. Motion carried.

Executive session began at 6:01 pm and ended at 7:39 pm.

**Motion # 255-2007** **Patrol Officer**  
Motion by Streff and seconded by Kline to authorize the mayor to offer the patrol officer position to a specified candidate. All members voting yes. Motion carried.

**Motion # 256-2007** **One Day Liquor License**  
Motion by DesLauriers and seconded by Heim to allow a one day liquor license to the Clark American Legion for October 6, 2007 for the Lion's Gun Raffle. All members voting yes. Motion carried.

**City Christmas Party**

Dates and locations were discussed for the City Christmas party.

**Zoning Issues**

Luttrell informed the council of two upcoming public hearings for zoning issues. John Luttrell was present to answer any questions pertaining to a rezoning issue.

**Motion # 257-2007**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7: 54 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)



**City of Clark Council Meeting**  
**October 1, 2007**  
**7:00 pm**

**Call to order:** The Clark City Council met in session on October 1, 2007 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Don DesLauriers, Larry Dreher, Louann Streff, Kerry Kline, Roberta Heim and John Pollock.

**Others Present:** Mayor Les Solberg, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Darin Altfillisch, Roger Collins, Loren Stanley, Delta Anderson, Bill Krikac, John Olson, Jerry Olson, Wayne Olson and Fern Olson.

Mayor Solberg called the meeting to order at 7:00 pm.

**Motion # 258-2007**

**Adopt Agenda**

Motion by DesLauriers and seconded by Dreher to adopt the agenda. All members voting yes. Motion carried.

**Public Input**

Pollock comments on a mowing issue and the siren at the pool.

**Department Updates**

Collins gave an update on the Street Department activities. The school traffic light timer will cost approximately \$531 to replace. More research needed to determine what needs to be fixed. Sweeper needs more repairs.

Altfillisch gave an update on the water, sewer and pool. The pool house and softball complex have been winterized. Expect to repaint the inside and outside of the water tower in 2009.

Stanley gave an update on the parks and dump activities. The skating rink was sized down and grass seed needs to be put down in the football field at Dickinson Park.

Anderson gave a police report: 1,575 miles patrolled, 18 report incidences (7 animal calls, 5 traffic stops, 1 domestic, 2 accident reports, 1 school report, 1 funeral escort, 1 parade escort). Officer Kopman and Hollatz have handed in their resignation. Council is accepting Kopman's resignation as she was a contract employee. Getting equipment put into the new car. New officer, Michael Gravning, started today.

Luttrell reported on Finance Office activities – payroll, utility billing, zoning issues, audit update, med van scheduling, commodities, building repairs, liquor billings, new hire work and council preparations.

**Motion # 259-2007** **Approve Department Updates**  
 Motion by Pollock and seconded by Heim to approve the department updates. All members voting yes. Motion carried.

**Motion # 260-2007** **Surplus Car**  
 Motion by Dreher and seconded by Pollock to surplus the 1996 Crown Vic police car and any unused equipment and to get appraisals by three property owners. All members voting yes. Motion carried.

**Quarterly Award**

At this time, Mayor Solberg, presented Wayne Olson with the 2<sup>nd</sup> Quarter 2007 Quarterly Award for his many contributions to the community. Congratulations Wayne!

**Motion # 261-2007** **Patrol Officer**  
 Motion by Kline and seconded by Streff to approve the hiring of Michael Gravning as the full-time police patrol officer at a starting pay of \$25,000/year with a start date of October 1, 2007. All members voting yes. Motion carried.

**Motion # 262-2007** **Approve Minutes**  
 Motion by Heim and seconded by DesLauriers to approve the Council Meeting Minutes from September 17, 2007. All members voting yes. Motion carried.

**Motion # 263-2007** **Approve Financial Statements**  
 Motion by Dreher and seconded by Streff to approve the financial statements. All members voting yes. Motion carried.

**Motion # 264-2007** **Approve Library Financial Statements**  
 Motion by Pollock and seconded by Kline to approve the 3<sup>rd</sup> Quarter Library financial statements. All members voting yes. Motion carried.

**Motion # 265-2007** **Approve Claims**  
 Motion by Streff and seconded by Heim to approve the following claims. All members voting yes. Motion carried.

**Additional September Claims**

Check #	To	For	Amount
149	City of Clark	utilities	\$55.90
150	Bank of the West	fees	\$2.84
21678	Ty Fuller	umpire	\$300.00
21679	Fred Obermeier	umpire	\$120.00
21680	Bryce DesLauriers	umpire	\$80.00
21681	Nick Devine	umpire	\$40.00
21682	Brandon Varilek	umpire	\$40.00
21683	Trent DesLauriers	umpire	\$80.00
21684	Shawn Kjetland	umpire	\$40.00
21685	Rachel Kopman	DARE class	\$400.00
21686	Rachel Kopman	professional fees	\$133.50
21687	Jason Coenen	professional fees	\$8.25

**City Council Meeting – October 1, 2007**

<b>Check #</b>	<b>To</b>	<b>For</b>	<b>Amount</b>	
21688	Bank of the West	sludge tank loan	\$930.00	
21689	Cook's Wastepaper	garbage	\$34.99	
21690	Cook's Wastepaper	garbage	\$5,158.77	
21691	Liquid Engineering	maintenance	\$3,072.30	
21692	Ally Warkenthein	reissued check	\$32.63	
21693	Rachel Kopman	professional fees	\$1,150.25	
21694-701	Water Dept.	payroll	\$852.46	
	Sewer Dept.	payroll	\$852.47	
	Street Dept.	payroll	\$1,626.57	
	Finance Office	payroll	\$1,059.03	
	Police Dept.	payroll	\$977.76	
	Sanitation Dept.	payroll	\$695.53	
	Parks Dept.	payroll	\$382.43	
	21702	Bank of the West	941 taxes	\$2,010.40
	21703	Child Support Svcs	child support	\$138.50
21704	Carlson Distributing	liquor	\$5,330.70	
21705	Alltel	utilities	\$123.76	
21706	SD Motor Vehicle Dept.	title	\$13.00	
21707	Clark Rural Water	supplies	\$10,778.40	
21708	SD Federal Property Agency	police car	\$10,400.00	
21709-17	Water Dept.	payroll	\$811.98	
	Sewer Dept.	payroll	\$811.99	
	Street Dept.	payroll	\$1,628.15	
	Finance Office	payroll	\$1,059.03	
	Police Dept.	payroll	\$977.76	
	Transit	payroll	\$25.85	
	Sanitation Dept.	payroll	\$649.12	
	Parks Dept.	payroll	\$283.43	
	21718	AFLAC	insurance	\$166.80
21719	Wellmark BCBS	insurance	\$2,689.26	
21720	Bank of the West	941 taxes	\$1,945.86	
21721	SD Retirement System	retirement	\$2,079.08	
21722	American Family Insur.	insurance	\$8.10	
21723	The US Life Insurance Co.	insurance	\$17.10	
21724	Child Support Svcs	child support	\$138.50	
21725-36	Water Dept.	payroll	\$87.73	
	Sewer Dept.	payroll	\$87.73	
	Mayor	payroll	\$364.78	
	Finance Office	payroll	\$56.67	
	Police Dept.	payroll	\$532.17	
	Govt. Bldg.	payroll	\$186.24	
	Library	payroll	\$693.04	
	Transit	payroll	\$890.69	
	21737	Bank of the West	payroll	\$710.50
21738	Petty Cash	misc.	\$58.79	

**City Council Meeting – October 1, 2007**

**New October Claims**

<b>To</b>	<b>For</b>	<b>Amount</b>
1st Rate Tree Service	tree removal	\$2,800.00
A&B Business	maintenance	\$57.29
A-OX Welding	supplies	\$8.68
Avera Queen of Peace	prof. fees	\$71.50
Book of the Month Club	books	\$63.95
Cardmember Services	supplies	\$127.57
Carrot-Top Industries	supplies	\$118.05
Chief	equipment	\$682.32
City of Clark	utilities	\$2,644.20
Clark Co. Historical Society	subsidies	\$560.00
Clark Community Oil	supplies	\$1,002.67
Credit Bureau of Wtn	prof. fees	\$16.00
Cross County Vets	boarding	\$40.00
Dacotah Bank	loan payment	\$3,655.42
Desnoyers Hardware	supplies	\$252.22
First National Bank	loan payment	\$6,940.29
Fjelland Attorney at Law	legal fees	\$746.40
Florey's Plumbing	maintenance	\$80.61
Heiman Fire Equipment	supplies	\$582.00
ITC Rural Economic Development	loan payment	\$2,813.54
ITC	utilities	\$425.84
Jackie Luttrell	repairs	\$75.00
Jim Fielder	painting	\$75.00
Johnson Brothers Famous Brands	liquor	\$5,514.27
Ken's	supplies	\$8.89
Literary Guild	books	\$75.26
Loren Stanley	repairs	\$75.00
Mack's	supplies	\$619.81
Mobile Electronic Service Inc.	equipment	\$1,535.00
Moeller Sheet Metal	repairs	\$50.00
Mystery Guild	books	\$51.95
NAPA Auto Parts	supplies	\$129.58
Northwestern Energy	utilities	\$6,057.93
Olson Auto Parts	supplies	\$23.70
Olson Motor Co.	maintenance	\$99.89
One Call Systems	locate tickets	\$34.00
Pioneer Bank & Trust	copier lease	\$471.00
Playhouse	supplies	\$13.00
Quill	supplies	\$114.37
Republic National	liquor	\$6,895.47
Rural Development	loan payment	\$787.00
Rural Development	loan payment	\$908.00
Sanford Healthcare	prof. fees	\$82.00
SD Dept of Revenue	prof. fees	\$465.00
SD Dept of Revenue	sales tax	\$81.33
St Paul Stamp	supplies	\$62.10
Star Laundry	maintenance	\$49.40
Trav's Outfitters	vest	\$1,979.97

To	For	Amount
UBC	supplies	\$68.87
USA Blue Book	supplies	\$424.44
Westside Implement	repairs	\$125.00
William Neal & Co.	prof. fees	\$10,350.00
Woodring Plumbing	repairs	\$78.03

**Motion # 266-2007** **Clark Engineering Storm Sewer**  
 Motion by DesLauriers and seconded by Dreher to approve the Clark Engineering bill for \$1,559.26 for the professional fees for the storm sewer updates. All members voting yes. Motion carried.

**Motion # 267-2007** **Clark Engineering TIF #2**  
 Motion by Streff and seconded by Dreher to approve the Clark Engineering bill for \$820.76 for professional fees for the TIF #2 Gruenwald Addition and draw money off the TIF #2 Construction loan. All members voting yes. Motion carried.

**Motion # 268-2007** **Forest Excavating Storm Sewer**  
 Motion by DesLauriers and seconded by Heim to approve the Forest Excavating Pay Request #3 for \$11,957.57 for the storm sewer improvements. All members voting yes. Motion carried.

**Motion # 269-2007** **Contingency Transfer**  
 Motion by Dreher and seconded by DesLauriers to approve the following contingency transfers: Culture & Rec (45110) \$282.00, Govt Bldg (41920) \$2,500.00, Engineering (41960) \$1,577.00, Health (44100) \$7,050.00, Council (41110) \$4,250.00, Parks (45200) \$11,500.00, Debt Services (47000) \$24,265.00. All members voting yes. Motion carried.

**Quarterly Award**

Names were discussed for the next quarterly award.

**Motion # 270-2007** **Ordinance #468 2008 Budget**  
 Motion by Dreher and seconded by Streff to approve Ordinance #468 for the 2008 Budget Appropriations. All members voting yes. Motion carried.

First reading on Ordinance #471 for the 2008 Salaries.

2007 Supplements – First reading to be held in November.

**Motion # 271-2007** **Christmas Party**  
 Motion by Kline and seconded by Streff to set the Christmas party for December 7, 2007 at the Time Out beginning at 6:30 social and 7:00 dinner. All members voting yes. Motion carried.

**Motion # 272-2007** **Training**  
 Motion by Heim and seconded by Kline to approve the following training, travel, conference and hotel expenses for Luttrell: Election workshop on 11/29/07 in Sioux Falls

and Census Workshop on 10/16/07 in Watertown. All members voting yes. Motion carried.

**Motion # 273-2007**

**Executive Session**

Motion by Dreher and seconded by DesLauriers to close regular session and go into executive session for personnel issues. All members voting yes. Motion carried.

Executive session began at 7:50 pm and ended at 8:00 pm.

Being 8:00 pm, this was the published time for the public hearings for the Planning & Zoning and Board of Adjustment commissions.

**Motion # 274-2007**

**Public Hearings**

Motion by Pollock and seconded by Heim to close regular session to open the scheduled public hearings for the Planning & Zoning Commission and the Board of Adjustments. All members voting yes. Motion carried.

The public hearings started at 8:00 pm. and ended at 8:07 pm.

City Council had the first reading of Ordinance #469 – An ordinance amending the official zoning map.

The Board of Adjustments commission heard and approved a variance request by the Clark Co. Farmers Elevator.

Joint hearing ended at 8:07 pm.

**Motion # 275-2007**

**Special Meeting**

Motion by Dreher and seconded by Heim to hold a special meeting to hear the second reading of Ordinance #469 for October 9, 2007 at Noon. All members voting yes. Motion carried.

**Motion # 276-2007**

**Executive Session**

Motion by Dreher and seconded by DesLauriers to close regular session and open executive session for personnel and contractual issues. All members voting yes. Motion carried.

Executive session began at 8:44 pm and ended at 9:40 pm.

**Motion # 277-2007**

**City Worker**

Motion by Dreher and seconded by Heim to advertise for a replacement for Keith Kruthoff who is retiring effective October 3, 2007. Advertisement will be for part time city worker for hours up to 30 hours with limited benefits. Pay based on experience. CDL preferred or CDL eligible. Applications due by October 19, 2007 to City Finance Office. All members voting yes. Motion carried.

**Motion # 278-2007**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:41 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)

**City of Clark Board of Adjustment Meeting  
October 1, 2007  
8:00 pm**

The City of Clark Board of Adjustments met in session on October 1, 2007 at 8:00 pm in the City Hall Council Room for the schedule public hearing to hear a variance request.

Board of Adjustment members present included Don DesLauriers, Larry Dreher, Louann Streff, Kerry Kline, Roberta Heim and John Pollock.

Others present at the meeting included Mayor Solberg, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Lyle Brenden, Rick Worth, John Luttrell and Jeff Olson.

Motion by DesLauriers and seconded by Kline to open the scheduled Board of Adjustment meeting. All members voting yes. Motion carried.

The Board of Adjustment hearing began at 8:04 pm.

Luttrell gave an overview of the variance request by the Clark Farmers Elevator to building a feed mill higher and closer to the alley than the zoning guidelines for Industrial. Elevator Manager Jeff Olson was in attendance. No objections were heard.

Motion by DesLauriers and seconded by Kline to approve the variance request by the Clark Farmers Elevator to build a feed mill that exceeds the height limit and closer to the alley than the zoned limit in the Industrial zoning guidelines. The Board of Adjustment agrees that the following variance conditions have been met per Clark City Code 11.17.02. Members voting yes – DesLauriers, Streff, Kline, Heim and Pollock. Dreher abstained. Motion carried.

Motion by Streff and seconded by Heim to close the Board of Adjustments hearing and re-enter into the regular City Council meeting at 8:07 pm. All members voting yes. Motion carried.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell



**City of Clark Planning & Zoning Meeting**  
**October 1, 2007**  
**8:00 pm**

The Clark Planning & Zoning Commission met in session on October 1, 2007 at 8:00 pm in the City Hall Council Room for the scheduled public hearing to hear a rezoning request.

Planning & Zoning Members present included Don DesLauriers, Larry Dreher, Louann Streff, Kerry Kline, Roberta Heim and John Pollock.

Others present at the meeting included Mayor Solberg, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Lyle Brenden, Rick Worth, John Luttrell and Jeff Olson.

Motion by Pollock and seconded by Heim to open the scheduled joint City Council and Planning & Zoning meeting at 8:00 pm. All members voting yes. Motion carried.

Finance Officer Luttrell gave an overview of **Ordinance #469** which reads as follows:

ON ORDINANCE AMENDING THE OFFICAL ZONING MAP OF THE CITY OF CLARK, PURSUANT TO TITLE 11.03.02 OF THE CLARK MUNICIPAL CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA, that pursuant to Title 11.03.02 of the Clark Municipal Code, the Official Zoning Map of the City of Clark be changed to reflect that the following described real estate has been rezoned from I – Industrial to AG – Agriculture pursuant to authority to amend said zoning map exercised by the City Council upon recommendation of the Clark Planning and Zoning Commission:

Lot A Industrial Addition in the SW Quarter of Section 1, Township 116, North of Range 58, West of 5<sup>th</sup> pm, Clark, Clark County, SD, containing 15.77 acres of which 2.78 acres are dedicated street right-of-way

All ordinances or parts of ordinances in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinance previously adopted.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2007.

CITY OF CLARK  
Lester C. Solberg, Mayor

Jackie Luttrell, Finance Officer  
(attest)

\* \* \* \* \*

**City Council Meeting – October 1, 2007**

CIDC President Lyle Brenden and CIDC member Rick Worth were in attendance as required by the rezoning guidelines. No public input was heard at the hearing.

Motion by Dreher and seconded by Streff to recommend approval of the rezoning Ordinance #469 to the Clark City Council to rezone the above mentioned property from Industrial to Agriculture. All members voting yes. Motion carried.

Mayor Solberg declared the end of the joint City Council and Planning & Zoning meeting at 8:04 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell

**City of Clark Council Meeting  
October 9, 2007  
12:00 PM**

**Call to order:** The Clark City Council met in special session on October 9, 2007 at 12:00 pm in the City Hall Council Room.

**Council Members Present:** Don DesLauriers, Larry Dreher, Louann Streff, Kerry Kline and Roberta Heim. Councilman John Pollock absent.

**Others Present:** Mayor Les Solberg, Finance Officer Jackie Luttrell.

Mayor Solberg called the meeting to order at 12:00 pm.

**Motion # 279-2007** **Adopt Agenda**  
Motion by Kline and seconded by Streff to adopt the agenda. All members voting yes.  
Motion carried.

**Motion # 280-2007** **Approve Minutes**  
Motion by Heim and seconded by DesLauriers to approve the Council Meeting Minutes from October 1, 2007. All members voting yes. Motion carried.

**Motion # 281-2007** **Approve Claims**  
Motion by Dreher and seconded by Kline to approve the following claims. All members voting yes. Motion carried.

**Additional Paid Claims in October**

<b>Check #</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
ACH 153	City of Clark	utilities	\$55.90
21792	Cook's Wastepaper	garbage collection	\$6,630.08
21793	Rae Jean Flora	meals	\$9.00
21794	Jackie Luttrell	meals	\$9.00

**New October Claims**

<b>To</b>	<b>For</b>	<b>Amount</b>
A&B Business Solutions	maintenance	\$84.48
Carlson Distributing	liquor	\$3,272.20
Clark Co. Courier	advertising	\$213.42
Cook's Wastepaper	garbage	\$34.99
Cross Country Vet	boarding	\$55.00
Ellwein Brothers	liquor	\$6,625.65
Gruenwald Constructions	repairs	\$313.98
Ken's Food Fair	supplies	\$4.30
Midwest Alarm Co.	prof. fees	\$261.25
Moritz Publishing	supplies	\$57.10

City Council Meeting – October 9, 2007

To	For	Amount
One Call	locate tickets	\$16.00
Oscar's	repairs	\$250.00
OSI	supplies	\$6.44
Porter Distributing	liquor	\$279.00
Star Laundry	maintenance	\$49.40
UBC	supplies	\$19.82

**Motion # 282-2007**

**Ordinance #469 Rezoning**

Motion by Dreher and seconded by DesLauriers to accept the second reading and approve Ordinance #469 – An Ordinance amending the Zoning Map. All members voting yes. Motion carried.

**Motion # 283-2007**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 12:06 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)

**City of Clark Council Meeting  
October 25, 2007  
7:00 PM**

**Call to order:** The Clark City Council met in session on October 25, 2007 at 7:00 pm in the City Hall Council Room to interview candidates for the City Worker position.

**Council Members Present:** Don DesLauriers, Larry Dreher, Louann Streff (arriving at 7:03 pm), Kerry Kline, Roberta Heim, and John Pollock.

**Others Present:** Mayor Les Solberg and Finance Officer Jackie Luttrell.

Mayor Solberg called the meeting to order at 7:00 pm.

**Motion # 284-2007** **Adopt Agenda**  
Motion by DesLauriers and seconded by Pollock to adopt the agenda. All members voting yes. Motion carried.

**Motion # 285-2007** **Approve Minutes**  
Motion by Heim and seconded by Kline to approve the Council Meeting Minutes from October 9, 2007 All members voting yes. Motion carried.

**Motion # 286-2007** **Executive Session**  
Motion by Dreher and seconded by Pollock to enter executive session for the purpose of interviewing candidates for the City Worker position. All members voting yes. Motion carried.

Executive session began at 7:02 pm and ended at 8:44 pm.

**Motion # 287-2007** **City Worker Hiring**  
Motion by Dreher and seconded by DesLauriers to hire John Pickrel for the regular part-time city worker position at a pay of \$8.25/hour, starting November 1, 2007. Members voting yes: DesLauriers, Dreher, Streff, Kline and Pollock. Opposed: Heim.

**Motion # 288-2007** **Adjourn**  
Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:47 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)

**City of Clark Council Meeting  
November 5, 2007  
7:00 PM**

**Call to order:** The Clark City Council met in session on November 5, 2007 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Larry Dreher, Louann Streff, Kerry Kline, Roberta Heim and John Pollock. Don DesLauriers absent.

**Others Present:** Mayor Les Solberg, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Roger Collins, Loren Stanley, Darin Altfillisch, Keith Warren, Merlyn Ritter, Delta Anderson, Ken Bell and John Luttrell.

Mayor Solberg called the meeting to order at 7:00 pm

**Motion # 289-2007**

**Adopt Agenda**

Motion by Pollock and seconded by Streff to adopt the agenda. All members voting yes. Motion carried.

There was no public input.

**2007 Assessment Role**

City Council reviewed the 2007 Assessment Role. No residents appeared to appeal their assessment during the public hearing portion of the hearing.

**Motion # 290-2007**

**Resolution**

Motion by Kline and seconded by Pollock to approve Resolution #768 – A Resolution Levying Assessment for the 2007 Unpaid Bills. All members voting yes. Motion carried.

**Department Updates**

Department updates were given by Collins, Altfillisch, Stanley, Anderson and Luttrell. Luttrell advised that the 2006 audit report has been reviewed and approved by the State.

**Motion # 291-2007**

**Department Updates**

Motion by Heim and seconded by Dreher to approve the department updates. All members voting yes. Motion carried.

**Lions Bike Trail**

Ken Bell and Merlyn Ritter addressed the council on the progress of the Lions Bike Trail. The grant application requires notice of who will mow along the trail. A location or length of the trail is yet to be determined.

**Motion # 292-2007**

**Mowing Bike Trail**

Motion by Kline and seconded by Streff to agree to mow the bike trail should the Lion's receive the award to build a bike trail. All members voting yes. Motion carried.

**Motion # 293-2007**

**Approve Minutes**

Motion by Pollock and seconded by Dreher to approve the Council Meeting Minutes from October 25, 2007. All members voting yes. Motion carried.

**Motion # 294-2007**

**Approve Financial Statements**

Motion by Dreher and seconded by Heim to approve the financial statements. All members voting yes. Motion carried.

**Motion # 295-2007**

**Approve Claims**

Motion by Streff and seconded by Dreher to approve the following claims. All members voting yes. Motion carried.

**Additional October Claims**

Check #	To	For	Amount
154	Bank of the West	service fee	\$13.19
21811	Bank of the West	sludge tank loan	\$930.00
21812-21820	Water Dept.	payroll	\$926.23
	Sewer Dept.	payroll	\$926.23
	Street Dept.	payroll	\$1,492.98
	Finance Office	payroll	\$948.30
	Police	payroll	\$1,766.04
	Sanitation Dept.	payroll	\$707.13
	Park Dept.	payroll	\$283.43
21821	Bank of the West	941 taxes	\$2,292.60
21822	Child Support Payment Ctr.	child support	\$138.50
21823	Rae Jean Flora	supplies	\$41.62
21824	Jackie Luttrell	conference expenses	\$9.00
21825	Clark Rural Water	water	\$9,344.70
21826	City of Clark	refund deposit	\$100.00
21827	Alltel	utilities	\$123.79
21828-21836	Water Dept.	payroll	\$900.12
	Sewer Dept.	payroll	\$900.12
	Streets Dept.	payroll	\$1,377.36
	Finance Office	payroll	\$986.77
	Police	payroll	\$1,766.04
	Transit	payroll	\$81.26
	Sanitation Dept.	payroll	\$743.79
	Park Dept.	payroll	\$288.18
21837	AFLAC	insurance	\$166.80
21838	Wellmark BCBS	insurance	\$3,585.67
21839	Bank of the West	941 taxes	\$2,261.22
21840	SD Retirement Systems	retirement	\$2,488.56
21841	American Family Insurance	insurance	\$8.10
21842	The US Life Insur. Co.	insurance	\$18.40
21843	Child Support Payment Ctr.	child support	\$138.50
21844-21856	Water Dept.	payroll	\$65.80
	Sewer Dept.	payroll	\$65.79
	Mayor	payroll	\$364.78
	Finance Office	payroll	\$216.66

**City Council Meeting – November 5, 2007**

<b>Check #</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
	Police	payroll	\$717.18
	Govt. Bldg.	payroll	\$194.10
	Library	payroll	\$717.04
	Transit	payroll	\$917.90
21857	Bank of the West	941 taxes	\$789.57
21858	Petty Cash	supplies	\$75.11

**New November Claims**

<b>To</b>	<b>For</b>	<b>Amount</b>
SD Rural Development	sewer revenue bon	\$787.00
SD Rural Development	water revenue bond	\$908.00
A-OX Welding Supply	supplies	\$8.68
Book of the Month	books	\$106.42
Cardmember Services	supplies	\$19.09
Carlson Distributing	liquor	\$5,611.20
Chief Supply	police equipment	\$3,556.51
City of Clark	park water	\$944.50
Clark Co. Couriers	advertising	\$15.10
Clark Co. Historical Society	subsidies	\$560.00
Clark Co. Register of Deeds	filing	\$25.00
Clark Co. Weed Board	spraying	\$40.00
Clark Community Oil	supplies	\$2,015.27
Clausen Farms	dirt	\$396.00
Cook's Wastepaper	utilities	\$34.99
Dacotah Bank	loans	\$3,655.42
Dakota Pump	sewer repairs	\$2,345.92
Desnoyers Hardware	supplies	\$170.08
Ellwein Brothers	liquor	\$14,189.45
First Rate Tree Service	tree removal	\$1,400.00
Forest Excavating	refund bid bond	\$5,000.00
Harlow's	supplies	\$78.21
Huron Culvert & Tank	supplies	\$131.60
ITC Rural Econ. Dev.	loans	\$2,813.54
ITC	utilities	\$433.97
Jeanette Kaufman	repairs	\$20.00
Johnson Brothers	liquor	\$8,920.79
K&P Pump	sewer repairs	\$1,212.20
Ken's Food Fair	supplies	\$15.88
Literacy Guild	books	\$29.08
Mack's	supplies	\$581.35
Mike Gravning	meals	\$12.00
Milbank Winwater	water parts	\$29.12
Moritz Publishing	supplies	\$93.30
NAPA Auto Parts	parts	\$86.39
New Dimension	replace bridge	\$1,295.00
Northwestern Energy	repairs	\$569.12
Northwestern Energy	utilities	\$4,184.45
Olson Auto Parts	supplies	\$81.57
Olson Motor	repairs	\$208.91



To	For	Amount
Oscar's	repairs	\$132.65
OSI	supplies	\$32.09
Pitney Bowes	postage	\$518.99
Porter Distributing	liquor	\$275.00
Quill	supplies	\$89.24
Ritter Repair	repairs	\$9.00
Service Master	cleaning	\$327.00
Share Corp.	supplies	\$86.02
SD Dept of Revenue	water testing	\$200.00
SD Dept of Revenue	sales tax	\$63.85
SD Law Enforcement Training	supplies	\$5.00
Star Laundry	maintenance	\$49.40
Westside Implement	maintenance	\$125.80
Woodring Plumbing	repairs	\$354.96

**Motion # 296-2007** **Clark Engineering TIF #2 Bill**  
 Motion by Dreher and seconded by Heim to approve staking fees from Clark Engineering for the TIF #2 project in the amount of \$1,001.74. All members voting yes. Motion carried.

**Motion # 297-2007** **Clark Engineering Alley Improvements**  
 Motion by Streff and seconded by Kline to approve staking fees from Clark Engineering for the medical building alley improvements project in the amount of \$1,363.53. All members voting yes. Motion carried.

**Motion # 298-2007** **Forest Excavating Liquidated Damages**  
 Motion by Dreher and seconded by Pollock to liquidate damages against Forest Excavating for completing the Medical Clinic Alley Improvements project after the contract completion date. Damages total \$3,400 (\$200 x 17 days). Damages will be applied to Pay Request #4 Final for \$6,865.48 and be recognized by Change Order #1 that reduced the contract price by \$1,101.82. All members voting yes. Motion carried.

**Surplus Property**

This being the time advertised to open bids for the surplus property – 1996 Ford Crown Victoria – one bid was received and opened from Michael Collins for \$150.

**Motion # 299-2007** **Sale of Surplus Property**  
 Motion by Pollock and seconded by Streff to approve the sale of surplus property to Michael Collins for \$150. All members voting yes. Motion carried.

**Motion # 300-2007** **Operating Agreement**  
 Motion by Dreher and seconded by Kline to approve operating agreements with American Legion (malt beverage), Clark Golf Club and Clark Liquors. All members voting yes. Motion carried.

**Motion # 301-2007** **Liquor Licenses**  
 Motion by Pollock and seconded by Heim to approve liquor licenses for Time Out, Clark Liquors, Golf Club, Sportsman and Playhouse. All members voting yes. Motion carried.

**Motion # 302-2007**

**Ordinance #471**

Motion by Dreher and seconded by Kline to approve Ordinance #471 – 2008 Salaries. All members voting yes. Motion carried.

The City has recognized that Shawn Anderson has begun dispatching.

**Motion # 303-2007**

**Contingency Transfer**

Motion by Dreher and seconded by Heim to approve the following contingency transfers: Health (44100) \$200, Finance Office (41420) \$10,000, Parks (45200) \$6,500 and Sanitation (43210) \$5,000. All members voting yes. Motion carried.

First Reading of Ordinance #470 Supplementing the 2007 Budget

**Motion # 304-2007**

**TIF 2 Construction Loan**

Motion by Dreher and seconded by Kline to extend the TIF #2 Construction loan an additional three months to finalize outstanding bills. All members voting yes. Motion carried.

First Reading of Ordinance #472 Municipal Code Book Title 2 Updates

First Reading of Ordinance #473 Municipal Code Book Title 3 Updates

**Motion # 305-2007**

**Board of Adjustment**

Motion by Pollock and seconded by Heim to close regular session to enter into the scheduled public hearing of the Board of Adjustment to hear a special exception request by John Luttrell. All members voting yes. Motion carried.

Regular meeting closed at 8:00 pm and reopened at 8:05 pm.

**Motion # 306-2007**

**Medical Building Fund**

Motion by Kline and seconded by Streff to close the 503 Capital Fund Medical Building and to transfer the remaining balance of \$81.42 into the General Fund. All members voting yes. Motion carried.

**Motion # 307-2007**

**Personnel Manual**

Motion by Streff and seconded by Kline to update the Personnel Manual Holiday Leave section as follows: “Regular part-time employees are entitled to holiday pay on a pro-rated time versus a 40 hour work week, but not more than the regular hours worked in a day. For example, an employee who works 30 hours a week vs. a regular 40 hour work week is eligible for 75% (30 / 40) of a regular 8 hour day (8 hours x .75) or 6 hours holiday pay. Eligibility begins immediately upon employment.” All members voting yes. Motion carried.

**Motion # 308-2007**

**Benefits**

Motion by Heim and seconded by Dreher to authorize Luttrell to attend a class on OPEB (Other Post Employment Benefits) in Aberdeen on December 17, 2007 and to review City life insurance benefits. All members voting yes. Motion carried.

**Motion # 309-2007**

**Dump Hours**

Motion by Dreher and seconded by Pollock to approve the Dump closing hours to change to 5:30 pm starting November 5, and to close for the season on November 21, 2007. All members voting yes. Motion carried.

**Motion # 310-2007**

**Skating Rink Attendant**

Motion by Pollock and seconded by Heim to approve to advertise for a skating rink attendant at pay of \$6.50/hour. All members voting yes. Motion carried.

**Motion # 311-2007**

**Holiday**

Motion by Pollock and seconded by Heim to designate November 23, 2007 as a paid holiday. All members voting yes. Motion carried.

**Motion # 312-2007**

**Executive Session**

Motion by Dreher and seconded by Streff to close regular session and enter executive session for a personnel matter. All members voting yes. Motion carried.

Executive session began at 8:15 pm and ended at 8:34 pm.

**Motion # 313-2007**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:35 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)

**City of Clark Board of Adjustment Meeting  
November 5, 2007  
8:00 PM**

**Call to order:** The Clark Board of Adjustment met in session on November 5, 2007 at 8:00 pm in the City Hall Council Room to hear a special exception permit.

**Council Members Present:** Larry Dreher, Louann Streff, Kerry Kline, Roberta Heim, and John Pollock. Don DesLauriers was absent.

**Others Present:** Mayor Les Solberg, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Keith Warren and John Luttrell

Mayor Solberg called the meeting to order at 8:00 pm.

**Public Hearing:** This public hearing is being held to hear a special exception permit from John Luttrell to operate a kennel business on land zoned Agriculture with legal description of "Lot A Industrial Addition in the Southwest Quarter of Section One, Township 116 North of Range 58, West of 5<sup>th</sup> PM Clark County, South Dakota."

Luttrell showed signatures from all adjoining land owners showing approval of this request.

**Approve Special Exception:** Motion by Dreher and seconded by Streff to approve the special exception permit and certify the findings on pages 39 and 40 of the Clark Zoning Book for John Luttrell to operate a kennel business on the land described at Lot A Industrial Addition in the SW Quarter of Section 1, Township 116 North of Range 58, West of 5<sup>th</sup> PM Clark County, South Dakota.

**Adjourn:** Motion by Dreher and seconded by Streff to adjourn the Board of Adjustment hearing and return to the regular City Council Meeting. All members voting yes. Motion carried.

Board of Adjustment hearing adjourned at 8:05 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)

**City of Clark Council Meeting  
December 3, 2007  
7:00 PM**

**Call to order:** The Clark City Council met in session on December 3, 2007 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Don DesLauriers, Larry Dreher, Louann Streff, Kerry Kline, Roberta Heim, and John Pollock.

**Others Present:** Mayor Les Solberg, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Roger Collins, Loren Stanley, Darin Altfillisch, Delta Anderson, Bill Krikac and Ray Hirte.

Mayor Solberg called the meeting to order at 7:00 pm.

**Motion # 314-2007**

**Adopt Agenda**

Motion by Dreher and seconded by Pollock to adopt the agenda. All members voting yes. Motion carried.

**Malt Beverage Application**

Ray Hirte addressed the Council on his request to get a malt beverage license for his hunting lodge at the old Reggie's, now called Shooters Shanty. City Attorney Fjelland will research if a license is available and how to write the operating agreement pertaining to hours of operation.

No public input heard.

**Department Updates**

Departments updates heard from Streets department Roger Collins, Parks/Dump department Loren Stanley, Water and Sewer departments Darin Altfillisch, Police report by Delta Anderson and Finance Office Jackie Luttrell.

**Motion # 315-2007**

**Departments**

Motion by Heim and seconded by DesLauriers to approve the department updates. All members voting yes. Motion carried.

**Motion # 316-2007**

**Pickrel Hours**

Motion by Dreher and seconded by Pollock to authorize the Mayor or the Streets Department Council person, Roberta Heim, to authorize John Pickrel to work over 30 hours when needed. All members voting yes. Motion carried.

**Motion # 317-2007**

**Approve Minutes**

Motion by Pollock and seconded by Heim to approve the Council Meeting Minutes from November 5, 2007. All members voting yes. Motion carried.

**Motion # 318-2007** **Approve Board of Adjustment Minutes**  
 Motion by Streff and seconded by Pollock to approve the Board of Adjustment Meeting Minutes from November 5, 2007. All members voting yes. Motion carried.

**Motion # 319-2007** **Approve Financial Statements**  
 Motion by Dreher and seconded by Kline to approve the financial statements. All members voting yes. Motion carried.

**Motion # 320-2007** **Approve Claims**  
 Motion by DesLauriers and seconded by Pollock to approve the following claims. All members voting yes. Motion carried.

**Additional November Claims**

<b>Check #</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
158	Harlan Checks	checks	\$170.70
159	City of Clark	utilities	\$61.30
162	Bank of the West	fees	\$17.39
16416	Clark Engineering	prof. fees	\$1,001.74
21909	Clark Engineering	prof. fees	\$1,363.53
21910	Clark Rural Water	supplies	\$9,136.80
21911	Cook's Wastepaper	garbage collection	\$6,605.04
21912	Time Out	supplies	\$100.00
21913	Forest Excavating	improvements	\$3,465.48
21914	Bank of the West	sludge tank loan	\$930.00
21915-23	Water Dept.	payroll	\$808.07
	Sewer Dept.	payroll	\$808.08
	Streets Dept.	payroll	\$1,937.71
	Finance Office	payroll	\$948.30
	Police Dept.	payroll	\$1,766.04
	Sanitation Dept.	payroll	\$652.01
	Parks Dept.	payroll	\$283.43
21924	Bank of the West	941 taxes	\$2,184.49
21925	Child Support Payment Ctr.	child support	\$138.50
21926	Alltel	utilities	\$124.01
21927	NW Energy	utilities	\$40.30
21928	City of Clark	apply water deposit	\$44.97
21929	Marty Krueger	refund water deposit	\$55.03
21930-39	Water Dept.	payroll	\$813.29
	Sewer Dept.	payroll	\$813.29
	Streets Dept.	payroll	\$1,835.63
	Finance Office	payroll	\$948.30
	Police Dept.	payroll	\$1,766.04
	Transit	payroll	\$21.76
	Sanitation Dept.	payroll	\$470.49
	Parks Dept.	payroll	\$283.43
21940	Bank of the West	941 taxes	\$2,137.56
21941	Child Support Payment Ctr.	child support	\$138.50
21942-53	Water Dept.	payroll	\$87.73
	Sewer Dept.	payroll	\$87.73

**City Council Meeting – December 3, 2007**

<b>Check #</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
	Mayor	payroll	\$364.78
	Finance Office	payroll	\$125.24
	Police Dept.	payroll	\$534.09
	Govt Bldg	payroll	\$178.39
	Library	payroll	\$771.99
	Transit	payroll	\$960.74
21954	Voided		
21955	ALFAC	insurance	\$166.80
21956	Wellmark BCBS	insurance	\$3,585.67
21957	SD Retirement	retirement	\$2,463.72
21958	American Family Insur.	insurance	\$8.10
21959	The US Life Insur. Co.	insurance	\$17.20
21960	Voided		
21961	Carmen Kloster	payroll	\$125.24
21962	Bank of the West	941 taxes	\$753.87
21963	Jackie Luttrell	mileage	\$116.90
21964	Petty cash	supplies	\$70.49

**December Claims**

<b>To</b>	<b>For</b>	<b>Amount</b>
SD Rural Development	revenue bond	\$787.00
SD Rural Development	revenue bond	\$908.00
A&B Business	maintenance	\$58.41
Arneson Electric	generator	\$24,893.00
Book of the Month Club	books	\$52.98
Butler Machinery	repairs	\$69.51
City of Clark	utilities	\$81.50
Clark Co. Courier	advertising	\$642.19
Clark Co. Historical Society	subsidies	\$560.00
Clark Community Oil	supplies	\$2,515.27
Clark Fire Department	prof. fees	\$4,065.00
Credit Bureau of Wtn	collection fee	\$14.00
D&D Holiday DeLites	repairs	\$395.00
Dacotah Bank	loan payments	\$3,655.42
DesLauriers Oil	supplies	\$265.50
Desnoyers Hardware	supplies	\$369.38
Ecolab	maintenance	\$72.00
Fjelland Attorney	legal fees	\$409.60
Fjelland Attorney	legal fees	\$523.20
Florey's	maintenance	\$86.73
Hawkins	pool supplies	\$149.27
ITC Rural Economic	loan payments	\$2,813.54
ITC	utilities	\$476.31
Johnson Bro	liquor	\$6,226.46
K&P Pump Repairs	repairs	\$10,933.69
Literacy Guild Bonus	books	\$38.08
Mack's	supplies	\$615.50
M&T Fire & Safety	equipment	\$3,514.59
Michael Todd & Co.	repairs	\$470.61

**City Council Meeting – December 3, 2007**

<b>To</b>	<b>For</b>	<b>Amount</b>
NAPA Auto Parts	supplies	\$73.53
Northwestern Energy	utilities	\$5,032.75
Office Systems Inc.	repairs	\$44.38
One Call Systems	locate tickets	\$13.00
Oscar's	supplies	\$28.00
Pitney Bowes	postage	\$518.99
Quill	supplies	\$208.16
Republic	liquor	\$22,676.54
Share Corp.	supplies	\$302.88
Star Laundry	maintenance	\$49.40
SD Dept. of Health	prof. fees	\$552.00
Texas Refinery Corp.	maintenance	\$196.85
Travs Outfitters	supplies	\$90.97
Thomas West Payment Ctr.	supplies	\$27.50
United States Treasury	941 taxes	\$59.14
Westside Implement	maintenance	\$48.00
William Neale & Co.	prof. fees	\$1,150.00
Dewey Chapin	water deposit refund	\$100.00
Clare Butcher	water deposit refund	\$100.00
City of Clark	apply water deposit	\$100.00
Sanders Faughn	water deposit refund	\$100.00
Ronald Heller	water deposit refund	\$100.00
Gary Holdal	water deposit refund	\$100.00
Paul Kittelson	water deposit refund	\$100.00
Nancy Mueller	water deposit refund	\$100.00
Nature's Deli	water deposit refund	\$100.00
Barry Overby	water deposit refund	\$100.00
James Pickrel	water deposit refund	\$100.00
Mike Reeves	water deposit refund	\$100.00
Allen Ritter	water deposit refund	\$100.00
Robert Steffen	water deposit refund	\$100.00
Eric Stevens	water deposit refund	\$100.00
Eleanor Temple	water deposit refund	\$100.00
DuWayne Wallen	water deposit refund	\$100.00
Ronny Walker	water deposit refund	\$100.00
Trisha Walker	water deposit refund	\$100.00
Craig Wolf	water deposit refund	\$50.00
Fordham Hutterite Colony	water deposit refund	\$100.00
Xanadu's	water deposit refund	\$100.00
Steve Pierson	water deposit refund	\$50.00
Fabian Conley	water deposit refund	\$50.00
Jami Woodford	water deposit refund	\$100.00

**Motion # 321-2007**

**Clark Engineering**

Motion by Dreher and seconded by DesLauriers to approve a claim from Clark Engineering for \$758.09 for the storm sewer improvements. All members voting yes. Motion carried.



**Clark Housing & Redevelopment Public Hearing**

Being 7:30 pm, this was the schedule time for a public hearing to consider a resolution regarding the official activation of the Clark Housing and Redevelopment Commission pursuant to SDCL 11-7-7. No public input heard.

**Motion # 322-2007**

**Resolution #770**

Motion by Heim and seconded by Kline to approve Resolution #770 A Resolution Declaring the Need for the Formal Establishment of a Housing and Redevelopment Commission in Clark, SD. All members voting yes. Motion carried.

**Holbeck Addition**

Clark Engineering has informed us that the Holbeck Addition plat needs to be revised because a judgment was not considered when platted. A new plat needs to be approved by landowners and City.

**Motion # 323-2007**

**Planning Commission**

Motion by Dreher and seconded by DesLauriers to enter into the schedule Planning Commission meeting for the Holbeck First Additional Plat consideration. All members voting yes. Motion carried.

Planning Commission meeting started at 7:35 pm and ended at 7:37 pm.

**Motion # 324-2007**

**Holbeck First Addition Plat**

Motion by Kline and seconded by Heim to approve the Holbeck First Addition Plat contingent on all the landowners signatures per the recommendation of the Clark Planning Commission. All members voting yes. Motion carried.

**Motion # 325-2007**

**2006 Audit Report**

Motion by Streff and seconded by Dreher to accept the 2006 Audit Report as approved by the State. All members voting yes. Motion carried.

**Motion # 326-2007**

**Budget Supplements**

Motion by Pollock and seconded by Kline to approve the following automatic budget supplements from donated sources: \$24,968 to the Health department and \$400 to the Police DARE supplies. All members voting yes. Motion carried.

**Motion # 327-2007**

**Contingency Transfer**

Motion by Dreher and seconded by Heim to approve the following contingency transfers: \$400 to the Health department and \$1,500 to Street Lights. All members voting yes. Motion carried.

**Motion # 328-2007**

**Ordinance #470 2007 Supplementing Appropriations**

Motion by DesLauriers and seconded by Dreher to approve Ordinance #470 An Ordinance Supplementing Appropriations for the 2007 Budget. All members voting yes. Motion carried.

**Motion # 329-2007**

**Ordinance #472 Title 2 City Code Book**

Motion by Kline and seconded by Dreher to approve Ordinance #472 An Amendment to Title 2 of the Clark City Code Book. All members voting yes. Motion carried.

**Motion # 330-2007**

**Ordinance #473 Title 3 City Code Book**

Motion by DesLauriers and seconded by Streff to approve Ordinance #473 An Amendment to Title 3 of the Clark City Code Book. All members voting yes. Motion carried.

**Motion # 331-2007**

**TIF 2 Legal Fees**

Motion by Streff and seconded by Dreher to approve legal fees claim from William Ellingson Law Office for \$2,724.40 for the creation of the TIF District 2 and draw from the construction loan. All members voting yes. Motion carried.

**Motion # 332-2007**

**Resolution #769**

Motion by DesLauriers and seconded by Dreher to approve Resolution #769 A Resolution Giving Approval of TIF #2. All members voting yes. Motion carried.

**Motion # 333-2007**

**Create Debt Service Fund**

Motion by Dreher and seconded by Heim to approve the creation of the TIF 2 Debt Service Fund. All members voting yes. Motion carried.

**Motion # 334-2007**

**Close out TIF 2 Construction Loan**

Motion by Streff and seconded by Dreher to approve closing out the TIF 2 Construction loan at Dacotah Bank. All members voting yes. Motion carried.

**Small Community Planning Grant**

The City was recently notified by the State that the extension for the Small Community Planning Grant for the Water and Wastewater System studies have expired and we need to reapply for grant dollars. The studies have not yet been completed by Clark Engineering. Council questions the validity of the studies upon completion as they are already a couple years old. Before reapplying, Council wants confirmation from Clark Engineering on when these studies will be completed and why the additional costs. Will ask Clark Engineering to be available at next meeting to discuss further.

**Storm Sewer Improvements**

Mayor Solberg presented a letter from Clark Engineering that he requested to determine how much the improvements cost after the medical building was put up. Solberg states he feels Jan's should have addressed the water runoff during construction so therefore should share in the costs. Streff and Dreher stressed that during construction meetings the water runoff issue was discussed and the City committed to grading and paving the alley. The unexpected 8 inches of rain caused excessive runoff. City Attorney Fjelland offered to draft a letter to Jan's and it will be reviewed at the next meeting. A determination will be made at that time whether it will be pursued any further.

**Motion # 335-2007**

**AA Meeting Place**

Motion by Dreher and seconded by Pollock to allow a local AA group to use the Council Room for a weekly meeting place. All members voting yes. Motion carried.

**Motion # 336-2007**

**Christmas Eve Holiday**

Motion by Streff and seconded by Heim to designate Christmas Eve as a legal holiday for December 24, 2007. All members voting yes. Motion carried.

**Motion # 337-2007**

**EOY Meeting**

Motion by Heim and seconded by Dreher to schedule the End of Year meeting on December 26, 2007 at 7:00 pm. All members voting yes. Motion carried.

**Motion # 338-2007**

**Executive Session**

Motion by DesLauriers and seconded by Pollock to close regular session and enter executive session for personnel issues. All members voting yes. Motion carried.

Executive session began at 8:45 pm and ended at 9:10 pm.

**Motion # 339-2007**

**Skating Rink Attendant**

Motion by Dreher and seconded by Streff to authorize the Mayor to make an offer to an unnamed individual for the of the skating rink attendant position. This is a seasonal position with a pay of \$6.50/hour. All members voting yes. Motion carried.

**Motion # 340-2007**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:11 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)

**City of Clark Planning Commission Meeting  
December 3, 2007  
7:35 pm**

**Call to order:** The Clark Planning Commission met in session on December 3, 2007 at 7:30 pm in the City Hall Council Room.

**Council Members Present:** Don DesLauriers, Larry Dreher, Louann Streff, Kerry Kline, Roberta Heim, and John Pollock.

**Others Present:** Mayor Les Solberg, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland and Bill Krikac.

Mayor Solberg called the meeting to order at 7:35 pm.

**Holbeck First Addition Plat**

Motion by DesLauriers and seconded by Pollock to approve the Holbeck First Addition Plat contingent on all landowners signatures, and to recommend approval to the Clark City Council. All members voting yes. Motion carried.

**Adjourn**

Motion by Dreher and seconded by Louann to adjourn the Planning Commission meeting and to reenter into the regular City Council meeting. All members voting yes. Motion carried.

Meeting adjourned at 7:37 pm.

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Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)

**City of Clark Council Meeting  
December 26, 2007  
7:00 PM**

**Call to order:** The Clark City Council met in session on December 26, 2007 at 7:00 pm in the City Hall Council Room for an end of year meeting.

**Council Members Present:** Don DesLauriers, Louann Streff, Kerry Kline, Roberta Heim and John Pollock. Absent: Larry Dreher.

**Others Present:** Mayor Les Solberg, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland and Bill Krikac.

Mayor Solberg called the meeting to order at 7:00 pm

**Motion # 341-2007** **Adopt Agenda**  
Motion by Pollock and seconded by Heim to adopt the agenda. All members voting yes.  
Motion carried.

**Motion # 342-2007** **Approve Minutes**  
Motion by Pollock and seconded by Kline to approve the Council Meeting Minutes from December 3, 2007. All members voting yes. Motion carried.

**Motion # 343-2007** **Approve Claims**  
Motion by DesLauriers and seconded by Streff to approve the following claims. All members voting yes. Motion carried.

**Additional December Claims**

<b>Check #</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
163	City of Clark	utilities	\$50.50
164	SD Dept. of Revenue	sales taxes	\$39.68
22032-37	Council Payroll	payroll	\$3,370.83
22038	Bank of the West	941 taxes	\$698.34
22042	Ellwein Brothers	liquor	\$10,318.95
22043	Porter Distributing	liquor	\$589.00
22044	Carlson Distributing	liquor	\$4,113.65
22045	Time Out	meal	\$417.16
22046	Bank of the West	sludge tank loan	\$1,430.00
22047	Cook's Wastepaper	garbage collection	\$6,482.01
22048-55	Water Dept.	payroll	\$796.29
	Sewer Dept.	payroll	\$796.29
	Streets Dept.	payroll	\$2,170.84
	Finance Office	payroll	\$948.30
	Police Dept.	payroll	\$1,766.04
	Sanitation Dept.	payroll	\$316.68
	Parks Dept.	payroll	\$316.69
22056	Bank of the West	941 taxes	\$2,227.91

**City Council Meeting – December 26, 2007**

<b>Check #</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
22057	Child Support Payment Ctr.	child support	\$138.50
22058	alltel	utilities	\$299.43
22059	Pitney Bowes	meter rental	\$302.00
22060	Petty Cash	supplies	\$84.47

**New December Claims**

<b>To</b>	<b>For</b>	<b>Amount</b>
A&B Business Inc.	copier	\$54.66
A-OX Welding	supplies	\$8.68
Avera Queen of Peace	screening	\$71.50
Cardmember Services	supplies	\$220.68
Clark Rural Water	supplies	\$7,932.60
Clark Rural Water	parts	\$190.65
Cooks' Wastepaper	garbage	\$33.01
Credit Bureau of Watertown	prof. fees	\$22.00
Cross Country Vets	boarding	\$55.00
Dacotah Bank	loan payoff	\$58,000.00
Desnoyers Hardware	supplies	\$192.65
Gruenwald Electric	repairs	\$149.04
K&P Pump Repairs	repairs	\$262.18
Literacy Guild	books	\$23.23
LTD Commodities	supplies	\$34.23
Mike Gravning	mileage	\$88.80
Moritz Publishing	supplies	\$78.00
Northwestern Energy	utilities	\$6,374.42
Olson Auto Parts	supplies	\$104.23
Olson Motor Co.	repairs	\$162.00
One Call Systems	locate tickets	\$7.00
Quill	supplies	\$45.48
Sanford Clinic	drug screening	\$38.00
SD Department of Revenue	water testing	\$200.00
SD Water & Wastewater Assoc	membership	\$10.00
Star Laundry	maintenance	\$49.40

**New January Payable Claims**

<b>To</b>	<b>For</b>	<b>Amount</b>
Clark Co. Historical Society	subsidies	\$560.00
First District Assoc.	membership	\$1,011.77
Pioneer Bank	copier	\$471.00
SD Assoc. of Code Enforcement	dues	\$40.00
SD DENR	certification	\$24.00
SD DENR	discharge permit	\$1,500.00
SD Government Finance Officer Assoc.	dues	\$70.00
SD Human Resource Assoc.	dues	\$25.00
SD Municipal League	dues	\$870.35
SD Municipal Liquor Control Assoc.	dues	\$25.00
SD Police Chief's Assoc.	dues	\$96.80
SDML Work Comp Fund	work comp insurance	\$10,161.00

**Motion # 344-2007**

**Contingency Transfer**

Motion by Kline and seconded by DesLauriers to approve the following contingency transfers: \$150 to Govt. Bldg (41920) and \$505 to TIF 2 Construction Fund (505). All members voting yes. Motion carried.

**Malt Beverage License**

Request for a malt beverage license by Ray Hirte was rescinded by Hirte.

**Municipal Government Day**

Municipal Government Day in Pierre will be held on February 5 and 6, 2008.

**Motion # 345-2007**

**Certificate of Completion**

Motion by Streff and seconded by Pollock to authorize the Mayor to sign the Certificate of Completion on the Clark Family Dental Schedule A (Clinton Street) project. All members voting yes. Motion carried.

**Motion # 346-2007**

**Certificate of Completion**

Motion by DesLauriers and seconded by Streff to authorize the Mayor to sign the Certificate of Completion on the Clark Medical Clinic Storm Sewer project. All members voting yes. Motion carried.

**Motion # 347-2007**

**Annual Report Workshop**

Motion by Kline and seconded by Streff to authorize travel and conference expenses for Finance Officer Luttrell to attend the Annual Report Workshop in Aberdeen on January 23, 2008. All members voting yes. Motion carried.

**Motion # 348-2007**

**Executive Session**

Motion by DesLauriers and seconded by Pollock to close regular session and enter executive session for personnel issues. All members voting yes. Motion carried.

Executive session began at 7:10 pm and ended at 7:37 pm.

The previous offer of employment for the skating rink attendant was rejected.

**Motion # 349-2007**

**Skating Rink Attendant**

Motion by DesLauriers and seconded by Pollock to authorize the Mayor to offer the skating rink attendant to an unnamed individual at a pay of \$6.50/hour. This is a seasonal position. All members voting yes. Motion carried.

**Motion # 350-2007**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:40 pm.

Mayor Lester C. Solberg

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Attest: Finance Officer Jackie Luttrell  
(seal)