



Meeting Minutes – Steering Committee

Date: March 28, 2017

Time: 10:30 a.m. - Noon

Location: Prior Lake City Hall

Steering Committee Members:

Josh Berg		Kirt Briggs	X	Tim Dittberner	
Jamie Thelen		Jon Ulrich	X	Jane Victorey	
Jane Wiley	X				

Working Group Chairs:

Mike Waldo (H)	X	Bob Coughlen (H)	X	Darren Kermes (W)	
Michelle Choudek (W)		Kami Thompson (E)	X	Bob Crawford (T)	X
Josh Johnson (T)					

Staff Members:

Tracy Cervenka		Brad Davis		Lisa Freese	X
Jake Grussing	X	Kathy Nielsen	X	Barb Dahl (W)	

Agenda Item 1: February 28 Retreat

Kathy Nielsen asked Steering Committee members to provide their thoughts on the retreat. Bob Coughlin saw an opportunity to focus on demographic groups across pillars. Jon Ulrich noted that while the project has gathered a lot of data around what is going on, there is a need to understand why current conditions exist. Kirt Briggs agreed with Jon's point and noted that the complexity of the data-gathering and interpretation will increase as the project focuses on "who" and "why" questions.

Kathy also shared the results of a participant survey sent out after the February retreat. The results indicated a desire to move toward action, to increase cross-pillar interaction, and to focus on one or more demographic groups. Mike Waldo agreed that there are significant amounts of crossover and interconnectivity across the work groups.

Agenda Item 2: Work Group Reports

Agenda Item 3: Draft 2017 Work Plan

Kathy shared a draft version of the 2017 Work Plan and explained that the plan arose as part of her transition from Steering Committee chair to Project Coordinator. The group briefly discussed the direction of the work plan and agreed to review for further discussion at the April meeting.

The next meeting will be held on Tuesday, April 25 from 10:30-Noon.