

# Approved Minutes

EVERETT TOWNSHIP  
BOARD MEETING  
October 18, 2022

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:20 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, & Trustee Chaffee. Absent: Trustee Long. Also in attendance Jeffrey Craigmyle.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Supervisor Maike with support by Treasurer Fleming to approve the agenda as written. Ayes all. Motion passed.
5. **Approval of Board Minutes of 9/20/22, 10/4/22 & 10/7/22–** Trustee Chaffee with support by Treasurer Fleming moved to approve all three minutes as presented. Ayes all. So moved.
6. **Public Comment:** none.
7. **Bills & Financials:**
  - A. **Treasurer’s Report** – General Checking \$760,543.30, Tax Account \$81,970.08.
  - B. **Bank Reconciliation 9/30/22** - \$742,703.66 total in the general checking account (General Fund \$425,820.58; Roads \$132,587.55; Cemetery \$-0-; Building Dept. \$7,195.60; ARPA \$194,939.57)
  - C. **Clerk Presents Township Bills** -\$87,022.67 (cks 12263 – 12288 & E632 – E637). Motion by Treasurer Fleming with support by Trustee Chaffee to approve the payments. Ayes all. So moved.
  - D. **Budget Review:** Reports distributed and reviewed. October is 59% of FY 22/23. Budget Resolution 2022-15 – Motion by Supervisor Maike, 2<sup>nd</sup> by Treasurer Fleming to approve the Resolution as presented. Roll Call Vote: Ayes all. Absent: Trustee Long. Resolution 2022-14 declared adopted.
8. **Unfinished Business:**
  - A. **Parks & Rec Proposal** – Supervisor Maike gave an update on the corrected contract coming.
  - B. **747 S. Silver Property** – Electric will be disconnected on 10/25/22. Trustee Chaffee will contact Alpine Contracting to get approval to donate windows/doors to a resident that has asked for them. Trustee Chaffee will disconnect the water/septic when Alpine Construction is ready.
9. **New Business:**
  - A. **Security Cameras** – As the SOM is requiring security cameras be installed for ballot drop boxes, the Board discussed cameras for the entire hall. Trustee Chaffee with support by Treasurer Fleming moved to approve the Clerk spend up to \$500 to purchase/install motion activated cameras for the front door/drop box. Roll Call vote: Ayes all present. Absent: Trustee Long. So moved.
  - B. **New Phone System** – Treasurer Fleming asked that we invest in a multi-extension phone system. Clerk Chaffee will research systems/prices.

**10. Officer's Reports**

- a. Zoning Official/Planning Co/ZBA** – Planning Commission/ZBA Secretary/Trustee Chaffee is continuing to work on updates to the Ordinance and will likely have them completed soon. The Planning Commission will hold a public hearing prior to changing required sizes of hunting cabins. Complaints about trash are being followed up and he is seeing some good results. Follow up on the “tree house” on Baseline has been turned over to our attorney as the owner is refusing to comply.
- b. County Commissioner** – Commissioner Maike was absent and missed.
- c. Transfer Station** – Transfer Station Attendant Jeffrey Craigmyle informed the Board that the Clean-up Day went well. Every dumpster was filled.
- d. Supervisor** – nothing.
- e. Clerk** – The November election is fast approaching. Jennifer Williams is her new Deputy Clerk and doing great!
- f. Treasurer** – nothing.
- g. Trustees** – nothing.

**11. Public Comment:** none

**12. Adjournment** – The meeting was adjourned at 2 pm.

Respectfully submitted by Clerk Pam Chaffee