



**Meeting Minutes – Housing Working Group**

Date: May 10, 2017

Time: 9-11 a.m.

Location: City of Prior Lake

**Work Group Members:**

Mathew Adeniran		James Eriksrud	X	Anne Mavity	
Deb Barber	X	Eric Gentry		Casey McCabe	X
Dave Beer	X	Laura Helmer	X	Mary Miller	X
Dave Brown	X	Joe Julius		Patti Sotis	X
Ron Clark		Margaret Kaplan		Mike Waldo	x
Bob Coughlen	X	Ted Kowalski	X		
Mohamed Duale		Michael Leek	X		

**Staff Members:**

Danielle Fox	X	Julie Siegert	X
Daniel Lauer-Schumacher		Kathy Nielsen	X

**Agenda Item: Steering Committee Update**

- The April 24<sup>th</sup> meeting was a discussion of the draft workplan that the Housing group had reviewed prior.
- A significant amount of discussion was had on the potential of focusing on a specific demographic group. One main target group discussed was 18-24 year old's due to having high needs and being able to make an impact. Another group was the senior population. Several other groups were thrown out as well. The result of the discussion was that there was not a consensus to focus on one particular group at this time, but further discussion will be had. There is opportunity for demographic focus as needed for various workgroup and collaborative efforts.
- Discussion on the educational efforts and how that can be connected to advocacy.

- The action agenda worksheet was also a topic of discussion and how we prioritize and set goals for actions moving forward. Topics were discussed for each workgroup and chairs were asked to highlight some topic areas.
- The Steering Committee will have a policy and procedure reviewed in June around providing letters of support to various projects. This will be shared with group members for review.
- The Steering Committee continues the search for new co-chairs with Kathy's move to the coordinator position.

#### **Agenda Item: Top 5 Action Items**

- We hope to identify a list of top 5 action items today, as well as leads for each one of those topics. The hope is that this will allow the group to continue to move forward in targeted efforts.
- Leads will support efforts in completing project planning, keeping the goal on track, and lead small informal committee's when appropriate.
- Julie provided a list of action items for discussion that have surfaced in previous conversations within the group.
- Items discussed: Rentals, Education for the community (our citizens and elected officials), comprehensive plans, business engagement, demographic education (seniors or 18-24 yr olds for example and demographic shifts), recruit businesses to participate in the conversation/initiative, develop a targeted partnership with 1 community or 1 city, high level policy changes at the state and federal level, developer roundtable, lending credibility to projects that reflect our values, share recommendations of housing messaging,
- Action items:
  - Comprehensive Plans – in final stages of planning for 10 year cycle – letter from steering committee around policy statement. Michael Leek, Bob Coughlen, and Dave Brown will take the lead from our group in moving this forward.
  - Developing a partnership with a city, business engagement, and education conversations will continue at next meetings.

#### **Agenda Item: Cross Pillar Discussion**

- Discussion around connecting the Transportation and Housing committees on education/informing the comprehensive plans.
- Potential crossover from action items discussion may include business recruitment with Workforce Readiness group. They are planning an employer survey and if anyone is interested in providing input for the survey they are having a meeting on June 13<sup>th</sup>.
- Community education with full 50/30 group.

**Next Meeting: Wednesday, June 14, 2017 – Prior Lake City Hall**