

Jjais A. Forde, Esq.

1225 Franklin Avenue | Suite 325 | Garden City, NY 11530-1693 | USA
info@fordelawoffices.com | +1-516-350-8325 bus

BAR ADMISSIONS

- New York
- District of Columbia
- Republic of Trinidad & Tobago
- U.S. District Court, Eastern District of New York
- U.S. District Court, Southern District of New York

EXPERIENCE

Law Offices of Jjais A. Forde, PLLC

GARDEN CITY, NY

Managing Attorney

Negotiate and draft contracts for the sale and leasing of real property. Counsel real estate investors and speculators. Draft pleadings and motions and make court appearances. Represent landlords in landlord-tenant disputes; lending institutions in foreclosure conferences and creditors in bankruptcy proceedings.

M. Hamel-Smith & Co.

PORT OF SPAIN, TRINIDAD

In-Service Legal Trainee

Practiced corporate law under the supervision of Trinidad attorneys as a prerequisite for admission to practice in CARICOM countries. Assisted in the representation of financial institutions. Reviewed various financial and conveyancing agreements. Examined property title searches and companies registry files and prepare due diligence reports. Drafted non-exclusive retail franchise agreements. Reviewed independent crude oil and natural gas company's compliance with local Foreign Investment Act regarding leasehold acquisitions. Advised on the application process for an export license. Advised on amendments to Securities Act. Advised on covenants in restraint of trade and injunctions to restrain breach of employment contracts. Provided commentary on a draft working policy document on the Conveyancing and Mortgages (Special Provisions) Bill.

Ramsey County Housing Court Self-Help Center

SAINT PAUL, MN

Minnesota Justice Foundation Volunteer

Interviewed clients. Reviewed relevant statutes and case law. Consulted with attorneys regarding strategies for defending against or initiating actions.

University of Minnesota Housing Clinic

MINNEAPOLIS, MN

Student Attorney | Student Director

Represented tenant clients in eviction actions, expungement motions and settlement conferences. Drafted and peer-reviewed court pleadings and motions. Argued motions in court. Prepared and presented cases for trial.

3M Office of General Counsel

SAINT PAUL, MN

Summer Law Clerk

Conducted research, prepared memoranda and presented on varied issues—*e.g.*, piercing the corporate veil; document retention policies; consequential damages as regulated by the UCC; frustration of purpose; environmental marketing statutes; domestic and global electronic spare part retention laws; electronic resources policies in light of the Stored Communications Act; the implications of the USA PATRIOT Act, National Security Letters, and Safe Harbor on the business of international subsidiaries and privacy rights. Drafted response to Texas Public Information Act request. Attended training on trademark infringement.

Sage Forde Real Estate Corp.

CAMBRIA HEIGHTS, NY

Broker | Construction Manager

Planned and directed the design and construction of major residential renovation projects, including the vetting, hiring, coordination and oversight of specialty trade contractors—*e.g.*, masons, carpenters, plumbers, and electricians.

Prudential Douglas Elliman Real Estate

BAYSIDE, NY

Associate Broker | Loss Mitigation Consultant

Conducted market research. Devised and implemented short and long-term marketing plans for real property and business development. Led junior sales team. Counseled borrowers in default. Negotiated short sales and loan modifications. Prepared HUD-1 Settlement Statements under the supervision of an attorney. Managed vacant properties and landlord/tenant relations. Appeared on local morning news segment as an advisor on affordable housing trends.

EDUCATION

Hugh Wooding Law School, L.E.C.	TRINIDAD, WI
University of Minnesota Law School, J.D.	MINNEAPOLIS, MN
Hunter College of CUNY, B.A., Political Science & Psychology Minor, Economics	NEW YORK, NY
Connecticut College, B.A., English Minor, Hispanic Studies	NEW LONDON, CT
Phillips Academy	ANDOVER, MA

CONTINUING LEGAL EDUCATION

American Bar Assn.	<ul style="list-style-type: none">• Sticks & Bricks: The Construction Process from the Experts• Foreclosure Defects: Robosigning and its Impact on Marketability of Title• Forum on Affordable Housing
NY State Bar Assn.	<ul style="list-style-type: none">• Hot Topics in Real Property Law and Practice• Dealing with Residential Foreclosures: Workouts and Defenses• Green Building Issues for the Real Estate and Construction Attorney
NY City Bar Assn.	<ul style="list-style-type: none">• Real Estate Valuation Principals for the Legal Professional• Residential Real Estate Closings
NY County Lawyers' Assn.	<ul style="list-style-type: none">• Co-op and Condo Law Practice• Everything You Need to Know About Reverse Mortgages• Jack Newton Lerner Landlord-Tenant Practice Institute• Aspects of Due Diligence When Acquiring Real Property: Regulated Tenancies
Practising Law Institute	<ul style="list-style-type: none">• Commercial Real Estate Institute• Negotiating Real Estate Deals

LICENSURE | CERTIFICATIONS

- Real Estate Broker: *New York and Florida*
- NYC Dept. of Housing Preservation and Development: *Visual Assessment and Local Law Compliance*

INTERESTS

- Classic Movies (1940s - 1970s)
- Landscaping