



**Granite State Airport Management Association, Inc.**

**Friday, December 11, 2015 10:00am**

**NHDOT**

**7 Hazen Drive**

**Concord, New Hampshire**

**Members Present:**

Carol Niewola	NHDOT Aeronautics	Laura Canham	McFarland Johnson
Stephen Bourque	Boire Field	Royce Rankin	Gale Associates
Rick Bartle	Stratus Business Dev.	Rick Dymant	Lebanon Airport
Bill Hopper	Pease Development	Tom Hettinger	Hettinger Consulting
Rita Castonguay Hunt	NHDOT Aeronautics	Erik Strand	Gale Associates
Richard Yarnold	Ballantine Aviation	Andrew Pomeroy	Pease Development
Patricia Morris	Fine Point	Jean Mongillo	Hoyle Tanner
Evan A. Karpf	Twin Mtn. Airport	Steve Riesland	Stantec
Rick Lucas	McFarland Johnson	Armand Dufresne	Gale Associates
Marv Everson	Laconia Airport	Mark Brewer	Manchester Airport
Patrick Herlihy	NHDOT Aeronautics	Colin Mclver	Plymouth Airport

**Call to Order:**

President Stephen Bourque called the meeting to order at 10:10am.

NHDOT Aeronautics Director Patrick Herlihy thanked Ed Mattern for his years of service as Airport Manager of Keene Dillant-Hopkins Airport and congratulated him on his retirement.

**Approval of Minutes:**

A motion was made by Marv Everson and seconded by Ed Mattern to accept the minutes of the September 14, 2015 meeting minutes as written. The motion was unanimously accepted.

**Treasurer's Report:**

Andrew Pomeroy provided the Treasurer's Report. GSAMA has \$16,814 in its checking account. The Aviation Day and 5K on the Runway event collected \$11,205 with \$9,708 in expenses, leaving \$1,496 to help STEM and New Hampshire aviation. GSAMA has re-registered its non-profit tax ID. Andrew

expressed the need for accounting software. A motion to approve the minutes was made by Martha Drukker and seconded by Ed Mattern. The motion was unanimously accepted.

**Presentations:**

Marketing Airports at the NBAA Convention – Richard Bartle

Richard Bartle outlined templates that work well for aviation organizations at the NBAA Convention. Some organizations join together to represent economic zones and some have individual displays. The takeaway was “go big or go home.”

Rita Hunt updated GSAMA on the current progress of regulations concerning UAS operations. The NHDOT website now has a webpage where information contacts and procedures can be found.

Airfield Pavement Paint Research Findings:

John Gorham outlined the results of stained pavement paint. The results point towards higher percentages of iron found in the aggregates used to pave runways causing staining in pavement paint, especially in mountainous areas.

**Old Business:**

None discussed.

**Outreach Committee Update:**

An Outreach Committee newsletter describing updates and goings-on was provided at the meeting.

**Events Committee Update:**

An Events Committee newsletter was provided at the meeting. This summarized the Aviation Day and Runway 5K as well as the Pilots and Drivers Golf Tournament.

The Events Committee thanked Tom Hettinger for offering videography services free of charge to GSAMA at the Aviation Day and Runway 5K event.

The Events Committee is planning another Pilots and Drivers Golf Tournament for June 2016 at the Oaks of Candia Woods. Stephen Bourque motioned to allow the Events Committee to spend up to \$1000 in up-front costs for the 2016 Pilots and Drivers Golf Tournament. The motion was seconded by Ed Mattern and approved unanimously.

A motion was made by Armand Dufresne to allow the Events Committee to begin planning another Aviation Day and Runway 5K in addition to the Pilots and Drivers Golf Tournament for 2016. The motion was seconded by Martha Drukker and passed unanimously.

A motion was made by Stephen Bourque to allow the Events Committee to absorb the Aviation Photography project as its responsibility. The motion was seconded by Ed Mattern and passed unanimously.

**Airport Grant Program Update:**

The NHDOT Aeronautics' project/program update handout was provided at the meeting.

**New Business:**

Stephen Bourque motioned to allow the treasurer to explore the purchase of accounting software at a cost of no more than \$40 per month or \$400 if the software is standalone.

**Election of Officers and Board of Directors:**

Stephen Bourque motioned to elect the current slate of officers. Martha Drukker seconded. The motion passed unanimously.

Erik Strand nominated Jean Mongillo to serve on the Non-Executive Board. Andrew Pomeroy seconded the nomination. The nomination passed unanimously.

**Next Meeting:**

March 11<sup>th</sup> 2016 in Nashua, NH

**Motion to Adjourn:**

A motion was made to adjourn by Bill Hopper and seconded by Ed Mattern. The motion was unanimously accepted.

Respectfully Submitted,

ORIGINALLY SIGNED BY

Colin McIver, Secretary