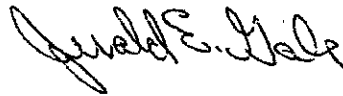


DEPARTMENT OF KANSAS
MARINE CORPS LEAGUE
BY-LAWS
APPROVAL

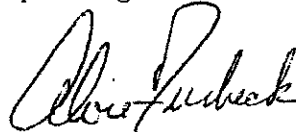
The Department of Kansas By-Laws were presented to the 4th Department Convention of the Marine Corps League in Salina, Kansas on 12 June 1993 and were approved by that body 12 June 1993 to become effective 12 June 1993.



Jerald E. Gale
Chairman
By-Laws Committee

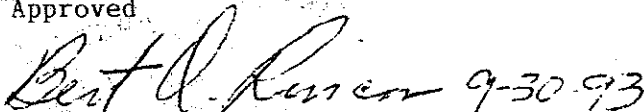
CERTIFICATION

I Alvie M. Furbeck Commandant, Department of Kansas, Marine Corps League, do hereby certify that the By-Laws as Contained herein were approved by a two-thirds majority of the delegates present and voting at the 4th Department Convention of the Department of Kansas, Marine Corps League in Salina, Kansas.



Alvie M. Furbeck
Commandant
Department of Kansas

Approved



BERT Q. RINCON
National Judge Advocate
Marine Corps League

BY-LAWS
DEPARTMENT OF KANSAS
MARINE CORPS LEAGUE

Chapter One

Name and Purpose

Section 1. The name of this corporation will be the "Department of Kansas, Marine Corps League".

Section 2. The purpose of this corporation will be: To preserve the traditions and to promote the interests of the United States Marine Corps. To band those who are now serving in the United States Marine Corps and those who have been honorably discharged from that service together in fellowship that may effectively promote the ideals of American freedom and democracy. To fit its members for the duties of citizenship and to encourage them to serve as ably as citizens as they have the Nation under arms. To hold sacred the history and memory of the men who have given their lives to the Nation. To foster love for the principals which they have supported by blood and valor since the founding of the Republic. To maintain true allegiance to American institutions. To create a bond of comradeship between those in the service and those who have returned to civil life. To aid voluntarily and to render assistance to all Marines, former, as well as to widows and orphans. To perpetuate the history of the United States Marine Corps, and by fitting acts to observe the anniversaries of historical occasion of particular interest to Marines.

Chapter Two

Membership

Section 1. Any member of the National Marine Corps League, Inc. in good standing in any Detachment in the Department of Kansas will be a member of this Department.

Section 2. Any Detachment, as defined in the National By-laws organized and located in the State of Kansas, will be a member of this Department.

Section 3. Any person eligible for membership in the Marine Corps League desiring to organize a Detachment in the Department of Kansas will make application in writing to the Department Adjutant-Paymaster. The Adjutant-Paymaster will provide the necessary forms, and along with all Department Officers will give such aid and assistance as is necessary to accomplish the organization of said new Detachment, and upon the granting of a charter by the National Office, it will be the duty of the Department Commandant to either deliver the said charter in person or to designate a representative who will duly deliver said charter to the new Detachment's Commandant at ceremony befitting the occasion.

- a. To be eligible for consideration for a Detachment charter, the names of 20 or more eligible members must appear on the application for a charter.
- b. Under special consideration a Detachment charter may be issued with less than 20 applicants if so recommended by the Department Commandant and staff and approved by the National Vice-Commandant of the Division, and approved by the National Commandant.
- c. The names of all persons who sign an application for a Detachment charter will appear on the charter as charter members.

Section 4. Each Detachment will hold an annual election of officers in accordance with National Bylaws Article five, Section 530.

Chapter Three

Governing Body

Section 1. This Department will be governed by a Department convention, subordinate only to a National Convention.

Chapter Four

Composition

Section 1. The Department Convention will be composed of:

- a. Delegates and Alternates elected by each Detachment at a scheduled Detachment meeting.

- b. All Delegates and Alternates must be members in good standing in a Detachment, within the Department of Kansas.

Section 2. The Department Staff will be comprised of duly elected and appointed officers and duly elected Detachment Commandants.

Chapter Five

Organization

Section 1. Officers. Department Officers will be elected by the Detachment Delegates or Alternates at the Department convention

- a. The Department must elect a Commandant, Senior Vice-Commandant, Junior Vice-Commandant, Judge Advocate, Sergeant-at-Arms, and Chaplain.
- b. The newly elected Commandant will appoint an Adjutant-Paymaster for availability to the Commandant.
- c. The Department may elect to divide the office of Adjutant/Paymaster.
- d. The standard report of officers and installation of Department officers must be filed with National Headquarters NOT LATER THAN JULY 31 ANNUALLY.

Section 2. Board of Trustees. The elected officers of the Department and the immediate Past Department Commandant shall be the Department board of Trustees. However, a Department Convention is authorized to appoint any Past Commandant to serve a one-year term as a member of the Board of Trustees.

Section 3. The Department Commandant may appoint additional officers as are necessary to aid him/her during his/her term of office. All appointments are subject to approval by the majority of the Board of Trustees. All such appointive officers will serve at the pleasure of the Department Commandant and may be removed and/or replaced by the Department Commandant at any time, with approval by the majority of the Board of Trustees.

Section 4. Department Officers will be nominated and elected annually at the Department Convention and will be installed and assume offices prior to the adjournment of said convention. Such officers so elected will hold office for a period of one year or until their successor has been duly elected.

Section 5. Vacancy in Office.

- a. In the event of a vacancy in the office of Commandant, the Senior Vice-Commandant will automatically succeed to the office of Commandant.
- b. In the event of a vacancy in any other elective office, the Department Commandant will appoint a member from the membership roster of the Department for the remainder of the term of office so vacated. Said appointment is subject to approval by the Board of Trustees.
- c. In the event of the office of Commandant and Senior Vice-Commandant becoming vacant simultaneously, the Board of Trustees will meet in a special session as soon as possible thereafter, and elect from the membership roster of the Department a member to fill the said vacancies for the remainder of the term of office so vacated. The presiding officer at such a meeting will be the senior officer present.

Section 6. Qualification of Officers.

- a. No person(s) is eligible to hold an elective or appointive office in this Department unless he/she is a paid-up member in good standing of a Detachment within this Department for at least one year.
- b. No elected or appointed officer of this Department will receive any compensation, salary, or benefits, for any service rendered to this Department, with the exception of staff approved Marine Corps League business.

Section 7. Quorum.

- SEE CHANGE #3*
- a. ~~The minimum number required to transact the regular and legal business of a Department convention will be registered and approved Delegates and Alternates from a majority of all Detachments in good standing within the Department.~~
 - b. The minimum number required to transact the business of a Department Staff Meeting will be a simple majority of elected and appointed Department officers.
 - c. The minimum number required to transact the business of a Board of Trustees Meeting will be a simple majority of elected Department officers.

Section 8. Removal of Officers.

- a. When a Department elected or appointed officer fails to carry out the duties of his/her office or by his/her actions which brings discredit to the Department, said officer may be removed, as directed by National Administrative Procedures, Section 904.
- b. No Department officer shall be removed except for non-payment of dues or other indebtedness, unless the Department officer shall first be charged, tried, and found guilty in accordance with the provisions of the National By-laws and Administrative Procedures dealing with offenses and penalties.

Section 9. Right of Appeal. The right of appeal under the provisions of the National By-laws and Administrative Procedures shall not be denied.

Chapter Six

Authority and Duties of Office

Section 1. In addition to the specific duties of the each individual Department officer as herein stated, it will also be said officer's duty to acquire a working knowledge of these By-laws. The specific duty of these elected and appointed officers will be:

- a. Department Commandant - It will be the duty of the Department Commandant to preside over all Department conventions and all Department Staff and Board of Trustees meetings. In addition, the Department Commandant will:
 - (1) Observe and enforce the observance of the Department of Kansas and National By-laws.
 - (2) Direct to all officers and members of this Department such orders that are not in conflict with the Department or National By-laws and are necessary for the proper conduct of business.
 - (3) With the Department Adjutant-Paymaster, have custody of all funds and properties of this Department, subject to the supervision of the Department staff.
 - (4) Appoint such standing committees as deemed necessary.

- (5) Represent the Department of Kansas at all social functions and ceremonies in such a manner as will enhance the dignity, honor and prestige of this organization. If the Commandant is unable to attend any such functions, he/she may appoint a qualified replacement to represent the Department at said function.
 - (6) Call such special meetings of the Department staff and Board of Trustees as he/she, in his/her sole discretion deems necessary for the good of the Marine Corps League.
 - (7) Appoint an Auditing Committee to audit the books at the convention site prior to the start of the Department business meeting.
 - (8) Perform such other duties as are directed from time-to-time by his/her superiors in the Marine Corps League.
- b. Department Senior Vice-Commandant - It will be the duty of the Department Senior Vice-Commandant to:
- (1) Give all possible aid and assistance to the Department Commandant, and in the event of a vacancy in the Office of the Commandant, will assume duties of that office.
- c. Department Junior Vice-Commandant - It will be the duty of the Department Junior Vice Commandant to:
- (1) Aid and assist the Department Commandant and Senior Vice-Commandant in all activities pertaining to continued membership growth of the Department.
 - (2) Create and work on such membership incentives and programs that will result in continuous membership growth.
 - (3) In the absence of the Commandant or Senior Vice-Commandant, he/she shall perform the duties of that office.
- d. Department Adjutant-Paymaster - It will be the duty of the Department Adjutant-Paymaster to:
- (1) Keep proper and necessary books for the recording of all business of the Department of Kansas, Marine Corps League, including a correct record of all members.

- (2) Keep the minutes of all Department conventions and any other Department meetings, and perform such duties as are usually assigned to recording secretaries.
 - (3) Be a co-holder with the Department Commandant of the funds and properties of the Department, keeping a correct record of all financial transactions.
 - (4) Notify all Detachments of their indebtedness to the Department.
 - (5) Deposit all monies and securities in a bank agreed upon between the Department Commandant and the Department Adjutant-Paymaster, in the name of the Department of Kansas. Expenditures will be made only by check, signed by the Department Adjutant-Paymaster and countersigned by the Department Commandant.
 - (6) Will close the Department books on collection of dues on May 31 of each year for the determination of voting rights at the Department convention.
- e. Adjutant - It will be the duty of the department Adjutant to:
- (1) Keep proper and necessary books for the recording of all business of the Department of Kansas, Marine Corps League, including a correct record of all members.
 - (2) Keep the minutes of all Department conventions and any other Department meetings, and perform such duties as are usually assigned to recording secretaries.
- f. Paymaster - It will be the duty of the Department Paymaster to:
- (1) Be a co-holder with the Department Commandant of the funds and properties of the Department, keeping a record of all financial transactions.
 - (2) Notify all Detachments of their indebtedness to the Department.
 - (3) Deposit all monies and securities in a bank agreed upon between the Department Commandant and the Department Paymaster, in the name of the Department of Kansas. Expenditures will be made only by check, signed by the Department Paymaster and countersigned by the Department Commandant.

- (4) Will close the books on collection of dues on May 31 of each year for determination of voting rights at the Department convention.
- g. Department Judge Advocate - It will be the duty of the Department Judge Advocate to:
- (1) Advise all Department and Detachment officers concerning the Department and National By-laws of the Marine Corps League.
 - (2) Interpret and render opinions on all questions pertaining to By-laws that may arise upon request.
 - (3) Will advise all members and officers of the proper proceeding of each Department convention.
 - (4) The Department Judge Advocate may not hold the office of Judge Advocate in his/her detachment. If this is the case, then the resignation from the lower office shall be required upon being sworn into Department office.
- h. ^{(S) SEE CHANGE #4} Department Sergeant-at-Arms - It will be the duty of the Department Sergeant-at-Arms to:
- (1) Set up meeting room; place the Bible, Colors and Charter in their proper places.
 - (2) Preserve order at Department meetings and conventions.
 - (3) Deputize such Deputy Sergeants-at-Arms as may be necessary for the performance of his/her duties.
- i. Department Chaplain - It will be the duty of the Department Chaplain to:
- (1) Perform such duties of a spiritual nature that are required by the Department and National By-laws of the Marine Corps League.
- j. Department Board of Trustees - It will be the duty of the Department Board of Trustees to:
- (1) To exercise such other powers and to do such other actions as are compatible with the National By-laws and Administrative Procedures which are in the best interest of the Marine Corps League, and to exercise executive power between Department Conventions.

Chapter Seven

Department Convention #6

Section 1. The Department Convention will be held each year during the month of June. It will be in a city in the State of Kansas where a Detachment is so designated, and will be rotated each year according to Detachment seniority. If for any reason a Detachment cannot hold the next scheduled convention in their city, they will so inform the Department Commandant in writing by September 30. In this event, the Department Commandant will designate a Host Detachment as soon as possible. It will be the responsibility of the host detachment to have exact dates and other necessary information in the hands of the Department no later than February 28 of the year in which the convention is to be held in their city.

Section 2. Delegates and Alternates to the Department Convention will be determined on the basis of Detachment membership strengths to be on record at the Department Headquarters thirty (30) days preceding the Department Convention.

- a. Delegates, Alternates, and Members desiring to attend business sessions of a Department convention must possess a paid-up membership card, plus properly executed and signed credentials, and must be registered with, and approved by, the Convention Credentials Committee.
- b. The delegate voting strength of each detachment shall be as follows: For the first ten (10) Marine members, one (1) Delegate and one (1) Alternate, for each additional full block of ten (10) Marine members, one (1) Delegate and one (1) Alternate and for a partial number of Marine members, one (1) Delegate and one (1) Alternate. However, no Delegate strength of a Detachment shall be computed by including associate members or honorary members in such Detachments total membership. Each Delegate and/or Alternate will vote his/her strength only.
- c. Notwithstanding the other provisions of these By-laws, no member in good standing may be deprived of his/her individual vote at a Department Convention.
- d. The voting strength of each Detachment will be determined at the Department convention according to the records of the Department Adjutant-Paymaster.

Section 3. Nominations - Recommendations of candidates for Department offices will be made by a Nominating Committee, appointed by the Department Commandant, or from the floor of the convention. Nominees must be members in good standing of the Department and be present at the convention.

Section 4. Election of Officers - All elective officers of the Department will be elected and installed on the last day of the Department convention.

Section 5. Accredited Votes - Only Delegates and/or Alternates who have properly registered may vote at the Department Convention.

Section 6. Voting will be by a Detachment roll call for election of Department Officers. This roll call will be done alphabetically according to Detachment name. Voting on all other issues will be a voice vote unless a challenge is made from the floor, in which case a roll call vote will be taken.

Section 7. A majority vote in the convention will carry any measure or decide any issue except where noted in Chapter Ten.

Section 8. Rights to the Floor of the Convention. Any member in good standing in the Department of Kansas will have the right to speak in any discussion or any debate in the convention.

Chapter Eight

Finances

Section 1. The dues of each Detachment will be set by said Detachment.

Section 2. Department dues. The amount of the annual dues will be \$5.00; changes will be determined by each preceding year's Department convention. The annual dues for the Department and National will be collected by the Detachment Adjutant-Paymaster who in turn will immediately forward the Department and National dues to the Department Adjutant-Paymaster.

Section 3. Department Revenue. The revenue of this Department will be derived from:

- a. Annual membership dues.
- b. Any other sources designated by the Department Commandant, Department Board of Trustees, or by the Department convention in any year.

Section 4. Department Fiscal Year. The fiscal year of this Department will be from 1 June to 31 May.

Section 5. Fund Raising. The Department will not conduct any fund raising project(s) in any metropolitan area where a Detachment is located without the consent of said Detachment. Any Detachment opposing any such proposed project(s) will file immediate objections through the proper chain of command.

Section 6. Detachment Fund Raising. If in any metropolitan area there is more than one Detachment, and it is desired by a Detachment(s) to conduct a fund raising project(s) said Detachment(s) will advise all other Detachments in said area of its intention and request approval. Any Detachment(s) opposing said project(s) must first file objections within 15 days to the Detachment(s) proposing the project(s) and with the Department Commandant. The Department Commandant's decision will stand unless appealed higher through the chain of command.

Section 7. Fund Raising Activities will not violate any Federal, State, or Municipal Law or ordinance or reflect discredit upon the Marine Corps League.

Chapter Nine

Discipline

Section 1. Members of this Department will be disciplined for violation of these By-laws and the Constitution and By-laws of the National Marine Corps League.

Section 2. Any member of a Detachment or any Detachment that performs any act which would tend to bring the Marine Corps League on any part thereof into disrepute with the public, will be disciplined as outlined in Chapter Nine, National Administrative Procedures.

Section 3. Detachment(s) of this Department will be disciplined for violation of these By-laws and Constitution and By-laws of the National Marine Corps League.

Chapter Ten

Amendments

Section 1. The By-laws may be revised, amended, or repealed by a majority vote of the delegates and members present at a Department convention. Proposed revision, amendment, or repeal will be submitted to Department Headquarters not less than 90 days prior to the Department convention at which said proposal is to be considered. Copies of said proposals will be distributed to the existing Detachments by the Department Adjutant-Paymaster not less than 60 days prior to the opening of the Department convention at which the proposal is to be considered. Each revision, amendment, or repeal of a provision of the Department By-laws, unless stipulated within the revision, amendment, repeal, which is approved at a Department convention shall become effective upon the close of the Department Convention at which it is approved. *SOE*

Section 2. Each Detachment, Marine Corps League Auxiliary, Military Order of the Devil Dogs Pound shall be provided, without charge, with two (2) copies of the Department By-laws.

Chapter Eleven

Miscellaneous

Section 1. Rules. Roberts Rules of Order Revised will govern in any case not covered by these By-laws, the National By-laws, the National Constitution, the National Ritual, and National Administrative Procedures.

Section 2. A copy of the minutes of each years Department convention will be sent by the Department Adjutant-Paymaster to all Detachments of this Department no later than thirty (30) days after the close of the Department convention.

Section 3. Repeal. All existing By-laws of the Department of Kansas, Marine Corps League, which have been adopted or enacted prior to this date are hereby repealed.

Attachment 2

The following changes in The Department of Kansas by-laws are submitted in accordance with the above mentioned by-laws and are so recommended. They will be discussed and voted on at the 1998 Department Convention.

Change 1

Chapter Five

Section 2, Line 1. Add: "and the immediate past Department Commandant" after the phrase "The elected officers of the Department"

Line 2: Delete the words "the outgoing"

Line 3. Delete the words "Department Commandant or" and change the words "appoint a" to "appoint any"

The new section shall read:

Section 2. Board of Trustees. The elected officers of the Department and the immediate Past Department Commandant shall be the Department Board of Trustees. However, a Department Convention is authorized to appoint any Past Commandant to serve a one-year term as a member of the Board of Trustees.

Change 2

Chapter Seven

Section 1, Line 2. Add the word "is" after the word "Detachment"

Line 6, Delete the words "Award the convention to the next Detachment in seniority" and Add "designate the Host Detachment as soon as possible"

Line 8 Delete the words "~~February 28~~" and Add "~~September 30~~" in its place and delete the words "of the preceding year" *September 30 February 28*

The new section shall read:

Section 1. The Department Convention will be held each year during the month of June. It will be in a city in the State of Kansas where a Detachment is so designated, and will be rotated each year according to Detachment seniority. If for any reason a Detachment cannot hold the next scheduled convention in their city, they will so inform the Department Commandant in writing by September 30. In this event, the Department Commandant will designate a Host Detachment as soon as possible. It will be the responsibility of the host detachment to have exact dates and other necessary information in the hands of the Department no later than February 28 of the year in which the convention is to be held in their city.

To: Commandant(s), Department of Kansas and all Detachments in Kansas
Marine Corps League

From: Bryson L. Allen, Judge Advocate
Department of Kansas

Subj: Proposed By Law Change

Date: 26 June, 2006

In accordance with the Department of Kansas, MCL bylaws Chapter 10, Section 1, the following change to the Department of Kansas By Laws was approved at the Department Annual Convention in Topeka Kansas on 24 June 2006.

By Laws now read:

Chapter Seven
Department Convention

Change Section 1. The Department Convention will be held each year during the month of June. It will be in a city in the State of Kansas where a Detachment is so designated. *The Department will take bids on the next Department Convention at each years Convention. Any Detachment in good standing may bid. If more than one Detachment bids on a Convention a vote will be held in accordance with the Department of Kansas bylaws. The Department will provide financial assistance to the hosting Detachment to help defray the cost of hosting the Convention. An amount of no less than \$200.00 will be provided with an excess amount, if needed, to be determined by the Department Staff and will be dependent on funds available.*

Please retain this copy for your records.

To: Commandant, Department of Kansas
Marine Corps League

From: Bryson L. Allen, Judge Advocate
Dept. of Kansas
Marine Corps League

Subj: Bylaw Changes (3) to Department of Kansas Bylaws

Date: 11 June 2005

Sir Commandant:

In accordance with Chapter Ten, Section 1 of the Department of Kansas bylaws the following changes were made to the Department of Kansas bylaws at the 2004 Department convention. As they effect the conduction of our convention I am publishing them at this time. The changes are:

Change #3

1. Chapter Five, Section 7,a. now reads:

The minimum number required to transact the regular and legal business of a Department convention will be a majority of elected and appointed Department officers and representatives from at least three Kansas Detachments.

Change #4

2. Chapter Six, Section 1.g. (5) now reads:

The Department Judge Advocate shall not be a member of the same Detachment as the Department Commandant.

Change #5

3. Chapter Seven, Section 6. now reads:

Voting will be by voice vote in all cases unless a challenge is made from the floor. Such challenge shall be made by no less than three delegates representing at least two different Detachments. When such a challenge is made a roll call vote will be taken in accordance with Chapter Seven Section 2, b.

The above changes should be inserted into your copy of the Dept. of Kansas bylaws.