

DUPLAIN TOWNSHIP

August 11th, 2021, Meeting Minutes

Supervisor Bruce Levey Called the meeting to order at 7:30pm

Board members present; Bruce Levey, Sandra Frink, Amy Bowen, Robert Ladiski Dennis Baese was absent

Visitors: Dawn Levey, Doug Sturgis & Dr. Mark Holley

The Meeting opened with the Pledge of Allegiance

Agenda: moved by Amy Bowen, Bob Ladiski supported to accept the agenda. Motion Carried. The PA 116 W/Draw added to the agenda

Minutes: Amy Bowen moved, Bob Ladiski supported to approve the July 14th, 2021, Council Meeting Minutes as written. Motion Carried.

Treasure: Amy Bowen presented the financial reports
General Fund Financial Report with a combined balance of \$218,177.84 CD balance is \$13,343.32
Emergency Fund Report with a combined balance of \$274,991.87
Tax Account Report with a balance of \$87,910.54
A motion to approve treasure reports was made by Bob Ladiski & supported by Sandy Frink motion Carried

Correspondence:

Sherriff Report: N/A

Public Comment: N/A

OLD BUSINESS:

Supervisor Bruce Levey Gave update for Road/Bridges/Millpond. Roads are looking nice & the tar seal has been applied to the areas that were chip sealed. Supervisor Levey wanted to thank the Village of Elsie for their lawn mowing at the Elsie Dam, it was appreciated.

FOIA:

New Business:

Fire & Rescue: Amy Bowen gave fire update. Air packs are hoping to be in by the end of the month.

American Rescue Plan: Amy Bowen submitted the grant paperwork on July 24th, 2021. She will update us as she hears back from them.

Quarterly Payroll & Taxes: The board voted unanimously to allow Account on Us 2 to pay the board's quarterly taxes & payroll. The amount was estimated at \$300-\$400 per quarter. This

would include Quarterly services, payroll, 941, UIA, State ID Michigan among other reports needed. End of year annual returns, W-2's & 1099 returns.

Moved by Amy Bowen, supported by Bob Ladisky motion carried.

BS & A Software: Due to ongoing issues with Quick Books the board looked at BS & A software computer program & its support to aid in our township. The board voted to update our computer systems which would include the Rochester Colony Cemetery files & records as well. This program was designed especially for municipalities, and we feel its benefits would greatly make our jobs more effective in the future. The total cost for this is \$18,380.00 this includes setup, training & support. With the annual fee of \$1,930.00. The board will move \$25,000 from the unallocated account 101-102 to 101-931 the computer budget maintenance account.

Amy Bowen motioned; Bob Ladisky supported motion carried to approve the cost of BS & A.

FEMA sent information requesting that the township participate in the National Flood Insurance Program. Doug Riley from Clinton County Planning & Zoning is looking into this & will get back with us.

Ambulance: N/A

Clinton County Commissioner: N/A

Public Comment:

Accessor: Dr Mark Holley presented a resolution PA116 withdrawal. Clerk Sandy Frink filled out the appropriate form for the resolution. The board voted to approve & certify the forms with 4 votes of yay & 0 nay with Dennis Baese being absent from meeting. Amy Bowen moved & Sandy Frink supported motion carried.

Bills: in the amount of \$23,976.36 were presented by Clerk Sandy Frink

A motion to pay the bills as presented was made by Bob Ladiski & supported by Amy Bowen motion carried.

Adjournment Amy Bowen moved Bob Ladiski supported to adjourn the August 11th, 2021, Council Meeting at 8:15p.m. Motion Carried

Sandra Frink
Duplain Township Clerk