

PHOENIX PARK DISTRICT BOARD MEETING

September 20, 2012

Park District Facility
155th & 9th Ave.

Call to order: President, Mildred Garcia - 7:00pm

Roll Call: Present -Sharmin Bartholomew, Mildred Garcia, Lori Hagler . **Absent**- Roosevelt Thomas.
1vacancy. We have a quorum.

1. Adoption of the Agenda - Motion was made to adopt the agenda by Lori Hagler. Seconded by Sharmin Bartholomew. 3 yeas, 1 absent, 1 vacancy. Motion carried.

2. Minutes of the Last Meeting – Motion to accept August minutes by Mildred Garcia. Seconded by Lori Hagler. 3yeas, 1 absent, 1 vacancy. Motion carried.

3. Treasurer's Report – Report was done by Lori Hagler in order to do the AFR (Annual Financial Report), all of the monthly financial reports need to be made current. In previous minutes it was noted that the treasurer needed to bring the financial reports up to date and this has not occurred. VP Hagler will be working on those reports. August 17, 2012 through September 19, 2012 beginning balance was \$10,043.94. The deposits totaled an amount of \$1,699.20. Expenditures totaled \$3,571.54. Ending balance totaled \$8,171.60. This report is being made by VP Hagler.

4. Unfinished Business

-None

5. New Business

- a. Lori Hagler has been appointed bookkeeper for the Phoenix Park District.
- b. Lori Hagler will be reimbursed for expenses in filing reports with the Cook County Clerk.
- c. The talent show will be held October 20, 2012 at the Multi Purpose Center from 4pm-7pm ages 6-15yrs old. It's free for children that are participating. Children 13 and over and adults will pay \$5.
- d. UniverSoul Circus- must purchase at least 20 tickets but we'll need 45 tickets to pay for the bus.
- e. Yearly inspection of furnace and water heater at the Pavilion by Nicor will happen on October 2, 2012.
- f. We will need to vote monies out for winterization of the Pavilion.
- g. Roof and ceiling in the garage were repaired. Ceiling in the recreation area and the office were repaired and all vents in the roof were repaired in the field house.
- h. New office equipment was purchased after shelf fell on office equipment.
- i. IAPD sent a newsletter stating that whoever is in the Consolidated Election on April 9, 2013 can start petitioning on September 25, 2012.

- A.) Correspondence and Communication-** Annual Financial Report from Comptroller's Office was received and the bookkeeper is working on it.
- Unclaimed Property Letter
 - Census Bureau- employee form.
 - Illinois Park and Recreation Magazine.

6. Motion to Pay Bills & Expenses Payable- Motion to pay bills and expenses payable by Lori Hagler Seconded by Sharmin Bartholomew. 3yeas, 1 absent, 1 vacancy. Motion carried.

7. Citizen Participation-None.

8. Motion for Adjournment-Motion to adjourn made by Lori Hagler. Seconded by Sharmin Bartholomew. 3yeas, 1 absent, 1 vacancy. Motion Carried.

Time: 7:37pm Next Meeting: October 18, 2012