

# Burnt Store Isles Association Board of Directors Meeting

Twin Isles Country Club  
August 3, 2018  
Called to Order 9:00 p.m.

## 1 PLEDGE OF ALLEGIANCE

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## 2 ROLL CALL

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### Officers Present

Ian Milne, President  
Bill Courtney, Vice President  
Libby Strong, Secretary

### Directors Present

Faith Ferris, Planning  
Mary Ann Gilroy, Special Projects  
CJ Metcalfe, Legal Liaison  
Mary Jane Wagner, Standards  
Su Misca

**A quorum has been established.**

**Presentation from the Punta Gorda Police Department representatives; Chief Pam Davis and Captain Norman Nahra.**

## 3 REVIEW AND APPROVE BOARD MEETING MINUTES

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Mary Jane Wagner moved, seconded by Faith Ferris to accept the minutes dated July 6, 2018. The minutes were approved. Nancy Granum will publish them on the BSIA website.

## 4 OFFICER'S REPORTS

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### **President - Ian Milne**

Ian – Cease and Desist Letter was sent out to Gr8idea Advertising, LLC regarding the community directory. Copy is in the Correspondence File.

### **Vice President - Bill Courtney**

Bill – one new property has filed an application, so BSIA now has 15 applications for new building in 2018.

### **Treasurer - Bill Page**

Bill Courtney for Bill Page Reviewed Balance Sheet and Budget.

Budget Worksheet – Requests that Board Members review and advice on what they would budgeted for 2019. He would like to have them back by September Board Meeting.

### **Secretary - Libby Strong**

Libby – nothing to report

## 5 OLD BUSINESS OLD BUSINESS

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### **Establish a working Fiscal Year.**

Issue: BSIA currently has a financial year that matches the calendar year. This creates a problem for the Board of Directors in managing our income versus our expenses and the budgeting process. In rough terms, 40% of our income comes in the first quarter and 60% in the 4<sup>th</sup> quarter. We have expenses that occur throughout the year. Not knowing what our total income will be for a year makes it tough to manage all costs but possesses a bigger problem for new, unbudgeted items.

Solution: The solution to this problem would be for the Board to permanently adopt a fiscal year that runs from October 1<sup>st</sup> through September 30<sup>th</sup> of each year. This will require petitioning the IRS to change the fiscal year and file a partial year return for Jan 1 to Sept. 30, 2018. The documentation on the IRS website indicates that this request is a formality if there have been no previous requests in the last 10 years. This allows almost all of our income to be recognized in the first 6 months of the year and makes managing costs easier.

**Bill Courtney moved and Mary Jane Wagner seconded BSIA will change its fiscal year to October 1<sup>st</sup> through September 30 beginning October 1, 2018. The treasurer will as soon as possible petition the IRS and file all of the necessary reports to complete implementation. After discussion Libby Strong moved and Bill Courtney seconded that we table the motion until we get more information. Motion passed.**

**Updated Membership Application** – Tabled until next meeting. Forms will be emailed to Board for review for the September meeting.

**ID Cards** – CJ presented a mock-up of the membership card. Along with the card, a Merchant Agreement was presented. Quote for the printing of the cards for 1200 cards done with the names would cost \$174. Total with tax and set up \$218.29.

**Bill Courtney moved and Faith Ferris seconded accepting the proposal to print and present the Membership ID cards at the Annual Meeting and move forward with the plan to have businesses listed on the website. Motion passed.**

## 6 NEW BUSINESS

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New Legal Liaison, Joe Meyer introduction. **Libby moved and CJ seconded the appointment of Joe Meyer to the Board as the interim Legal Liaison Director. Motion passed.**

## 7 DIRECTOR'S REPORTS

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### **E Communication - Nancy Granum**

Nancy presented by Ian – Nancy has requested that we table the discussion for the new Membership Application until she returns in September.

For the September Board Meeting Nancy will have costs on printed newsletters for the budget and she will have updated job descriptions for directors

### **Legal Liaison – Joe Meyer**

Joe – nothing to report

### **Planning - Faith Ferris**

Faith – nothing to report

### **Security – CJ**

CJ – the two cars stolen were unlocked and our security cameras were accessed by the Punta Gorda Police Department. Cars were traced to St. Petersburg and were recovered.

Reminder, BSIA is compiling a list of people in the neighborhood with security cameras that are willing to share the footage with the police department. If you would like to participate please contact the BSIA Security Director.

### **Social -Su Miscia**

Sue – Many events are being planned for the year.

Any Times Fitness is willing to give BSIA members a discount.

The Social Committee had a successful collection of School Supplies for the School Supply Drive. The Association was recognized in the local paper for our efforts.

The activity being planned for October will be at Bisque It. Watch the weekly bulletin for more information.

The Christmas Party is tentatively scheduled for December 17<sup>th</sup> at Twin Isles Country Club. Su is going to do some more research into costs for a party and will get back to the Board in September.

**Suggestions for other social events:**

Mary Jane suggested having card clubs.

Casino Bus Trip or other trips were also suggested activities.

**Special Projects - Mary Ann Gilroy**

Mary Ann – report on landscaper quotes for the islands. Still waiting for quotes from Superior and Beautiful Boundaries.

**Standards - Mary Jane Wagner**

Mary Jane responded to complaints of dead palm tree. This particular tree is considered yard art and therefore it cannot be sited. You also can have basketball hoops out to your drive way and swing sets. These items just can't be in the ROW.

Boat lift canopies were discussed. You cannot have a boat lift canopy anywhere in the City of Punta Gorda. This is not solely a BSIA issue. Any changes to this requirement would have to be done through the City of Punta Gorda.

## **8 MEMBERSHIP COMMENTS**

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Nancy Prafke reported that the Burnt Store Grill is going to re-open under a new owner as the Punta Gorda Diner.

## **9 ADJOURN**

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Bill Courtney moved, seconded Faith Ferris to adjourn the meeting. Motion passed. Meeting adjourned at 10:55 a.m.

Respectfully submitted by Libby Strong, Secretary

