

# Florida Utilities Coordinating Committee

<http://www.fucc.org>

Coordination through Cooperation  
Coordination, Cooperation, Communication, & Commitment

Chair  
Karen Ellzey

Vice Chair  
Demar Machuca

Secretary  
Chris Stermer

Treasurer  
Jodi Rano

Fall Meeting Location:  
Virtual Zoom

## Wednesday, November 4, 2020

### **8:30am - 9:00am – Officers Meeting (All Officers present)**

*Karen Ellzey, FUCC Chair*

Karen opened the meeting at 8:33am. She explained that this is a virtual meeting and we will be following the agenda. Participants are welcomed to come in and leave as desired to participate in the meets of your choice.

Brian Dean, *Sunshine 811* is serving as the WebEx moderator and brief the participants on using WebEx and the various controls.

Karen asked for a report from Lori Mclaughlin on the meeting venue statuses. She stated that the Hilton in Ocala as receptive to the FUCC rescheduling the Spring meeting if necessary, without having a new contract executed. Current contracts through 2022 include:

Spring meeting April 2021 at Hilton in Ocala

Summer meeting August 2021 at Hilton in Melbourne Beach

Fall meeting November 2021 at Double tree in Jacksonville

Spring meeting April 2022 at Hilton in Ocala

Karen stated we are looking for suggestions for a new location for the Summer meeting and the current facility is becoming a challenge as we grow in size. Another issue is that the Hilton in Melbourne went through some renovations and eliminated some of the meeting spaces. Brian Lantz, *FPL* suggested reaching out to Sunshine 811 since they are very familiar with meeting locations around the state, maybe even the panhandle. Karen stated that anyone can makes suggestions to an officer of the FUCC. Lori asked if Brian Dean can assist putting her in touch with their meeting planners.

**9:00am - 9:30am – Steering Committee Meeting (Demar, Vice Chair is unavailable, so meeting chaired by Karen Ellzey-FUCC Chair. Steering Committee members in attendance include Art Gilmore, Fred Valdez, Joe Sanchez, Scott Baird, Brian Dean, and Chris McLaughlin.**

Policies and Procedures, Karen stated that Jeanna Dean *Harbor Coordination Solutions* is assigned as the chair of the Policies and Procedures committee. Jeanna previously provided talking points and drafted a list of issues to be worked through. The committee is just getting kicked off and hopefully will get it discussed and worked out in person in Ocala in April 2021.

### *FUCC Training*

FUCC Certification training has been on hold. Jeanna stated that the certifications would no longer be done but the modules would be refreshed and updated and possibly hold them on the Tuesday before the FUCC. It was to be

discussed at the Ocala 2020 meeting (which was canceled).

Jodi Rano *Stantec* stated that Dan Checchia *Maser Consulting* had requested the training start back up. Jeanna stated it has been discussed that it would be a training workshop and not towards a certification. Dan spoke up and provided some information about the ASCE institute UESI Certification program. Karen stated that the modules are all old and need to be revamped before they are provided. Scott Baird *Pinellas County* suggested including Erik Brueningsen, *WGI* and the discussion and updating the training modules. Karen asked Jeanna what was previously discussed. Jeanna stated that Erik Brueningsen stated he would be interested in chairing a committee to revamp the training. Karen will get with Erik Brueningsen and see if he is interested in chairing the committee. Anyone interested in joining the committee use the website (Contact us) and the contact information will be forwarded. Pam Young *Horizon Engineering*, and Dan Checchia both expressed interests to participate. Karen is going to contact Erik and see if he is interested in Chairing the committee.

Jeanna Dean made a motion to adjourn, motion seconded by Brian Dean. Meeting adjourned at 9:25am.

### **9:45am – 10:45am – Planning Committee, membership and banquet planning**

Planning chaired by Tara Miller *Duke Energy*

Discussions on future presentations if they were already scheduled if they could be rescheduled in April and August. Patrick Overton *FDOT* was interested in arranging a speaker to train on the revised design standards. Tara stated they are soliciting presentation and speaker ideas for the FUCC. Scheduled is Robert Garland, DBIA for April in Ocala, Patrick Overton for August in Melbourne. Tara stated that you have any ideas, please email her at Tara.miller@duke-energy.com

Membership Committee chaired by Melonie Swartz *Horizon Engineering*  
Meeting minutes attached.

Banquet Committee chaired by Heather Dean *Harbor Coordination Solutions*

The theme for the banquet at the Summer meeting in Melbourne is Halloween. Heather provided some insight on the decorations and awards ideas for the banquet.

### **11:00am – 11:30am – Sunshine 811 Update**

Update provided by Brian Dean of Sunshine 811

Stated that Exactix has been activated, once activated they experienced some internet attacks, but it was quickly corrected. Exactix is not compatible with Internet Explorer. Brian provided additional insights in using the Exactix application.

Florida legislature approved legislation to label the State Fire Marshall is the enforcement official as well as the local fire chiefs within FS 556.

### **Lunch Break**

#### **1:00pm – 1:15pm Opening remarks by Karen Ellzey FUCC Chair**

Karen welcomed everyone back from lunch, she thanked the sponsors for their contributions to support the organization. Naming them by name and level of sponsorship. Karen explained that this is a virtual meeting and we will be following the agenda. Participants are welcomed to come in and leave as desired to participate in the meets of your choice. Brian Dean, *Sunshine 811* is serving as the WebEx moderator and brief the participants on using WebEx and the various controls.

### **FUCC Interest Group and subcommittee Meetings**

#### **1:15pm – 2:00pm Underground Interest Group**

Chaired by Michel-Lee Chapuseaux *Southern Light* and Chris McLaughlin *George F. Young*

Michael reviewed the discussions that was held during the last meeting.

Brian Dean repeated some of the information that was provided during Sunshine 811 update and referred everyone to his previous

Jeanna Dean *Harbor Coordination Solutions* spoke of problems that are happening with the utility locators are not marking the facilities in a timely matter and that it is starting to impact the construction schedules. That it is the responsibility of the utilities to be responsible for the locates and they need to get the locators to complete them on

time. She suggested that the utilities might want to explore using SUE companies to assist in expediting the locating.

Chris Stermer *WGI* brought up that a lot of utilities are abandoning their out of service facilities and not keeping them in their atlas maps and locating them. He reminded all utilities that there is no such thing as "Abandoning" utilities, they are "Out of Service" but it is still the responsibility of the utilities to mark them on plans and locate in the field.

**2:15pm – 3:00pm Power Interest Group**

Chaired by Rob Morris *FPL*

Meeting minutes attached

**3:15pm – 4:00pm Telecommunications Interest Group**

Chaired by Stephen Waidley *Frontier Communications*

Meeting minutes attached

**Closing Comments for the day by Karen Ellzey *FUCC* Chair**

**Thursday, November 5, 2020**

**8:30am – 8:45pm Opening remarks by Karen Ellzey *FUCC* Chair**

Karen opened the meeting at 8:31am. She explained that this is a virtual meeting and we will be following the agenda. Participants are welcomed to come in and leave as desired to participate in the meets of your choice. Karen thanked the sponsors for their contributions to support the organization. Naming them by name and level of sponsorship.

Brian Dean, *Sunshine 811* is serving as the WebEx moderator and brief the participants on using WebEx and the various controls.

**8:45am – 9:45pm *FDOT* Forum - *DUE/ DUA & FDOT* Personnel**

Moderated by Patrick Overton *FDOT State Utility Engineer*

Patrick welcomed everyone and provided information concerning a recent FHWA audit that was conducted in District 5 that involved utilities. He stated that it went well and thanked Staci Nestor *FDOT District 5 DUA* for her assistance in completing the audit.

Wayne Sheldon *FDOT District 1 DUA* provided that their Utility Liaison for 2020 was pushed out and they are looking to at a minimum provide a newsletter type of correspondence to provide updates for this District. Wayne provided that the District is evaluating projects that may be pushed out. Bryan Lance *FPL* wanted to publicly thank District 1 for being receptive to alternative design and construction methods to reduce time and cost.

John McCarthy *FDOT District 2 DUA* provide about project moving out to include the replacement of the Shane's bridge. The two *\_i295* projects were pushed out to 2023.

Jonathan Harris *FDOT District 3 DUA* stated he had nothing to report at this time.

Kadian McLean *FDOT District 4 DUA* stated he had nothing to report at this time.

Staci Nestor *FDOT District 5 DUA* Stated the FHWA audit was a rough process and thanked the utility coordinators and the utilities and assisting in providing what documents were needed to complete the audit. John Murphy *GAI* requested assistance from the State Utility Engineer to provide statewide information identifying the fact that lighting, ITS, Signalization, etc.... to all consultants that they are not utilities and not a facility the is coordinated by the utility coordinator.

Xenia Rodriquez *FDOT District 6 DUA* Xenia thanked the utilities for working well with the Department and her staff getting projects completed on time. She also provided an update on the FIU bridge replacement procurement in Miami.

Dan Hunter *FDOT District 7 DUA* Dan thanked the utilities for working well with the Department and her staff

getting projects completed on time. He stated they have several projects that will be pushed out. He also spoke of the early notification letters to all utilities on the projects on newly awarded projects so that utilities are aware of future projects for planning purposes. He stated several have responded to his office, but in fact if they read the letter, they will see it is an advance notification of a project and no action is required at that time. Dan also stated that they have seen a record number of new permits to facilitate the wireless 5G networks. Some of these permits are being submitted at a time where they are starting to impact active projects within the District. Dan also stated that the locating of existing utilities located has gotten to be a problem getting them located in time to meet construction needs. Robb Brown *Duke* stated that if there is an issue with getting their facilities located, please reach out to their local field representative and or reaching out to him as well. Duke wants to ensure that their facilities are located in a timely matter. Chris Stermer *WGI* spoke up about the large number of permits being submitted very late in the design phase of the project. He asked how are we to make sure that the contractor knows of the facilities be installed after the design is complete? He stated the he was told if the utility has an approved permit then it should be included in the plans. Chris stated that they don't always know when a permit is approved, so how will they know what to add and what not to add. Chris suggested a pause in approving permits during this timeframe. Robb Brown *Duke* stated he was concerned because if the permit is for a new service, they have strict time requirements that they have to follow as outlined by the PSC.

Joe Bitar *FDOT Turnpike DUA* Joe requested that the utilities submitting invoices for reimbursement to please submit the invoices in a timely matter when the project is complete. Johnny Blakeney *Turnpike Construction GEC* requested other Districts to be mindful of any permits they receive permits for state roads that cross Turnpike roadways, that they be included in the permit review.

In closing Patrick stated that submitting a Sunshine 811 locate ticket does not satisfy the UAM requirement for utility notification.

#### **9:45am – 10:30am Permitting Subcommittee**

Chaired by George Beck *FPL*

Karen Ellzey *FPL* and FUCC Chair covered this meeting.

Karen stated that the only topic to speak of Senate Bill 7018 was approved and took effect July 1, 2019. It speaks to Counties and municipalities responsiveness of permit applications. She encouraged all utilities get a copy of this bill to assist them in obtaining local permits. Robb Brown *Duke* and Bryan Lantz *FPL* spoke up and outlined a couple of key points to the bill and that it speaks to the review process, and the timeliness of the approvals.

#### **10:45am – 11:30am Joint Use Subcommittee**

Chaired by Paula Perry *SECO*

No presentation provided; Karen Ellzey *FPL* FUCC Chair opened the floor for any discussions. There were none.

#### **Lunch Break**

#### **1:30pm – 2:15pm TTC/ MOT Subcommittee**

Chaired by Alan Boaz *WGI* and Chad Swales *Gulf Power*

Meeting minutes attached

#### **2:30pm – 3:30pm Design Build Subcommittee**

Chaired by Chris Stermer *WGI*

Chris displayed the boilerplate RFP that FDOT uses at the start of the RFP development phase of a project. Chris identified several paragraphs that needed to be revised, mostly because the FDOT has placed responsibilities on the Utility Coordinators for task that is not the responsibility of the coordinator. Specific paragraphs:

1. Reviewing proposed utility permit application packages and recommending approval/disapproval of each permit application based on the compatibility of the permit as related to the Design-Build Firm's plans.
2. Preparing, reviewing, approving, signing, and coordinating the implementation of and submitting to the Department for review, all Utility Agreements
3. Obtaining and maintaining all appropriate "Sunshine State One Call of Florida" tickets.
4. Complying with the electrical and communications requirements for toll facilities provided in the GTR

Discussions with Patrick Overton and Shawn Lewis *FDOT* were had, and Patrick requested Chris provides the

tracked changes Word file be provided so Central office can review.

Chris brought up the fact that frequently the conceptual plans provided as part of the Advance Utility Coordination reference documents in the RFP's of Design Builds lack sufficient information and identify all conflicts, at times creates a problem when determining financial responsibility. A discussion

Chris asked if ALL the utility information obtained in the RFP development can be provided with the RFP advertisement instead of waiting until the shortlisting. Making the coordinators wait forces us to pester the utilities for information that was already provided.

Chris discussed the permitting process on design builds specifically as identified in the Utility Procedures Manual Para 6.6

Chris made mention for FDOT permits office to pay attention, sometimes there are several Task Work Orders under one or two master FPID's. When reviewing work program, those FPID's should be flagged as having multiple locations.

### **3:45pm – 5:00pm FUCC Business Meeting**

Meeting called to order at 3:45pm by Karen Ellzey *FPL* FUCC Chair. Karen thanked the sponsors for their contributions to support the organization. Naming them by name and level of sponsorship.

Reading of the Minutes – No minutes to approve since there was not August FUCC

Historian's Report – *Chris McLaughlin*

Treasurer's Report – Karen Ellzey *FPL* FUCC Chair provided report.

BOA Balance: \$55,367.08

PayPal: \$6,945.14

Tax Return Due: 11/15/2020

Profit Loss attached.

Sunshine 811 Report, Brian Dean stated that he provided the report and handout is available.

Scott Baird *Pinellas County* past FUCC Chair presented the 2020 John J. Farkas award to Chris Stermer *WGI*

There are no motions from the steering committee for vote

Karen established a new subcommittee the "Utility Coordination Education" subcommittee to be chaired by Erik Brueningsen *WGI*.

Motion to adjourn made by Scott Baird *Pinellas County*, seconded by Chris Stermer *WGI*. Meeting adjourned.

## **Underground Interest Group (UIG) of the Florida Utilities Coordinating Committee**

Meeting Minutes – November 4, 2020 (Fall Meeting)

Virtual Meeting via GoToMeeting

**Chair:** Michel-Lee “Chap” Chapuseaux (Uniti Fiber/Southern Light)

**Co-Chair:** Chris McLaughlin (MacDriller, Inc./MacSurvey, Inc.)

Called to Order 1:15pm, +/-100 people in attendance virtually

**Sunshine 811 Report** – Brian Dean (Sunshine 811 West Coast Liaison) – *given previously in the FUCC meeting*

- Shared a Powerpoint presentation titled “*Florida Making Sense of 2020 Legislative Changes.pptx*” to the group.

**Minutes:** Reviewed minutes from the last UIG meeting held November 6, 2020 in Jacksonville.

### **New Business:**

- Discussed utility locating firms and their failure to respond to tickets on behalf of their Utility Agency Owners (UAO) as required by law.
- Jeanna Dean (Harborside Coordination) expressed her frustration with USIC’s delays and failures to follow through with Sunshine811 locate requests on design-build projects.
- Chris Stermer (WGI) shared that so-called “abandoned” (out-of-service) facilities are also required to be marked by locators per the law. These facilities are never “abandoned” but remain the responsibility of the UAO unless removed entirely.
- Scott Baird (Pinellas County Public Works) noted that right-of-way owners have the ability to deny access to UAOs who are not complying with the law by locating their facilities within the statutory 48-hour timeframe.
- It was noted that Subsurface Utility Engineering (SUE) firms are not the same as utility locating companies. The marks may appear similar, but the utility locating company is charged with protecting the facility and the SUE firm is charged with determining its accurate position beneath the surface.
- A question was asked whether FDOT has a CAD linetype for out-of-service facilities, Ms. Dean responded “no” but the facilities would be labeled as such.
- Patrick Overton (FDOT) noted that UAM 3.16.10 addresses out-of-service facilities.
- Shawn Lewis (FDOT) noted that FDOT expects to see out-of-service facilities on its Red/Green/Brown utility mark up sheets.

There being no further issues or discussion, the meeting was adjourned at 1:38pm with a motion by Scott Baird seconded by Heather Dean.

Next Meeting: **Wednesday, April 8, 2021** at Ocala Hilton, Ocala, Florida

Respectfully submitted by Co-Chair Chris McLaughlin.



## Meeting Minutes

**To:** Florida Utility Coordinating Committee (FUCC) Board  
**From:** Melonie Schwartz, Chairman of Membership / Promotions  
**RE:** Meeting Minutes from Fall 2020 FUCC Meeting (VIRTUAL)

There was a meeting held for the Membership / Promotions FUCC Standing Subcommittee at the Fall 2020 FUCC Meeting, which was a virtual meeting. These minutes serve to summarize the discussions held on Wednesday, 11/4/2020 during the 9:45 to 10:45 am, which designated for the Planning Committee, Membership/Promotions Committee and Banquet Planning Committee. Since the meeting was virtual, all people on the call were in attendance.

- Mrs. Melonie Schwartz advised that after the last meeting (Fall 2019) a new brochure was developed with multiple color and style options and presented to the Board. The Board had chosen the circular layout, the blue color option and provide minor updates they wanted incorporated. She showed the attendees the final brochure and advised that it can be easily updated (i.e. the pictures and testimonials can be changed out) on a bi-annual basis or as needed. During the discussion, Mr. Robb Brown advised that FUCC does not have a twitter account and that was removed from the brochure.
- Mrs. Schwartz advised that brochure will be transmitted with a cover letter to all utilities using the latest address books and encouraged the members on the call to share it with their supervisors and management. If they would like us to send a brochure and letter to specific people within their organization, they can email Melonie ([mdschwartz@horizoncivil.com](mailto:mdschwartz@horizoncivil.com)) and she would be glad to send it out.
- Mrs. Schwartz advised that, with COVID-19, a significant number of conferences and trainings have been canceled or transitioned to online conferences. As such, we haven't been able to attend many events to promote the organization, but prior to COVID-19 lockdowns we were able to attend the D1 Liaison Conference last Fall and gave a presentation in January with Mrs. Jeanna Dean about FUCC at the Pinellas County Public Works Directors Meeting, with the help of Mr. Scott Baird. The presentation in January was in front of several local cities public work's directors that have water and sewer systems, which is great because we currently have low representation for water and sewer within the organization. She advised the group that the purpose of attending these conferences was to promote the organization and try to increase our membership.
- Mrs. Schwartz shared with the group a calendar of events that had been developed for the industry events that FUCC is planning to attend throughout the year. Some of the events we are looking to attend are the FDOT District Liaison Meetings, Sunshine811, TEAMFL, FTBA, DBIA, ACEC,

# Membership / Promotions

## FUCC Standing Subcommittee

etc. There are costs associated with attending some of these events, so we are also looking at opportunities where we might be able “table share” with other organizations/companies that might already be attending the event as a sponsor. In order to attend the events, we will need folks within our organization to man the table at the events. These folks will tell the conference attendees about our organization and encourage them to attend our conferences. The calendar of events includes the person that will attend the event. If anyone is interested in helping man the table at any of these events, please let Melonie know. She noted that some of the events for 2021 do not have dates yet, due to COVID-19. She noted that budget that was approved at the last meeting (Fall 2019 Jacksonville) included monies to attend some events throughout the year. The budget for the membership group does also include the promotional materials like the jackets, towels, pens, etc. that the organization purchases. Finally, Mrs. Schwartz advised that she will work on getting the calendar to the FUCC Website and keep it updated as we confirm event dates, attendees, etc.

- Mrs. Schwartz noted that our organization needs to continue to grow and gain new membership to stay current within the industry. As current members get promoted or retire or move away, we need to ensure that we have new folks coming in, so our organization continues to thrive for another 80+ years. If you have any ideas about events, meetings or other opportunities to get folks involved, please let Melonie know.
- Finally, Mrs. Schwartz requested that our long-standing members, past chairs, past Farkas and Yancey Award winners and any other folks interested should attend the membership committee meetings in the future if they are able to. Their commitment and experience with the organization will help greatly. We need good advocates/champions for our organization to show others why it’s important for people to become active members within FUCC.
- With these discussions complete, Melonie thanked the group for their time and closed the membership section of the discussion.

### Action Items:

- Mrs. Schwartz to coordinate to get the calendar of events onto the website.

*The following notes set forth the understanding of the writer. The parties shall rely on the contents unless the writer receives notice of specific discrepancies for the proposed revised wording within five business days of the transmittal date of this document.*



## Fall 2020 FUCC - Telecommunications Interest Group meeting minutes

Chaired by Stephen Waidley of Frontier Communications

Started at 3:15pm

Stephen began by bringing up a past topic from the last FUCC meeting regarding permits.

He did not want to go into too much detail, as there was a Permitting Subcommittee meeting the following day, but explained the request of adding locations to the UWS where, when making long bores, the bore rig needs to surface and start a fresh bore. Those locations are either tied together and just buried, or a handhole may be placed over top of them, depending on the project. Stephen just mentioned that these locations were requested to be included on the UWS.

The second thing that Stephen brought up from last year's meeting was that someone from Bright House had mentioned that they were starting to install Smart Poles around the St. Petersburg area.

He described these as new poles going in near intersections with all kinds of high-tech sensors to help with monitoring vehicle and pedestrian traffic. They were to be powered by solar panels mounted to the tops, and may even include USB ports for pedestrians to charge their phones while waiting for the light to change. Last year there were 8 locations and 84 more to come. Stephen said he hadn't heard anything regarding if anymore Smart Poles had been placed, but he figured he'd mention them again.

The next topic that Stephen brought up was locates. To piggyback off of what Jeanna Dean had mentioned in the Underground Interest Group session, Stephen said that the Department looks at the locates contractors as an extension of the utilities themselves. The utility companies are responsible for their locate contractors' mishaps, missed locates, or failure to locate.

Stephen said he would personally like to see better communication between the different utility agencies and the locates contractors so that the utilities can go out and verify that everything has been located at the location that it needs to be, once the locates have been completed.

Stephen then described a situation in which a single Frontier cable that was not located on an intersection corner where all other cables were located was hit and caused a downtime claim. A mast arm was proposed on the corner, and a field decision by the Department to slightly relocate the location of the mast arm placed it right on top of the unlocated Frontier cable. But had Frontier been notified that the locates were done and given an opportunity to go out and verify that all of the locates that needed to be located were done, this perhaps could have been avoided. Stephen wanted to re-emphasize that the Department looks at the utility locates contractors as an extension of the utilities and that it's the responsibility of the utilities to make sure that all the involved facilities are located.

The next topic brought up was to make sure that emergency permits are submitted as soon as possible. If there is a need to be onsite immediately to repair a damage, you don't have to submit a permit before that, but make sure that as soon as possible, an after-the-fact emergency permit is submitted.

Stephen said he had written down "Communication is key." He emphasized that communication throughout the projects' lives is essential. He described a situation where a road contractor asked him to relocate a Cross Connect Box. A Cross Connect Box is a pretty good-sized cabinet with tons and tons of wires and connections in it. It's a copper facility and can take up to several months to relocate. A permit

is needed, and sometimes we have to find a spare one as a replacement. There is a lot of work that goes into relocating a Cross Connect Box. The contractor reached out to Stephen because their construction was approaching the cabinet and would be waiting on us soon. Looking through his notes, Stephen found that the last communication he had regarding this project was from when he sent in his proposed UWS to the utility coordinator. He said he had never received anything back; not an approved UWS, an estimated start time, or a notice to proceed date. So Stephen just wanted to emphasize that communication is key for all parties involved and it can definitely help to avoid potential conflicts out in the field.

Stephen then brought up that Frontier has recently implemented what we call a Brownfield Initiative, which is basically bringing Fiber, and FiOS, to areas that are currently served with Copper facilities, but don't have Fiber, or FiOS, in the area. It's basically an upgrade or improvement of our infrastructure. He said he was unaware if any other Telecom's are doing this. He mentioned that he knew other utilities are using Fiber, but just wanted to bring to everyone's attention that Frontier is working to spread its footprint of its Fiber and FiOS network.

The last thing that Stephen mentioned was that he had a request for everyone to reach out to their local telecoms and ask them to attend the utility coordination meetings at all levels; local, district level, and the FUCC. There were only 4 people from telecoms that Stephen recognized in the GoToWebinar's attendees list. He said from his experience from the past few years, the telecom presence has been very minimum.

That's all that Stephen had written down, and opened it up to the floor to discuss any other issues that others would like to bring up.

Shawn Lewis, with FDOT, asked if in the situation where Stephen did not receive an approved UWS, if he was using PSEE for the communication or the work schedule. Stephen said for DOT jobs yes, but this project in particular was not a DOT project.

Chris Stermer, with WGI, asked about including the tie-in locations on the surface for long bores. He asked if there was a problem with doing that. He said that as part of the DOT permit, you're supposed to be submitting as-builts, and part of your as-builts are your bore logs. He said the bore logs should already illustrate the profile of the bore that you were coming up anyway, and asked why there would be a problem doing that.

Stephen looked through his notes from last year's meeting and said that that was brought up back then as well. It wasn't that it was a problem, it was just discussed that if you know about the tie-in locations ahead of time, it was requested to include them on the UWS.

Chris said it should already be there as part of your bore log, to which Stephen agreed.

Stephen said that the UWS's are normally done before the project starts, and said that it was just requested to give a heads up that it would be happening and where.

Fred Valdes, with Frontier, mentioned that a lot of times when the bore surfaces, you're going to have a handhole there, which should be noted, unless you're going through. He said a lot of times you just drop the conduit in the first place and get it down to your bore level, so it shouldn't be that much of an issue for the most part.

Stephen said that it was requested to use the UWS to show everything that your going to do just to cover yourself. Do not write your UWS assuming the reader knows what you're talking about. So it was just a suggestion to include as many details about your construction as possible.

Shawn claimed the statement of "Do not write your UWS assuming the reader knows what you're talking about." a year ago. He said the reason for that statement was that they've found assumptions on UWS's turn into disasters. He said his recommendation was to just put all of that information on the UWS, so that the contractor would actually know where you're going to be popping up. He mentioned we don't want the contractor to park their equipment where you're planning on popping up. He reiterated Stephens quip of communication is key.

Someone else chimed in [did not catch their name] stating that these topics are very important and normally we deal with these issues as a designer. Recently, on the Turnpike in the I-4 area, there were very close gas lines, and the bore profile where it goes up was very critical for the gas company. He said they came down very heavy on his company, stopping them immediately. He again showed his support on what we were discussing, saying that it was very important to have that information as designers, and hopefully it goes on the UWS document.

Stephen agreed and said that it's best to not leave anything to an assumption. If it's going to confuse people, then maybe don't include it, but the more details the better.

Karen Ellzey read a question from the group chat: What is the distance limit for the directional bore? Karen then said that she thinks it varies by contractor. It varies by the equipment from what she understands but said she'd rather someone that knows that better to answer that.

Stephen said that to his knowledge, that's right, it depends on what contractor you're using and what equipment they're using.

Someone else interjected with they thought that also adds to the discussion of when you're going to pop out of the ground and go back in. He said in preparation of the UWS, that can sometimes be very difficult to know, not knowing where equipment will be on site at the time. He said he thinks that's the reason why that information is usually not included on a UWS.

Fred added that you're also dictating means and methods for your contractor, which is kind of frowned upon as well. Fred said that to answer the question, more traditionally most bore rigs go 400-450', you can go a lot longer, but you're going to have to bring in a lot larger bore rig, which can get very costly.

Garth Thompson, asked for clarification on when we're asking for that communication on the bore profiles. He asked if it's being requested in the design process or after construction has occurred?

Stephen said that it was suggested to include that information, if it's known, on the UWS during the design phase.

Garth then said that his input coming from the construction side is that it's difficult to know where those locations are going to be as something he's already commented.

Shawn Lewis said that what he was referring to was more than anything was where there are planned boxes are going to be within the right-of-way. He said that he believes, for the most part, that you have a general idea of where those are going to be, so it would be advantageous to actually put that on the

UWS if possible. He said that he understands that sometimes it's not possible, but if it is, he would provide that information.

Stephen read a question from the group chat: If I break up my 900' bore, how do I list the roundabout locations for the tie-ins on the UWS? He then said that his notes say that the consensus was to use your best judgement and put down a best guess. It does not have to be exact, but there's always going to be unforeseen issues that arise when boring in the right-of-way (like tree roots, rocks, unlocated utilities, etc.) that may cause the exact location listed on the UWS to be slightly adjusted.

Stephen said that if you know that you have to come up somewhere in the vicinity of a specific area, use your best judgement and kind of guess where it might be. He said that he would leave a little notation saying that this may not be the exact location, give or take 10', 20', or whatever you think. He said that again this is not a rule coming down from the top, it is just a suggestion to be as clear as possible to try and avoid as many problems as possible.

Fred added that the locations of handholes usually can go where you're proposing them to go. But when replacing manholes, Frontier's got some very large manholes; 6x12x9 manholes that may not be able to go where you are proposing it to go initially, and very often get adjusted in the field by 10', 15', or 20' in either direction. So, you can't lock down those positions. So, all you're really doing is giving it your best guess.

Stephen added it also depends on what utilities get out there and do their work first too.

There were no further questions or comments, so Stephen then concluded the Telecommunications Interest Group meeting.

# Florida Utilities Coordinating Committee

<http://www.fucc.org>

Coordination through Cooperation  
Coordination, Cooperation, Communication, & Commitment

## MOTION LOG

### FALL MEETING 11/5/2020

Hosted by: GLOBAL Gotomeeting.com Steering Committee Meeting

- Motion by Jeanna Dean seconded by Brian Dean to adjourn.

### FUCC Business Meeting

- Motion by Scot Baird seconded by Chris Stermer to adjourn.

### SUMMER VIRTUAL 07/09/2020

Hosted by: GLOBAL Gotomeeting.com Steering Committee Meeting

- Motion by Scott Baird seconded by Tara Miller to extend sponsorship until next year 2021, sponsorship will be extended for the next year. Unanimously approved.
- Motion by Brian Dean seconded by Kris Hayes that a precedence did not need to be set, so the changing of the officers would need to go forward as usual. Unanimously approved.

### FALL MEETING 2019 – Jacksonville

- Motion by Brian Dean seconded by Robb Brown to appoint Jeremy Parker Sarasota County Utilities as steering committee wastewater sewer chair, all voted in favor.
- Motion by Jeanna Dean to provide lunch for DBID, seconded by Chris Stermer. All voted in favor.
- Motion by Jeanna Dean to adjourn, seconded by Heather Dean. Steering Committee meeting adjourned at 10:08am.
- Motion by Brian Dean to approve \$8500.00 budget for FUCC traveling exhibition yearly costs. seconded by Fred Valdes.
- Motion by Chris Stermer to approve meeting minutes, seconded by Karen Ellzey, unanimously approved.
- Motion to adjourn FUCC final day business meeting (moved by Chris McLaughlin, seconded by Melonie Schwartz, unanimously approved).

### SPRING MEETING 2019 – Ocala

- Motion to approve the Bylaws as amended by Fred Valdes, seconded by Chris Stermer. Art Gilmore, Fred Valdes, and Kris Hayes as voting members approved unanimously.
- Robb Brown moved to change the By-Laws to state: "Each interest group will rotate responsibility for the educational seminar so that one seminar is conducted at each meeting," and remove the current verbiage which states: "The educational seminar will be scheduled for the Annual Meeting." Chris McLaughlin seconded. Vote to approve motion was unanimous.
- Motion to accept the By-Laws by Fred Valdes, seconded by Nichole Bates. Discussion opened. Motion to close discussion by Scott Baird, seconded by Fred Valdes (unanimously approved). Vote to accept By-Laws approved unanimously.

#### SUMMER MEETING 2019 – Melbourne Beach

- Brian Dean motioned to postpone nominations for the secretary position to the Thursday steering committee meeting. Robb Brown seconded. Motion passed unanimously.
- Motion to nominate Demar Machuca for FUCC Secretary (Scott Baird moved, Chris McLaughlin seconded), passed unanimously.
- Motion to accept Demar Machuca as incoming Secretary (Melonie Schwartz, Pam Young seconded) passed unanimously.

## Meeting Minutes MOT/TTC FUCC

Nov 6, 2020

Alan Boaz opened the meeting with introductions of himself and Chad Swails (which was not present) then asked if the FDOT had a representative from the Temporary Traffic Control department present. Patrick Overton, the department utility engineer, indicated that Ed Cashman who was the lead of TTC had left the department and was replaced by Derwood Shepard. He also indicated that new TTC updates were sent to the FUCC for review and comment. Those updates were sent to FPL and Duke for comments.

It was brought up that the utilities are using Series 600 MOT and operating under the UAM. Bryan Lantz mentioned if the FDOT was going to work with municipalities on using the same guidelines under the UAM. Patrick Overton expressed the department doesn't have any jurisdiction with local municipalities and what they use for MOT. Also, there is no consistency with local government on MOT.

Discussions concerning municipalities requiring additional MOT and/or permits on top of FDOT MOT requirements for work being done on state roads within the municipalities. FEOT wants to here of any cities or counties request for additional MOT or permits for work being done in FDOT R/W.



# Power Interest Group meeting Minutes

## Fall 2020 Virtual Meeting

Attendance: 99

- Introductions of Myself Rob Morris & Mast Arm presenter Greg Coker
- Mast Arms: Had a different newer presentation for the use of low profile equipment for the installation of Signal Mast Arms. The presentation was a recent video from the west coast of FI of the use of low profile equip a telehandler to install the support cage, assist in the pouring of the concrete & installing the mast arm support & arm itself. This equipment worked directly under a main feeder line & did not encroach into the minimum table A 10' clearance. Also discussed the typical concerns/conflicts of working near energized lines & the process of utilizing a telehandler that has been successful in a few projects he has been involved with. The Telehandler enabled the site contractor/s to perform the work without needing the lines to be energized, that piece of equip is able to work under energized power lines (exempt from the under energized power lines OSHA rule) & not encroach the 10' clearances.
- He asked the group to continue to solicit the use of this low profile construction process and send him any success stories & pictures of projects that utilized the equipment. He also showed a shaft drilling piece of equip that was low profile that was able to dig the support shaft without needing the lines de-energized.
- The goal is to have enough physical examples of the use of low profile equipment for mast arm work & be able to present that info to the FDOT that this is a construction method that works & lessens the need for the utilities to be involved which speeds up the construction of the mast arms.
- Good discussion from the FDOT concerning the non ability to dictate means & methods for low profile installs. Some comments were they would however recommend discussion at the design phase on the concern for de-energizing & to have a recommendation with the plans for use of low profile equipment without dictating means & methods for type of construction for the install. Some Folks in the audience asked to have the original presentation & the newer one added to the Fucc site.
- The FDOT wanted to clarify the rule for the ability to use a telehandler directly under energized power lines, Greg is to send the original presentation to the FDOT, that presentation labels the OSHA rules set in 2010 concerning use of certain equipment under energized lines, no cranes or derricks, tele handlers are not mentioned as equip

that cannot be used therefore OK to use as long as any extension of the equip doesn't encroach on table A clearances.

- This subject took all the allotted time for the meeting so I advised the group if had any other items they wanted to bring up or any questions of me or Greg for his presentation please send us an email, our emails provided.
- Patrick of the FDOT thanked all the UAO's for their efforts to keep up with the addl work load due to many projects beginning earlier than expected & appreciated the good partnership with the FDOT & UAO's.
- The Chair Steve wasn't able to attend the meeting so I acted as the chair for this meeting & will do the same if he's not able to attend again.

Group Chair: Steve Maniaci - utility coordination consultant

Co-Chair: Rob Morris FPL. [Rob.morris@fpl.com](mailto:Rob.morris@fpl.com) 772-223-4215

## Florida Utilities Coordinating Committee, Inc

## Profit &amp; Loss

11/02/20

January through September 2020

Accrual Basis

	<u>Jan - Sep 20</u>
Ordinary Income/Expense	
Income	
Meeting Registrations	6,975.00
Program Income	
Booth Rental	250.00
Total Program Income	<u>250.00</u>
Total Income	<u>7,225.00</u>
Gross Profit	7,225.00
Expense	
Bank Service Charges	
PayPal Fees	392.39
Square Fee	26.40
Bank Service Charges - Other	-12.00
Total Bank Service Charges	<u>406.79</u>
Operations	
Books, Subscriptions, Reference	384.99
Postage, Mailing Service	27.50
Total Operations	<u>412.49</u>
Other Types of Expenses	
Contributions	510.00
Flowers and Gifts	116.98
Total Other Types of Expenses	<u>626.98</u>
Travel and Meetings	
Awards	105.28
Planning Services	1,400.00
Total Travel and Meetings	<u>1,505.28</u>
Total Expense	<u>2,951.54</u>
Net Ordinary Income	<u>4,273.46</u>
Net Income	<u><u>4,273.46</u></u>

## Chris Stermer

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**From:** Rano, Jodi <jodi.rano@stantec.com>  
**Sent:** Monday, November 2, 2020 12:51 PM  
**To:** Ellzey, Karen; Demar Machuca; Chris Stermer  
**Cc:** Mclaughlin, Chris  
**Subject:** [EXTERNAL] 2020 Fall FUCC Treasure's Report  
**Attachments:** Profit and Loss Jan-Sept 2020.pdf

I won't be able to call in for the Business Meeting.

If someone could give my report that would be fabulous.

BOA Balance: \$55,367.08

PayPal: \$6,945.14

Tax Return Due: 11/15/2020

Profit Loss attached.

Thanks

Jodi

**Jodi Rano**

Sr. Utility Coordinator

Mobile: 407-342-6167

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