



## Forest Grove Board of Fire Commissioners October 27, 2020 - Meeting Minutes

### 1. Call to Order: 19:00

#### 1. Members Present

- X Andrew Bellone Jr. - Chairman
- X Samuel Scapellato - Vice Chairman
- X Mykola "Nick" Myronowskyj - Secretary
- X Joseph Scapellato - Treasurer
- X Thomas Bellone Sr. - Commissioner

#### Public Present & Others:

None

### 2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Joseph Scapellato and seconded by Andrew Bellone Jr. No changes to be made.

### 3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported that the third tax drawl was received in the amount of \$132,757.25. The supplemental fire service grant was also received and deposited in the amount of \$1,136.40.

The issue with the Verizon late fees was resolved after Joe Scapellato had a meeting with Verizon customer support.

The balance in the petty cash fund is \$156.40.

A motion to pay all bills and to accept the Treasurers report was made by Mykola Myronowskyj and seconded by Andrew Bellone Jr.

Refer to the attached files for list of all bills paid.

### 4. Old Business

The Commissioners were reminded to check and clear their mailboxes each month.

At this time during the COVID-19 pandemic, the Chief, President and Vice-President were reminded to practice all safety and PPE protocols.

Mykola Myronowskyj filing of documents that he is able to locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.



## Forest Grove Board of Fire Commissioners October 27, 2020 - Meeting Minutes

### **4. Old Business continued**

Mykola Myronowskyj is still currently working on the 2020 Forest Grove equipment audit.

The MUA's for the surrounding locals will need to be updated. Mykola Myronowskyj is currently working on them and will submit them to the Board for review and approval once they have been finalized.

The bookkeeper is currently working to rectify the discrepancy that was found on the balance sheet regarding the total fixed assets. Apparently, a simple journal entry was made in the accounting software. This was the incorrect type of entry and we are working to have the figure corrected to reflect the proper total fixed assets as represented on the audits.

The 2003 Ford Excursion is at its end of life. Mykola Myronowskyj had the Chief obtain estimates to fully repair the vehicle to be operational before any repairs are made. The estimates were received, and they are in excess of \$4,000.00 to make the needed repairs to make the vehicle road worthy and safe. Andrew Bellone Jr made a motion and Samuel Scapellato seconded the motion to take the vehicle out of service. The Board unanimously agreed that the vehicle is to be taken off of the road and if possible, sold. Mykola Myronowskyj will look into selling the vehicle with Brindle Mountain. If we cannot sell the vehicle, we will then use it as a training aid and practice vehicle extrication with it.

### **5. New Business**

2021 Budget voting and approval was completed. The Board is now on the new NJ FAST system. The vote was taken, and the forms returned to the State of NJ electronically.

The petition for nomination for the open Board seat for the 2021 election was received from Andrew Bellone Jr. This is the only petition for nomination that was received to date.

A discussion was had regarding the potential purchase of a new station vehicle. This discussion was necessary so that the question to purchase the vehicle could be put on the ballot in the 2021 election. If approved by the voters, the vehicle could be purchased in the 2022 calendar year. This vehicle is to be purchased as a station vehicle and not to replace the current Deputy Chiefs vehicle.

The Chief submitted estimates for a vehicle to be purchased through state contract. After a lengthy debate, the Board unanimously agreed that a question should be put on the ballot for the purchase of a new station vehicle in 2022, and not to exceed \$50,000.00 to be paid from reserve capitol funds.



**Forest Grove Board of Fire Commissioners  
October 27, 2020 - Meeting Minutes**

**6. Public Comments**

**Chief of the Fire Department:** Not Present

**President of the Fire Department:** Not Present

**Others:** Not Present

**7. Adjournment**

A motion to adjourn the meeting was made by Joseph Scapellato and seconded by Thomas Bellone Sr.

Meeting was adjourned at 19:52 hours.

*Respectfully Submitted,  
Mykola "Nick" Myronowskyj  
Secretary of the Board  
Board of Fire Commissioners, District 4  
Township of Franklin, Gloucester County NJ*



## Forest Grove Board of Fire Commissioners October 27, 2020 - Meeting Minutes

3:46 PM  
11/24/20  
Accrual Basis

### Franklin Township Fire District No 4 Transactions This Month As of November 30, 2020

Type	Date	Num	Name	Amount
<b>Newfield Na Bk 0505</b>				
Bill Pmt -Check	11/24/2020	12442	"D" Electric Motors, Inc.	-746.91
Bill Pmt -Check	11/24/2020	12443	Andrew Bellone	-1,500.00
Bill Pmt -Check	11/24/2020	12444	Blue Tarp Credit Services	-322.42
Bill Pmt -Check	11/24/2020	12445	Comcast (Xfinity)	-16.96
Bill Pmt -Check	11/24/2020	12446	Comcast 569	-208.48
Bill Pmt -Check	11/24/2020	12447	Courier Post	-164.64
Bill Pmt -Check	11/24/2020	12448	D&H Auto Supplies	-98.98
Bill Pmt -Check	11/24/2020	12449	Dennis Allonnardo	-443.14
Bill Pmt -Check	11/24/2020	12450	Diamond Tool	-338.00
Bill Pmt -Check	11/24/2020	12451	DTA Solutions LLC	-125.00
Bill Pmt -Check	11/24/2020	12452	Forest Grove Fire Co	-2,969.08
Bill Pmt -Check	11/24/2020	12453	Gloucester County chief Assoc	-150.00
Bill Pmt -Check	11/24/2020	12454	Joseph Scapellato	-1,750.00
Bill Pmt -Check	11/24/2020	12455	Major Petroleum Ind.	-500.26
Bill Pmt -Check	11/24/2020	12456	Mes PA	-516.00
Bill Pmt -Check	11/24/2020	12457	MRA Mobile Truck & Trailer Re...	-6,810.66
Bill Pmt -Check	11/24/2020	12458	Mykola Myronowskyj	-1,846.82
Bill Pmt -Check	11/24/2020	12459	OHD, LLLP	-860.00
Bill Pmt -Check	11/24/2020	12460	Public Saffety Outfitters	-1,818.13
Bill Pmt -Check	11/24/2020	12461	Safety & Survial Training LLC	-875.00
Bill Pmt -Check	11/24/2020	12462	Sam Scapellato	-1,500.00
Bill Pmt -Check	11/24/2020	12463	Staples	-335.45
Bill Pmt -Check	11/24/2020	12464	Thomas L. Bellone	-1,500.00
Bill Pmt -Check	11/24/2020	12465	Top Notch Window Tinting	-100.00
Bill Pmt -Check	11/24/2020	12466	TransUnion	-50.00
Bill Pmt -Check	11/24/2020	12467	Verizon Wireless 197	-60.32
Bill Pmt -Check	11/24/2020	12468	Vineland Auto Electric	-4,094.25
Bill Pmt -Check	11/24/2020	12469	Weber's Power Equipment Inc.	-1,568.82
Bill Pmt -Check	11/24/2020	12470	Wheat Road Coldcuts	-159.00
<b>Total Newfield Na Bk 0505</b>				<b>-31,428.32</b>
<b>Newfield Savings 9924</b>				
Deposit	11/02/2020			132,757.25
Deposit	11/16/2020			1,136.48
<b>Total Newfield Savings 9924</b>				<b>133,893.73</b>
<b>TOTAL</b>				<b>102,465.41</b>



## Forest Grove Board of Fire Commissioners October 27, 2020 - Meeting Minutes

5:48 PM  
11/24/20  
Accrual Basis

### Franklin Township Fire District No 4 Balance Sheet As of November 30, 2020

	Nov 30, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Newfield Na Bk 0505	-26,596.89
Newfield Savings 9924	677,104.53
<b>Total Checking/Savings</b>	650,507.64
<b>Total Current Assets</b>	650,507.64
<b>Fixed Assets</b>	990,142.00
<b>TOTAL ASSETS</b>	<b>1,640,649.64</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	444,258.62
<b>Equity</b>	
Cap Fund Bal Design For Debt Se	11,589.83
Central Fund Bal	37,433.04
Fixed Bal. -Undesignated	-68,761.61
Invest in Gen. Fund Assets	1,012,277.37
Oper Fund Bal Designated	4,119.00
Retained Earnings	198,363.16
Net Income	1,370.23
<b>Total Equity</b>	1,196,391.02
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,640,649.64</b>