

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

William S. Clark, *Chairman*
Kent D. Nation, *Secretary*
Joseph S Sawicki, *Treasurer*

Francesca J. Crane, *Vice-Chairman*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda – August 25, 2022

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joe Boldaz (JSB) _____, Will Clark (WSC) _____, Francesca Crane (FJC) _____, Kent Nation (KDN) _____ and Joe Sawicki (JSS) _____.

Others Present

Solicitor _____, Engineer _____, Operator _____ and Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

- July 28, 2022 regular meeting

Public Comment / Presentation

1. Rick Urban – TOA HOA representative to discuss high 2nd quarter sewer invoice issued to the HOA.

Reports:

1. Operator
 - a. Monthly Report.
 - i. Consider purchasing spare air release valve(s) and/or rebuild of recently replaced one.
2. Engineer
 - a. Monthly Report – general operations.
3. Solicitor
4. Committees
 - a. Finance – March / June / September / December
 - b. Operations – April / July / October / January
 - c. **Planning – May / August / November / February**
5. Administrator
 - a. Monthly Report.

New Business:

- 1.

Finances:

As of July 29, 2022:

1. Mid Penn Operating - \$140,579.48
2. Mid Penn Debt Service - \$83,897.13
3. Mid Penn Capital Reserve - \$1,085,336.60
4. Mid Penn DSRF - \$571,440.49
5. Mid Penn Grant Funding - \$44,890.20

6. Bills paid and to be ratified - \$_____
7. Payroll for regular meeting for July 2022- \$5,035.31

Dates of Upcoming Meetings

1. Board of Supervisors on September 1, 2022 and **September 15, 2022** at 7:30 p.m.
2. Municipal Authority, on Thursday, September 22, 2022 at 7:00 p.m.

Adjournment (time: _____)