

Meadowbrook Heights HOA Executive Board Meeting
Date 11/30/2021

2021 Members: Robbie Popp (President), Mark Lindeman (Vice-President), Julie Evans (Treasurer), Kelli Cheatham (Secretary), John Meyer (Member-at-large)

Present: Robbie Popp, Mark Lindeman, Julie Evans, Kelli Cheatham

Time	Topic	Member
1938	Review and Approval of Prior Meeting Minutes <ul style="list-style-type: none">• Visiting Members: None• Approval: Julie motioned to approve, Robbie seconded, voting unanimous.	
Follow Up Items from Prior Meeting		
	Law Firm: Altitude Community Law - Lakewood, CO (303) 432-9999 Robbie uploaded a proposed fees worksheet to the Google Docs. -Let's discuss putting them on Retainer, they have 3 price options, or paying a 'per needed fee' ? <ul style="list-style-type: none">• Following review of the options provided from Altitude Community Law the board decided the current needs for our HOA do not warrant paying a retainer at this time.• Mark emphasized education to neighbors about covenants and assisting with navigating some of the legal jargon could resolve some covenant violations. Many homeowners may not remember all of the covenants or may be unaware of what covenants and bylaws say due to the legal nature of verbiage.• Suggestion to include common violations in the winter newsletter.• Discussed how we want to enforce violations. Best to begin with education and personal contact. Any contact with a homeowner needs to be documented	
	Winter Newsletter <ul style="list-style-type: none">• Board reviewed the letter and provided updates.	
	Liability Insurance? Has anyone looked into Personal Liability Insurance for themselves? <ul style="list-style-type: none">• Deferred	

New agenda items

Update to COVENANTS:

- Deferred
 - Created a shared document for suggested updates for board members to review until the next meeting.
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Schra Tree Care Service

Do we need to continue to treat each tree?

- Mark will request another quote
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2113 Robbie motioned to adjourn, Mark seconded, meeting adjourned.

Next meeting: Tuesday January 4th, 2022