



## *Royal Oak High School Band & Orchestra Boosters*

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### **MEETING MINUTES**

**Date: 12/10/2019 in MMR**

**PRESENT AT MEETING:** Jon Liu, Vilma Dennis, Kyrstin Jensen, Norma Fenech, Kristine Hill, Beth VanDerwill, Aubin Rose, Susan Shelton, Meghan Heikkinen, Mr. Jensen, Jason Pyciak, Victoria Wisniewski, Terri Farley, Lisa Liu, Warren Dennis, Donna Prentiss-Bonner, Jason Fenech, Dawn Drew, Mike McGee, Rose Castille, Shelly Willis, Huw Evans.

**CALL TO ORDER:** 7:00 PM

#### **PRESIDENT REPORT – Jon Liu**

Since we had no meeting in November due to our snow day a copy of the meeting minutes was reviewed by individuals and approved by Jason Fenech and Beth VanDerwill.

#### **SECRETARY REPORT – Susan Shelton**

Meeting minutes approved from November 12, 2019 meeting.

#### **TREASURER REPORT – Norma Fenech & Meghan Heikkinen**

- Meghan reports Financials at this time we have a balance of \$22,658.37 with outstanding checks we are just around \$21,433.42.
- Reimbursement procedures were gone over – There is a form for reimbursements on the ROHSBOB info page, please print off your form and attach any receipts and turn into Norma or Meghan. Please know your budget if you go over budget it will take longer for you to get reimbursed be cautious of this

#### **DIRECTORS' REPORTS:**

##### **Kyrstin Jensen – Marching Band**

- Permission Slips are needed for the Jingle Bell Parade and are due on Friday, December 13, 2019. This form is required by the parade event company.
- Please decorate all uniforms and instruments with battery operated lights if possible and no scotch tape please!
- Call time is 5:00 p.m. and Parade is slated to start at 6:00 p.m.
- Meeting place is Lincoln and Troy streets.
- Marching Band Camp is August 24-28<sup>th</sup> with Newbie day on August 20<sup>th</sup> 2019.
- First home game is either August 27 or 28, 2019.

##### **Dave Jensen – Band**

- A thank you to all the Winter Concert Bands and volunteers! 55 minutes was a great and really good feedback from parents on how much they loved they shorter time of the concert. All 3 bands were remarkable and Mr. Jensen is pleased with where the kids.
- Mr. Jensen would like to use the trailer in the Jingle Bell Parade he has two holiday signs on the trailer then after the parade he will pick a winner of the light contest and the winner will get a sign.
- Jazz Band is sounding really good and he is happy, Jingle Bell Jazz should be good.



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### Albin Rose - Orchestra

Orchestra is hoping to use some booster funds toward hiring a professional composer to write some music for Orchestra. Also wondering how do you work with copyrights to play pop music?

- **Barnes and Noble** – Thursday, December 12<sup>th</sup> and filled with students to perform. Flute choir and Clarinet choir will be joining the Barnes and Noble group as well to perform.
- **English Gardens** – *UPDATE 12/12/19: Saturday Tag Days has been cancelled.* We need more Orchestra kids to sign up and parent volunteers for Sunday. Contact Leah Barnett to help: [lhoster@hotmail.com](mailto:lhoster@hotmail.com) Event date is Sunday, December 15<sup>th</sup>.

### EVENTS:

#### Poinsettia Sales – Susan Shelton, Meghan Heikkinen & Debbie Morales

Sales this year were \$357.20

#### Jingle Bell Jazz - Huw Evans & Victoria Wisniewski

- Facility paid \$1,050.00
- Sponsors \$1,025.00
- Silent Auction items list is on shared drive.
- Program is missing information Mr. Jensen to discuss with Beth and get it turned into Tim at the Print Shop December 13<sup>th</sup>.
- Beth has asked Jon for a letter
- Also looking for a few pictures from past JBJ events for the program
- Sign up genius we need more help
- Signs are out
- Giving 110 tickets to High School Teachers for the event
- Kyrstin asked for a graphic so that she can get it out on the ROMS student led television show
- Facilities – Confirming floor plan, only one entrance this year at the West doors, chairs must be packed up and picked up by 9:00 a.m. on Friday from the Farmers Market.
- Parking – 46 spots are available for parking, additional parking is at the Church across the street and the parking structures.
- Teri Farley looking for more fairy lights for decorations.
- Food will be Perry's Pizza, light appetizers and baked goods. If we have leftovers we can donate to First United Methodist Church.
- We can get into the Farmers Market at 1:00 p.m. but Huw will confirm this.
- Mr. Jensen will start packing up Speed Pack Boxes this week during school
- Mr. Jensen asked if we could feature JBJ information on the HOME page of the website. *UPDATE 12/12/13: A new JB webpage has been created on the main menu. Or, access this page by clicking on the JBJ logo on the HOME page.*

#### Disney 2020 – Jon Liu, Kristine Hill & Victoria Wisniewski

- Mr. Jensen to get kids assigned to their rooms starting this week
- Dunmore will be making our T-Shirts with 2 sponsors on back: Perry's Pizza & Fenech Photography
- Kids will need to bring Raven head T-shirts. We may have to order more.
- Kristine, Lisa and Victoria are helping with departure



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### COMMUNICATION COORDINATOR REPORT – Beth VanDerwill

- The latest green calendar has been reflected on the website CALENDAR. Note the revision dates posted at the top of the CALENDAR page.
- Beth is looking for a replacement to take over the Program layouts for events and will put out an announcement. Someone suggested Jamie Thompson. *UPDATE 12/13/19: Replacement found!*

### WALK IN ITEMS:

- Pep Band will perform at assembly on Friday then at boys basketball games in January, February and possibly March. *UPDATE 12/12/19: Pep band will not be playing at the games on 12/13/19. Watch for pep band details in January.*
- Teri Farley needs Mr. Jensen's help getting kids to pay for tux cleaning.
- Wind Ensemble and Symphony band need an instrument called a Crotales. It runs approximately \$1,200.00. This is just food for thought to discuss in the future.
- Band photos are in MMR for those who didn't pick them up yet.
- It was brought to attention that the calendars distributed at MB Camp are no longer up to date. For those students only in MB, they may be missing important information if they aren't in a daily band or orchestra class. It is highly recommended that ALL parents sign up for the booster email list (click the blue button on the HOME page of website) to get weekly announcements and also ask their questions on the boosters' FaceBook. The website calendar is the most current, but it gets updates constantly (revision dates are posted at the top of the CALENDAR page). Email [rohshbob.info@gmail.com](mailto:rohshbob.info@gmail.com) if you have questions.

**NEXT MEETING:** January 14, 2020

**ADJOURNED:** 8:22 p.m.