

January 23rd, 2019

Minutes of the Regular Meeting of the Council of the Town of Preeceville held on Wednesday, January 23rd, 2019 in the Preeceville Town Office Council Chambers, Preeceville, Saskatchewan.

In Attendance: Mayor - Garth Harris
Councillors - Welma Bartel
- Sheldon Luciw
- Stacey Strykowski
Administrator- Lorelei Karcha

Regrets: Councillor - Mark Bourassa
- Darin Newton
- Johnny Petryshyn

Mayor Garth Harris called the meeting to order at 7:13 pm.

Agenda 004-19 Strykowski/Bartel: That the agenda be approved. CARRIED.

7:13 pm to 7:54 pm – Rhonda Durand, Health Services Manager from the Preeceville & District Integrated Health Care Facility and Sherri Walker, Director of Primary Care for the Saskatchewan Health Authority met with Town Council. General discussions were held regarding health services and the community.

7:55 pm to 8:18 pm – Ralph Ager and Brian Yates of the Preeceville & District Lions Club met with Town Council to discuss Lions Western Weekend. Discussions were held on the Lions Club enhancing the Western Weekend event and on the Town's Recreation Director providing the group assistance.

8:29 pm – Town Foreman Ashley Ward joined the meeting.

Tree Pruning 005-19 Strykowski/Luciw: That the quote received from Sky High Tree Services of Preeceville, Saskatchewan to prune approximately 90-100 Town trees and provide clean-up services for \$7,000.00 plus GST be approved and further that the work be completed prior to March 31st, 2019. CARRIED.

Elm Tree Surveillance 006-19 Luciw/Bartel: That the quote received from KBM Resources Group to provide a comprehensive Dutch Elm Disease Survey during the summer of 2019 for the Town of Preeceville for \$1,115.00 plus taxes be approved. CARRIED.

Operator Certification 007-19 Bartel/Strykowski: That the \$150.00 renewal fee be paid to the Operator Certification Board for Chris Halkyard to maintain his certification for Water Treatment and Distribution and Wastewater Treatment and Collection, for the period of March 15th, 2019 to March 15th, 2021. CARRIED.

Bobcat Bill 008-19 Strykowski/Luciw: That the invoice from John Deere Financial to repair the drive motor seals in the Town Bobcat for \$2,351.54 plus taxes be approved and paid. CARRIED.

Foreman's Report 009-19 Strykowski/Bartel: That the Foreman's Report be acknowledged and filed. CARRIED.

Accounts 010-19 Luciw/Bartel: That the accounts listed on the attached "List A - Accounts Approved As Paid" and dated January 23rd, 2019 be approved as paid. CARRIED.

011-19 Strykowski/Luciw: That the accounts listed on the attached "List B – Accounts Approved & To Be Paid" and dated January 23rd, 2019 be approved and paid. CARRIED.

8:56 pm – Town Foreman Ashley Ward left the meeting.

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Minutes	012-19	Luciw/Strykowski: That the minutes of the last regular meeting of Council held Wednesday, December 12 th , 2018 be approved. CARRIED.
	013-19	Luciw/Bartel: That the minutes of the special meeting of Council held Wednesday, January 9 th , 2019 be approved. CARRIED.
Bylaw Enforcement	014-19	Luciw/Strykowski: That the Bylaw Enforcement Officer's Reports from December 5 th , 2018 and January 2 nd , 2019 be acknowledged and filed. CARRIED.
Animal Control Bylaw	015-19	Luciw/Strykowski: That a Notice of Violation under the Town's Animal Control Bylaw No. 1-2009, be issued to the dog owner that resides at 202 1 st Avenue NW for their dog running at large and acting aggressively that occurred on January 12 th , 2019 and further that as this is the Dog owner's third offence under the Bylaw the Town Lawyer be instructed to take this matter to Court to have the dog removed from Town. CARRIED.
Fire Department	016-19	Luciw/Strykowski: That the quote provided by Fire & Auto Enterprises for \$5,979.57 including taxes, for the inspection repairs to the 1990 Ford Fire Truck required to complete the sales agreement with the Village of Stoney Rapids be acknowledged as approved. CARRIED.
	017-19	Luciw/Strykowski: That it be acknowledged that the 2019 members of the Preeceville Fire Department are Fire Chief Trevor Bartel, Deputy Fire Chief Troy Rogowski, and Fire Fighters Cliff Prestie, Jim Ward, Don Pillipow, Ashley Ward, Corwin Tonn, Darin Newton, Taylor Sliva, Nathan Draper, Pete Prestie, Rodney Serhan, George Kidder, Jake Sojonky, Ryan Weinkauf, Paul Barnachea, Julius Irlandez, Alfie Jaway, Sean Paligan, Hein Bertram, Welma Bartel, Shelly Ward and the current Town Shop Employees. CARRIED.
	018-19	Luciw/Strykowski: That the Volunteer Fire Fighter's Insurance and the VFF – Employee Family Assistance Program Coverage through the Saskatchewan Urban Municipalities Association be renewed for 2019-2020 and the fee of \$1,548.80 plus GST be paid. CARRIED.
Waste-Water Project	019-19	Luciw/Strykowski: That due to funding requirements for the Town's Wastewater Treatment Facility Project, KGS Group and the Town of Preeceville have agreed to cancel the Engineering Services Agreement approved October 17 th , 2018 and further that the Town of Preeceville proceed with a Request for Proposals for the services. CARRIED.
	020-19	Bartel/Strykowski: That the invoices received from KGS Group for services provided for the Wastewater Treatment Facility Project in the amount of \$5,421.68 plus GST and \$8,715.00 plus GST be approved and paid. CARRIED.
Trailer License & Lot Rent	021-19	Strykowski/Luciw: That the trailer occupants and lot renters of 703 Railway Avenue SE, 529 1 st Avenue SE, 739 Railway Avenue SE, 634 Railway Avenue SE, 702 & 708 Railway Avenue SE, 722 Railway Avenue SE and 637 Railway Avenue SE be written a letter informing them that their 2018 lot rent and trailer license fees are in arrears and they are to be given until the February, 2019 regular meeting of Council to clear the 2018 amounts owing or their files will be sent to the Town Solicitor for collection and they will also be responsible for all costs associated with the collection action. CARRIED.

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Outstanding Utility Accounts	022-19	Luciw/Bartel: That approval be given to the addition of the September 30 th , 2018 outstanding utility accounts to those properties' tax roll accounts on December 31 st , 2018.	CARRIED.
Outstanding Custom Work	023-19	Strykowski/Luciw: That approval be given to the addition of unpaid Custom Work Accounts as of December 31 st , 2018 to those properties' tax roll cards.	CARRIED.
Mayor's Report	024-19	Luciw/Bartel: That the Mayor's Report be acknowledged as presented.	CARRIED.
Rec Director Report	025-19	Strykowski/Luciw: That the Recreation Director's Report be acknowledged and filed.	CARRIED.
UMAAS Membership	026-19	Strykowski/Bartel: That the Town pay the 2019 Urban Municipal Administrators Association membership fee, an amount of \$210.00, including GST, for Chief Administrative Officer Lorelei Karcha.	CARRIED.
Comm. Of Oaths	027-19	Bartel/Luciw: That the Commissioner of Oaths licensing fees for Chief Administrative Officer, Lorelei Karcha and Office Assistant Tammy Descalchuk of \$100.00 each, be paid for by the Town and this service be offered for free to Town of Preeceville residents and businesses.	CARRIED.
Audit	028-19	Bartel/Luciw: That the Audit Engagement Letter and Management Letter for the Town of Preeceville's 2018 Audit provided by Collins Barrow be acknowledged and approved.	CARRIED.
Council Meeting	029-19	Luciw/Strykowski: That February 2019 regular meeting of Council be rescheduled to Wednesday, February 20 th , 2019.	CARRIED.
Administrator Report	030-19	Luciw/Strykowski: That the Administrator's Report be acknowledged and filed.	CARRIED.
Financial Activities	031-19	Bartel/Luciw: That the Statement of Financial Activities - Detailed (Draft) and Bank Reconciliation for the period ending December 31 st , 2018, be accepted as presented.	CARRIED.
Building Permits	032-19	Luciw/Strykowski: That the following Building Permit be approved as per the conditions stated on the permit: 1) 218 2 nd Avenue NW, Permit #1-2019 to construct a cold storage shed.	CARRIED.
Building Permit Extension	033-19	Strykowski/Bartel: That the requests of the following property owners to have their Building Permits extended, be approved as follows: 1) 546 Highway Avenue E, Permit #32-2017, 6-month extension; 2) 445 1 st Avenue NE, Permit #33-2017, 6-month extension; and 3) 224 3 rd Street NE, Permit #7-2018, 6-month extension.	CARRIED.
Town Solicitor	034-19	Luciw/Bartel: That the Law Firm of Leland Campbell Kondratoff Persick LLP of Yorkton, Saskatchewan be appointed as the Town Solicitor Firm for 2019.	CARRIED.
Bond	035-19	Luciw/Strykowski: That the Fidelity Bond for the Municipal employees as covered by Aon Reed Stenhouse Inc. through the SUMAssure Insurance Program as a part of the Town's General Insurance Policy, be approved.	CARRIED.
Insurance Policy	036-19	Bartel/Strykowski: That the Town of Preeceville's general insurance policy with Aon Reed Stenhouse Inc. provided through the SUMAssure Insurance Program be renewed for the policy period of December 31 st , 2018 to December 31 st , 2019 and the premium of \$45,979.00 be paid.	CARRIED.

Handwritten initials/signature

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Library Rental	037-19	Strykowski/Luciw: That the Memorandum of Understanding between the Town of Preeceville and Employment and Social Development Canada – Service Canada to rent the Public Library Space at the Preeceville Library Building, 27 Main Street N, be approved as presented and further that the Administrator be authorized to sign the agreement and it be attached to and form a part of these minutes. CARRIED.
Connect Energy	038-19	Strykowski/Luciw: That the Town of Preeceville renew the Natural Gas Supply Agreement with Connect Energy for a term of 3 years commencing In November 2019 at a fixed price of \$2.95/GJ or lower. CARRIED.
NEATPC	039-19	Luciw/Strykowski: That the Town of Preeceville's membership in the North East Area Transportation Planning Committee be renewed for 2019 and the fee of \$350.00 be paid. CARRIED.
FCM Membership	040-19	Luciw/Strykowski: That the Town of Preeceville's membership in the Federation of Canadian Municipalities be renewed for 2019/2020 and the fee of \$342.77 be paid. CARRIED.
SUMA Membership	041-19	Luciw/Strykowski: That the Town of Preeceville's membership in the Saskatchewan Urban Municipalities Association be renewed for 2019 and the fee of \$1,751.95 plus GST be paid. CARRIED.
Regional Library	042-19	Luciw/Bartel: That the Parkland Regional Library Levy for 2019, a rate of \$13.20 per capita for a total amount of \$14,850.00 be acknowledged and as required, 50% of the Library Levy, \$7,425.00, be paid prior to January 31 st , 2019 and the remaining 50% of the Library Levy, \$7,425.00 be paid by September 1 st , 2019. CARRIED.
AWSA AGM	043-19	Bartel/Luciw: That Councillor Johnny Petryshyn be authorized to attend the Assiniboine Watershed Stewardship Association Annual General Meeting to be held March 1 st , 2019 in Yorkton, Saskatchewan and further that any cost incurred for attending this meeting will be paid for by the Town. CARRIED.
Deputy EMO	044-19	Strykowski/Luciw: That Hein Bertram be appointed as the Town of Preeceville's Deputy Emergency Measures Organization Coordinator. CARRIED.
Committee Reports	045-19	Luciw/Strykowski: That the following committee reports be acknowledged: Parkland Regional Waste Management Authority, Preeceville Public Library and Preeceville & District Musher's Rendezvous. CARRIED.
Correspondence	046-19	Luciw/Bartel: That the correspondence listed below be acknowledged and filed: - SUMA Urban Updates - Good Spirit School Division – In Focus and From the Board Reports - RM of Hazel Dell No. 335 – Committee Appointments - Hudson Bay Route Association Membership Request - STARS Open House February 4 th , 2019 - SAMA – AGM April 10 th , 2019 - Minister of Labour Relations and Workplace Safety – Workers' Compensation Act CARRIED.

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Adjourn

047-19

Strykowski: That the meeting be adjourned. Time: 12:00 am.

CARRIED.


MAYOR


ADMINISTRATOR

