

Saratoga at Lely Resort

Board of Director's Meeting

Approved Minutes

November 15, 2017

Call To Order: John Jensen called the meeting to order at 5:00PM. Mr. Bardon, Mr. Ford, Ms. Scott and Mr. Penney were present. Property Manager Susan Rak was also present.

Quorum: Established

Approve Agenda: Notice/Agenda was posted accordingly on clubhouse bulletin board and via e mail. A motion was made by Ms. Scott and seconded by Mr. Bardon to approve the agenda with an addition of McLeod's painting proposal. None opposed – Motion carried.

Minutes: A motion made by Ms. Scott and seconded by Mr. Penney to approve the meeting minutes of October 25, 2017. None opposed – Motion carried.

President's Report: (John Jensen) Thanked the board and the volunteers for all their hard work. The Christmas Committee has 1 ½ volunteers to help with decorating the clubhouse on November 25th at 2:00 pm

Treasurer's Report: (Hal Bardon) as of the October 31st financials, the delinquencies were high in the amount of \$3,807. A resident who owns two units haven't paid so late letters are going out. Hurricane cleanup is at \$17,830.

Motion made Ms. Scott and seconded by Mr. Jensen to approve Treasurer Report – None opposed – Motion carried.

Secretary's Report (Jan Finander Scott) thanked everyone for their help

Director's Report (Keith Ford) See landscape report

Director's Report (Bill Penney) Stumps will be removed. Palm trees will be trimmed away from buildings in mid-December. The gate is once again operational.

Landscape Committee (Don Glover – Board Liaison – Keith Ford) Volunteers dug up flowers and installed new ones, they also hand pulled weeds. Irrigation is still a work in progress.

Social Committee (Pat Schulte) A Hurricane party will be had on November 17, 2017 at 5:30 pm.

Communications Committee (Diane Jensen) Working on a questionnaire for the new 2018 Directory to go out to the residents to update their information.

Pool/Clubhouse Committee (Board Liaison – Bill Penney) everything is ok.

Lakes Committee (Rich Wilhelm) Nothing to report

Association Member Forum (Sign Up Sheet – 15 Minutes) No one signed up.

Managers' Report (Susan Rak) Discussed the renter issue with trucks that moved in unapproved. There is a 20 day in advance notification required with a \$100 check. A background check has to be completed before it goes to the board for approval.

Old Business

- a) Hurricane Irma Repair and Restoration update- Nothing to report
- b) Dryer Vent Quotes - Ms. Rak to get more quotes
- c) Paver Quotes Status – According to Allied Pavers nothing has to be done.
- d) Holliday Decorations Committee Status- Done
- e) Rule 16 Status – Relates to residents when they are away.
- f) Condo Documents – The attorney sent the document amendments to the committee to review before they are sent to the residents for approval.
- g) Fine Committee – Ms. Rak will work with Mr. Jensen on this.
- h) Hurricane Preparedness Committee Update – Ms. Scott established a committee and the first meeting will be held on November 20th.
- i) Sealcoating Update – Motion made by Ms. Scott to accept Bain Seal Coating with some add-ons, and seconded by Mr. Penney. All in favor. Motion carried.
- j) Painting of front and garage doors- Ms. Rak to obtain more bids

New Business

- a) Budget Info Update – The board had a workshop at Resort to review the budget before it was to be sent to the unit owners.

Next Meeting: December 8, 2017 at 2:00 pm

Adjournment: Motion made by Ms. Scott and seconded by Mr. Penney to adjourn the meeting at 6:02 pm: – Motion carried.

Submitted by Susan Rak, Property Manager