

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on May 15, 2014 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Dr. David Hosley, Vice Chairman; Ms. Veronica Clifford, Secretary; Ms. Patricia Patch, Treasurer; Dr. Wasim Niazi; Mr. Jay Stalrit; Mr. Harry Carswell; Mr. Michael D. Powell, C.M., ACE, CEO; Mr. Timothy Pickles, Esq., Airport Attorney.

Call to Order

Mr. Sansom called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Mr. Sansom asked if there were any changes or additions to the Agenda. Seeing none, Mr. Sansom called for a motion. Mr. Stalrit made a motion to approve the Agenda as presented. Mr. Carswell seconded. Mr. Sansom called the question. There were no objections. Motion Passed.

Appearances – None**Presentations – None****Consent Agenda****Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:****1. April 17, 2014 – Regular Meeting**

Mr. Sansom called for a motion to approve the Consent Agenda. Ms. Patch made a motion to approve the Consent Agenda as presented. Dr. Hosley seconded. Mr. Sansom called the question. All voted aye. Motion passed.

Item B – Resolution Approving an FDOT Supplemental Grant for the Construction Phase of the Expansion of the East Side Apron at Space Coast Regional Airport**Item C – Resolution Approving an FDOT Supplemental Grant for the Construction Phase of the RSA Compliance and Shoreline Stabilization at Merritt Island Airport****Old Business**

Item A – Discussion and consideration of an Agreement with Rocket Crafters, Inc.

Mr. Powell gave a brief overview of the item, stating that Rocket Crafters was requesting to occupy two offices, located in one of the wings of the Airport Authority's Administrative Building at Space Coast Regional Airport, rent free for six months. Mr. Powell stated that in addition, Rocket Crafters was requesting use of the Airport Authority conference room. Mr. Powell added the Airport Authority could possibly get another tenant for the remainder of the offices. Discussion continued.

Mr. Sansom suggested that Rocket Crafters send a bi-monthly memo of what they are doing in kind for the Airport Authority, so that their value could be documented. Discussion continued.

Mr. Stalrit made a motion to approve Rocket Crafter's request with the caveat of value tracking, in addition to the consideration that if another prospective tenant happened to want the whole wing during that time, it would be discussed and considered by the Board. Ms. Patch seconded.

Dr. Hosley declared a voting conflict, stating that he sat on the Rocket Crafters board and also had shares in the company. Discussion continued.

Mr. Sansom called the question. All voted aye, with the exception of Dr. Hosley who was abstaining from the vote. Motion passed.

New Business**Item A – Discussion by Mr. Brian Pendleton of Recent Invoiced Costs by Airport Engineering Company and Contractors Regarding Current Projects**

Mr. Sansom turned the floor over to Mr. Pendleton.

Mr. Pendleton presented Pay Request Number 2 in the amount of \$81,107.48 from Affordable Development, in addition to Invoice Number 14037 in the amount of \$3,225 and Invoice Number 14038 in the amount of \$2,880, both from Airport Engineering Company, which were for the Fire Hydrants Project at Arthur Dunn Airpark.

Mr. Pendleton presented Pay Request Number 6 - Final in the amount of \$39,624.41, from KCF Site Development, and Invoice Number 14039 in the amount of \$375 from Airport Engineering Company, which were for the T-Hangar Taxilane Rehabilitation Project at Space Coast Regional Airport.

Mr. Pendleton presented Invoice Number 14040 in the amount of \$5,700 from Airport Engineering Company, which was for the Airfield Pavement Marking Project at Space Coast Regional Airport.

Dr. Hosley made a motion to approve the invoices. Dr. Niazi seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Item B – Discussion by Mr. Brian Russell of Recent Invoiced Costs by Michael Baker Jr., Inc. and Contractors Regarding Current Projects

Mr. Sansom turned the floor over to Mr. Russell.

Mr. Russell presented Pay Application Number 6, in the amount of \$530,335.13 from GLF Construction, which was for the West Apron Rehabilitation Project at Space Coast Regional Airport. Discussion continued.

Mr. Carswell made a motion to approve the invoices. Mr. Stalrit seconded. Mr. Sansom called the question. All voted aye. Motion passed.

Information Section

CEO Report

Mr. Powell reported that Staff had met with FDOT and FAA to discuss the Airport Authority's five year outlook. Mr. Powell stated that both entities were elated with the direction of the Airport Authority, and that the FAA said they would consider using entitlement dollars on revenue producing buildings. Discussion continued.

Mr. Powell stated that Staff was looking at opportunities with Customs and Border Patrol, adding that he believed there was opportunity in that. Discussion continued.

Mr. Sansom asked about the Spaceport License. Mr. Powell stated that everything would be submitted before the end of the summer. Mr. Russell gave an explanation on the issue, stating that the FAA had approved the noise analysis and that submittal would be soon. Mr. Russell stated that the Airport Authority would need to approve the application before submittal to make sure it was in line. Discussion continued.

Mr. Sansom asked for an update on the ARFF building at Space Coast Regional Airport. Mr. Powell stated that there had been some issues with the ARFF vehicle, which delayed the training. Discussion continued.

Mr. Terry Wooldridge, the Airport Authority Fire Chief, updated the Board on what was happening with the ARFF.

Mr. Powell concluded his report.

Attorney Report

Mr. Pickles refreshed the Board regarding Dr. Niazi's requested change to the binding development plan tied to his proposed fly-in development adjacent to Merritt Island Airport, stating that the Airport Authority had voted 2-2 to deny his request. Mr. Pickles stated the County's Zoning Board had actually gone ahead and approved Dr. Niazi's request, and asked the Airport Authority Board if they wanted him to actively oppose that decision. Mr. Pickles also stated that there was no requirement for the Airport Authority Board to take action.

Ms. Clifford stated that she believed the Airport Authority should take a position and should have representation at the County Commission meeting. Discussion continued.

Ms. Clifford made a motion to send Mr. Pickles to the County Commission meeting to represent the Airport Authority Board's thoughts to not support the proposed change. Ms. Patch seconded. Discussion continued.

Mr. Sansom called the question. Ms. Clifford, Ms. Patch and Dr. Hosley supported the motion. Mr. Carswell, Mr. Stalrit and Mr. Sansom opposed the motion. Motion failed.

Mr. Pickles concluded his report.

Check Register & Budget to Actual

Mr. Powell stated that financials had been provided and everything was in line.

Administration & Project Reports

Mr. Powell stated that the reports had been provided.

Mr. Stalrit asked Mr. Powell how the new security system was working. Mr. Powell stated that it was working well, and that it had already been used a couple of times. Mr. Powell added that there were still a few connectivity issues being worked on and that work will begin soon on the second phase.

Authority Members Report

Dr. Hosley reported that legislation had been approved to provide \$22 million of funding to Space Florida. Discussion continued.

Dr. Hosley reported that Florida Institute of Technology (FIT) was getting special funding and that everything would tie in with the Airport Authority's efforts, space and aerospace. Discussion continued.

Mr. Stalrit reported that there would be a launch that evening.

Mr. Sansom stated that he wanted to clarify that he didn't believe that Dr. Niazi's development should be built, but the motion the Board had voted on wasn't about that. Mr. Sansom discussed legislation, stating that Space Florida did not get any new money to operate the Shuttle Landing Facility (SLF). Discussion continued.

Public & Tenants Report

Mr. Don White, EAA, stated that the most recent Young Eagles event at the Merritt Island Airport had run for about 2 hours before the weather got bad, so they had planned a makeup day for May 31st.

Adjournment

Mr. Sansom adjourned the meeting at 10:44 a.m.

JERRY SANSOM, CHAIRMAN

VERONICA CLIFFORD, SECRETARY