

Approved 12/19/16

Minutes of the November 28, 2016 Bolivar Planning Commission Meeting

Attending: Steve Paradis, Chris Higdon, Deb Hale, Barb Staats, Danny Chiotos, Randall Hughes, Jennifer Brockman: Planner for Jefferson County, Helen Dettmer: Mayor of Bolivar, Jesse Richardson: WVU Law Clinic

Meeting was called to order at 7:00 pm by Steve Paradis

Approval of minutes was tabled until the next meeting.

Unfinished Business:

1. Introductory meeting-Jesse Richardson-WVU Law Clinic- Steve introduced Jesse Richardson from the WVU Law Clinic. Mr. Richardson has been affiliated with the WVU Law Clinic for 4 ½ years. This group focuses on Southern WV and on occasion they stray outside of southern WV. The WVU Law Clinic consists of five (5) attorneys and a certified land use planner. Their team focuses on three topics. (1) Waste water issues, (2) Land conservation work-(land conservation-land trust), and (3) Land Use-Education & Planning (continuing education) & provide technical assistance to local governments. Jesse Richardson along with his team have worked on over 30 comprehensive plans throughout the state, a number of zoning ordinances, and have also worked on various source water protection ordinances. Jesse has not had an opportunity to view the Town of Bolivar ordinances but he predicts that the ordinances should be in line. The first order of business will be to look at the comprehensive plan and then move to the zoning ordinances. Mr. Richardson will also determine if our comprehensive plan complies with the WV code. Reformatting and reorganizing will also be a major part of this project. The subdivision ordinance will also be reviewed. There is a checklist on Jesse Richardson's website and he will go through the checklist to review the subdivision ordinances. Steve discussed the ordinances with Mr. Richardson and some of the changes that the BPC members had made to date. BPC members have gone through the ordinances piece by piece and changed the language as well as the terms and definitions. Steve also advised that Laura would email those changes to Jesse immediately. There was also a short discussion of the historical structures in the Town of Bolivar and a sense of how the citizens feel about the historical structures. This is an item that should be included in the next comprehensive plan. Steve explained to Mr. Richardson that the storm-water ordinance had not been adopted at this time. Steve expressed to Mr. Richardson that he would like to figure out what to do with the Region 9 storm-water ordinance and how to address it in a way that it is feasible for much smaller projects. The ordinances have not been updated since 2009 and the sections do not flow. Fee schedules and other amendments to fees was also a topic of discussion that will need to discuss with council and BPC members at a later date. This project will not be able to be reviewed until January due to student availability but we appreciate the assistance that Jesses Richardson and his staff are providing to the Town of Bolivar on this project.

New Business:

1. Board of Zoning Appeals Actions- No Actions

Attendee Concerns:

None

Adjournment:

Meeting was adjourned at 8:10 pm

Motion was made by Chris Higdon.