

**Job Announcement:
Executive Director Position
for the Western Organic Dairy Producers Alliance
www.wodpa.org**

The Western Organic Dairy Producers Alliance is seeking a part-time Executive Director to provide administrative support to the WODPA organization. WODPA is a 501 (c) (5) corporation that is dedicated to the preservation and protection of organic dairy farming across the western region. The Executive Director will be responsible to the Board of Directors and will work towards the mission and goals of the organization.

Minimum qualifications:

- Have a working knowledge of the organic dairy industry
- Excellent communication skills (written and verbal)
- Familiar with governmental processes and organizations such as the National Organic Program, the National Organic Standards Board and the USDA
- Must work well with a wide variety of personnel, including farmers, processors, legislators and government officials
- Must be able to work from home and supply their own home office (computer will be provided)
- Able to travel on occasion to dairy farms in the west, conferences, and meetings

Preferred qualifications:

- Must be familiar with social media, email, web pages, and other forms of telecommunication software
- From an organic dairy background
- Grant writing experience
- Fund raising experience

Job Description: The successful candidate will be responsible for providing administrative support and advice to the Board of Directors and State Representatives in the development of strategies to achieve WODPA's mission and long-term goals. **For a complete job description, access www.WODPA.org.**

Application Process: The WODPA Board of Directors has established a selection committee to review resumes and will interview potential candidates via web conferencing. The entire Board of Directors will interview the final candidates. Salary will be determined based upon the successful candidate's level of experience. Salary is negotiable. Time expectations of position are 20 hours per week. Start date for position: November 12, 2018. New Executive Director will be introduced to the membership at WODPA's annual conference in Reno, Nevada on November 27-28.

To apply for this position, submit a current resume (complete with references) and cover letter to WODPA President Sean Mallett (seanmallett@msn.com) and WODPA University Advisor Dr. Cindy Daley (cdaley@csuchico.edu) by September 30th, 2018 or until position is closed. Applicants should provide information on interest and salary expectations within the contents of the cover letter.