

**CITY OF COVINGTON, KENTUCKY
LEGISLATIVE MEETING
BOARD OF COMMISSIONERS
TUESDAY, JANUARY 6, 6:00 PM**

**20 WEST PIKE STREET
COVINGTON, KENTUCKY**

AGENDA

CALL TO ORDER: Mayor Sherry Carran

PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Reading of Minutes of the meetings of December 16, 2014, minutes (or motion to dispense with reading and approve minutes).

PRESENTATIONS

- Jerri Slusher – NKY Visually Impaired Community presentation
- FY 14 Comprehensive Annual Financial Report, Kerry Roe, Clark Schaefer Hackett CPA's

ITEMS FOR CONSIDERATION:

NEW BUSINESS – FIRST READING OF ORDINANCES

1. Consider Ordinance No. O-01-15 entitled: **AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCES, NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES, CREATING THE POSITION OF PART-TIME BUSINESS ANALYST.**

Staff Reporting:

First Reading, No Vote

NEW BUSINESS – ORDER/RESOLUTIONS

2. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE FISCAL YEAR 2014 COMPREHENSIVE ANNUAL FINANCIAL REPORT AS PRESENTED BY CLARK SCHAEFER HACKETT.**

Staff Reporting: Lisa Goetz, Finance Director

Recommendation: Approve Order/Resolution

3. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION IN APPRECIATION OF COVINGTON RESIDENT JOHN TOPITS FOR HIS CONTRIBUTION TO THE FIRE DEPARTMENT FOR THE PURCHASE OF EQUIPMENT NECESSARY TO UPGRADE THE CITY'S FIRE HYDRANTS.**

Staff Reporting: Dan Mathew, Fire Chief

Recommendation: Approve Order/Resolution

4. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF BETH JOHNSON, PRESERVATION AND PLANNING SPECIALIST, EFFECTIVE JANUARY 30, 2015.** *Beth has accepted a position with the city of Austin, Texas, in their Planning and Development Review Department as a Senior Planner/Deputy Historic Preservation Officer.*

Staff Reporting: Larisa Sims, Assistant City Manager for Development

Recommendation: Approve Order/Resolution

5. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AMENDING THE JOB DESCRIPTION FOR THE POSITION OF PRESERVATION AND PLANNING SPECIALIST IN THE DEVELOPMENT DEPARTMENT.** *The job description is being updated so that the duties and responsibilities are clear for potential candidates as they consider applying for the position.*

Staff Reporting: Mike Yeager, Community Services Director/City Engineer

Recommendation: Approve Order/Resolution

6. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE JOB DESCRIPTION FOR THE POSITION OF PART-TIME BUSINESS ANALYST IN THE COVINGTON FINANCE**

DEPARTMENT. *This position will be replacing the current full-time position held by Pat Boh who is retiring January 31, 2015.*

Staff Reporting: Dan Mathew, Fire Chief

Recommendation: Approve Order/Resolution

7. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE PROPOSAL OF THELEN ASSOCIATES, INC. IN AN AMOUNT OF \$57,784.13 FOR GEOTECHNICAL EXPLORATION AND DESIGN SERVICES FOR STABILITY ASSESSMENT OF A PORTION OF THE LICKING RIVER LEVEE, PAYABLE FROM CAPITAL BOND FUNDS.** *There is a major slide in the levee along the Licking River. Thelen has been hired by the City to monitor the slide and design the fix to ensure the City's flood protection system remains certified by the Army Corps of Engineers. Thelen has discovered a new method to fix the slide that will substantially reduce the repair costs. This process will require some additional design work and this contract approves the costs of this work, as well as the costs of the original emergency work.*

Staff Reporting: Mike Yeager, Community Services Director/City Engineer

Recommendation: Approve Order/Resolution

8. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION DECLARING CERTAIN CITY PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE AND TRANSFER PURSUANT TO KRS §§ 82.083 AND 45A.425.** *The surplus items include both DPI and Police vehicles.*

Staff Reporting: Rick Davis, Director, Department of Public Improvements/
Assistant City Engineer

Recommendation: Approve Order/Resolution

9. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE BID OF KAFFENBARGER TRUCK EQUIPMENT CO. FOR TWO DUMP BODIES WITH UNDER TAILGATE SPREADERS AND PLOWS AS THE BEST RESPONSIBLE BID AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH KAFFENBARGER TRUCK EQUIPMENT CO. IN AN AMOUNT NOT TO EXCEED \$59,600.00, PAYABLE FROM THE CAPITAL IMPROVEMENT FUND.** *Requests for bids were advertised on December 6, 2014, and Kaffenbarger was the only bid received on December 22, 2014.*

Staff Reporting: Rick Davis, Director, Department of Public Improvements/
Assistant City Engineer

Recommendation: Approve Order/Resolution

10. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE BID OF FULLER FORD, INC. FOR TWO FORD 2015 SUPER CAB CHASSIS, AS THE BEST RESPONSIBLE BID AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH FULLER FORD, INC., IN AN AMOUNT NOT TO EXCEED \$82,443.00, PAYABLE FROM THE CAPITAL IMPROVEMENT FUND.** *Requests for bids were advertised on December 6, 2014, and Fuller Ford was the only bid received on December 22, 2014.*

Staff Reporting: Rick Davis, Director, Department of Public Improvements/
Assistant City Engineer

Recommendation: Approve Order/Resolution

11. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING A REQUEST FOR PROPOSALS FOR WASTE MANAGEMENT SERVICES.**

Staff Reporting:

Recommendation: Approve Order/Resolution

12. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING AN AGREEMENT WITH THE NORTHERN KENTUCKY UNIVERSITY ALTERNATIVE DISPUTE RESOLUTION CENTER TO RETAIN DR. MICHAEL CARRELL TO PROVIDE COLLECTIVE BARGAINING AGREEMENT NEGOTIATION SERVICES FOR THE CITY OF COVINGTON.** *Dr. Michael Carrell provides mediation and negotiation services through the Northern Kentucky University Alternative Dispute Resolution Center. He has provided collective bargaining negotiation services in the past. He will provide his knowledge and experience to assist City management in negotiating the Police and Fire contracts.*

Staff Reporting: Frank Warnock, Asst. City Manager/City Solicitor

Recommendation: Approve Order/Resolution

13. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING A SETTLEMENT AGREEMENT WITH CONSTANCE C.**

WILSON. *The filed a lawsuit against Constance C. Wilson to obtain unpaid occupational license fees owed the City. The parties reached settlement terms in a court-ordered mediation.*

Staff Reporting: Frank Warnock, Asst. City Manager/City Solicitor

Recommendation: Approve Order/Resolution

14. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPOINTING COMMISSIONER STEVE FRANK AS MAYOR PRO TEM, EFFECTIVE JANUARY 1, 2015.**

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution

15. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPOINTING COMMISSIONER CHUCK EILERMAN AS CHAPLAIN, EFFECTIVE JANUARY 1, 2015.**

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution

16. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPOINTING MAYOR SHERRY CARRAN AS THE CITY OF COVINGTON'S REPRESENTATIVE TO THE NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT BOARD AND COMMISSIONER JORDAN HUIZENGA AS THE ALTERNATE REPRESENTATIVE.**

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution

17. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPOINTING MAYOR SHERRY CARRAN AS THE CITY OF COVINGTON'S REPRESENTATIVE TO THE MUNICIPAL GOVERNMENT LEAGUE OF NORTHERN KENTUCKY AND COMMISSIONER STEVE FRANK AS THE ALTERNATE REPRESENTATIVE.**

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution

18. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPOINTING COMMISSIONER BILL WELLS AS THE CITY OF COVINGTON'S REPRESENTATIVE TO THE PLANNING AND DEVELOPMENT SERVICES COUNCIL AND MAYOR SHERRY CARRAN AS THE ALTERNATE REPRESENTATIVE.**

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution

19. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPOINTING COMMISSIONER CHUCK EILERMAN AND COMMISSIONER JORDAN HUIZENGA AS THE CITY OF COVINGTON'S REPRESENTATIVES TO THE RIVER CITIES GOVERNMENT COALITION OF SOUTHBANK PARTNERS FOR A TWO-YEAR TERM BEGINNING JANUARY 1, 2015 AND ENDING DECEMBER 31, 2016.**

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution

20. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPOINTING MAYOR SHERRY CARRAN AS THE CITY OF COVINGTON'S REPRESENTATIVE ON THE BOARD OF DIRECTORS OF THE OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS, FOR A ONE-YEAR TERM, EFFECTIVE JANUARY 1, 2015, AND EXPIRING DECEMBER 31, 2015.**

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution

21. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPOINTING COMMISSIONER BILL WELLS AS THE CITY OF COVINGTON'S ALTERNATE REPRESENTATIVE TO THE OKI EXECUTIVE COMMITTEE BOARD.**

Staff Reporting: Larry Klein, City Manager

Recommendation: Approve Order/Resolution

PUBLIC COMMENTS

COMMISSIONERS' COMMENTS

CITY MANAGER'S COMMENTS

CITY SOLICITOR'S COMMENTS

MAYOR'S COMMENTS

ADJOURNMENT

DRAFT