

CASCO TOWNSHIP BOARD OF TRUSTEES
MINUTES, REGULAR MEETING
July 15, 2019 @ 7:00pm

Approved 8/19/19

Call to Order: Overhiser called meeting to order @ 7:00pm and led in the Pledge of Allegiance.

Present: Overhiser, Brenner, Winfrey, Macyauski, Graff & 8 other interested citizens.

Absent: Absent

PUBLIC COMMENT: None

Reports:

Police:

- Deputy Kurt Katje reported that in the month of June there were a total of 90 calls in the township, he handled 1/3 of those calls, he made 37 traffic stops, wrote 7 tickets accordingly.
- They have had quite a few calls people trespassing on private beaches. Most of them off 1st street, most of the people have been renters, they said that they were told by the people they are renting from that they could use the beach but didn't specify to them what beach.
- There was discussion on possibly changing or adding verbiage on the beach signs.
- There has been reported that there has been a lot of speeding. Speed signs were set up but hasn't heard the result of that. The speeding has been primarily on 74th & North Shore Drive.
- The traffic speed sign has been ordered and we should receive it in approximately 4 weeks.

Rental Update:

Kathy Stanton, Deputy Clerk gave the following update.

102 Registered Rentals: We have received 2 registrations since the last meeting for a total of 102. (I had 102 last meeting; I inadvertently counted the header rows last month.) We have 4 unregistered properties that are advertising to rent. Two of the properties have sold and there are still ads out there in the former owner's name. One is renting through Shores. The fourth has been in touch but still hasn't registered. Paul is calling owners to find out if the sold properties are really being rented and connecting with the owner & manager for the other two to let them know they need to register. All four were registered rentals last year.

25 Inspections: No new inspections since last month.

Emergency Contacts: The note about adding Host Compliance and Paul's phone numbers to their phones seems to be working. The emergency contacts are getting the calls and responding.

Host Compliance: The tools are working. We are getting notified of calls and the data is updating when I send new information.

Warning Letters: No new warning letters sent since last month.

Mystery Properties: We found the owners for these properties – one was new registration this year; the system didn't connect the dots for them. The other turned out to be an existing rental from last year and registered after a call from Paul.

Complaint Calls: There were four calls last month.

6/29/19 Party complaint, that was really about fireworks. Paul called the emergency contact immediately when he got the text. He was already on his way to the address. John, from Shores made it clear that there weren't fireworks allowed on any Shores rental property. John reported to Paul that there wouldn't be any more fireworks issues with those guests.

7/4/19 Noise complaint made around 5pm from behind the property on North Shore. Paul was on site pretty quickly and didn't find any noise that wasn't appropriate for that time of day. The complaint said they had a boom box/stereo blasting, but it wasn't when Paul arrived.

7/6/19 General questions about registering a rental. She wanted to know if the registered list of rentals on the website is up to date for this year. Paul told her it was and she thanked him for the good job we are doing.

7/15/19 3:00pm Complaint about trash. Cans open, overflowing, racoons or other pest had spread trash around on the driveway and road. I went by shortly after 5:00 and it was completely cleaned up.

Clerk:

Cheri presented minutes of the 6/17/2019 Annual Meeting @ 6:00pm.
Judy made motion to approve the annual meeting minutes. Lu supported.
No further discussion. All votes in favor. Motion Carried.-

Also, presented were the minutes of the 6/17/2019 Regular Meeting @ 7:45pm.
Judy made motion to approve the minutes of the regular meeting on 6/17/19. Lu supported.
No further discussion. All votes in favor. Motion Carried.

Cheri made motion to amend the following accounts for 6/29/2019 year end.

General

101-101-702.000	Trustee Wages	\$.12
101-101-709.000	FICA	\$29.47
101-101-725.000	Aflac	\$20.00
101-171-704.008	Supervisor-Clerical	\$71.25
101-171-709.000	FICA	\$28.47
101-215-709.000	FICA	\$442.36
101-215-725.000	AFLAC	\$80.00
101-247-703.02	Board/Review Wages	\$121.41
101-247-709.000	FICA	\$10.89
101-253-709.000	FICA	\$150.01
101-253-752.000	Misc. Supplies	\$619.23
101-257-801.001	Assessor-Contractual	\$3,014.69
101-262-704.002	Election Wages	\$5,206.81
101-262-901.000	Legal Advertising	\$280.29
101-265-709.000	FICA	\$38.30
101-265-752.000	Misc. Supplies	\$1,705.77
101-265-801.002	Bldg Dept.-snow removal	\$2,000.00
101-265-852.000	Internet/Web	\$227.74

101-265-920.000	Electricity	\$2,451.69
101-265-970.000	Capital Outlay	\$3,146.12
101-275-955.000	Misc. Expense	\$3,882.71
101-345-709.000	FICA	\$1.74
101-371-703.005	Inspection Wages	\$212.50
101-371-704.004	Inspections-office clerk	\$62.72
101-371-709.000	FICA	\$188.45
101-371-801.004	Inspections-contractual	\$540.62
101-401-702.001	Rental Wages	\$8,243.89
101-401-709.000	FICA	\$83.97
101-401-752.000	Misc. Supplies	\$120.26
101-401-801.005	Rental-Contractual	\$1,047.00
101-448-920.000	Electricity	\$1,257.03
101-528-803.000	Transfer Sta-Refuse Hauling	\$9,280.70
101-528-804.000	Transfer Sta-Recycling	\$1,280.56
101-528-806.000	Tires	\$30.00
101-528-807.000	Transfer Sta-Snowplowing	\$150.00
101-536-709.000	FICA	\$15.51
101-536-801.009	Other Activity-Water/Sewer	\$300.00
101-567-704.005	Cemetery Wages	\$2,063.76
101-567-920.000	Electricity	\$749.67
101-595-801.011	Other Activities-Airport	\$75.00
101-635-709.000	FICA	\$4.59
101-635-801.012	Hospital	\$120.00
101-701-703.006	Plan Bd/Appeal Wages	\$3,517.94
101-701-709.000	FICA	\$358.08
101-702-801.013	Zoning-Contractual	\$540.00
101-702-901.000	Legal Advertising	\$6,320.38
101-702-955.000	Misc. Exp.	\$340.00
FIRE		
206-336.970.001	Fire Protection Equip	\$95,021.40
POLICE		
207-301-759.000	Fuel-Credit Card	\$5,789.52
207-301-802.000	Legal Fees	\$472.50
207-391-936.000	Auto Insurance	\$2,848.67
PARKS & RECREATION		
208-751-709.000	FICA/Medicare	\$201.44
208-751-752.001	Recreation-Supplies & Maint	\$2,521.91
208-751-906.000	Recreation-Signage	\$412.01
208-751-920.000	Electricity	\$27.53
208-751-925.000	Snowplowing	\$700.00
CEMETERY		
209-567-752.000	Misc. Supplies	\$1,049.28

SENIOR SERVICES

290-673-709.000	FICA/Medicare	\$17.99
290-673-850.000	Phone/Internet	\$20.00
290-673-851.000	Postage	\$41.89
290-673-596.000	Senior Care Programming	\$116.79
290-673-900.000	Printing	\$27.00

ROAD FUND

204-446-869.000	Road Fund-Dustlayer	\$14,500.00
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Paul made motion to approve the adjustments to the year end. Lu supported.
Cheri will get a year end report after these have been posted.
No further discussion. All votes in favor. Motion Carried.

Cheri mentioned that the Clerk's office on July 25th, 2019 Thursday @ 1:00pm is hosting Election Training. Anne from the Allegan County Clerk's office will be administering the training. There will be approximately 15 people from various townships at the training.

Treasurer

The following account balances are as follow:

General Fund	Balance	\$578,908.87
Parks Fund	Balance	\$79,840.24
Senior Services Fund	Balance	\$85,208.31
Fire Dept. Fund	Balance	\$580,588.70
Road Fund	Balance	\$717,423.97
Police Fund	Balance	\$131,181.34
Cemetery Care Fund	Balance	\$105,040.98
Collected Tax Account	Balance	\$3,971.64
102 nd Ave. SAD	Balance	\$46,263.50
Beach Drive	Balance	\$107,233.05
Lakeview Paving	Balance	\$45,515.14
Lakeview Sewer	Balance	\$6,886.95
Lakeview Water	Balance	\$107.43
Pacific Sewer	Balance	\$7,861.24
Pacific Water	Balance	\$26,439.36
Orchard Sewer	Balance	\$23,449.76

Lu made motion to approve the following bills in the amount of \$251,320.53:

General Fund	Orders#25645-25686	\$61,541.90
Collected Tax	Orders#3563-3567	\$184.23
Seniors Fund	Orders#747-748	\$2,256.41
Parks Fund	Orders#1200-1211	\$2,230.04
Police Fund	Orders#261-264	\$11,287.77
Road Fund	Orders#1139	\$14,500.00
Cemetery Fund	Orders#1056-1057	\$618.11
102 nd Ave	Orders#203	\$34,909.62

Beach Dr	Orders#1000	\$32,051.35
Orchard Sewer	Orders#1213	\$14,281.98
Pacific Sewer	Orders#1018	\$15,293.58
Pacific Water	Orders#109	\$19,364.94
Lakeview Water	Orders#1015	\$6,758.36
Lakeview Sewer	Orders#	\$14,287.19
Lakeview Paving	Orders#1207	\$21,755.05

Cheri supported. No further discussion. All votes in favor. Motion Carried.

Parks & Recreation:

Bruce Brandon gave the following report:

1. The Maple Grove property became drier and was able to be mowed. Committee would like to thank David Griessel for his volunteer work. He will also be working on removing some of the downed limbs.
2. Signs have been ordered so that the park users will know in the parking lot that the stairs to the beach have been closed.
3. A complaint from a user of First Street access was addressed. It is their position that the signs are illegal. The committee feels the signs are appropriate and should stay in place. Request the board contact township lawyer for opinion.
4. The committee continues to move forward with researching the efforts needed for invasive species control. It is becoming evident that this is a huge problem on a regional scale that will require multi-agency intervention.
5. Park attendant Zmuda gave a park maintenance report. The benches and tables could use a power washing as normal algae and lichens growth has taken place.
6. With regrets, the committee received a letter of resignation from Clay Grieffendorf. The resignation is effective at the end of his term, but he would like to have a replacement as soon as possible as getting to the meetings has become very difficult. His work on the committee is greatly appreciated.

Allan made motion to appoint Don Quit to the Park Committee to replace Clay's spot on the board. Paul supported. No further discussion. All votes in favor. Motion Carried.

Paul mentioned that the bench in honor of Doug Murdoch is mounted and looks really nice. Allan mentioned that we received a letter from the Sallens about our signs, objecting to them. They also had questions about when the stairs will be fixed. Allan did talk to our attorney, our signs are okay. Paul said that there are still a few committee members that are busy, the stairs will be fixed this summer.

Senior Services

No report.

Planning Commission

David Campbell explained that the commission is looking at exterior lighting, border trespassing in some of the subdivisions with new construction, possibly looking at new tentative ordinance with wineitryys, municode is moving along, the master plan has a few clichés in getting a consultant.

ZBA

Nothing in June .

SHAES

Allan wasn't able to attend the June meeting.

SHAWSA

They had a workshop 6/24/2019 on the future funding of water/sewer. Primarily water rates are going up due to the Clean Water Act. They figure it is going to cost SHAWSA within the next 20 yrs. \$24,000,000.00.

OLD BUSINESS

- Opening bids for retired police car.
Allan Overhiser and Paul Macyauski recused themselves from the table,
Cheri opened the three bids:
 1. Paul Macyauski bid in the amount of \$6,900.00
 2. Ganges Township bid in the amount of \$4,000.00
 3. Adam Overhiser bid in the amount of \$8,100.00.

Judy made motion to take the highest bid of \$8,100.00. Lu supported.

Roll Call Vote: Judy, Lu, Cheri all yes.

Nays: none

All Votes in Favor. Motion Carried.

NEW BUSINESS:

- Revised Fire Works Ordinance
With the State law changes that happened our Ordinance wasn't really compliant with some of the days that the state now is prohibiting us from regulating or at least we are not allowed to prohibit on those days. The 4th of July holiday now runs from June 29th to July 4th unless the 5th falls on a Friday or Saturday. Allan explained that this is the new Ordinance that our attorney has recommended to harmonize with what the state is.

Lu made motion to approve the new fireworks ordinance #071519-1. Judy supported.

Roll call Vote: Paul, Cheri, Allan, Lu, & Judy, all in favor.

Nays: 0

Fireworks Ordinance #071519-1 is included with these minutes.

- Highfield Beach Request
It was mentioned last month that Chris Barczyk was working on Highfield Beach and was wondering if he could expand the revetment north 100FT on the bluff almost to Pacific in front of the township property. Allan suggested to Chris to get a hold of Doug Nickerson, whom owns the lot in front of the township property.

Chris is planning on shoring up the bluff with the revetment by going north 100ft, they have everything ready to go, permits etc., they are losing their access to the beach. Doug is fine with this.

Paul made motion to approve the revetment going up to 100ft on township property. Judy supported. All votes in favor. Motion Carried.

- Resignation letter of Planning Commission Member Dian Liepe resigned from the Planning Commission.

Cheri made motion to accept Dian Liepe's letter of resignation from the Planning Commission. Allan thanked Dian for all she has done for the Planning Commission for several years. Dian has had some health problems along with her husband. she will be greatly missed. Lu supported. All votes in favor. Motion Carried.

- Appointment of new Planning Commission Member:
Allan suggested to appointed Andy Litts to be on the planning commission and he would like to stay on the parks committee.
Allan made motion to appoint Andy Litts to the planning commission. Lu supported. All votes in favor. Motion Carried.

MTA is having a lecture on May 14, 2019, it is on property rights. They are recommending that township officials and members of the planning commission attend this. We need to register by 7/31/2019 to get the discount. The closest meeting is the Fetzer Center.

PUBLIC COMMENT:

Chris Barczk asked when is the county going to resurface Blue Star?
Allan said he wasn't sure when that was going to start.

Lu made motion to adjourn. Paul supported.
Meeting adjourned at 8:20pm

Minutes respectively submitted by
Cheryl Brenner, Township Clerk