

Town of Grant
9011 County Road WW
Monthly Board Meeting
February 13, 2013

Present: Schwab, Winkler, Yetter, Luecht and Zimmerman.
Chairperson Schwab called meeting to order at 6:30pm.

Announcements/Correspondence:

- Don Bohn, Grand Rapids Fire Chief conducted fire inspections with no violations for the town garage and town hall.
- Received email with document titled “Min-Max White Paper”, which is a single page overview of the topic of a Uniform Commercial Building Code.
- Plainfield Fire Dept. and Fire Committee to meet on Wed., February 20, 2013 at 6:30pm to discuss Wisconsin DOT-State Trunk Fire Call Claims Program.

Officers’ Report:

- Final Grant Report sent to WDOT for Deer Rd (100th St.-110th St.), for reimbursement of \$74,025.05. Sign off letter was received from Quest Engineering on Jan. 29th, 2013 and Treasurer, Diana Luecht hand delivered final report to Portage County Highway Commissioner for signature on Feb. 4th, 2013.

Committee/Commission Minutes or Reports:

- **Ambulance:** Meeting with Portage County Oversight Committee, Town of Grant and United Emergency Medical Response was cancelled. Patty Drier indicated that County is considering taking up talks re: ambulance service. Meeting should be rescheduled when Don Jankowski returns from vacation. UEMR responded to two calls on Tower Road for month of January 2013.
- **1st Responders:** Per Jim Yetter, meeting was held Feb. 11th, 2013 with discussion to order some new equipment. Portage County requiring new members after Jan. 1st, 2013 to participate in Drug & Alcohol Assessment at St. Michael’s Hospital.
- **Groundwater Citizens Advisory Committee:** January 10th, 2013 meeting included Groundwater Management Plan (GWMP) update process for integration with other County plans. Next meeting is February 14, 2013 at 7:00pm.
- **Sesquicentennial Committee:** Jay Gaba, UW Kellner is working on Sat. night Street Dance with a band in downtown Kellner, Dick & Kathy Kertis information on family history with Kellner Business, Dorothy Raasch working on Sesquicentennial Book with 60 pages completed and being edited by Joe Riederer. Eldred Getzloff indicated that he has a VHS of Kellner Parade and Horse Pull. Next meeting is scheduled for Wednesday March 6th, 2013 at 6:30pm.
- **Plan Commission:** Made changes to Mann Tower CUP on recommendations of Public Hearing. Next meeting on February 20th, 2013 @ 7:00pm.
- **Zoning:** Rutz reported that 3 permits were issued for the month of January 2013 totaling \$125.00. After discussion of Rent A Flash bill for replacement fire number sign, it was indicated that replacement fee should be increased.

Financial Report & Updates:

- Treasurer Luecht went through January Reconciliation report. Receipts for month of January totaled: \$935,113.24
- **Motion: (Yetter, Winkler) Move to accept Financial Report for audit or review. Carried. Unanimous Ayes.**
- Clerk Zimmerman, distributed Budget Sheet for 2013. All information went to Schenck Associates for 2012 review on Jan. 23rd, and hasn't heard on how things were going.
- Portage County Bridge Aid will include cost/share for Pine St. culvert for a total of \$21,586.43. WDOT application for reimbursement on Deer Road was sent in for a total of \$74,025.05.
- Clerk Zimmerman has requested that a charge card be issued to the Clerk for items that are renewed on internet such as: QuickBooks payroll services, Norton Renewal, Wis. Municipal Clerk Assoc. dues, update QuickBooks program through Intuit.
- **Motion: (Schwab, Yetter) Move to permit Clerk to add a VISA charge card for an amount not to exceed \$1,000.00. Carried. Unanimous Ayes.**

Conditional Use Permits:

- **Motion: (Schwab, Winkler) Move to approve CUP for Mann Tower to replace six existing antennas with six Long-Term Evolution (LTE) antennas and replace/or add new equipment inside existing shelter at 3811 100th St. North (E911) with conditions as stated. Carried. Unanimous Ayes.**
- **Motion: (Schwab, Yetter) Move to permit Mary Robers to excavate and expand an existing pond at 9221 County Road WW with conditions as stated. Carried. Unanimous Ayes.**

Public Participation:

- The following are calls about road conditions received by Chairperson Schwab: Dan Goldberg-Spruce Lane not kept up, Bob Konopacky-Townline Road, Randy Chamberlain-Tower Road and Jeff Johnson- 100th St. (S of Hwy 54).
- Larry Kostus called indicated that Hwy Workers were doing a good job.
- Jay Gaba from UW Kellner called about letter received for bartender serving underage drinker, that they were required to view video.

Status of Hall ramp sketch for ADA review:

- Steve Altman (Altman Construction) called interested in updating handicap ramp. Referred to Supervisor Yetter.

Roads/Equipment/Garage:

- **Monthly Report:** Snowplowing, cleaning garage, replaced broken cable and hydraulic hoses on grader, Truck 21 has electrical issues, and radio in Truck 22 doesn't work-Jim Yetter to look into.
- Gather bids for exit door in warm storage, bid for glass block for windows, bids to paint garage interior & exterior. College Pro does outside painting only.

- **Vehicle Checklist-Grader** approved by Jim Yetter at January 22nd meeting.
- **Updated Road Plan/Priorities for 2013 projects:** Revised Road Plan with list of roads in categories not available at this time.

Transfer Station:

- **Waste Oil:** use Crystal Kleen for used oil, paying higher price; Rock Oil will be called for contaminated/rejected oil as needed.
- **Metals:** Badger on Hwy 54, checking about microwaves, refrigerators, metals dumpster.

Board/Employee training dates:

- Wis. Municipal Clerks Assoc. holding a seminar on March 14th, 2013 in Stratford on Alcohol laws & licensing, “How long to Keep Records & Legally Dispose of Them”, and An Overview of the Wisconsin Historical Society.
- Wisconsin Government Accountability Board holding Beginning SVRS training opportunities in Kenosha, Eau Claire and Green Bay in March 2013.

Upcoming meeting dates/topics:

- Roads Meeting: Tuesday March 5th, 2013 at 7:00pm.
- Notice of Claim re: Ambulance Service- See if Town can negotiate a contract with Portage County to pay for Ambulance Service.

Minutes:

Motion: (Yetter, Winkler) Approve Town Board -Closed Session Meeting minutes from November 26, 2012 as written. Carried. Unanimous Ayes.

Motion: (Winkler, Schwab) Approve January 2, 2013 Town Board-Roads Meeting minutes as written. Carried. Unanimous Ayes.

Motion: (Schwab, Yetter) Approve Special Town Meeting, Monthly Board Meeting/Public Hearings minutes from January 9, 2013 as corrected. Carried. Unanimous Ayes.

Motion: (Yetter, Winkler) Minutes stand as read for January 11, 2013 Town Board-Closed Session Meeting. Carried. Unanimous Ayes.

Motion: (Winkler, Yetter) Approve Town Board Meeting minutes of January 22, 2013 as corrected. Carried. Unanimous Ayes.

Motion: (Yetter, Winkler) Move to adjourn at 8:15pm. Carried. Unanimous Ayes.

Respectfully submitted by,

Vicky Zimmerman, Town Clerk