



AzFRW CONVENTION 2017

Loraine Pellegrino, President
Hilton Phoenix/Mesa



DUE ON
or BEFORE:

CONVENTION COUNTDOWN CHECKLIST

Updated January 2017

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| | JUNE 1 | AWARDS FORMS <i>Refer to the Form #1 for the multiple forms that are due!!</i> | Form # 1 |
| | SEPT 1 | DEADLINE for CLUB CREDENTIALS FORM <i>Clubs must submit the names of their Delegates/Alternates on or before this date to preserve voting privileges at the AzFRW Convention!</i> Delegates/Alternates <u>must also register</u> to attend by completing: | Form # 7 Form # 8 |
| | SEPT 1 | CALL TO CONVENTION mailing to BOARD OF DIRECTORS | |
| | SEPT 1 | ADVERTISING DEADLINE for Convention Book | Form # 6 |
| | SEPT 1 | OFFICER & COMMITTEE REPORTS DEADLINE for Convention Book <i>Note: ALL AzFRW Officers, Chairs & Club Presidents have reports due!</i> | Form # 5 |
| | SEPT 4 | LABOR DAY HOLIDAY | |
| | SEPT 14-17 | NFRW CONVENTION IN PHILADELPHIA, PA!! | |
| | SEPT 20 | DEADLINE FOR RESOLUTION SUBMISSIONS | Form # 3 |
| | SEPT 20 | DELEGATES & ALTERNATES...EARLY REGISTRATION ENDS | Form # 8 |
| | OCT 4 | LAST DAY TO REGISTER FOR PARLIAMENTARY LEADERSHIP TRAINING | |
| | OCT 4 | AzFRW CONVENTION HOTEL...LAST DAY TO RECEIVE CONVENTION RATE <i>Call Hilton Phoenix Mesa at 800-544-5866 or 480-833-5555 to reserve. Please be sure to ask for the AzFRW room block or our group code is AZF. AzFRW Rate is \$129/dbl, plus applicable taxes.</i> | |
| | OCT 13 | LAST DAY to request CLUB VENDOR SPACES or until spaces filled | Form # 4 |
| | OCT 18 | DELEGATES-ALTERNATES/ATTENDEES/GUESTS/DIGNITARIES ABSOLUTE LAST DAY TO REGISTER TO ATTEND!! | Form # 8 |
| | OCT 26 | AzFRW Pre-CONVENTION PARLIAMENTARY LEADERSHIP TRAINING | |
| | OCT 26 | DEADLINE for SCRAPBOOK & NEWSLETTERS SUBMISSIONS-4PM | Form # 2 |
| | OCT 26-28 | AzFRW BIENNIAL CONVENTION | |