

College Greens Swim and Racquet Club Board
Monday, July 24, 2018 6:30 pm
College Greens Swim and Racquet Club

MINUTES

1. Call to Order at 6:32. Board members present Audrey Bazos, Lolita Espindola, Jennifer Nelson, Ryan Petta, Will Schaafsma, Brian Stoddard, Jeff Taylor, Elena Thrower. Absent: Becky Blecha-Woods

Members present: Tom & Melanie Shanley, Denise Fortune

2. Added items - October party and tote bags

3. Minutes review (June). Defer to August.

4. Swim lesson proposal from Denise Fortune

Discussion

Denise Fortune, CG Gators Swim Coach, proposed offering 30-minute swim lessons during daytime hours to Club members and CG Swim Team swimmers of any age from August 15 to end of September. Lessons would be \$20 per session. Denise is CPR and lifeguard certified. If a child is getting lessons, the parent must also stay. Sign-ups would be via sign up genius.

Board approved proposal. Jennifer Nelson will include blurb in newsletter and ask Lori Wisheropp to add a link to the Club website.

5. Water polo proposal

Discussion

Jennifer Nelson proposed offering water polo clinics to members and then possibly expand to non-members. Clinics would be taught/led by Tom Shanley; offered to 16-30 boys and girls from 10-13 years old who have good swimming ability; last 6 week; practice would be once per week on Tuesday or Wednesday with a scrimmage on Saturday or Sunday morning. Cabana Club has cages; Club would need to purchase or borrow water polo caps (300-700 dollars) and balls (size 4 and size 3 balls).

Board discussed. Items of discussion and follow up included cost to charge (\$75 members/\$100 non-members; minimum 16-17 kids needed to run program; Club would buy balls; Tom would look into borrowing caps. Pending questions include how much to pay Tom Shanley, Will Schaafsma will check on insurance requirements/limitations; and Elena Thrower will send out survey monkey regarding interest and day for scrimmage. Board gave general approval contingent upon pending items/questions.

6. Sacramento City Pool Inspection

Discussion

The City inspected the pool and had a number of items that need to be fixed including pool items, pool chemical records, fence to be fixed, signs, gaps in pool deck, and handle bars out of pool.

7. Update from Pool Manager

Discussion

Hannah Torres was on vacation; Assistant Pool Manager Rachel Arnoldy spoke with Board.

A. Lifeguard no show/late suspension policy

Discussion

Board asked for clarification on no-show/no call suspension policy. Rachel commented that a big issue is that there is no written policy so lifeguards are confused. A no call/no show is if you are late.

- If guard shows up late, they still get to work shift but have a one week suspension.
- If guard is late but calls to say they will be late, they receive a one week suspension.
- If guard does not call or come in to work, two-week suspension. Last year, two lifeguards were let go

because of no call/no show.

In all instances of late, the manager calls or texts lifeguard.

Board discussed that policy needs to be written up and recommended if late, guard gets a verbal warning on first late; on second late its write up; third write up fire to Board. If guard no shows, written up and on second no show, fired or recommendation to board to fire. Failure to show to an in-service is also a no-show. Board members also questioned if the manager should be calling the late guards. Jennifer Nelson will write up a draft policy and share with Board.

Will Schaafsma joined the meeting after initial discussion and thinks the current suspension policy is appropriate and is consistent with what done over last two years. In the past, lifeguards were fired for showing up late. He does think the repercussions weren't being applied consistently but he addressed issue with Pool Manager and lifeguards, and in instance where suspension was too long, offered the lifeguard additional shifts. He further requested that any changes to the discipline policy/process happen for 2019 and not this season.

Schedule has not been distributed consistently – it needs to go out the same time each week. Board agreed to allow manager and assistant pool manager purchase an app that could help with scheduling

- B. Safety Training Pros indicated that the friction tape needs to be replaced.
 - C. Wagon wheels are worn down and need to be replaced.
 - D. There is no running on deck but with the heat, the kids are in some ways forced to run if barefoot because cement is so hot.
8. Financial Update. Audrey Bazos will send expenditures to date to Board. Club has approximately \$145,000 in the bank.
9. Operations
- A. Sidewalk repair status – Brian Stoddard notified City of Sacramento that Club would repair/grind down cement areas. City indicated an extension is fine; submitted on July 10 so Club has 60-days extension and can do repair work when Club is closed during the week.
 - B. Ivy tree/trimming. Brian Stoddard had an arborist come out and inspect trees. Tree on corner of Lake Forest needs to be trimmed and cabled in order to be saved at an estimated cost of \$3000; can either remove tree or trim ivy and trim tree on Citadel (cost of \$4000 either way); tree needs to be trimmed by sport court; dead tree out front removed; ivy trimmed (it is choking trees); tree trimmed by sport court. Total cost was approximately \$14,000. Brian will get a second estimate.
 - C. Drinking water fountain/dispenser. To replace drinking fountain with a water bottle/drinking fountain style costs approximately \$1100 and some plumbing work to get refrigerated water.
 - D. Mural replacement. Brian will get back to member who offered to paint mural. The existing wood is rotted and needs to be torn down – next year project.
 - E. Lifeguard chair repair status. Alex Gibbs fixed chairs for volunteer hours and they just need to be painted. Adjusted some stuff and put some new wheels/metal on bottom. He offered to duplicate them. Left the paint for work day.

- F. July 28 workday items/number of volunteer – Brian Stoddard and Jeff Taylor will check number.
- G. Gate to tennis court from inside Club. Push to future meeting.
- H. Diving board replacement. Ryan Petta will check with Won on manufacturer to determine if warrant allows for replacement.
10. Speaker system status. Jeff Taylor and Ryan Petta will order new system. Estimate will replace whole system including new speakers, amps, wireless for \$1000. Sound will get to all areas of Club. Jennifer Nelson asked if would work with Swim Team needs for swim meets; Elena Thrower and Ryan Petta indicated Swim Team system is separate.
11. Tennis program update.
Elena Thrower said Coach Patrick is doing well and is putting together a schedule for offering clinics in the fall for adults and kids.
12. Swim team update.
Swim Team is wrapped up for year. Team adjusted the secretary position to include marketing activities; about 20 non-members; need new people to Committee.
13. Joint CGSRC Board-Swim Team Committee Agenda Items
Number of non-members who swam; Heating costs; Payroll for swim meet lifeguards; 2019 schedule for Club – spring clinics, meets, practices, events; New speaker system at Club; Use of tennis and sport courts at home meets. Elena Thrower will ask CGST if any items.
14. Waiver of volunteer fee/hours requirement for deployed military. VOTE
New policy proposal: Jennifer Nelson made motion to waive volunteer fee requirement for deployed active military. Seconded by Will Schaafsma, Unanimous agree.
15. Board term fulfills volunteer requirement. VOTE
Ryan Petta made motion that any board member who fulfills their full two-year term is exempt from volunteer requirement. Seconded by Will Schaafsma, Unanimous agree
16. Reservation Policy Language Change. Lolita Espindola said it was not needed.
17. Events
- A. Cabana Ball Games – August 11.
 - B. Kids Campout Night – August 18. Board agree that Amy Wells could attend Kids Campout with her Girl Scouts troop. Max age for camp out is 13. Will send out email to members and have sign ups.
 - C. Luau – September 7. Will check to see if Marco Zinkas will do a pig on a spit. Adult only event.
18. Membership Survey.
Jennifer Nelson will send email to members asking them to fill out survey by August 1.
19. Club Open on Fridays in September.
If can get lifeguards to work on Friday nights, Club will be open on September 7 for luau; Sept 14 for members; Sept 21 closed due to private party who booked on belief Club would be closed; September 28 open for members; and Oct 5 open for members. Rachel Arnoldy will check with lifeguards.

20. October party. A

A member approached Ryan Petta and offered to open her Coven Party to the female members of the Club. Would be Friday, October 12 and party would be club event. Board declined hosting a party.

21. CG bags. Ryan Petta approached by person to sell College Greens bags at Club. Board discussed.

Items for August/future meeting

1. Employee handbook
2. Kiddie pool replacement
3. Electronic check in subcommittee – Jeff Taylor, Ryan Petta, Will Schaafsma
4. AGM Meeting agenda and call for 2018-2020 Board members
5. Pipes/pool deck – planning
6. Legacy option (Audrey)
7. Switching to gmail for board email addresses

Adjourn 9:35