

REGULAR BOARD MEETING MINUTES

Date: May 8, 2021

Location: Leisure Time RV Park

514 Sawyer St. (P.O. Box 1510)

Cascade, ID 83611

Prior to Meeting being called to order, Martin Fewkes introduced himself as the appointed chairperson for today's meeting. He explained that it is a meeting that HOA members may attend but do not participate in unless they are on the agenda. Rules of Conduct were posted in the pavilion.

Call to Order: Time: 10:00AM By: Martin Fewkes, Appointed Chair of Meeting

Roll Call: Ron Brown, Stan Stinson (medical absence), Tracy Leinen, Mary Wilkinson, Kenny Remior

Proof of Notice: Yes

Quorum: Present

FIRST ORDER OF BUSINESS: Request for Approval of Board Meeting Minutes for April 27, 2021 as reviewed and/or edited.

Motion: Tracy 2nd: Kenny "Shall Board Approve the Board Meeting Minutes of April 27, 2021 as read?" Discussion: None Call for Vote: 3 Approved Decision: Unanimous

OFFICER REPORTS

Treasurer: Tracy Leinen

General Fund Checking Account: \$ 7,591.34

General Fund Reserve Account: \$ 141,533.08

Reserve Account: \$ 30,548.47

Debit Card Account: \$ 298.62

Activities Debit Card Account: \$ 1,935.30

Aging Report Balance: \$ 1,901.60 (Overdue association dues/liens/late fees)

Storage Lot Report: Tracy Leinen

- Available spaces : 6

President: Ron Brown

- Sewer Lines---There is a section of sewer lines that have had decades of issues. The Board is working on a permanent fix.
- Lift Station ---There are two (2) new pumps at the P-St lift station. There is now a 4ft red light pole which indicates if there is a malfunction at the station. The G-St (by the dumpsters) lift station electrical work is

being completed by Tri-State Electric. The inspector will do a walk-around with the electrician to ensure that all electrical concerns have been addressed.

- Road grading/dust control ---The magnesium chloride spraying is scheduled, but is a month out.
- Security System ---The security system is up and running and the key fob system recording accurately.
- Dumpsters ---There are currently three (3) dumpsters available for household trash only. Two (2) more dumpsters have been ordered and will be installed the last Thursday-Friday of May.

COMMITTEE REPORTS

Employee Policy & Procedure Committee: Mary Wilkinson

The committee has provided a partial submission of Policies & Procedures for the Board to review. The Board will wait for a more complete package before discussing its contents & recommendations.

Communications Committee: Cindy Gillett

Goals were presented.

Website update: Facelift---Enhanced color template & graphics, more photos, Announcement page, Park Newsletter, City's monthly newsletter and future Activities calendar. The licensing agreement may be updated in the future.

Newsletter: A quarterly newsletter has been created. They will be on the Website and sent to association members via email.

Group Email: There are currently 270 email addresses on the list. Board messages, announcements and the newsletter, as well as periodic reminders of park rules will be sent to those members who provided their email addresses. Eleven (11) addresses with a cableone.net address keep rejecting. If you want to be added or deleted from the list, contact the Board via email: membersltrvcascade@gmail.com

Bulletin Board: The bulletin board has been cleaned and will be maintained throughout the year.

Activities Committee: As events are planned, an Activities Calendar will be added to the Website.

Volunteers: Two additional volunteers are requested for the Committee, one (1) a website backup position and one (1) to assist with group emails. Estimated time needed: 3-4 hours per month.

Facebook: The park does not have an official Facebook page. Committee members post links to the website as it is updated. The official method of Board communication is the website, emails and the newsletters. The committee does not recommend a Facebook page.

Activities Committee: Mary Wilkinson

The Activities Committee Co-Chairperson, Jan Misch was unable to attend today. Highlights of the committees recent meeting were presented by Mary.

Communications: Website, Bulletin Boards and Reader Board

Activity Examples: Saturday May 29th Welcome Back BBQ 5:00PM, Saturday May 29th C & H St. Party 3:00PM, Sunday May 30th Spring Fling (Fiddlers) 2:00PM

Local Events: Fairs, concerts, American Legion Dinners, 3rd of July Cascade Parade, Senior Center Bingo, etc.

Suggested Activities: Yard and pool volleyball, Corn Hole Baseball, Yoga/Exercise/Swimming Exercise, Bocce Ball, and walks, bicycle rides and ATV rides that would be privately organized. Cards, Horseshoes and board games for kids were also discussed .

Classes: Dance & Tai Chi classes will be scheduled. Tiny wood making projects for kids & rock painting were also offered.

Attendees were provided a form to fill out with their info including activities that were of interest to them.

Annual Meeting Election Committee: Lind Skanter—committee member

A newly formed Election Committee met for the first time last Sunday and we are not yet prepared to answer questions. However, we reserved a couple of positions on this committee to allow an opportunity for others to get involved and volunteer. We welcome anyone that is not currently running for office or related to anyone running for office to call and leave a message for Christine Dolan, Chairperson, at 208-859-8361. Let us know if you are willing to volunteer on the Election Committee with us.

OLD BUSINESS

- **Schedule July 10th Board Meeting cancellation notification:** Mary Wilkinson

June 12th—Regular Board Meeting—Pavilion 10:00am

July 4th—Meet the Candidates—Pavilion 10:00am

July 19th—Election Ballots Must Have Been Received in the Control Numbered Envelopes

July 24th—Annual Meeting & Elections 10:00am

August 14th—Regular Board Meeting—Pavilion 10:00am—Newly elected Board

Sept. 11th—Regular Board Meeting—Pavilion 10:00am

Oct. 9th—Regular Board Meeting—Pavilion 10:00am

NEW BUSINESS

- **Caretaker Introduction:** Kenny Remior
Tim Stiers was introduced. He introduced his wife Jen. He has been busy about the park.
- **Fireworks:** Martin Fewkes noted Fireworks are not allowed in the Park.
Mary Wilkinson added that a Cascade City Ordinance restricts fireworks and the CC&Rs prohibit their use in the park.
- **Locker Room Cubby Holes:** Ron Brown
Ron asked that owners personal property be removed from the cubby holes so that space is available for current pool & shower room users.

Adjournment:

Motion to Adjourn: Tracy 2nd: Mary Call for Vote: 3 Approve Decision: Unanimous

Adjourned: 10:33AM By: Martin Fewkes, Appointed Chair of the Board Meeting