



Phone: 810-618-8679

A Chance at **Life** Our History Is Not Our **Destiny!**

Dear Volunteer,

Welcome To “The House of Esther”

The House of Esther is a “Maternity Care center and home for first-time expectant moms 18 – 25 years of age. The House of Esther is designed to meet multiple needs and concerns of pregnant mom in crisis both with deciding to keep the unborn child due to the immediate crisis of being homeless. We share a real love for family and community and are willing to make a sacrifice of time and resources to help. Our key focus is to provide continued education and support both during and after pregnancy.

Our vision is to provide a safe and secure home for first time mothers. You are now part of a vision to help create a picture of a bright future for both mother and baby, despite current circumstances. The House of Esther is committed to being “the bridge” that takes a mother from despair to hope.

Why We Are Here

The House of Esther was established in 2014 to provide a safe, secure housing for homeless 1st time mothers. We offer residential house, supervision, nutritional meals; on-line K-12 education. We will assist our moms with necessary appointments; assessment, referral and follow-up with community resources during pregnancy and after; enrichment life and job skills, parenting education, and spiritual and emotional support.

Our Purpose

The House of Esther’s program will provide free pregnancy test, free ultrasounds, counseling, support groups, financial management education, diapers, baby clothes, and housing. The House of Esther’s most important strength and core competencies is its supportive staff and our effective education programs. Our agency success is the motivation of genuine needed support to our clients.

It is our purpose to ensure that our moms develop successful independent living and job skills necessary to help them transition back into the community and become a contributing member of Genesee County.

Life Enrichment program:

- Pre-natal care/labor and delivery
- Parenting for newborn
- Nutritional Education/cooking classes
- Real Estate
- Career classes/civic responsibility
- Spiritual support
- Financial Management/personal and household budgets

You are now part of the answer to help these young mothers. Thank you for your interest in joining together with us to change the lives and future of our moms.

Sincerely,

Yvonne Penton
Executive Director



Volunteer Application Packet

For Office Use Only: Position _____
Time: _____ Days: _____
Background Check Date: _____ Office Start Date: _____

Name: _____ Date: _____
Last First Middle Initial

Address: _____
Number & Street City State Zip Code

Phone #: _____ Cell #: _____

Email: _____ Birth Date: ___/___/___

Emergency Contact: _____

Relationship: _____ Phone: _____

Spouse's name if married: _____

Children (list names and ages: _____

Education:

High School: Number of years completed (*circle one*) 1 2 3 4

Diploma: ___ Yes ___ No G.E.D.: ___ Yes ___ No

College &/ Vocational School: Number of years completed (*circle one*) 1 2 3 4 5 6

School(s) _____

Degrees Earned _____ Dates _____

Describe other training or certifications

Volunteer Experience: List most recent volunteer experience first.

Organization _____

Date of volunteer service _____ to _____

Address: _____

Position/Duties: _____

Phone: _____ Supervisor Name: _____

Organization _____

Date of volunteer service _____ to _____

Address: _____

Position/Duties: _____

Phone: _____ Supervisor Name: _____

Additional Information:

Why do you want to volunteer for The House of Esther?

Are you a you a Christian? Yes No
If yes, how long have you been a Christian? _____

As a Christian, what is the basis of your salvation? _____

Please give a brief summary of your personal testimony: *(Please use the back of this page if you need it.)*

Interests:

Tell us which areas you are interested in volunteering

Friend/ Mentor Office Team Prayer Team
 Donation Assistant Counseling Team Maintenance Team
 Mailing Team Special Events Team Fundraising Team

What special skills, talents, gifts, or personality traits would you bring to this organization?

Under what circumstances would you consider abortion as an alternative for a woman with an unplanned pregnancy?

Never an option
 In cases of rape or incest
 In cases of extreme psychological distress
 Other Specify _____

Current Employment:

Employer: _____
Position: _____ Full Time: Part Time:

Past Employment:

Name of Employer: _____
City, State: _____ Position: _____ Date _____

Church Affiliation:

Name of Church and Denomination: _____
City, State: _____ Years attended: _____

Are you currently active in the ministry of your church? If so, what is your involvement?

Personal References:

Please list persons who are not related to you and who have known you for at least two years, including your pastor.

Name	Address	Phone #	Years Acquainted	Relationship
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Applicant's Certification and Agreement

By submitting this application, I affirm that the facts here are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Printed Name: _____

Signature of Applicant _____

Date of Application _____

Statement of Confidentiality: Confidentiality is the preservation of privileged information, which is disclosed in a professional working relationship. Part of what you learn is necessary to perform the duties of your position with The House of Esther, other information is shared within the development of a helping and trusting relationship. Therefore, personal information gained as an employee or volunteer is either confidential in terms of law and disclosure could make you legally liable or if misused could damage your relationship with The House of Esther, making it difficult to continue your employment or volunteer services and could even result in termination.

All records dealing with specific residents must be treated as confidential. General information, policy statements or statistical material, which is not identified with any individual or statistical material are also classified as confidential.

Before you begin your relationship with The House of Esther as an employee or a volunteer, you need to be aware of the laws and penalties of breaching confidentiality. Giving information to an unauthorized person could be interpreted as not acting within the scope of duty and could result in legal action.

My signature below certifies that I have read the above material. I understand my duty as an employee or volunteer with The House of Esther, is to abide by the laws and policies regarding the preservation of confidential information.

Name: _____ Date: _____

Signature: _____

Volunteer's Statement of Commitment:

By signing this agreement I agree to:

Demonstrate unbiased service to women of diverse ethnic, religious, racial and socioeconomic backgrounds.

Contribute my services, gifts and talents to the vision and mission of The House of Esther.

Be consistently faithful in my commitment to volunteer at The House of Esther.

I recognize that my dependability will contribute to the smooth functioning of the house.

I commit to volunteer to serve The House of Esther for period of
 3 Months 6 Months (Please check one)

At the end of such time, I will meet with The House of Esther staff to discuss if I wish to continue volunteering for The House of Esther.

Signature: _____ Date: _____

Volunteer Guidelines

Below is a list of qualifications and guidelines which we consider necessary to work at The House of Esther:

1. You must have a heart for this ministry and truly believe you have been called to serve at The House of Esther. The young women at The House of Esther are transitioning into a healthy lifestyle and need encouragement not judgement, positive reinforcement not negative feedback. Have a spirit of sensitivity.
2. You must agree to be interviewed by the staff after submitting an application for service.

3. You must realize that your task should be performed in humility and meekness. Have a humble servant spirit.
4. You must be free of communicable diseases (or must disclose any communicable diseases for the safety of our residents).
5. You must be cleared by the State of Michigan through a thorough criminal background check.
6. You will be in contact with young women who are making life decisions; please do not counsel on adoption or parenting. This is done by designated staff.
7. Be prompt. The staff is depending on your timely arrival to help the house run smoothly - without interruption and confusion. Have a spirit of faithfulness.
8. Sign in and out. Volunteer time sheets will be located in the Volunteer Coordinator's Office. Please sign in when you arrive. Give the date and time you begin working; then sign out when you leave. When your time sheet is complete, you may return it to either the Executive Director or the Volunteer Coordinator.
9. Please give advance notice when you will not be able to work your regularly scheduled time so that a substitute may be found. If you must cancel at the last minute, please call our offices immediately.
10. Never leave a resident home alone unless staff or another volunteer is present. If circumstances require you to be the only person present with a resident (either in the home or away), you are to be with her at all times unless the Executive Director gives you permission to do otherwise. If you must leave because of an emergency, please contact the staff immediately.
11. Communicate with the staff in charge if you are having any problems. Never consider a problem too small or unimportant to report.
12. Follow strict rules of hygiene. Wash hands thoroughly before using kitchen facilities and after using the rest rooms. If you agree with the above 12 declarations please fill out the application and submit to:

The House of Esther
524 W. Pierson Rd.
Flint, MI 48505
810-618-7689